**SPECIAL MEETING OF COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

**August 8, 2023**

**9:00 am**

**Present Commissioners**

Scott Schilling, Justin Jungwirth, Jim Houck, Duane Mohr, Kevin Holgard.

Also present was Auditor Pepin, Deputy Auditor Kahl, Denise Centeno, Linda Beaman.

**Pledge of Allegiance**

The Pledge of Allegiance was recited by those in attendance.

Chairman Houck called to order the meeting.

**Planning & Zoning**

* Convene as Planning & Zoning
* Mohr moved to approve Thuente Addition, seconded by Schilling. All in favor, all ayes. Motion carried.
* Holgard moved to adjourn Planning & Zoning, Jungwirth seconded. All in favor, all ayes. Motion carried.

**Convene as Board of Commissioners**

**Agenda**

Add approval of Thuente Plat just discussed in Planning and Zoning, Byre requesting executive session under Highway, Sheriff Boll requests to add monthly budget report, Register of Deeds asks to add a second travel request; Schilling moved to approve agenda with the mentioned adjustments, Mohr seconded. All in favor; all ayes. Motion carried.

**Colonial Life Insurance**

Presented insurance possibilities for employees.

**Minutes**

* Holgard moved to approve July 6, 2023, minutes, Schilling seconded. All in favor; all ayes. Motion carried.
* Mohr moved to approve July 18, 2023, minutes, Jungwirth seconded. All in favor; all ayes. Motion carried.
* Schilling moved to approve July 28, 2023, minutes, Jungwirth seconded. All in favor; all ayes. Motion carried.

**Claims**

Holgard moved to approve the claims as presented, Jungwirth seconded. Roll call vote; Holgard, yes; Mohr, yes; Schilling, yes; Jungwirth, yes; Houck, yes. Motion carried.

JAVA 23.00 UTILITIES; AGTEGRA COOPERATIVE/JAVA 15557.18 SUPPLIES; AGTEGRA HERREID 2429.78 SUPPLIES; AT&T MOBILITY 491.95 UTILITIES; AVERA OCCUPATIONAL MEDICINE 140.00 SERVICES & FEES; BEADLE COUNTY 49220.00 INMATE BOARDING; BEADLE FORD INC 162.00 REPAIRS & MAINTENANCE; BECK LAW OFFICE 242.83 SERVICES & FEES; K.BRANDT 161.70 SERVICES & FEES; BROWN COUNTY SHERIFF 1710.00 INMATE BOARDING; BUTLER MACHINERY CO 2014.69 SUPPLIES; CAM WAL ELECTRIC COOP 244.39 UTILITIES; CARDMEMBER SERVICE 2338.65 SERVICES & FEES; CENTRAL DIESEL SALES INC 399.00 SUPPLIES; COGLEY LAW LLC 524.30 CRT APPT SERVICES; COLEMAN LAW 782.75 ATTORNEY SERVICES; CONNECTING POINT 3096.16 SERVICES & FEES; DACOTAH BANK 478.96 SUPPLIES; DAKOTA GLASS & ALIGNMENT LLC 554.43 REPAIRS & MAINTENANCE; DOUD COUNSELING LLC 400.00 MENTALLY ILL SERVICES & FEES; DRG MEDIA GROUP 400.00 PUBLISHING; FAMILY PHARMACY/DADY DRUG 25.00 INMATE MEDICAL & DENTAL; S. FIRE CLOUD 7.19 REIMBURSEMENT; FIRE SAFETY FIRST 649.60 REPAIRS & MAINTENANCE; GALLS LLC 194.99 SUPPLIES; HEARTLAND WASTE MANAGEMENT INC 210.00 UTILITIES; HUGHES COUNTY FINANCE OFFICE 3525.00 INMATE BOARDING; JENSEN ROCK & SAND INC 19397.74 SUPPLIES; KENS WESTERN LUMBER 170.77 SUPPLIES; M.KROONTJE 1347.81 ATTORNEY SERVICES & FEES; LEWIS FAMILY DRUG LLC 26.78 INMATE MEDICAL & DENTAL; RELX INC. DBA LEXISNEXIS 666.00 LAW BOOKS; MATHESON TRI-GAS INC 113.46 RENTALS; MCLEOD'S PRINTING & OFFICE 814.98 SUPPLIES; MEADE COUNTY 760.00 INMATE BOARDING; MIDCONTINENT COMMUNICATIONS 163.39 UTILITIES; CITY OF MOBRIDGE 58.88 UTILITIES; MOBRIDGE PIT STOP INC 184.74 SUPPLIES; MOBRIDGE REGIONAL HOSPITAL 4212.33 INMATE MEDICAL & DENTAL; MOBRIDGE TRIBUNE 400.68 PUBLISHING; MONTANA-DAKOTA UTILITIES 1262.39 UTILITIES; OAHE LANDSCAPES 342.98 REPAIRS & MAINTENANCE; PENNINGTON COUNTY JAIL 69.43 SERVICES & FEES; PFITZER PEST CONTROL LLC 165.86 SERVICES & FEES; PREMIER EQUIPMENT 30.51 SUPPLIES; QUILL CORPORATION 741.27 SUPPLIES; REDWOOD TOXICOLOGY LABORATORY 57.00 BA/DRUG TESTING; J.RIES 187.41 REIMBURSEMENTS; RUNNINGS SUPPLY INC 643.64 SUPPLIES; SCHLOMER BROTHERS 5135.20 SUPPLIES; L.SCHMIDT 6.37 SUPPLIES; SD DEPARTMENT OF 1044.87 TONNAGE FEES; SD DEVELOPMENT CENTER 60.00 DEV DISABLED SERVICES & FEES; SD EMG MANAGEMENT ASSOCIATION 100.00 SERVICES & FEES; SD PUBLIC HEALTH LABORATORY 40.00 SERVICES & FEES; SDACO 148.00 M&P REMITTANCE; SELBY AUTO SALES & SERVICE 546.51 SUPPLIES; CITY OF SELBY 476.27 UTILITIES; SELBY OIL COMPANY 188.00 REPAIRS & MAINTENANCE; SELBY RECORD 305.47 PUBLISHING; SENIOR NUTRITION CENTER 263.50 INMATE MEALS; SERVALL UNIFORM & LINEN 119.29 RENTALS; SHORTY'S ONE STOP 993.60 SUPPLIES; SLATER OIL & LP GAS 2807.70 SUPPLIES;

