**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

**February 6, 2024, 9:00 a.m.**

**Call to Order:** Chairman Houck called the meeting to order at 9:00 a.m.

**In Attendance**: Commissioners Jim Houck, Duane Mohr, Kevin Holgard, and Scott Schilling. Commissioner Jungwirth was absent. Also, present were County Auditor Kim Dills and Deputy Auditor JoAnn Nehls.

**Pledge of Allegiance**: The Pledge of Allegiance was recited by those in attendance.

**Planning & Zoning:** Moved by Commissioner Holgard and seconded by Commissioner Schilling to approve the Planning and Zoning Agenda. All in favor – all voting aye. Motion carried. Moved by Commissioner Mohr and seconded by Schilling to authorize Director Greg Pudwill to publish an advertisement for public hearing for a variance. All in favor – all voting aye. Motion carried.

**Old/New Business:**  Holgard questioned when the commission was going to determine the answers to the questions brought to the commission regarding the Solar Ordinance. Chairman Houck felt that most of the questions pertained to conditional use but felt it best to answer any other of the questions at the public hearing.

**Adjournment of Planning & Zoning:** Moved by Holgard to adjourn the Planning & Zoning meeting and seconded by Schilling. All in favor – all voting aye. There being no further discussion, the meeting was adjourned at 9:04 a.m.

**Convene as County Commission**

**Call to Order:** Commission Chairman Houck called the meeting to order at 9:04 a.m.

**Agenda:** The agenda was amended to add approval of claims and to remove the Landfill Reports. Moved by Holgard and seconded by Schilling to approve the agenda as amended. All in favor - All voting aye. Motion carried.

**Claims**: Moved by Schilling and seconded by Mohr to approve the claims as presented. With no further discussion, Houck called for Roll call vote - All in favor - All voting yes. Motion carried. Agtegra/Aberdeen $515.21 Sheriff propane/Hazmat fee; Agtegra/Java $4335.44 Hwy diesel,gas,propane;Auto Value Aberdeen $561.99 Hwy supplies; Beck Law Office $57.77 mileage; Joshua Boll $15.00 Sheriff carwash; Kristi Brandt $318.50 Court transcription; Brite $5999.00 Sheriff equipment; Butler Machinery Co $6459.99 Hwy supplies, Landfill repairs and supplies; Central Diesel Sales $216.14 Hwy supplies; Cogley Law Office $815.50 Court appt attorney services; Connecting Point $295.00 Auditor, Commission TV; Crawford Trucks $545.98 Hwy signage; Dacotah Bank $4210.35 supplies,postage,fees; Dakota Fluid Power Inc $265.88 Hwy repairs/maintenance; Dakota Glass & Alignment LLC $392.66 EMG batteries; Dakota Oil $680.25 shop supplies; G&O Electric $15.95 Hwy boiler parts; Geib,Elston,Frost PA $4172.00 fees/services; Geotek $19940.00 Landfill ground monitoring; Great Western Tire $162.50 supplies; Hase Plg/Htg $871.55 Sheriff repairs/maintenance; Jeff Jensen $65.10 EMG travel; Kens Western Lumber $43.97 supplies; KLJ Engineering $1331.96 Hwy Road/Bridge 5yr plan; Galls $86.15 Sheriff supplies; Kroontje Law $1423.40 Court appt atty services; Lewis Drug $46.47 Sheriff inmate medical; McLeods $259.43 Auditor battery, Election ballots; Mobridge Ace Hardware $39.99 EMG supplies; City of Mobridge $13043.24 E911 fees/maintenance, $59.19 Hwy Shop utilities; Mobridge Gas Company $30.00 Landfill propane; Mobridge Pit Stop $100.27 Landfill gas/supplies; Homestead Building Supplies $34.20 Hwy supplies; Mobridge Regional Hospital/Clinic $2593.23 Sheriff Inmate Medical; Mobridge Tribune $588.37 publishing; MDU $3632.80 utilities; NAPA Central $59.88 Landfill supplies; Pheasantland Industries $49.90 Sheriff desksigns; Quill $1041.43 DOE and Treasurer supplies; Runnings $20.98 Landfill supplies; SDDENR $907.23 Landfill tonnage fee; SDACHS $150.00 Hwy registration fee; SDACO M&P $98.00 Jan24 M&P fund; SDPAA $93375.79 insurance; Selby City $232.41 courthouse utilities; Selby Record $475.74 Commission, Election, DOE publishing, Landfill supplies; Senior Nutrition $152.00 Sheriff inmate meals; Servall $292.62 Landfill, Courthouse, Sheriff supplies/rentals; Slater Oil $4518.40 Landfill propane/supplies; Standard Insurance $276.68 Dec23 vision; Stantec Consulting $7200.00 Landfill waste survey; Taliaferro Law $609.00 Court Appt Atty services; Support Circle $275.00 Sheriff services/fees; Transource $1649.77 Landfill supplies; ValleyTelCo $128.82 Landfill utilities; Verizon $48.06 Landfill phone; WEB Water Development $51.54 Landfill water; WEB Water Bottling $18.75 Courthouse rentals; Young Guns $8990.00 Sheriff supplies/auto&major equipment.

