**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 21st, 2021 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Mohr, Kevin Holgard & Scott Schilling. Also present were State Attorney, Jaime Hare and Auditor, Eva Cagnones.

The Pledge of Allegiance was recited by those in attendance.

**AGENDA:**

Schilling moved and Mohr seconded to approve the agenda Voting: Aye, 4; Nay, 0.

**TREASURER:**

Mohr moved and Holgard seconded to approve the monthly report presented by Geier. Voting: Aye 4; Nay 0. Motion was adopted.

**MINUTES:**

Schilling moved and Holgard seconded to approve the November 2nd minutes. Voting: Aye 4; Nay 0. Motion was adopted.

Holgard moved and Mohr seconded to approve the December 9th minutes. Voting: Aye 4; Nay 0. Motion was adopted.

**CLAIMS APPROVED:**

Holgard asked to remove the meal reimbursement from the claims because the reimbursements seem higher than what was approved. Sheriff Boll explained that in April 2021 the meal reimbursements were changed and approved by the board of Commissioners. Breakfast remained the same, at $6.00; lunch was changed from $11.00 to $14.00 and Dinner was changed from $15.00 to $20.00. Holgard said that this is not the information in the Employee handbook he just looked at. Cagnones apologized and said that she had not updated her copy of the employee of handbook. The Meal reimbursement claims remained. Schilling moved and Mohr seconded to approve the claims as presented. Rollcall voting; Holgard: Aye; Mohr: Aye; Schilling: Aye and Houck: Aye. The motion was adopted.

Holgard moved and Mohr seconded to approve the claims as presented. Holgard had a question, but will talk to Josh after the meeting. Rollcall: Holgard, Aye; Mohr, Aye Schilling, Aye; Houck, Aye; Motion was adopted.

**GENERAL FUND:** Walworth County Clerk of Courts – Reimbursement on Fines, $372.75

**COMMISSIONERS:** Bridge City Florist – Memorial Gift, $54.99; Kari Rueb – Java Property Mowing, $360.00; Marco, Inc – Copier Usage Contract, $21.38; Selby Record – Publications, $860.16

**COURTS:** West Payment Center – SD Codified Law Volumes, $121.92

**AUDITOR:** Cardmember Service – Stamps/Postage Rental, $12.49; Marco Inc. – Copier Usage Contract, $12.41; McLeods Printing – Tax Forms, $65.03; Quill Corporation – Membership, $19.99; TASC-P.O. P – WBCBS 3rd Party Administrator, $692.25

**TREASURERS:** Cardmember Service – Postage Rental/Stamp, $2972.50; Marco, Inc – Copier Usage Contract, $22.88; Quill Corporation – Office Supplies, $1066.84; Venture Communications – Telephone Service, $78.10

**STATES ATTORNEY:** Ashlynn Sandland – Subpoena/Mileage, $125.00; Cardmember Service – Postage Rental/Stamps, $12.50; Gary Sandland – Subpoena/Mileage, $78.80; Robert L Martel – Subpoena/Mileage, $37.64; Venture Communications – Telephone Service, $88.50; Wade Sandland – Subpoena/Mileage, $37.64

**COURT APPT ATTNY:** Cogley Law Office – Services & Fees, $714.40; DPLS – Services & Fees, $4952.25; Mark K Kroontje – Services & Fees, $2474.83

**ABUSED CHILD DEFENSE:** Von Wald Law Office – Services & Fees, $4181.65

**COURTHOUSE:** Heartland Waste Management – Garbage/Grass Service, $150.00; Oahe Landscapes – Winterize Sprinklers, $125.00

**DOE:** Cardmember Service – Postage Rental/Stamps/New Phone, $121.69; Marco Inc – Copier Usage Contract, $17.29; Venture Communications – Telephone Service, $55.05

**ROD:** Cardmember Service – Postage/Rental, $12.50; Marco, Inc – Copier Usage Contract, $23.10

**SHERIFF:** Beadle Ford, Inc – Battery, $185.76; Brianna Jorgenson – Transport/Reimbursement, $26.81; Cardmember Service – Gas/Postage/Training, $817.54; Cynthia Bauer – Transport/Reimbursement, $141.54; Dakota Glass & Alignment – Chip Repairs, $79.90; Rochelle Forget – Transport/Reimbursement, $187.54; Glen Bissett – Transport/Reimbursement, $21.42; Justin Bentz – Transport/Reimbursement, $136.58; Kala Troyer – Transport/Reimbursement, $26.71; Marco Inc – Copier Usage Contract, $18.38; Mitchel Meyers – Transport/Reimbursement, $36.56; Ronny Troyer – Transport/Reimbursement, $151.43; Selby Record, FT Transport Officer Adv, $82.50; Brandi Steinbach – Transport/Reimbursement, $12.24; Uniform Center – Pants, $123.98

