**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on March 3, 2022 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Mohr, Justin Jungwirth. Scott Schilling was present by phone. Also present were States Attorney Jaime Hare and Auditor Debbie Kahl, Also present was Denise Centeno..

The Pledge of Allegiance was recited by those in attendance.

Chairperson Houck called the County Commission meeting to order.

**APPROVAL OF AGENDA:**

Chairman Houck entertained a motion to approve the agenda. He said we need to add a bridge inspection resolution. Commissioner Mohr moved to approve the agenda as amended. Seconded by Commissioner Jungwith. All in favor: Aye-4; Nay – 0. Motion carried.

**MINUTES APPROVED:**

Chairman Houck said he would entertain a motion to approve the minutes of February 15, 2002. Commission Jungwirth so moved and Commissioner Schilling seconded. All in favor: Aye – 4; Nay – 0. Motion carried. Chairman Houck said he would entertain a motion to approve the minutes of February 8, 2022. Commissioner Mohr so moved, Commissioner Schilling seconded. All in favor: Aye – 4; Nay – 0. Motion carried.

**CLAIMS APPROVED:**

Commissioner Jungwirth moved and Commission Mohr seconded to approve the claims as presented. Roll call vote; Mohr: Aye; Jungwirth: Aye; Schilling: Aye and Houck: Aye. Motion carried.

**COMMISSIONERS:** Hoven Media – Minutes 2-8-22, 2-1-22, 1-18 - $434.79; Tasc – insurance participant fee - $655.00

**COURTS:** RELX DBA LexisNexis – Lexis Nexis Subscription Jan 2022 - $614.00

**AUDITOR:** Connecting Point – 2 wireless Keyboards & mouse - $70.00; Midcontinent Communications -internet - $22.58; Quill Corporation – paper = $424.89; Venture Communications – phone & fax service - $71.68

**TREASURERS:** Midcontinent Communications – internet - $22.57; Venture Communications – phone & fax service - $96.21

**STATES ATTORNEY:** Kristi Brandt – Transcripts Hare - $636.80; Cogley Law Office Prof LLC – Atty fees - $3099.55; Connecting Point – printer work order - $125.00; Jerald D Bleyle Jr – subpoena - $20.00; Midcontinent Communications – internet - $22.57; Mobridge Regionals Hospital – labs $288.00; Quill Corporation – step stool, chair - $146.98; Louis Schmidt – repair of chair arms - $42.60; SD Public Health Laboratory – labs - $320.00; SD States Attorney Association – per capita dues, 2022 membership dues - $749.00; Venture Communications Coop – phone & fax service- $95.54

**COURT APPT ATTNY:** Mark Kroontje – court appt attorney fees - $1412.00;

**ABUSED CHILD DEFENSE:** Kristi A Brandt – Transcripts Cogley - $43.20; Von Wald Law Offices LLC - $650.78

**COURTHOUSE:** City of Selby – water & sewer courthouse 0 $526.55; Ken’s Western Lumber – 3 keys - $3.00; MDU – electricity courthouse - $1548.66; Louis Schmidt – shipping, 12 Merv Air filters, 6 Aerostar furnace air filters, 6 furnace air filters $165.92; Servall Uniform & Linen – mops, mats, rags - $57.03

**DOE:** Arrowhead Resort – 2 nights lodging - $211.90; Midcontinent Communications – internet - $22.57; SDAAO – yearly membership $150.00;

**ROD:** Midcontinent Communications – internet - $22.57; Venture Communications Coop – phone & fax service - $62.47;

**VET SERVICE OFFICER:** Hoven Media Inc – vet services positions - $44.80

**SHERIFF:** AT&T Mobility - $468.83; Avera Occupational Medicine – TPA services - $87.00; Custom Installation Solutions – 2020 Explorer - $70.00; Dakota Glass & Alignment – 2020 Explorer, 2019 Charger - $169.95; Datatek Services Inc – ink cartridges - $2692.00; Edmunds County – repairs & maintenance - $568.96; Galls LLC – peerless transport restraint, leather restraint belt, nylon hobble restraint - $1080.80; Graham Tires Aberdeen – 2012 Tahoe - $424.52; Indiana Safety Co Inc – gloves - $113.1; Carol Levitt – blood draw - $65.00; Midcontinent Communications – internet - $22.57; Mobridge Regional Hospital – clinic visits, visit for UA$126.00; MDU – electricity, gas, miscellaneous - $812.29; National Sheriff’s Association – NSA membership dues, lodging - $282.90; Rita Baszler – blood draws - $160.00; SD Dept of Public Safety – annual datamax charge - $250.00; teletype service Jan-June 2022 - $2590.00;; Selby Oil Company – 2019 Charger mount & balance tires, 2013 Tahoe Oil change, 2017 Explorer Oil change - $187.50; Slater Oil & LP Gas - 1000 gallons - $3090.00; Venture Communications Coop – phone & fax service - $371.28; Western Communications Inc – radios -

