**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

**August 6, 2024, 9:00 a.m.**

**Call to Order:** Chairman Houck called the meeting to order at 9:00 a.m.

**In Attendance:** Commissioners Jim Houck, Kevin Holgard, Duane Mohr, Scott Schilling, Justin Jungwirth. Also, present was Auditor Kim Dills. The public in attendance was David Dubites, and Rochelle Forget.

**Pledge of Allegiance:** The Pledge of Allegiance was recited by those in attendance.

**Convene as County Commission**

**Agenda:** The agenda was amended to add approval of Executive Session (Personnel).Holgard moved to approve the agenda as amended and seconded by Mohr. All in favor – all voting aye – motion carried.

**Claims:** Jungwirth moved to approve the claims and seconded by Schilling. Roll call vote – all voting yes – motion carried.

**Claims:** Agtegra Java $1,630.05 supplies; AT&T Mobility $497.39 utilities; Auto Value Mobridge $763.93 supplies; Beadle Ford INC. $38.50 repairs & maintenance; Beadles Chevrolet-Buick-GMC $718.80 repairs & maintenance; Vaughn Beck Law Office $223.38 travel; Butler Machinery CO $1,552.81 repairs & maintenance/supplies; Central Diesel Sales INC $1,295.87 supplies; Sylvia Chapman $1,793.80 services & fees; Coleman Law $1,633.00 services & fees; Connecting Point/Twotrees Technologies $2,369.15 services & fees; Dakota Glass & Alignment LLC $50.00 supplies; Brenda DeToy $134.06 travel; Diamond Mowers LLC $1,494.44 supplies; Edmunds County Hwy Department $605.88 supplies; Geib, Elston, Frost PA $2,339.00 services & fees; John Deere Financial $665.53 repairs & maintenance/supplies; Mark K Kroontje $4,604.23 services & fees; LSC Environmental Products LLC $12,985.00 supplies; Matheson Tri-Gas INC $110.12 rentals; Menards $188.19 supplies; Midcontinent Communications $168.39 utilities; Mobridge Pit Stop INC $139.75 supplies; Mobridge Regional Hospital $4,766.05 services & fees/inmate medical/states atty BA/drug testing; Montana-Dakota utilities $1,789.95 utilities; Newman Traffic Signs $71.67 supplies; Pfitzer Pest Control LLC $174.15 services & fees; Quill Corporation $622.25 supplies; Runnings Supply INC $1,348.41 supplies; SDACO M&P $134.00 July 2024 M&P Remittance; South Dakota DANR $1,294.77 July tonnage; Selby Auto Sales & Service $67.71 supplies; City of Selby $1,063.83 utilities; Selby Oil Company $401.50 repairs & maintenance/supplies; Selby Record $252.96 publishing/rentals; Senior Nutrition Center $160.00 inmate meals; Servall Uniform & Linen $399.02 rentals/services & fees; Shorty’s One Stop $72.57 travel; Slater Oil & LP Gas $4,438.55 supplies; SMS Power Train & Hardware LLC $237.36 supplies; The Dakota $1,169.00 travel; Thorstenson Trucking LLC $40.00 services & fees; Uniform Center $124.98 supplies; US Postal Service $10.99 states atty postage; Valley Telecommunications $128.67 utilities; Venture Communications Coop $285.69 utilities; Verizon $48.06 utilities; Von Wald Law Offices LLC $297.13 services & fees; Walk-N-Roll $51.00 supplies; Web Water Development $55.50 utilities; Web Water Bottling Company $6.25 rentals; West River Telecommunications $77.47 utilities; Yankton County Treasurer $278.50 services & fees.

**Minutes for July 23,2024:** Mohr moved to approve the minutes and seconded by Schilling. All in favor – all voting aye – motion carried.

**Executive Session (Personnel):** Holgard moved to go into executive session for personnel and seconded by Mohr. All in favor – all voting aye – motion carried. Went into executive session at 9:03 a.m., and ended at 9:35 a.m.

**Treasurer:** Mohr moved to approve hiring a position in the Treasurer’s office and seconded by Schilling. All in favor – all voting aye – motion carried.

**Auditor:** Holgard moved to approve adopting the State Records Retention destruction manual and seconded by Schilling. All in favor – all voting aye – motion carried.

**Budget:** Holgard made a motion that anything over $20,000 needs to be brought up to the commissioners even if it is in their budget by any department and seconded by Schilling. Roll call vote – all voting yes – motion carried.

**Old Business:** Mohr moved to have the auditor advertise for a full-time maintenance/janitor starting at $22.50 up to $23.50 depending on experience and seconded by Schilling. All in favor – all voting aye – motion carried.

**New Business:** None

**Adjourn:** Holgard moved to adjourn and seconded by Jungwirth. All in favor – all voting aye – motion carried.

**APPROVED: ATTEST:**

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**CHAIRPERSON AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_