**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

**March 19, 2024, 9:00 a.m.**

**Call to Order:** Chairman Houck called the meeting to order at 9:00 a.m.

**In Attendance:** Commissioners Jim Houck, Kevin Holgard, Duane Mohr, Justin Jungwirth, and Scott Schilling via phone. Also, present were Rick Cain, Pam Wells, Auditor Kimberly Dills, Deputy Auditor Brooke Kirschman.

**Pledge of Allegiance:** The Pledge of Allegiance was recited by those in attendance.

**Convene as Planning and Zoning**

**Agenda:** Mohr moved to approve the agenda and seconded by Holgard. All in favor – All voting aye. Motion carried.

**DOE:** Mohr moved to approve the Plat of Tract 7A, Turner Addition in the SW4SE4 of STR 6-123-78 and seconded by Jungwirth. All in favor – All voting aye. Motion carried.

Holgard moved to approve the Plat of Lot 1 Christman Addition Located in the NE4 and the SE4 of STR 25-122-78 and seconded by Mohr. All in favor – All voting aye. Motion carried.

**Old Business:** none

**New Business:** none

**Adjourn:** Holgard moved to adjourn and seconded by Jungwirth. All in favor – all voting aye. Motion carried.

**Convene as County Commission**

**Agenda:** Houck said we need to add discuss/act on recommendation from the Planning and Zoning Board and add discussion on the Tisdall tax deed property. Holgard moved to approve the agenda and seconded by Jungwirth. All in favor – All voting aye. Motion carried.

**Minutes from March 5, 2024:** Mohr moved to approve the minutes from March 5, 2024, and seconded by Jungwirth. All in favor – All voting aye. Motion carried.

**Minutes from March 7, 2024:** Holgard moved to approve the minutes from March 7, 2024, and seconded by Mohr. All in favor – All voting aye. Motion carried.

**Claims:** Jungwirth moved to approve the claims and seconded by Holgard. Roll call vote – All voting yes – Motion carried.

**Claims:** AT&T $104.78 Hwy phone; Bantz, Gosch & Cremer LLC $348.12 Mental Board services & fees; Beadle County $28,670.00 Sheriff inmate board/medical expenses; Beadle Ford Inc. $485.97 repairs & maintenance; Kristi Brandt $186.20 services & fees; Brown Country $2,400.00 inmate boarding; Butler Machinery $2,886.29 repairs & maintenance/supplies; Cam Wal Electric $361.89 utilities; Cardmember Services – BW $2,907.53 services & fees/repairs & maintenance/supplies/travel/jail inmate meals; Central Diesel Sales INC $246.06 supplies; Cogley Law Office $332.50 services & fees; Coleman Law $1,549.75 services & fees; Connecting Point/Two Trees Technologies $2,063.85 services & fees; Connecting Point/Two Trees Technologies $208.00 services & fees; County Wide Directory $140.00 supplies; Dakota Oil $3,185.60 supplies; DRG Media Group $200.00 publishing; Galls LLC $40.94 supplies; Gas N Goodies $62.83 travel; Grahek Technology $75.00 supplies; GTC Auto Parts $82.24 supplies; Heartland Waste Management $60.00 utilities; Hoven Coop Services Company $739.53 utilities; Hughes County Finance Office $14,355.00 inmate board; Huron Regional Medical Center $1,585.31 inmate medical; Mark Kroontje $764.74 services & fees; Certified Languages International $26.40 services & fees; Relx INC. DBA LexisNexis $666.00 courts law books; Marco INC $182.15 rentals; Matheson Tri-Gas INC. $106.78 rentals; Mobridge Regional Hospital $960.00 States Atty BA/Drug testing/Sheriff services & fees; Mobridge Tribune $455.16 services & fees/publishing; Montana-Dakota Utilities $57.91 utilities; Pennington County Jail $368.43 services & fees; Quill Corporation $390.57 supplies; Ramkota Hotel & Conference $342.00 travel; Runnings Supply INC. $181.38 supplies; SD Dept of Public Safety $2,590.00 services & fees; SD Public Health Laboratory $530.00 States Atty BA/Drug Testing; SD Secretary of State $15.00 services & fees; SD State Treasurer $140,434.99 State MV Fees AHO/State ROD Fees AHO/DEV Disabled Services & Fees; SDACC $432.00 services & fees; SDACO $600.00 travel; SD DANR $918.42 February tonnage; Selby Auto Sales & Services $458.63 supplies; City of Selby $124.39 utilities; Selby Oil Company $100.00 repairs & maintenance; Senior Nutrition Center $200.00 jail inmate meals; Servall Uniform & Linen $316.37 rentals/services & fees; Shorty’s One Stop $730.15 Highway Gas; Venture Communications Coop $708.41 utilities; Von Wald Law Offices LLC $896.84 services & fees; Walk-N-Roll $347.96 supplies; Web Water Bottling Company $31.00 rentals; West River Telecommunications $77.26 utilities.

**Executive session according to SDCL 1-25-2 (1) Personnel:** Holgard moved to go into executive session for personnel and seconded by Mohr. All in favor – all voting aye. Motion carried. Went into executive session at 9:10 a.m., and ended at 9:57 a.m.

**Building a new jail:** Mohr made a motion to move forward to building a new jail seconded by Jungwirth. Roll call vote – All voting yes – Motion carried.

**Architectural proposal of HKG for new jail:** Mohr made a motion to work with and hire HKG as Architects and the cost of $18,000 for the cost of their services for the floor design, draw up a jail, do the elevation site planning for an estimate for portable costs of an adult detention center, and seconded by Jungwirth. Roll call vote – All voting yes – Motion carried.

**Highway:** Tom Hannan brought up a Routine Maintenance Agreement with Game Fish and Parks. Schilling made a motion to approve the Routine Maintenance Agreements with Game Fish and Parks and seconded by Mohr. All in favor – all voting aye – motion carried.

Mohr moved to approve the Powers Agreement for Pavement Markings and seconded by Jungwirth. All in favor – all voting aye – motion carried.

Schilling made a motion to approve the joint powers agreement with True North Culvert bids and seconded by Holgard. All in favor – all voting aye – motion carried.

**Public Forum:** none

**ROD:** Brenda DeToy had an application come in that is eligible for funeral assistance that will be leaned on the property and the total funeral costs will be $2,500. Moved by Holgard and seconded by Jungwirth. Roll call vote – all voting yes – motion carried.

**EM:** Jeff Jensen asked for a travel request for April 29 – May 1 for a mass fatality conference in Rapid City. Moved by Holgard and seconded by Mohr. Roll call vote – all voting yes – motion carried.

Schilling moved a travel request for Jul 9 – July 11 for FEMA PA staff in Pierre and seconded by Holgard. Roll call vote – all voting yes – motion carried.

**DOE:** Mohr moved to approve the Plat of Tract 7A, Turner Addition in the SW4SE4 of STR 6-123-78 and seconded by Jungwirth. All in favor – all voting aye. Motion carried.

Jungwirth moved to approve the Plat of Lot 1 Christman Addition Located in the NE4 and the SE4 of STR 25-122-78 and seconded by Schilling. All in favor – all voting aye. Motion carried.

**Old Business:** none

**New Business:** none

**Adjourn:** Holgard made a motion to adjourn and seconded by Mohr. All in favor – all voting aye – motion carried.

**APPROVED: ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**CHAIRPERSON AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_