**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

**October 11, 2023, 9:00 am**

**In Attendance**: Jim Houck, Duane Mohr, Kevin Holgard, Scott Schilling along with Justin Jungwirth via telephone.. Also present were Linda Beaman, Rochelle Forget, Pam Wells, Sid Wells, & Kim Dills, Deputy Auditor Kahl, Auditor Pepin.

**Pledge of Allegiance**:

The Pledge of Allegiance was recited by those in attendance.

Chairman Houck called to order the meeting.

**Agenda**

Schilling moved to approve the agenda. Seconded by Mohr. All in favor: all saying aye, Motion carried.

**Minutes**

Schilling moved to approve the minutes of 8-22-2023 with amendment fixing the area where Mohr had voted twice. Seconded by Moh. Roll Call Vote: all saying yes. Motion carried. Morh moved to approve the minutes of 9-5-23. Seconded by Holgard. Roll Call Vote. All saying yes. Motion carried. Schilling moved to approve the minutes of 9-12-2023. Seconded by Holgard. Roll Call Vote: all saying yes. Motion carried. Holgard moved to approve the minutes of 9-21-2023. Second by Schilling. Roll Call Vote: all saying yes. Motion carried.

**Claims**

Holgard moved to approve the claims, seconded by Schilling. Roll call vote – all voting yes. Motion carried.

Agtegra – supplies - $20,028.96; AT&T Mobility – utilities - $491.95; Dean Schaefer Court Report – court services - $66.00; Beadle County – adult inmate boarding - $19,760.00; Beadle County - juvenile boarding - $6,000.00; Beadles’s -2020 Explorer - $84.24; Kristi Brandt – court services - $319.40; Butler Machinery – supplies, repairs, maintenance - $5797.45; CamWal – utilities - $53.72; Central Diesel Sales – supplies - $615.70; Clinical Lab – coroner services - $4,291.00; Coleman Law – crt appt atty - $833.50; Dacotah Bank – stamps , training - $300.55; Digital Ally – 2023 Tahoe - $4025.00; Brenda DeToy – travel - $423.18; DRG Radio Group - $200.00; Galls – supplies - $568.19;Gas N Goodies - $139.89; Grafix Shoppe – 2023 Tahoe - $350.40; Greg Pudwill – travel - $1085.50; Tom Hannan – phone reimbursement - $32.24; Hase Auto Sales & Service – repair – $110.00; Heartland Waste Management – utilities - $210.00; High Point Networks - $393.75; Hoven Media – publishing - $10.00; Huron Medical Center – inmate medical - $1840.10; Java City – utilities - $23.00; Jeff Jensen – travel - $21.85; Jensen Rock & Sand Inc - $179,726.86; Ken’s Western Lumber – supplies - $155.37; KLJ Engineering – 5 yr plan - $9608.09; Mark Kroontje – crt app atty - $492.89; Taliaferro Law Firm – crt appt atty - $1026.20; Marco – copies - $390.30; Matheson Tri-Gas – rentals - $110.12; MDU – utilities - $1,251.00; Midcontinent Communications – internet - $163.39; Mobridge Ace Hardware - $27.35; Mobridge City – utilities - $58.66; Mobridge Manufacturing – repairs & maintenance - $198.50; Mobridge Pit Stop – supplies - $106.69; Mobridge Regional Hospital - $986.43Mobridge Tribune – publishing - $947.56; NAPA – repairs - $59.88; Pennington County Jail – transport - $465.02; Pfitzer Pest Control – services - $739.42; Relx – DBA LexixNexis - law books - $666.00; Roberts County – adult prisoner boarding - $230.00; Louis Schmidt – supplies - $63.70; SDACC – poor travel - $20.00; Runnings – supplies - $990.01; SDDANR – tonnage fees - $97.76; SD Development Center – services - $60.00; SD Public Health Lab – medical - $165.00; SD Dept of Public Safety – services - $2340.00; SD Dept of Transportation – services - $26,802.49; Selby Auto – service - $54.88; Selby City – utilities - $492.50; Selby Oil – repairs & maintenance - $1350.00; Selby Record – publishing - $235.97; Senior Nutrition Center – inmate meals - $128.00; Servall Uniform & Linen – services - $215.70;; Shorty’s – fuel - $1185.43; Slater Oil - $6340.47; US Postal Service – postage - $118.00; Vaughn Beck – travel - $57.77; Valley Telecommunications - $67.36; Verizon - utilities - $48.06; WEB Water Development - $53.02; WEB Water Bottling – utilities - $79.50; West River Telecommunication – utilities - $75.68;