TALIAFERRO LAW FIRM 406.10 ATTORNEY FEES; TEAM LABORATORY CHEMICAL LLC 714.00 SUPPLIES; THEE GLASS DOKTOR LLC 729.20 REPAIRS & MAINTENANCE; TRANSOURCE TRUCK & EQUIPMENT 277.98 SUPPLIES; TWO WAY SOLUTIONS 300.00 SERVICES & FEES; UNIFORM CENTER 153.98 SUPPLIES; UPTOWN MARKET 24.87 SUPPLIES; VALLEY TELCOMMUNICATIONS 125.73 UTILITIES; VANGUARD APPRAISALS INC 8200.00 SERVICES & FEES; VERIZON 48.06 UTILITIES; VON WALD LAW OFFICES LLC 80.25 CHILD DEFENSE SERVICES; WALWORTH COUNTY CONS DIST 500.00 RENTALS; WALWORTH COUNTY TREASURER 646.12 AHF PARTIAL PAYMENTS; WEB WATER DEVELOPMENT 51.74 UTILITIES; WEB WATER BOTTLING COMPANY 71.00 RENTALS; P.WEINZIRL 11.01 SUPPLIES; WEST RIVER TELECOMMUNICATIONS 84.37 UTILITIES; WISE IMAGING INC. 12.48 INMATE MEDICAL & DENTAL

**Approve Plat in Planning and Zoning**

Schilling moved to approve Thuente addition, Mohr seconded. All in favor; all ayes. Motion carried.

“Be it resolved by the County Planning Commission of Walworth County, South Dakota, that the Plat showing:

“Lot 1, Thuente Addition, located SW1/4, SW1/4SE1/4, SW1/4NW1/4, & Gov’t Lot 2, Section 23, Township 121 North, Range 75 West of the 5th P.M., Walworth County, South Dakota.”

Having been examined is hereby approved in accordance with the provisions of SDCL of 1967, Chapter 11-6, and any amendments.

