September 21, 2021

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on September 21, 2021 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Mohr, Rick Cain, Scott Schilling and Kevin Holgard. Also, present Auditor, Eva Cagnones and States Attorney, Jaime Hare.

The Pledge of Allegiance was recited by those in attendance.

Chairperson Houck called the County Commission meeting to order.

**AGENDA APPROVED:**

Schilling moved and Mohr seconded to approve the agenda as presented. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Schilling seconded to approved the claims as presented. Rollcall voting, Holgard: Aye; Schilling: Aye; Cain: Aye; Houck: Aye. The motion was adopted.

COMMISSIONERS: Marco, Inc – Copier Usage Contract, $43.35; Mobridge Tribune –Publications, $988.25; Quill Corporation – Ink Toner, $560.99; Venture Communications – Fax Service, $47.48

ELECTIONS: Cardmember Service – Election Supplies, $212.81; Marco, Inc – Copier Usage Contract, $13.18; McLeods Printing – Election Supplies, $150.94; Mobridge Tribune – Election Publishing, $572.20; The Pride of the Prairie – Election Publishing, $5.28

COURTS: Adam Reuer – Juror Fees, $66.80; Barbara Wager-Mayer – Juror Fees, $50.00; Connie Knott – Juror Fees, $66.80; Donald Hauck – Juror Fees, $66.80; Kelly Kemnitz – Juror Fees, $66.80; Kim Helm – Juror Fees, $66.80; Larry Flemmer – Juror Fees, $66.80; Lexis Nexis – Library Subscription, $614.00; Samuel Glantzow – Juror Fees, $50.00; Shana Friesz – Juror Fees, $66.80; West Payment Center – Book/Bound Volumes, $22.86

AUDITOR: Cardmember Service – Postage/Office Supplies, $226.90; Marco, Inc – Copier Usage Contract, $32.62; MDU – Utilities, $27.39; Venture Communications – Telephone Service, $67.45; WBCBS – Fees, $205.88

TREASURERS: Cardmember Service – Postage Rental, $6.25; Cindy Geier – Travel Reimbursement, $400.62; Marco, Inc – Copier Usage Contract, $13.54; Venture Communications – Telephone Service, $84.08

STATES ATTORNEY: Cardmember Service – Postage/Rental, $180.65; Mobridge Regional Hospital – Services, $72.00; SD Public Health Lab – Services, $780.00; Venture Communications – Telephone/Fax Service, $121.44

COURT APPOINTED ATY: Cogley Law Office – Services & Fees, $4675.70; DPLS – Services & Fees, $2820.00; Christopher A Haar – Services & Fees, $2412.05; Mark K Kroontje – Services & Fees, $2611.97

ABUSE CHILD DEFENSE: Kristi A Brandt – Transcripts, $141.60; Von Wald Law Office – Services & Fees, $5242.21

COURTHOUSE: Heartland Waste Management – Garbage Service, $150.00; Pfitzer Pest Control – Fall/Winter Lawn Care, $498.75; Louis Schmidt – Parts Reimbursement, $103.83; Web Water Bottling Co – Water Rental, $18.75

DIRECTOR OF EQUALIZATION: Cardmember Service – Postage/Rental, $19.51; Marco, Inc – Copier Usage Contract, $13.24; Venture Communications – Telephone Service, $57.59

REGISTER OF DEEDS: Cardmember Service – Postage/Rental, $46.69; Halfile Systems – Quarterly Maintenance - $321.20; Marco, Inc – Copier Usage Contract, $13.19; Venture Communications – Telephone Service, $53.21

VET SERVICE OFFICER: Steve Volk – Travel Reimbursement, $135.48; WRT – Telephone Service, $55.03

SHERIFF: Beadle Ford Inc – Vehicle Maintenance, $279.29; Travis Bentz – Travel Reimbursement, $14.00 – Joshua Boll – Travel Reimbursement, $51.56; Brianna Jorgenson – Travel Reimbursement, $53.14; Cardmember Service – Gas/Postage/Travel, $462.69; Dakota Radio Group – Job Line Adv, $150.00; DSI Datatek – Supplies $1356.00; Galls, Inc – Uniform Supplies, $111.24; Glen Bissett - $52.28; Justin Bentz – Travel Reimbursement, 136.73; Kala Troyer – Travel Reimbursement, $38.12; Marco, Inc – Copier Usage Contract, $13.95; Mitchel Meyers – Travel Reimbursement, $11.19; Mobridge Tribune – Job Ad, $65.60; Pennington County Jail – Inmate Transport, $150.02; Chelsea Prasek – Travel Reimbursement, $20.47; Rochelle Forget – Travel Reimbursement, $26.92; Ronny Troyer – Travel Reimbursement, $94.29; Venture Communications – Telephone/Fax Service, $379.26; Cardmember Service – DARE Supplies, $102.00

