October 19, 2021

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in a scheduled session on October 19th, 2021 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Rick Cain, Duane Mohr and Scott Schilling. Also present were Deputy Auditor, Marcie Keller and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

Chairperson Houck called the County Commission meeting to order.

**AGENDA:**

Mohr moved and Schilling seconded to approve the meeting agenda. Voting Aye: 4; Nay: 0. The motion was adopted.

**MINUTES:**

Cain moved and Mohr seconded to approve the minutes of October 5th, 2021 with a correction on page 5, changing 2 items under the Jail Topic. Changes would be the $50,000 to $500,000 and the $20,000 to $200,000. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Schilling moved and Mohr seconded to approve the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS: Connecting Point – Upgrade Firewall, $895.00; Mobridge Tribune – Publications, $507.89; Selby Record – Publications, $738.50; Shorty’s One Stop – Gas, $13.53; Venture Communications – Fax Service, $46.75**

**ELECTIONS: Mobridge Tribune – Publications, $469.37; Selby Record – Publications, $204.06**

**COURTS: Kristi A Brant – Transcripts, $111.80; Lexisnexis – Library Subscription, $614.00; West Payment Center – Library Supplements, $22.86**

**AUDITOR: Cardmember Service – Stamps/Postage Rental, $23.32; Venture Communications – Telephone Service, $66.29**

**TREASURERS: Cardmember Service – Postage/Rental, 120.98; Venture Communications – Telephone Service, $78.65**

**STATES ATTORNEY: Kristi A Brandt – Transcripts, $265.20; Cardmember Services – Postage/Rental, $310.97; Venture Communications – Telephone/Fax Service, $127.41; Mobridge Regional Hospital – Services, $72.00; Mobridge Tribune – Publications, $168.75; Quill Corporation – Subscription renewal, $69.99; Trace Rische – Subpoena/mileage, $34.64;**

**COURT APPT ATTNY: Mark K Kroontje – Services, $855.59**

**ABUSED CHILD DEFENSE: Kristi A Brandt – Transcripts, $19.60; Von Wald Law Offices – Services, $2260.85; Cogley Law Office – Services, $366.30**

**COURTHOUSE: Cole Papers – Supplies, $303.49; Connecting Point – Firewall Renewal, $95.00; Heartland Waste Management – Grass/Garbage Service, $150.00; Ken’s Western Lumber – Supplies, $6.79; Quill Corporation – Supplies, $49.99; Runnings Supply – Sprinkler Parts, $3.99; Louis Schmidt – Supplies Reimbursement, $30.30; Web Water Bottling Co – Water Rental, $79.25**

**DOE: Cardmember Service – Contract Renewal/Postage/Rental, $24.80; Venture Communications – Telephone Service, $55.88; Quill Corporation – Office Supplies, $82.97; Shorty’s One Stop – Gas, $37.26**

**ROD: Cardmember Service – Postage/Rental, $41.52**

**VET SERVICE OFFICER: WRT – Telephone Service, $52.20**

**SHERIFF: Venture Communications - Telephone/Fax Services, $381.98; Avera Occupational Medicine – TPA Services, $83.00; Cardmember Services – Gas/Postage/Supplies, $942.16; Connecting Point – Storage/Services, $763.00; Dakota Radio Group – DRG Job Line Adv, $150.00; E-470 Public Hwy Authority – Toll Fees, $4.30; FedEx – Services, $15.41; Light & Siren – 2013 Tahoe Equipment, $1046.52; Mobridge Regional Hospital – PC Services, $114.00; Mobridge Tribune – Job Advertising, $432.80; N & W Auto – Chip Repair, $60.00; Louis Schmidt – Supplies Reimbursement, $32.28; Selby Record – Job Advertising, $562.50; Slater Oil & LP – Bulk Gas, $5720.00; Uniform Center – Supplies, $930.96;**

**JAIL: Couteau Des Prairie – COVID Test, $75.00; Edmunds County – Inmate Boarding, $910.00**

**JAIL: Beadle County – Adult Boarding, $7200.00; Cardmember Service – Inmate Meals, $155.75; City of Winner – Adult Boarding, $5880.00; Clinical Lab – Medical Services, $70.44; Edmunds County Sheriff – Adult Boarding, $2887.50; Hughes County – Adult Boarding; $880.00; Lewis Drug – RX Supplies, $16.89; Pennington County Jail – Adult Boarding, $170.00; Senior Nutrition Site – Inmate Meals, $127.50; Winner Family Drug – RX Supplies, $554.55; Winner Pharmacy – RX Supplies, $58.55; Winner Regional Hospital – Inmate Medical, $84.98**

