**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

**May 23, 2023**

**9:00 am**

Present Commissioners: Jim Houck, Justin Jungwirth, Duane Mohr and Scott Schilling were present. Auditor Pepin, Deputy Auditor Kahl, Julia Gerlacht, Editor of the Mobridge Tribune and Jennifer Hieb, a representative from Mike Rounds office.

**Pledge of Allegiance**:

The Pledge of Allegiance was recited by those in attendance.

**Planning & Zoning**

Chairman Houck convened as the Planning & Zoning Board. Schilling moved to approve the agenda, Mohr seconded, All in Favor: all saying aye, motion carried. Zoning Director Pudwill requested the board to approve a plat for consideration of the County Commission. Schilling moved the following resolution, Jungwirth seconded, Roll Call Vote – all yes, motion carried.

“Be it resolved by the County Planning Commission of Walworth County, South Dakota, that the Plat showing Seyer First Addition in the SE4 of Section 30-T123-R75W of the 5th P.M., Walworth County, South Dakota having been examined, is hereby approved in accordance with the provisions of SDCL 11-2-2, and any amendments thereof.” There being no old or new business Jungwirth moved to adjourn, Mohr seconded, motion carried.

Chairman Houck convened as County Board of Commissioners.

He requested a moment of silence in honor of the passing of Jim Spiry, a Sheriff for many years in Walworth County and a former County Commissioner.

**Public Forum**

Jennifer Hieb introduced herself to the commission. She works for Senator Rounds out of the Aberdeen office. She has been traveling and visiting counties in this area to bring herself and Senator Rounds current as what is going on in this region.

**Agenda**

Houck requested that we add discuss and act on liquor license renewals and Mohr requested that Landfill reports to added. Mohr moved to approve the agenda as amended, Jungwirth seconded, All in Favor: all saying aye.

**Minutes**

Mohr moved to approve the minutes of January 19, 2023 with the double second removed, Jungwirth seconded, All in Favor: all saying aye, motion carried. Jungwirth moved to approve the minutes of Feb 7, 2023, Mohr seconded, All in Favor: all saying aye, motion carried. Mohr moved to approve the minutes of Feb 24, 2023, Schilling seconded, All in Favor: all saying aye, motion carried. Mohr moved to approve the minutes of Mar 28, 2023, All in Favor: all saying aye, motion carried. Schilling moved to approve the minutes of April 6, 2023, Mohr seconded, All in Favor: all saying aye, motion carried. Schilling moved to approve the minutes of April 18, 2023, Jungwirth seconded, All in Favor: all saying aye, motion carried. Schilling moved to approve the Equalization minutes of April 18, 2023, Mohr seconded, All in Favor: all saying aye, motion carried.

**Claims**

Jungwirth moved to approve the claims, Schilling seconded, Roll Call Vote: all voting yes, motion carried.

City of Selby – utilities - $134.77; Karl Chevrolet – 2023 Tahoe - $40,982.00; City of Mobridge – utilities - $60.43; Cardmember Services – supplies, inmate meals, stamps - $1,859.82; Dacotah Bank – stamps, supplies, flash drive - $1,530.08; SDPAA – insurance - $76,018.52; Agtegra Java – fuel - $2,509.62; AT&T Mobility – utilities - $404.46; Audra Hill Consulting – services & feed - $54.64; Avera-McKennan Hospital – services & fees - $790.00; Avera Pharmacy – inmate medical - $8.42; Bantz, Gosch & Cremer – mental illness board - $326.39; Beadle County – inmate boarding - $26,435.00; Brown County Sheriff – inmate boarding - $300.00; Butler Machinery – supplies - $2.809.18; Cam Wal – utilities - $317.96; Central Diesel – supplies - $740.12; Sylvia Chapman – consulting - $7,618.40; Cole Papers – supplies - $242.43; Connecting Point – services & fees, computer - $3416.60; Custom Installation Solutions – law enforcement vehicle - $16,460.00; Dacotah Bank – supplies - $2.22; Dakota Glass – repairs & maintenance - $1,145.14; DRG Media Group – advertising - $145.00; Office of Fire Marsshall – boiler inspection - $240.00; Gas N Goodies – supplies - $162.27; Graham Tire - tires - $682.20; Gregg’s Drilling & Excavating – services & fees - $390.00; GTC Auto Parts – supplies - $233.13; Halfile System - services - $637.50; Heartland – garbage – utilities - $60.00; Maurice Hoffman – rock - $544.00; Hoven Coop Service – gas - $861.24; Hoven Review – publishing - $15.64; Hughes County – inmate boarding - $8,645.00; Karen Paige Hunt – services - $149.80; Intellectual Technology – supplies - $132.94; John Deere Financial – pallet fork - $2,446.00; Ken’s Western Lumber - $184.71; Leal & Liability – travel - $425.00; Lewis Family Drug – inmate medical - $17.69; LexisNexis – law books - $640.00; Deadwood Lodge – travel - $332.00; Marco Inc – rentals - $131.76; Matheson Tri-Gas Inc – rentals - $687.67; McLeod’s Printing - $219.95; Mobridge Pit Stop – supplies - $108.96; Mobridge Regional Hospital – inmate medical - $2,682.75; Mobridge Tribune – publishing - $623.64; MDU – utilities - $609.24; Monument Health – autopsy - $461.11; Prairie Smile Family Dentistry - $281.00; Premier Equipment – supplies - $26.00; Quill Corporation – supplies - $859.66; Cody Rahder – refund - $377.30; Redwood Toxicology Lab – drug testing - $144.00; Runnings Supply – supplies - $90.03; Safety Service - repairs & maintenance - $344.52; SD DANR – tonnage fee - $889.77; SD Developmental Center – services - $60.00; SD Public Health Lab – testing - $220.00; Selby Auto – repairs & maintenance - $220.00; Selby Oil – repairs & maintenance - $246.75; Selby Record – publishing - $896.95; Senior Nutrition Center - $195.00; Servall – rentals - $247.43; Shorty’s One Stop – supplies - $1,166.77; Stantec Consulting Services – waste survey - $3250.00; Thomson Reuters Payment Center – law book - $24.69; Venture Communication – utilities - $1,032.63; Randy Volske Excavating – labor - $765.00; Walk N Roll – supplies - $378.03; West River Telecommunications – utilities - $80.33;