JAIL: Beadle County – Inmate Boarding, $6400.00; Brown County Sheriff – Inmate Boarding, $5700.00; City of Winner – Inmate Boarding, $10,430.00; Edmunds County – Inmate Boarding, $337.50; Glen Bissett – Travel Reimbursement, $6.20; Hughes County Finance Office – Inmate Boarding, $1356.00; Lewis Drug – RX Supplies, $70.88; Mitchel Meyers – Travel Reimbursement, $4.06; Monument Health – Medical Services, $67.66; Pennington County Jail – Inmate Boarding, $170.00; Senior Nutrition Site – Inmate Meals, $120.00; Winner Pharmacy – RX Supplies, $77.38; Winner Regional Hospital – Medical Services, $120.68

CORONER: Geib, Elston, Frost PS – Services, $5391.00; Ripley Funeral Home – Services, $1800.00; Sanford – Services, $2588.00

SUPPORT FOR POOR: Cardmember Service – Postage Rental, $6.25; Venture Communications – Telephone Service, $26.27

DEV DISABLED: SD Dept of Revenue – SDC Fees, $60.00

MENTAL ILLNESS BOARD: Fox & Youngberg, PC – Services, $189.21

EXTENSION: Cardmember Service – Postage Rental, $6.24; Shari Rossow – Travel Reimbursement, $417.26; Venture Communications – Telephone Service, $52.59

WEED CONTROL: Marco, Inc – Copier Usage Contract, $13.01

PLANNING & ZONING: Quill Corporation – Office Supplies, $499.95

RD & BR: Cam Wal Electric – Elec/Hoven Shop, $50.06; Campbell County – Supplies, $3507.15; Grand Slam Computers – Repairs, $202.50; Hase Plumbing Heating & Air – Shop Supplies, $6.38; Heartland Waste Management – Garage Service, $60.00; Hoven Coop – Gas/Diesel, $1362.85; Jerome Miller- Services, $600.00; John Deere – Parts/Supplies, $1077.44; Ken’s Western Lumber – Supplies, $42.50; Lucky’s Gas – Gas, $139.67; Marco, Inc – Copier Usage Contract, $13.01; MDU – Utilities @ Java Shop, $24.77; Selby Auto Sales – Equipment Supplies, $935.97; Servall Uniform & Linen – Rentals, $85.17; Shorty’s One Stop – Gas, $970.45; Slater Oil Co – Bulk Fuel, $11,950.00; West River Telecommunications – Telephone Service, $38.27

E911 SERVICE FUND: City of Mobridge – 911 Surcharge, $4684.60

EMERGENCY & DISASTER: Bridge City Marina – Meals, $225.50; Gas n Goodies – Gas, $154.28; Mobridge Hardware – Supplies, $18.98; Paylessfoods – Supplies, $50.73; Runnings Supply – Supplies, $41.55; WRT – Service, $293.94

ROD: Quill Corporation – Office Supplies, $145.98

LANDFILL: Agtegra Coop – Bulk Fuel, $1383.89; Butler Machinery – Parts, $144.13; CamWal – Services/Utilities, $2636.55; Cardmember Service – Dues/Postage, $836.75; Carlson Services, Services, $1500.00; Farnams Genuine Parts – Parts, $328.11; Lucky’s Gas & More – Gas, $236.65; Marco Inc – Copier Usage Contract, $13.03; Mobridge Tribune – Advertising, $71.20; Runnings Supply – Supplies, $52.38; SD Dept of Environment – Solid Waste Surcharge, $1125.40; SD Dept of Public Safely – Inspection Fee, $103.00; Servall Uniform & Supply – Rentals, $57.26; Slater Oil Co – Heating Propane, $278.00; Stantec Consulting Services – Finance Assurance Calculations, $1068.75; TranSource – Supplies, $202.24; Valley Telcommunications – Phone/Internet Service, $114.68; Walworth County Highway Dept – Rock, $177.36; Web Water Development – Water Service, $42.08; Web Water Bottling Co – Rental, $37.50

STATE ACCOUNT FUND: SD Dept of Revenue - ROD Vital Record Fees, $1120.00, MV Fees, $125,461.59

SCHOOL DIST FUND: Cortrust Bank – September 2021 Apportionments, $2951.86; Hoven School Dist. – September 2021 Apportionment, $8.58; Dacotah Bank – September 2021 Apportionments, $28,132.33; Bank West – September 2021 Apportionments; $5629.89

CITIES & TOWNS FUND: City of Mobridge - September 2021 Apportionments, $16,160.64; Bankwest - September 2021 Apportionments, $3648.42; Dacotah Bank - September 2021 Apportionments, $705.22; Bank of Hoven - September 2021 Apportionments, $219.41

PARTIAL PYMTS FUND: Walworth County Treasurer – Records #4069, #4504, $4769.99

SALES/EXCISE TAX FUND: Cardmember – July Sales Tax, $281.23

JAVA FIRE DIST FUND: Bankwest - September 2021 Apportionments, $17.10

BOWDLE FIRE FUND: Bowdle Rural Fire Dist. - September 2021 Apportionments, $56.40

S RIVERVIEW RD DIST: Bankwest – September 2021 Apportionment, $78.67

**COMMISSIONER MINUTES:**

Mohr moved and Holgard seconded to approve the minutes from September 7, 2021. Voting Aye: 5; Nay; 0. The motion was adopted.