**Highway**

* Utilities Easements to cross right of way for Berens Farm Inc., Shirley Schilling to cross right away; Byre requesting authority to sign utility easements.
* Holgard moved to approve Shirley Schilling Mohr seconded. Schilling abstained. All in favor, all ayes. Motion carried.
* Mohr moved to approve Berens Farm Inc.; Schilling seconded. Holgard abstained. All in favor, all ayes. Motion carried.
* Schilling moved to approve travel request for Tom Hannan, Mohr seconded. Roll call vote; Holgard, yes; Mohr, yes; Schilling, yes; Jungwirth, yes; Houck, yes. Motion carried.
* Byre asked for leave of absence for Ryan Stiklestad starting in August, Mohr moved to approve the leave, Jungwirth seconded. All in favor, all ayes. Motion carried.
* Schilling moved to authorize Byre to sign a contract with KLJ Engineering, Project 230301059, Holgard seconded. Roll call vote; Holgard, yes; Mohr, yes; Schilling, yes; Jungwirth, yes; Houck, yes. Motion carried.
* Asphalt Surface Treatment was discussed, estimated project is 23.624 miles for $24,752.00 per mile, costing $584,753.00. Holgard, moved to approve Asphalt Surface Treatment without doing 109 South of Java, Schilling seconded. Roll call vote; Holgard, yes, Mohr, yes, Schillng, yes, Jungwirth yes, Houck, yes; Motion carried.
* New Hire; mower tractor operator at $18 an hour

**Executive Session**

Holgard moved to go into executive session at 10:00 am, Schilling seconded. All in favor, all ayes. Motion carried.

Came out of executive session at 10:18 am.

**Abatements**

* Holgard moved to approve abatement #5681 for $957.59, Mohr seconded. Roll call vote; Holgard, yes; Mohr, yes; Schilling, yes; Jungwirth, yes; Houck, yes. Motion carried.
* Mohr moved to approve abatement #5164 for $411.77, Jungwirth seconded. Roll call vote; Holgard, yes; Mohr, yes; Schilling, yes; Jungwirth, yes; Houck, yes. Motion carried.
* Jungwirth moved to approve abatement #5536 for $2295.76, Schilling seconded. Roll call vote; Holgard, yes; Mohr, Schilling, yes; Jungwirth, yes; Houck, yes. Motion carried.

**Register of Deeds**

* Holgard moved to approve September travel for County Convention, Schilling seconded. All in favor, all ayes. Motion carried.
* Holgard moved to approve September travel request for cost of $2,000.00 - $2,500.00 to be paid out of M&P Fund for Halfile Software Training, Mohr seconded. Roll call vote; Holgard, yes; Mohr, yes; Schilling, yes; Jungwirth, yes; Houck, yes. Motion carried.

**Treasurer**

* Discuss tax deed properties to be taken on August 16, 2023.
* Mohr moved to approve September travel for County Convention, Schilling seconded. All in favor, all ayes. Motion carried.

**Sheriff**

* June Report
* Boll asking for Budget Supplement of $80,000.00 for new 2023 Chevy Tahoe, includes cost of upfitting.
* Boll wants to rotate out two high mileage vehicles, with the intention to surplus one to the Assessor’s Office. Schilling objects to Sheriff’s office getting another new vehicle when the department purchased a 2023 Tahoe in May of 2023 and did not budget for it, nor speaking to the Commissioners about it prior.
* Mohr moved to advertise for budget supplement hearing of $70,000.00, Jungwirth seconded. Roll call vote; Holgard, no; Mohr, yes; Schilling, no; Jungwirth, yes; Houck, yes. Motion carried.

**Quit Claim Deed**

* Mohr moved to authorize chairman to sign quit claim deed to City of Mobridge.

**Auditor**

* Holgard moved to approve Budget Supplement Hearing for 911 Funds of $45,000, Mohr seconded. All in favor, all ayes. Motion carried.
* Jungwirth moved to approve Emergency Management cash transfer of $160,000 to cover 2022 and 2023, Schilling seconded. All in favor, all ayes. Motion carried.
* Mohr moved to approve travel request for September convention, Schilling seconded. All in favor; all ayes. Motion carried.

**Old Business**

* Mohr wants the Solar Ordinance under Planning and Zoning for the meeting of August 22 at 9am.

**New Business**

None.

**Adjourn**

Holgard moved to adjourn, Mohr seconded. All in favor, all ayes. Motion carried.

**APPROVED:**

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**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

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**CHARITY PEPIN, AUDITOR**

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