**JAIL:** City of Winner – Inmate Boarding Fees, $8050.00; Rochelle Forget – Transport/Reimbursement, $116.24; Hughes County Finance Office – Inmate Boarding, $1027.50; Lewis Drug – RX Supplies, $18.98; Mobridge Regional Hospital – Medical Services, $439.36; Winner Pharmacy – RX Supplies, $72.93; Winner Regional Hospital – Medical Services, $120.68

**SUPPORT OF POOR:** Venture Communications – Telephone Service, $24.50

**MENTALLY ILL:** Lucy Lewno – Services, $30.00; Lincoln County Treasurer – Services, $36.66

**DEV DISABLED:** SD Dept of Revenue – SDC Fees, $60.00

**MENTALLY ILLNESS BOARD:** Lucy Lewno – Services, $166.53; Lincoln County Treasurer -Services, $118.80

**EXTENSION:** Cardmember Service – Postage/Rental, $12.50; Venture Communications – Telephone Service, $50.25

**PLANNING & ZONING:** Mobridge Tribune – 1 yr. Subscription, $46.00; Marco Inc – Copier Usage Contract, $18.17

**RD & BR:** Homestead Building Supplies – Supplies, $19.89; Hoven Coop Service – Gas/Diesel, $1817.16; John Badgley – MTP Meeting, $50.00; Marco Inc – Copier Usage Contract, $20.10; Matheson Tri-Gas Inc – Supplies, $62.92; LaDean Moak – MTP Meeting/Mileage, $66.80; MDU – Utilities, $34.48; Newman Traffic Signs – Signs, $580.10; Quill Corporation – Office Supplies, $212.73; Selby Record – Job Opening Ad, $66.00; Daryl Thompson – MTP Meeting, $50.00; Trail King Industries – Muffler, $18.28; Steve Zabel – MTP Meeting, $50.00

**EMERGENCY & DISASTER:** Cardmember Service – Fire Extinguisher/Seals, $69.94

**SOLID WASTE:** Butler Machinery Co – Filters, $1507.56; Cardmember Service – Postage Rental/Stamps/Oil/Supplies, $64.41; Farnams Genuine Parts – Supplies, $44.42; Farnams Genuine parts – Fencing Wire, $1079.96; LF George – Parts, $270.30; Mobridge Hardware – Batteries, $4.99; Mobridge Regional Hospital – Services, $86.73; Runnings Supply – Supplies, $96.04; SD Dept of Environment – Storm Water Permit, $800.00; Servall Uniform & Linen – Rentals, $30.06; Triple U Ranch – Gravel, $251.51; Walworth County Highway Dept – Rock Hauling, $3485.86; Western Rancher – Boots, $129.95

**STATE ACCOUNT FUND:** SD Dept of Revenue – MV/ROD Vital Records Fees, $84,467.71

**SCHOOL DIST FUND:** Cortrust Bank – November 2021 Apportionment, $18,531.40; Hoven School District – November 2021 Apportionment, $11,252.87; Dacotah Bank – November 2021 Apportionment, $152,349.39; Bank West – November 2021 Apportionment, $147,105.53

**CITIES & TOWNS FUND:** City of Mobridge – November 2021 Apportionment, $63,784.16; Bank West – November 2021 Apportionment, $17,209.18; Dacotah Bank – November 2021 Apportionment, $2674.77; Bank of Hoven – November 2021 Apportionment, $146.54

**SALES/EXCISE TAX FUND:** Cardmember Services – Sales Tax, $125.82

**JAVA FIRE DIST FUND:** Bank West – November 2021 Apportionment, $125.82

**BOWDLE FIRE DIST FUND:** Bowdle Rural Fire district – November 2021 Apportionment, $215.37

**PAYROLL / HEALTH INSURANCE:**

As required by SDCL 6-1-10, the complete November payroll paid by department was as follows:

COMMISSIONERS $4,429.27 Salaries $4,333.59 Insurance

AUDITORS: $9,644.82 Salaries $3,776.27 Insurance

TREASURERS: $7,843.46 Salaries $2,208.26 Insurance

STATES ATTORNEY: $12,470.84 Salaries $3,863.24 Insurance

COURTHOUSE: $1,078.44 Salaries $1,104.13 Insurance

DIRECTOR OF EQUALIZATION: $7,820.43 Salaries $2,527.33 Insurance

REGISTER OF DEEDS: $5,421.92 Salaries $1,656.19 Insurance

VETERAN’S: $1,261.07 Salaries

SHERIFF’S: $48,975.54 Salaries $7,728.91 Insurance

POOR RELIEF: $1,105.31 Salaries $376.81 Insurance

WEED & PEST: $452.91 Salaries

ZONING: $595.26 Salaries $229.16 Insurance

HIGHWAY: $46,071.77 Salaries $11,961.38 Insurance

EMERGENCY MANAGER: $3,527.87 Salaries $1,104.13 Insurance

LANDFILL: $15,279.48 Salaries $4,416.52 Insurance

**PAYROLL / HEALTH INSURANCE:**

As required by SDCL 6-1-10, the complete December payroll paid by department was as follows:

COMMISSIONERS $3,882.20 Salaries $206.68 Insurance

AUDITORS: $6,732.10 Salaries $2,128.87 Insurance

TREASURERS: $7,783.32 Salaries $2,863.29 Insurance

STATES ATTORNEY: $12,739.14 Salaries $3,025.93 Insurance

COURTHOUSE: $2,832.64 Salaries $1,049.46 Insurance

DIRECTOR OF EQUALIZATION: $7,072.27 Salaries $2,032.08 Insurance

REGISTER OF DEEDS: $4,459.08 Salaries $1,077.97 Insurance

VETERAN’S: $1,261.08 Salaries

SHERIFF’S: $49,153.95 Salaries $5,835.96 Insurance

CORONER: $968.85

POOR RELIEF: $685.61 Salaries $252.33 Insurance

ZONING: $315.18 Salaries $93.58 Insurance

HIGHWAY: $36,062.38 Salaries $9,696.28 Insurance

EMERGENCY MANAGER: $4,500.53 Salaries $1,065.78 Insurance

LANDFILL: $15,279.48 Salaries $4,416.52 Insurance

**HIGHWAY:**

Byre presented his monthly report. Byre had a brief discussion on propane tanks getting low on fuel, disbursements still due for the end of the year, the lack of job applicants for his posted job ad and work plans for 2022.

Mohr moved and Schilling seconded to authorize Byre sign renewal agreement to occupy right of way with Venture Communications. Voting: Aye 4; Nay 0. Motion was adopted.

**SHERIFF**:

Sheriff Boll presented his monthly reports. Schilling moved and Holgard seconded to sign $75.00 a day prisoner boarding contract with Edmunds County. Voting: Aye 5; Nay 0. The montuno was adopted.

Mohr moved and Schilling seconded to sign $80.00 a day prisoner boarding contract with Beadle County. Voting; Aye 4; Nay 0. The motion was adopted.

Mohr moved and Schilling seconded to appoint Justin Jungwirth to the Board of Commissioner District 5. Rollcall; Holgard, Aye; Mohr, Aye; Schilling, Aye; Houck, Aye. The motion was adopted.

**OATH OF OFFICE:** Clerk of Courts, Gwenn Ackermann administered the Oath of Office to Justin Jungwirth.

**OLD BUSINESS:**

Holgard discussed his conversations with Charles Huyck regarding grants for the Jail. Holgard discussed Huyck’s suggestion of partnering with Feeding South Dakota and offering them space in the Shopko building along with the Jail. There was a brief discussion on what Insurance Alliance would recommends in size number of employees needed if we get a smaller jail. Holgard asked if he should continue to contact Charles Huck and Spencer Gosch and other contacts to get assistance for a jail. Houck said that there is no need to put money into a 30+ year building. There was mention of contacting National Institute of Corrections. Holgard also discussed turning the old jail in Selby into the Sheriff’s offices. Hare and Boll reminded Holgard that there can not be any prisoners in that building. If the Sheriff’s offices are moved to the old jail, where will the interrogations be held? Where will the finger printing be conducted? Mohr suggested to check with the attorney involved in the lawsuit which led to the jail closing. Schilling feels we should keep checking for ways to get a jail. Mohr mentioned that he met with Charles Huyck and that it would take Huyck a month or more to look into all avenues. Cagnones asked what fees if any Huyck was charging. Holgard said, none.

**NEW BUSINESS:**

Lewis Morgan mentioned that the new scale at the landfill is working well. He has had to ask people to slow down when coming onto the scale. We may need to have a speed bump.

Cagnones mentioned that she has published the Redistricting Map. The first reading and Public Hearing will be on January 18th 2022 and the second reading and adoption will be on February 7th, 2022.

**ADJOURNMENT:**

Holgard moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 am December 30th, 2021. Voting Aye: 5; Nay: 0. Motion was adopted.

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**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

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**EVA CAGNONES, AUDITOR**

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