**CORONER: Monument Health – Services, $922.00**

**SUPPORT OF POOR: Venture Communications – Telephone Service, $24.50**

**DEV DISABLED – Dakotabilities – 4th Qtr Fees, $180.00**

**MENTAL HEALTH CENTER: Northeastern Mental Health – 2021 M.H. Allocation, $15,500.00**

**MENTALLY ILLNESS BOARD: Taliaferro Law Firm – Services, $2134.00**

**EXTENSION: Cardmember Service – Postage/Rental, $6.24**

**WEED CONTROL: Selby Oil Co – Oil Change, $49.00; Shorty’s One Stop – Gas, $33.45**

**RD & BR: Cam Wal Electric – Electricity @ Hoven Shop, $48.24; Cardmember Service – Postage, $58.00; CHS River Plains – Supplies, $595.50; GTC Auto Parts – Parts/Supplies, $76.49; Heartland Waste Management – Garbage Service, $60.00; Homestead Bldg Supplies – Parts, $7.29; Hoven Coop – Gas/Diesel, $593.88; John Deere Financial – Parts/Labor, $2269.99; Mobridge Pit Stop – Gas, $65.31; MDU – Electricity @ Java Shop, $23.08; Quill Corp. – Office Supplies, $211.46; Runnings Supply – Parts/Supplies, $218.03; Selby Auto Sales – Parts/Supplies, $550.80; Servall Uniform & Linen – Rentals, $56.78; Shorty’s One Stop – Gas, $660.39; WRT – Phone @ Mobridge Shop, $38.01**

**COMMUNICATION CENTER: City of Mobridge – 911 Surcharge, $4675.97**

**EMERGENCY & DISASTER: Cardmember Service – Supplies/Stamps, $47.75; Gas n Goodies – Gas, $77.41; LaCabana – Meals, $138.49**

**SOLID WASTE: Agtegra Cooperative – Fuel - $2211.79; Cam Wal Electric – Electricity Service, $180.69; Cardmember Service – Postage/Rental, $20.00;**

**Carlson Services – Services, $335.00; Central Diesel Sales – Supplies, $157.60; GTC Auto Parts, Supplies, $272.79; Mobridge Tribune – Publishing, $523.60; Runnings Supply – Supplies, $15.16; Selby Record – Publishing, $176.00; Servall Uniform & Linen – Rentals, $58.69; Stern Oil Co – Oil, $906.34; TranSource – Parts, $650.12; Valley Telcommunications – Telephone Service, $50.44; Web Water Development – Water Service, $70.33**

**SCHOOL DIST FUND: Cortrust Bank –** **September 2021 Apportionment, $21,471.37; Hoven School District – September 2021 Apportionment, $8238.46; Dacotah Bank –** **September 2021 Apportionment, $45,216.00; Bank West – September 2021 Apportionment, $94,385.79**

**CITIES 7 TOWNS FUND: City of Mobridge –** **September 2021 Apportionment, $18,369.42; Bank West – September 2021 Apportionment, $7877.41; Dacotah Bank –** **September 2021 Apportionment, $615.53; Bank of Hoven –** **September 2021 Apportionment, $229.31**

**JAVA FIRE DIST FUND: Bank West –** **September 2021 Apportionment, $236.44**

**BOWDLE FIRE DIST FUND: Bowdle Rural Fire district – September 2021 Apportionment, $259.98**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**Sept 21, 2021**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $582.40**

**CHECKS TOTAL $22,386.00**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $22,968.40**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $3,829,972.29**

**BANKWEST LANDFILL MONEY MARKET $1,114,977.80**

**CERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT $800,000.00**

**GRAND TOTAL CASH AND BALANCES $5,767,918.49**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $1,393,815.37**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $471,921.09**

**911 SERVICE FUND $ 20,232.34**

**FIRE PROTECTION FUND $ 14,313.09**

**EMERGENCY AND DISASTER FUND -$30,828.31**

**DOMESTIC ABUSE FUND 00.00**

**MODERNIZATION & PRESERVATION RELIEF FUND $528,025.46**

**DARE PROGRAM FUND $ 84.38**

**ENTERPRISE FUNDS:**

**SOLID WASTE (LANDFILL) FUND $602,978.29**

**TRUST AND AGENCY FUNDS $800,434.98**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $3,272,951.23**

**PAYROLL / HEALTH INSURANCE:**

As required by SDCL 6-1-10, the complete September payroll paid by department was as follows:

COMMISSIONERS $6,644.76 Salaries $4,333.61 Insurance

AUDITORS: $19,664.12 Salaries $3,776.27 Insurance

TREASURERS: $12,211.80 Salaries $2,208.26 Insurance

STATES ATTORNEY: $20,661.43 Salaries $4,006.22 Insurance

COURTHOUSE: $4,364.16 Salaries $1,104.13 Insurance

DIRECTOR OF EQUALIZATION: $12,195.54 Salaries $2,623.44 Insurance

REGISTER OF DEEDS: $8,115.44 Salaries $1,683.54 Insurance

VETERAN’S: $1,891.62 Salaries

SHERIFF’S: $63,255.43 Salaries $7,728.91 Insurance

POOR RELIEF: $932.03 Salaries $233.93 Insurance

EXTENSION: $10,727.86 Salaries

WEED & PEST: $415.16 Salaries

ZONING: $433.19 Salaries $105.70 Insurance

HIGHWAY: $61,752.79 Salaries $11,961.38 Insurance

EMERGENCY MANAGER: $5,287.28 Salaries $1,104.13 Insurance

LANDFILL: $22,686.12 Salaries $4,416.52 Insurance

**CITY OF MOBRIDGE**:

Gene Cox, Mobridge Mayor, agreed to the exchange of Service for Service between the county landfill and the city of Mobridge. Debris from 2 demolished buildings in Mobridge would be charged the rate of $20/ton to dispose of at the county landfill in exchange for rent on the Emergency Management office space located at the Mobridge Firehall. Mohr moved and Schilling seconded. Voting, Roll Call: Mohr, yes; Schilling, yes; Cain, Abstained; Houck, yes. Motion was adopted.

Mohr mentioned that any dumping needs to be postponed for at least 2 weeks at the Landfill due to the installation of a new scale in the upcoming week.

**LANDFILL:**

In regards to the state of the emergency situation at the Landfill in terms of the compactor, States Attorney, Jamie Hare stated that the expediting of emergency purchases in regards to going outside the bidding process is an option in this situation. Hare also explained that due to the extreme rust condition of the existing scale, that there is a high risk of personal and property damage if a vehicle broke through the existing scale. Cain added in regards to public improvement when a purchase is under $100,000, this option will also work giving the county two avenues to work with.

Mohr moved and Cain seconded to rescind the advertisement for bids on a new scale at the county Landfill. Voting: Aye, 4; Nay, 0. Motion was adopted.

Rod from Webster scale provided an emergency quote on a new scale for the Landfill at a price of $84,615.00. Webster scale would provide necessary labor, material and a new scale, 70’ X 10’, into the existing pit. They will remove the existing scale, fixing the issue with the steal around the edge and install the new scale. Customer (Walworth County) is responsible to remove the old scale deck and old steal and disposing of the waste. The existing electronics will be re-purposed and they will add pit ventilation to the south side of the scale.

Schilling Moved and Mohr seconded to approve scale purchase stating that this is a public improvement needing to be expedited as it is a necessity for public safety. Voting, Roll Call: Mohr, yes; Schilling, yes; Cain, yes; Houck, yes. The motion was adopted.

Mohr then asked Rod from Webster scale to please explain the concrete grinding process to Byre from the Hwy Dept. The Landfill has approximately 700 cubic yards of concrete in piles that the state is requesting them to remove. Although this is a service they can provide, it is not something they will have time for until 2022. Because of the scale installation, equipment will already be at the Landfill and the idea of saving mobilization costs on the heavy equipment with the possibility of getting the concrete crushed was a favorable idea. The discussion ended with getting on the docket to take care of the concrete piles in early 2022.

**HIGHWAY:**

Byre presented the monthly balance report for the Highway Dept; there were no questions from the Commissioners. Byre discussed the project that was done for the Dept. of Game, Fish & Parks, Swan Creek and Indian Creek and wanted to clarify that the payment from these projects will be reimbursed back to the Highway General fund, 201-0-101 and to the Secondary Road fund, 201-311-429.19 accounts. The Swan Creek project, which generated approximately $167K will reimburse the Highway General Fund, while the Swan Creek project will reimburse the Secondary Road Fund account in the approximate amount of $22-$23K.

Byre went onto discuss the sub-divided plat that was approved by the Commission Board and located in Hoven, SD, and the confusion of giving these new plats Addresses. It was decided to have a discussion of procedural change when approving a plat put on the Nov 2nd meeting agenda. Adding the highway superintendent into the mix of decision making will make plat approval go smoother. Deb Kahl, County Accessor, who added to the discussion, said that unless an address is figured out first, a plat will not be brought before the board.