**JAIL:** Brown County Sheriff – 1 day boarding - $75.00; City of Selby – water & sewer Jail, water & sewer holding cell - $138.25; Family Pharmacy – prescriptions - $410.93; Hughes County Finance Office – 67 jail days - $6965.00; Mobridge Regional Hospital – jail medical - $409.17; Sanford – jail medical - $164.08; Senior Nutrition Center – 21 hot lunches - $157.50; Winner Regional Hospital – medical - $29.27;

**EMERGENCY & DISASTER:** AT&T Mobility - $87.53;

**SUPPORT OF POOR:** SDACC – catastrophic poor relief - $640.00; Venture Communications Coop – phone - $24.26

**MENTALLY ILL:** Lincoln County Treasurer - $339.17

**MENTAL ILLNESS BOARD:** Mark Katterhagen – professional services - $15.00; Lucy Lewno – professional services - $206.80; Darcy Lockwood – professional services - $15.00; Yankton County Treasurer – hearing - $127.50

**EXTENSION:** Midcontinent Communications – internet - $22.57; Venture Communications Coop – phone - $51.39;

**WEED & PEST:** Crossroads Hotel & Huron Event – travel - $183.98; Roger Walker – meals, mileage - $345.40;

Western Communications Inc – radios - $8.80

**RD & BR:** Agtegra Coop – gas & diesel- $1737.05; Butler Machinery – extended warranty - $14640.00; Butler Machinery – parts - $4302.38; Central Diesel Sales Inc – repairs & maintenance, parts - $424.82; City of Java – water Java shop - $18.00; City of Selby – water & sewer Selby shop - $71.18; Dakota Oil – antifreeze - $90.24; Ken’s Western Lumber – shop supplies - $7.17; Matheson Tri-Gas Inc – acetylene tank rentals $47.04; MDU – Mobridge shop, Selby shops - $350.92; Slater Oil & LP Gas – propane Java & Selby - $2516.75; Valley Service Mechanical – gasket & nozzle shop furnace - $266.63; Venture Communications Coop- phone Java; internet & phone Selby $271.53; Western Communications Inc – radios$271.80

**SOLID WASTE:** Agtegra Cooperative – bulk fuel - $1431.10; Cam-Wal Electric Cooperative – electricity - $372.04; Central Diesel Sales Inc – parts - $659.70 – Geotek Engineering – 2021 Groundwatering - $4695.00; GTC Auto Parts – parts - $145.09; Homestead Building Supplies – weatherstrip & screws - $52.28; Jack Nold Ag Services & Repairs – labor & parts - $3984.50; Mobridge Pit Stop – gas - $81.29; N & W Auto – radiator fix - $150.00; Napa Central – parts - $17.56; Sabre Shred Solutions – tire disposal - $15023.40; SD Dept of Environment – January tonnage - $911.67; Servall Uniform & Linen – mop, handle, mat – R30.06; Slater Oil & LP Gas – propane, office fuel - $645.20; Trans Source Truck & Equipment- $262.50; Valley Telecommunications – phone - $132.69; Web Water Bottling Company – water machine rental - $43.50; Western Communications - $18.60

**PARTIAL PAYMENTS FUND:** #5245 - $548.33;

**SDACO M&P FUND:** M&P Remittance - $148.00

No one cared to speak at Public Forum.

**HIGHWAY**

Highway Superintendent Byre reported that weight restrictions resolution and request from assistance from Motor Carrier for enforcement will go into effect on or shortly after 3-21-2022. He requested a motion to advertise the weight restrictions. Commissioner Mohr so moved & Commissioner Jungiwrth seconded. Superintendent Byre explained that a copy of the resolution will be provided to the Department of Safety. He explained that the date is an agreement of cooperation from the surrounding counties to give propane companies and the ag sector time to get their equipment where they need it to be. All in favor – Aye – 4; Nay – 0. Motion carried.

Superintendent Byre informed the commission that a small inventory report for drainage structures is needed by May 5, 2022. This has not yet been completed and Superintendent Byre asked the commission to consider hiring a consulting firm to complete this report. He has 2 proposals and has been informed that it does not have to be bid. Superintendent Byre is recommending KLJ Engineering. One proposal he received was $24000 and the other was $27000. The county maintains a Rural Structure Improvement that is restricted to be used for this purpose. The approximate balance of this account is $28000. This expenditure will come out of that fund. Commissioner Mohr moved to approve KLJ Engineering to do this report and Commissioner Jungwirth seconded. Roll Call Vote – Mohr – aye; Jungwirth – Aye; Schilling – Aye; Houck – Aye.