**Plat**

Schilling moved to accept the recommendation for plat approval from the Planning and Zoning Board, Mohr seconded, Roll Call Vote – all voting yes, motion carried.

**Highway**

Superintendent Byre presented his monthly report. Superintendent Byre requested that the commission approve the signing of a Certificate of Right of Way Acquisition and an Option to Provide Material and Temporary Access Easement for project WCBD3. Mohr moved to approve the signing of these documents, Jungwirth seconded, All in Favor: all saying aye, motion carried. Superintendent Byre requested the commission to approve a Joint Power Agreement with SDDOT for a striping program for 2023. Mohr moved to approve the Joint Powers Agreement, Schilling seconded, All in Favor: all saying aye, motion carried. He discussed a permit to occupy right of way for Emily Stiegelmeier to place a domestic water line. Mohr moved to approve the permit, Jungwirth seconded, All in Favor: all saying aye, motion carried. Superintendent discussed a 5-year road plan for Walworth County. He suggested that KLJ put this plan together, because they were so involved in the Master Transportation Plan. Schilling moved to contract with KLJ to provide a 5-year road plan at a cost of $30,000, Roll Call Vote: all voting yes, motion carried. The Master Transportation Plan was discussed. Schilling feels we need to have the Master Transportation Plan adopted. He would like the public to know that he is going to talk to each commissioner individually before the 1st or 2nd June commission meeting to talk about the plan. Superintendent Byre is going to double check with the state whether we will be approving or adopting the Master Transportation Plan.

**Treasurer**

Treasurer Geier met with the commission to present a list of properties that are currently up for tax deeds. She said 4 have been redeemed and that she is still working on 5 others. She spoke to the commission about a property that someone wants to deed to the county. The States Attorney will be contacted to see what steps could be taken with that. The Commission discussed the property that wasn’t sold at the auction on the 17th. The city would still be interested in taking that property, provided they could haul debris to the Landfill. It was decided to have the States Attorney draw up a deed to the city.

**Register of Deeds**

Register of Deeds DeToy presented her monthly budget. She told the commission that she had gotten 1 new computer and her plans for replacing others in the future. Mohr moved to allow Detoy to surplus an old computer to be destroyed, Jungwirth seconded, All in Favor: all saying aye, motion carried. She also gave commissioners an update on poor liens. She would like to get just $5 per month from everyone who owes us money, and it would come to over $200,000 per year. She also would like to check out putting liens out for jail time an individual spends.

**Director of Equalization**

Director of Equalization Pudwill requested approval of a travel request for Jun 11 – 16 to Sioux Falls for the annual convention. Mohr moved to approve the travel, Schilling seconded, All in Favor: all saying aye, motion carried.

**Landfill**

Commissioner Mohr presented the monthly landfill report. He also reports that the landfill received 156.56 ton of garbage during the free cleanup week.

**Auditor**

Deputy Auditor Kahl presented an abatement request for record #4041 in the amount of $8.28 to clean up 2023 taxes on a tax deed property. Jungwirth moved to approve the abatement, Schilling seconded, Roll Call Vote: all voting yes, motion carried. Auditor Pepin presented the liquor licenses for renewal approval. Mohr moved to approve the renewal permit for Hoven County Club, Schilling seconded, All in Favor: all voting aye, motion carried. Jungwirth moved to approve the renewal for Bridge City Marina, Mohr seconded, All in Favor: all voting aye, motion carried. Schilling moved to approve the renewal of Mudline Adventures, Jungwirth seconded, All in Favor: all saying aye, motion carried.

**States Attorney**

Schilling moved to approve a computer as surplus property to be destroyed, Mohr seconded, All in Favor: all voting aye, motion carried.

**Maintenance**

Custodian Louie Schmidt met with the commission about the proposed purchase of a broom and snowblower from Premier Equipment for the Grasshopper machine we have. He’s very concerned about switching out the blower and broom when they have been used and are frozen up. He normally sweeps everything after he blows snow to cut down on ice on the sidewalks and driveway. He thinks if we are going to buy these 2 attachments, we should consider buying another unit so that the blower could be on one, and the broom on the other. Schilling says that his equipment is easy to change and that he does not have to sweep after he blows snow. He thinks that because we have already agreed to purchase the attachments, he would like to go through one season with them before we consider anything else. It was agreed that we would try that.

The commission took a small break to wait for the bid opening

**Bid Opening**

An asphalt surfacing bid opening advertised for today 10:15 a.m. was held. One bid was received from Jensen Rock and Sand. The bid was for $0.62 per square yard applied and $0.33 per ton contract furnished. Schilling moved to approve the bid, Mohr seconded, Roll Call Vote: all voting yes, motion carried.

The next two meetings were set for June 6 and June 20, 2023.

**Adjournment**

There being no old or new business, Schilling moved to adjourn, Jungwirth seconded, All in Favor: all voting aye, motion carried.

**APPROVED:**

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**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

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**CHARITY, AUDITOR**

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