**Approve Minutes:** Moved by Mohr and seconded by Holgard to approve the January 4, 2024 minutes. All in favor – All voting aye. Motion carried. Moved by Schilling and seconded by Holgard to approve the January 23, 2024 minutes. All in favor – all voting aye. Motion carried.

**Public Forum:** None

**Highway:** Highway Superintendent Tom Hannan gave an update on the furnaces and the need for replacement and Hannan is checking with different companies on the best solutions and will begin a bidding process once all the information is gathered and reviewed. WEB Water sent a Notification to Occupy Right of Way Easement to be signed for continuous boring for potable water on 290th Ave. Moved by Mohr and seconded by Schilling approving Chairman Houck to sign the Right of Way easement. All in favor – all voting aye. Motion carried. Hannan reported Spring Load limit dates of Feb 1st for Sitka Road due to road breakup and 6 ton limit went into effect Feb 5th on oil roads which is consistent with surround counties. Hannan also reported minor structural problems with some brick breaking up on the County Highway building. He has consulted firms on what could be done and the department has done some work to fix some and will monitor it. Moved by Mohr and seconded by Schilling to enter into executive session with Hannan to discuss personnel. All in favor – all voting aye. Motion carried. Entered into executive session at 9:18 a.m. End of executive session was at 9:57 a.m.

**Sheriff**: Sheriff Boll requested to rescind the contingency transfer of $85.98 into the DARE fund. Moved by Holgard and seconded by Mohr to rescind the transfer of $85.98 into the DARE fund. All in favor – all voting aye. Motion carried.

**Auditor:** Auditor Dills requested an executive session to discuss personnel. Moved by Holgard and seconded by Schilling to entered into executive session with Auditor Dills. All in favor – all voting aye. Motion carried. Executive session begins at 10:00 a.m. Executive session ended at 10:06 a.m.

**Highway Executive Session**: Moved by Holgard and seconded by Schilling to enter into an Executive session regarding personnel at 10:06 a.m. All in favor – all voting aye. Motion carried. Executive session ended at 10:18 a.m.

**Old Business**: None

**New Business:** Chairman Houck advised the commission needs to think about the opt out. Houck suggested having the resolution prepared in case it was called for referendum, we could have that vote at the same time as the primary election in June so we could avoid paying any extra fees.

**Adjournment:**  There being no further business, moved by Holgard to adjourn and seconded by Mohr. All in favor - All saying aye. Motion carried. Adjournment at 10:20 a.m.

**APPROVED: ATTEST:**

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**CHAIRPERSON AUDITOR**

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