**EXTENSION:**

Discussion on Agenda topic #12 to consider motion to advertise for Extension/4-H youth advisor position began with Cain reiterating the position of the County’s budget. The Sheriff will be asking for a supplemental budget of $64K to cover Juvenile care that was not anticipated when the 2021 budget was put into place. With this supplement, it will put the County’s financial position cash short, therefore, he is against spending additional cash funds at this point in order to pay for the County’s required Juvenile care.

Schilling moved to advertise for an Extension/4-H youth advisor while relying on Houck’s comment at the last meeting when he said, “that the budget was set, so there won’t be no more cuts.” Before there was a second to the motion, Mohr questioned State’s Attorney, Hare, if he has any staff that could pick up hours for the youth advisor position. The position gets approximately 20 hours a week, picking up the other 20 hours at Campbell County. Hare’s answer was, “no,” he does not have staff allowing for this time as a youth advisor. Mohr then seconded the motion. Houck asks the board if their intent is to share this position of Extension/4-H youth advisor with Campbell County again? Schilling then adds that the board should sit down and talk to Campbell County and decide what should be done with the position. It was the boards agreement to first visit with Campbell County to see what each county wants and is expecting before there is any discussion of employment with anyone. Schilling rescinded his motion and Mohr rescinded his second.

**ORDINANCE READING 1 WC21-18:**

Cain read the first reading of Ordinance WC 21-18. Cain moved and Mohr seconded to approve the first reading of this ordinance which would repeal the need for a jail administrator, WC 21-13.

Voting – Roll Call: Mohr, Yes; Schilling, No; Cain, Yes; Houck, Yes. The motion was adopted.

**ORDINANCE WC 21-18**

**AN ORDINANCE TO REPEAL ORDINANCE WC 21-13**

**Be it ordained by Walworth County**, that ORDINANCE WC 21-13 is hereby repealed.

APPROVED: Walworth County Commission

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James Houck, Chairman

Passed First Reading:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Passed Second Reading:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Adopted:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Published:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Effective:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ATTEST:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Eva Cagnones, Auditor

**AUDITOR:**

LIQUOR LICENSES APPROVED:

Schilling moved and Mohr seconded to approve the Liquor License for Mudline Adventures, DBA New Evarts Resort. Voting Aye: 4; Nay: 0. The motion was adopted.

Mohr moved and Cain seconded to approve the Liquor License for Mobridge Country Club. Voting Aye: 4; Nay: 0. The motion was adopted.

Schilling moved and Cain seconded to approve the Liquor License for Gerald & Tina Thompson, DBA Campground Lounge. Voting Aye: 4; Nay: 0. Motion was adopted.

**TREASURER:**

Cindy Geier, Treasurer, presented her monthly financial report. Cain asked if the current report reflected a CD issue from the August report and Cindy’s answer was, “yes, it has been fixed.”

Cain moved and Mohr seconded to surplus and dispose of a non-working cash register from the Treasurer’s dept. Voting: Aye, 4; Nay, 0. Motion was adopted.

**LANDFILL:**

Mohr presented the landfill inspection report from the Dept of Agriculture and Natural Resources. On September 8th, 2021, the state inspected the landfill and found operations to be conditionally acceptable. There were 4 minor items that needed attention. The 4th requirement stated that the operators are required to update their Closure/Post Closure costs yearly, which is in regard to an issue which occurred under the prior landfill’s previous manager. The first 3 issues were addressed with the current landfill manager, Lewus Morgan, and have been corrected.

A copy of the inspection report is available for public viewing at the Auditor’s office in the Courthouse or at the Landfill.

**HEALTH INSURANCE PROPOSAL – KEY INSURANCE:**

Jessie Konold from Key Insurance in Mobridge and Josh Gilkerson from Fischer Rounds in Pierre presented their health insurance proposal to the county for the 2022 year.

The new policy will begin on December 1st, 2021 if Key Insurance acquires the county’s insurance renewal. A decision will be made by the Nov 2nd meeting as to who will get the county’s medical insurance renewal. The decision is between Risty Benefits from Sioux Falls and Key Insurance of Mobridge.

**NEW BUSINESS:**

Mohr inquired about the 2 balers located at the landfill and what to do with them. He would like to advertise and put them up for sale. This will be put on the agenda for Nov. 2, 2021 meeting.

**ADJOURNMENT:**

Schilling moved and Mohr seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 2nd, 2021. Voting Aye: 4; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County, Selby SD’s Facebook Page.**

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**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MARCIE KELLER, DEPUTY AUDITOR**

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