**Highway**

Holgard moved to approve the application to occupy ROW by Venture Communications on 302nd Ave. Seconded by Mohr. All in favor: all saying aye. Motion carried. Mohr moved to approve Resolution 2023-08 to set a 25 mph on the Mobridge Water Plant Road (33rd St). Second by Schilling. Roll Call Vote: all saying yes. Schilling moved to approve Resolution 2023-09 to set a speed limit from the stop sign at Hoven going east to the curve turning north. Seconded by Mohr. Roll Call Vote: all voting yes. Motion carried. Highway Superintendent Hannan presented a proposal from WEB to do an open cut across 134th St. The Commission would like them to come to a meeting in person to discuss this further. Mohr moved to table a decision on this matter. Second by Schilling. All in favor: all saying aye: Motion carried. He also informed the commission that he had gotten a cell phone for work.

**Emergency Management**

EM Jensen requested travel permission for a meeting in Pierre Oct 24-26, 2023. Motion by Holgard. Seconded by Mohr. All in favor: all saying aye. Motion carried. He also requested travel permission for Nov 14-17, 2023, in Pierre for Debris Management. Holgard so moved. Seconded by Jungwirth. All in favor: All saying aya. Motion carried. He also requested travel permission for Jan 22-24, 2024, in Pierre. Holgard so moved. Second by Schilling. All in favor: all saying aye: Motion carried. A discussion was held concerning the PDM for FEMA funding and the Bric Grant that also involved War Hawk. He also discussed the SD DOT 511 Notification system. The commission has no problem with Jensen moving ahead with this project.

**Register of Deeds**

Register of Deeds DeToy presented her monthly report. She requested an executive session for a personnel matter. Holgard moved to enter executive session at 9:30 am. Seconded by Mohr. Roll Call Vote: all saying yes. The commission came out of executive session at 9:37 am.

**Sheriff**

The commission looked over the sheriff’s monthly reports. They had no questions.

**Treasurer**

Treasurer Geier presented the monthly reports. She reports that we are balanced for the month of September. She requested permission to decorate for the holidays as we did last year. The commission were all in favor of this plan. She then presented a discussion about office accessibility and the possibility of moving down into the States Attorney’s office. Several other options were also discussed.

**Custodian**

Custodian Schmidt informed the commission that it would cost approximately $9000 - $10,000 to repair the chair lift. We are going to get some estimates of what a new one would cost, as the existing chair life is 18 years old.

**Executive Session**

Holgard moved to enter executive session for a legal matter at 9:50 am. Seconded by Mohr. Roll Call Vote: all voting yes. Motion carried. The commission came out of executive session at 10:10 am.

**John Abshire & Talese Aucoin**

John Abshire made clear to the commission that they were not appearing as deputies but as themselves personally. He expressed concern about how he feels the commission has been treating law enforcement. They shared some of the scope of what they do in connection with their jobs.

**Insurance**

Sonja Nordbye and her partner presented the projected insurance costs for 2024. The Heath Partners insurance has gone up 4.92%. She provided the commission with renewal figures for Health Partners and Wellmark Blue Cross Blue Shield. She also presented some information for dental insurance as the employees are looking to move from the existing plan. The changes in plans will be brought to a Department Head meeting and the Commission will decide on the insurance at the next meeting.

**Executive Session**

Schilling moved to go into executive session for a personnel matter at 11:00 am. Second by Holgard. All in favor: all saying aye. Motion carried. The Commission came out of executive session at 11:48 am. She introduced Kim Dill who has been appointed Deputy Auditor.

**Retirement**

Auditor Pepin announced her resignation. Her last day will be October 20, 2023. The commission thanked Charity for all her hard work. We all hate to see her leave. Schilling moved to accept her resignation. Second, regretfully, by Mohr. All in favor: all saying aye. Motion carried.

**Auditor**

Schilling moved to hire Kim Dills as Auditor on October 20, 2023. Second by Holgard. Roll Call Vote: all voting yes. Motion carried.

 **September Wages:**

County Commission: $6,672.30; Auditor: $13,818.28; Treasurer: $13,366.27; States Attorney: $15,436.67; Courthouse: $5,168.67; Assessor: $9,219.63; Register of Deeds: $9,390.15; Veteran’s Service: $2,384.67; Sheriff: $90,419.68; Highway: $54,253.03; Emergency Management: $9674.71; Landfill: $27,941.72.

**New Business**

Auditor Pepin announced that November 24, and December 26, 2023, have been granted by the Governor as administrative days, not legal holidays. This means the courthouse will be open on those days. Mohr announced that they are replacing some old light bulbs with new LED bulbs at the Landfill.

**Adjourn**

Holgard moved to adjourn. Second by Schilling. All in favor: all saying aye. Motion carried.

**APPROVED: ATTEST:**

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**CHAIRPERSON AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_