**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

**June 06, 2023**

**9:00 am**

Present Commissioners: Jim Houck, Justin Jungwirth, Duane Mohr and Scott Schilling and Kevin Holgard were present. Also present were Auditor Pepin, Deputy Auditor Kahl, Julia Gerlacht, Editor of the Mobridge Tribune, Denise Centeno, Heather Beck, Todd Ludeman, Highway Superintendent Gary Byre, and Emergency Manager Jeff Jensen.

**Pledge of Allegiance**:

The Pledge of Allegiance was recited by those in attendance.

**Agenda**

Houck requested that we add discuss and act on Opt Out and remove abatements. Mohr moved to approve the agenda as amended, Holgard seconded. All in Favor: all saying aye. Motion carried.

**Todd Ludeman**

Mr. Ludeman requested a speed reduction on the road near his home by the shooting range. Mohr moved to reduce the speed to 20 miles per hour starting where the gravel starts, Jungwirth seconded. Roll Call Vote: all voting yes. Motion carried.

**Highway**

Highway Superintendent Byre started a discussion on 3rd Ave W in Mobridge. Mobridge Mayor Gene Cox was present via telephone. He says he is getting many phone calls about the potholes. He stated that the road is beyond repair. He sent an e-mail to the City Finance Officer requesting that they lower the manholes and the water shut offs that exist in the travel surface. This would allow the County grader to come in and rip the asphalt was. The County would then shape the base. It would not fix all the problems. Mayor Cox asked what the timeline would be. He stated that he has no idea what costs would be associated with that. Jungwirth moved to table the discussion until the next meeting until everyone had time to get some numbers together, Mohr seconded. All in favor: all saying aye. Motion carried.

**GROW SD**

Mark Nelson, representing Grow SD was present to explain the programs offered to assist Walworth County residents with many housing needs. They are requesting the commission to budget $5000 for 2024 to assist them in their services.

**Claims**

Schilling moved to approve the claims as presented, Jungwirth seconded. Roll Call Vote: all voting yes. Motion carried.

AFLAC – employee paid insurance - $3,036.16; Standard Insurance – employer paid insurance - $336.98; Reliance Standard Life Insurance - employer paid insurance - $1,756.20; SDACO – M&P fund - $168.00; City of Java – utilities - $23.00; A&B Business – printer - $963.80; Avera Behavioral Health – jail medical - $204.78; Avera Occupational Medicine – jail medical - $202.00; Balco Uniform Co Inc – sheriff uniforms - $249.00; Beadle Ford – repairs & maintenance - $2,337.26; Black Hills Ammunition – ammunition - $614.00; Butler Machinery – repairs & maintenance - $510.00; Cardmember Services – services, fees, inmate meals, travel, supplies - $1,712.96; Cole Paper – supplies - $64.67; Connecting Point – services & fees, supplies - $3,951.21; Custom Installation Solutions – 2023 Tahoe - $4,800.00; Dakota Glass – repairs & maintenance - $39.95; Galls – supplies - $488.76; Cindy Geier – travel - $110.27; Hase Plumbing Heating & Air – repairs & maintenance - $263.45; Huron Regional Medical Center – jail medical - $59.26; J&J Auto – repairs & maintenance - $4,088.81; Jeff Jensen – travel - $14.00; Jensen Rock & Sand – supplies - $985.25; Lewis Family Drug – jail medical - $167.54; Lucy Lewno – services & fees - $212.60; Lincoln County Treasurer – mental board services & fees - $249.10; Marco – services & fees - $43.75; Mobridge Pit Stop – supplies - $149.77; Mobridge Regional Hospital – jail medical - $1,877.58; MDU – utilities $694.72; Motorola Solutions – equipment - $4,723.00; NAPA Central – supplies - $59.88; Pennington County Jail – jail transport - $186.39; Charity Pepin – travel - $143.32; City of Selby – utilities - $295.85; Brenda DeToy - $20.00; Midcontinent Communication - $144.72; City of Mobridge – utilities - $59.22; Pfitzer Pest Control – services & fees - $573.56; Premier Equipment – equipment - $4,000.00; SDGFP – services & fees $1,286.48; SDSA – services & fees - $880.00; Selby Oil Co – repairs & maintenance - $229.75; Senior Nutrition Center – inmate meals - $112.50; Servall Uniform – rentals - $73.10; Shorty’s One Stop – DOE travel - $46.77; Slater Oil – gas, diesel - $14,631.83; Stateline Designs - $196.04; Taliaferro Law Firm – mental board services & fees - $1,028.00; Transource Truck & Equipment- $420.54; Uniform Center – uniforms - $5.99; Valley Communications – utilities - $124.94; Verizon – utilities - $48.06; Daisey Vis – travel - $8.62; Web Water Development – utilities - $51.12; Web Water Bottling Co – rentals - $51.12; Yankton County Sheriff’s Office – services & fees - $50.00;