**PUBLIC FORUM:**

Tammy Schazenbach representing the 4H Organization expressed her concerns of what will happen with the 4H and Extension services in Walworth County with the Opt Out election outcome. Schazenbach explained in length the services and duties and their importance to the constituents of Walworth County. Most importantly, the children who participate in these programs, who are the future of this county. The County no longer has Girl Scouts and Mobridge no longer has Boy Scouts with only Selby still holding Boy Scouts programs. Schazenbach reminded the Commissioners that Campbell County pays for half of the salary expense for the 4H Youth Advisor. Dustin Burggraff, who was present at the meeting, spoke of the importance of local 4-H leadership and said It would not be a good idea to separate Walworth and Campbell 4H services, it has been working well having them together. There were several other past, present and future 4-H members present who honorable Pledged the 4-H Allegiance.

**EXECUTIVE SESSION:**

Holgard moved and Schilling seconded to enter into Executive Session at 9:20 a.m. per SDCL 1-25-2(1) regarding a personnel matter.

Houck declared the Executive Session ended at 9:24 a.m.

**ANNUAL BUDGET 2022:**

Cain moved Schilling seconded to approve the Walworth County 2022 Annual Budget as is. Rollcall voting, Holgard: Nay; Mohr: Aye; Schilling: Nay; Cain: Aye; Houck: Aye. The motion was adopted.

**EMERGENCY MANAGER:**

Consider motion to sign the LEMPG grant with the state today and deliver to state by the end of this month. Cain moved and Holgard seconded. Rollcall voting, Holgard: Aye; Mohr: Aye; Schilling: Aye; Cain: Aye; Houck: Aye. The motion was adopted.

Consider motion to renew lease agreement with City of Mobridge Firehall at $4,200 annual fee by January 2022 for January 1, 2022 through December 31, 2022. Holgard moved and Mohr seconded. Rollcall voting, Holgard: Aye; Mohr: Ay; Schilling: Aye; Cain: Aye; Houck: Aye. The motion was adopted.

Jensen gave a short report on the full-scale exercise on September 8th. Fifty emergency responders were present. With additional personnel from Kansas City who provided railroad hazards material exercises. Everyone did an amazing job.

**TREASURER:**

Treasurer Geier presented her August month report. Cain moved and Mohr seconded to approve the treasurer’s monthly report as presented. Voting, Aye; 5; Nay: 0. The motion was adopted.

**HIGHWAY:**

Superintendent, Byre presented his August monthly report. Byre explained expenses compared to ending balance.

Byre reminded the Commissioners of the first Master Transportation Meeting with DOT on Thursday, September 23rd 1:00 p.m. in Mobridge. Scott Schilling is the delegate and will need to be present.

Byre also mentioned a meeting with KLJ today at 1:00 p.m. in the Commissioner’s room and invited at least one Commissioners to attend.

Byre discussed the need for a day laborer for about 2 weeks to do a specific trade. This employee will be considered as Temporary or Seasonal without fringed benefits. The Commissioners will set the wage. Cain suggested that Byre present a proposal to Commissioners with job duties and number of hours.

Byre asked if the WEB water contract be signed today, Cain said not today, the request will need to be added to the next Commissioner meeting agenda.

**SHERIFF:**

Sheriff Boll presented his August monthly report.

**LANDFILL:**

Lewis Morgan presented the August monthly report. Holgard had a questing about the interior report which Morgan explained as estimated revenues from tonnage in 2018-2019 and 2020. Morgan explained this is how he gets his estimated average for 2021.This shows that we’re in the same ballpark as in previous years.

There was a brief discussion on the renewal for Landfill permit and on the State inspection results, which gave the Landfill a good grade.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Schilling encouraged to read the 4-H/Extension Office packet from Sharri Rossow. Schilling asked Mohr how he was able to keep his budget straight when he was Sheriff. Mohr replied that he didn’t have transports other than from Mobridge to Selby. He didn’t have a need for many vehicles and he didn’t buy more than he needed.

Houck mentioned he learned at the recent SDACO convention that items can not be added to the agenda after it has been posted. Any motions that pertain to expense funds need to be voted with rollcall.

**ADJOURNMENT:**

Houck moved and Schilling seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. October 5th, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this meeting of the Walworth County Board of Commissioners can be viewed from Walworth County’s Facebook page, Walworth County, Selby, SD.**

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**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

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**EVA CAGNONES, AUDITOR**

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