Superintendent Byre informed the commission that the first public hearing for the Master Transportation Plan will be held April 14, 2022 at the Selby School. KLJ will make all the arrangements and provide the advertising for the meeting. He asked that 2 commissioner attend. As Commissioner Schilling is one of the stakeholders for this process, he and Chairman Houck will attend.

Superintendent Byre asked for approval of a Joint Powers Agreement with True North Steel in Huron using the Beadle County Bid. Commissioner Schilling moved and Commissioner Mohr seconded. Superintendent Byre said that 18” culvert has raised $9.90 from last year and 48” culvert has raised $26.40. He also stated that he was glad that they have some inventory on hand. All in favor: Aye- 4; Nay- 0. Motion carried.

Superintendent Byre requested approval of a resolution to employ IMEG, formerly known as Clark Engineering to inspect our bridges. We have 16 structures to be inspected. IMEG is on a state retainer list to perform these inspections. They inspected our bridges in 2020. Commissioner Mohr so moved and Commissioner Schilling seconded. All in favor: Aye – 4; Nay – 0. Motion carried.

Superintendent Byre reminded the commission that Basin Electric will be present at the meeting on March 15, 2022 at 10:00 to visit with the commission on the transmission line and the road problem on the county line road. Commissioner Byre would like to schedule times to take commissioners to the site so they could view the problems before the meeting.

**SHERIFF**

Sheriff Boll announced that Deputy Dax Johnson had resigned effective immediately. Daniel Rice has been hired as a replacement. He was one of the applicants when Deputy Johnson was hired. Officer Rice began work on 02-14-2022. Sheriff Boll said he started him out at a wage of $18.83 per hour. Chairman Houck said he would entertain a motion to approve the hiring of Daniel Rice. Commissioner Jungwirth so moved and Commissioner Schilling seconded. All in favor: Aye – 4; Nay-0. Motion adopted.

Discussion was held concerning items remaining in the jail that are no longer of any use to Walworth County. Sheriff Boll said there are monitors, mattresses, bunkbeds, uniforms and other items available. Sheriff Boll would like to list these items on the Sheriff’s Association page and see if there are any other counties interested in any of them. Commissioners were in agreement that it would be in the best interest of the county to surplus these items and see if we are able to sell any of these items.

Sheriff Boll requested permission to surplus a protective vest to Corson County for $1048. Commissioner Schilling so moved and Commissioner Mohr seconded. Roll Call Vote: Mohr – Aye; Jungwirth – Aye; Schilling – Aye; Houck – Aye. Motion carried.

**AUDITOR**

Auditor Kahl reminded the commission of the Upper Missouri Valley Commissioners Association meeting coming up. States Attorney Hare said if more than 2 commissioners are going we will advertise a special meeting on the website explaining that there will be no discussion, that is it an official meeting. We will also put a notice on the front and back doors as well as on the Facebook page.

Auditor Kahl told the commissioners that the public notices for the Burn Ban Ordinance and the EM Budget Supplement were sent to the papers this week.

Auditor Kahl said we had received a payment of a poor lien bill where we received $70 and Credit Collections Bureau kept $30. Everyone was under the belief that we had agreed to discontinue use of their services. A letter will be sent to inform them of this decision.

Auditor Kahl said she had spoken with States Attorney Hare and they discussed that we should be a list of job openings on the website. They also thought maybe we should consider putting all job openings in one advertisement instead of 2 or 3 individual departments each running an ad.

Auditor Kahl said she would like the public to be informed to look for more information on the website, which is walworthco.org. They are trying to put more information on the site.

**EMERGENCY MANAGER**

Deputy Auditor Brenda DeToy had received an e-mail from Emergency Manager Jeff Jensen saying that he was going to be unable to attend the meeting and he requested that his agenda items be moved to the next meeting.

There was no old business.

**NEW BUSINESS**

Chairman Houck asked about the Annual Spring Workshop. Commissioner Schilling said that he had spoken to the County Commissioner Association and was told that they were not having one this year.

Sheriff Boll informed the commissioners that all of the legislation that had to do with jail and county building funding had failed to pass.

**ADJOURNMENT**

Commissioner Mohr moved to adjourn until March 15, 2022 at 9:00 am. Commissioner Schilling seconded. All in favor: Aye – 4; Nay – 0. Motion carried

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**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

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**DEBBIE KAHL, AUDITOR**

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