**Minutes**

Holgard moved to approve the minutes of March 8, 2023, Mohr seconded. All in favor – aye: all voting aye, motion carried. Schilling moved to approve the minutes of May 2, 2023, Jungwirth seconded. All in favor: all voting aye, motion carried. Mohr moved to approve the minutes of May 8, 2023, Holgard seconded. All in favor: all saying aye, motion carried. Jungwirth moved to approve the minutes of May 23, 2023, Mohr seconded. All in favor: all saying aye, motion carried.

**Emergency Management**

Emergency Manager Jensen requested travel approval for a meeting in Pierre on July 17-19, 2023. Mohr moved to approve the travel; Schilling seconded. Roll Call Vote: all voting yes, motion carried. Jensen reported that the Hiddenwood Project has been completed at a cost of approximately $7200 to Walworth County. The Site 51 project deadline is technically now but he requested an extension because the road is inundated again, the state has told him that we should go ahead and finish the project. Emergency Manager Jensen gave a report on the conference system being looked at for the commission room. The commission has been provided with information on costs for their information. Mohr moved to table a decision until the next meeting, Holgard seconded, all in favor: all saying all, motion carried.

**Sheriff**

Sheriff Boll was not present but has requested a jail computer and a computer storage unit to be declared surplus to be destroyed. Jungwirth moved to approve the equipment surplus to be destroyed, Holgard seconded, motion carried.

**Executive Session**

Mohr moved to enter an executive session for a personnel matter as per SDCL 1-25-2(1) at 9:50 am, Schilling seconded, motion carried. The board came out of executive session at 10:00 am.

Auditor Pepin gave the commission on our SDPAA liability insurance coverage. They are requesting approval or any changes that we may want. The commission felt that the Courthouse should be raised to $8,000,000 and the Holding Trailer should be raised to $70,000. Auditor Pepin requested that we change the date for the second meeting in June. The meeting will be on the 22nd of June 2023. The first meeting in July was set for the 6th. She informed the commission that Misty Blanco had been removed from the bank account. The commission discussed getting a soda machine in the courthouse. They decided this would be a good idea. They would recommend bottles at $2 each. The vendor will be contacted.

**Opt Out**

Chairman Houck said we really need to be discussing some opt out options as we must have a decision by July 15. He would like to have a discussion put on the agenda for the next meeting. Schilling mentioned that we should also be discussing an opt out for road and bridge and secondary roads. Houck suggested that we should contact our States Attorney for the proper verbiage. Schilling said we must decide no later than the July 6, 2023, meeting.

**Old Business**

Holgard asked when we were thinking about adopting the Master Transportation Plan. Schilling said we should get that adopted before Superintendent Byre retires.

**New Business**

Chairman Houck announced that we have 3 applications for Highway Superintendent. There will be a special meeting for interviews to be held in executive session on June 15, 2023, at 9:00 am. Auditor Pepin will schedule the interview for a ½ hour interview. They would like to have Superintendent Byre in attendance.

**Adjournment**

There being no old or new business, Holgard moved to adjourn, Jungwirth seconded, All in Favor: all voting aye, motion carried.

**APPROVED: ATTEST:**

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**CHAIRPERSON AUDITOR**

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