September 7, 2021

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on September 7, 2021 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Mohr, Rick Cain, Scott Schilling and Kevin Holgard. Also, present Auditor, Eva Cagnones.

The Pledge of Allegiance was recited by those in attendance.

Chairperson Houck called the County Commission meeting to order.

**AGENDA APPROVED:**

Holgard moved and Mohr seconded to approve the agenda with the following additions:

\*Highway – Discussion/Act on D1SD quote for grinding trees

Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Schilling moved and Mohr seconded to approved the claims as presented. Voting Aye: 5; Nay; 0. The motion was adopted.

GENERAL FUND: Center for Tech & Civic Life – Refund, $5,000.00

COMMISSIONERS: Marco Inc – Copier Usage Contract - $32.89; Selby Record – Publications, $1028.58

ELECTIONS: Marco, Inc – Copier Usage Contract, $20.03; McLeods Printing & Office – Absentee Ballots, $507.75; Selby Record – Publications, $132.00

Courts: A. Reuer – Juror Fees/Mileage, $66.80; B. Wager-Mayer – Juror Fees, $50.00; C. Knott – Juror Fees/Mileage, $66.80; D. Bauer – Juror Fees/Mileage, $58.40; D. Hauck – Juror Fees/Mileage, $66.80; J Reichert – Juror Fees/Mileage, $66.80; K. Kemnitz – Juror Fees/Mileage, $66.80; L. Flemmer – Juror Fees/Mileage, $66.80; S. Glantzow – Juror Fees, $50.00; S. Friesz – Juror Fees/Mileage, $66.80;

AUDITOR: Connecting Point – Services/Backup/Antivirus, $245.20; Marco, Inc – Copier Usage Contract, 29.91; Midcontinent Communications – Internet Usage, $22.57; The Northwest Blade – Publications

TREASURERS: Midcontinent Communications – Internet Services, $22.57; Connecting Point – Antivirus/Supplies, $119.45; McLeods Printing & Office – Tax Supplies, $682.94; Midcontinent Communications – Internet Services, $22.57

STATES ATTORNEY: Connecting Point – Antivirus, $63.90; Droog Auction Service – Auction Advertising, $300.00; Justin Yellow Horse – Subpoena/Mileage, $62.92; Midcontinent Communications – Internet Services, $22.57; Mobridge Regional Hospital – Services, $504.00

COURT APPT ATTY: Kristi A Brant – Transcripts, $82.20; Cogley Law Office – Services, $3650.00; Mark K Kroontje – Services, $1826.28

ABUSED CHILD DEFENSE: Kristi A Brant – Transcripts, $187.00; Von Wald Law Offices – Services & Fees, $2545.50

COURTHOUSE: City of Selby – Water/Sewer Usage, $967.06; Cole Papers – Supplies, $205.94; MDU – Utilities, $1095.02; Pfitzer Pest Control – Pest Control, $77.18; Servall Uniform & Linen – Rentals, $65.48

DOE: Midcontinent Communications – Internet Service, $22.57; Connecting Point – Antivirus, $63.90; Marco, Inc – Copier Usage Contract, $21.85; Shorty’s One Stop – Gas, $28.48

REGISTER OF DEEDS: Midcontinent Communications – Internet Services, $22.58; Marco, Inc – Copier Usage Contract, $21.85; Connecting Point – Antivirus, $63.90; Shorty’s One Stop – Gas, $28.48

VET SERVICE OFFICER: Ramkota Hotel – Travel/Conference, $154.00

SHERIFF: Allied 100 – Supplies, $154.43; AT&T – Cell/Tablet Service, $297.32; Axon Enterprise – Supplies, $936.00; Beadle Ford – Vehicle Services, $130.00; Cardmember Service – Gas/Travel, $1199.02; City of Selby – Utilities, $107.19; Connecting Point – Service/Antivirus, $314.50; Dakota Glass & Alignment – Battery/Services, $408.74; Dakota Maid – Meals, $14.91; DETCO – Supplies, $1464.51; Marco, Inc – Copier Usage Contract, $18.55: Midcontinent Communications – Internet Service, $22.57; MDU – Utilities, $448.90; Pfitzer Pest Control – Pest Control, $70.91; Selby Oil Company – Vehicle Maintenance, $324.50; Slater Oil – Bulk Gas, $5480.00; Western Communications – Radio Maintenance, $21.60; Western Rancher – Services, $4.00; Selby Record – Publications, $82.50

JAIL: Cardmember Service – Inmate Meals, $98.46; Lewis Drug – RX Supplies, $76.78; Mobridge Regional Hospital – Jail Medical, $371.48; Senior Nutrition Site – Inmate Meals, $195.00; Winner Regional Hospital – Jail Medical, $57.17

SUPPORT OF POOR: SDML Workers Compensation Fund – 2021 Renewal, $39.14

MENTAL ILLNESS BOARD: Yankton County Treasurer – Services, $125.00

EXTENTION: Connecting Point – Antivirus, $42.60; Midcontinent Communications – Internet Service, $22.57

WEED CONTROL: Shorty’s – Gas, $146.02; Western Communications – Radio Maintenance, $8.80

RD & BR: Agtegra Coop – Gas, $167.66; Auto Value – Supplies, $64.67; Butler Machinery – Parts, $6558.11; Central Diesel – Parts, $60.56; City of Java – Water, $18.00; City of Mobridge – Road/Shop Water, $256.37; City of Selby – Water, $83.28; Dakota Fluid Power – Parts, $63.79; Fastenal Company – Parts, $121.16; Great Western Tire – Repairs/Tires, $571.06; Jensen Rock & Sand – Services, $222,584.44; KLJ Engineering – Professional Services, $15,387.45; Marco, Inc – Copier Usage Contract, $18.62; Matheson Tri-Gas – Tank Rental, $42.78; MDU – Utilities, $226.56; Runnings – Supplies, $219.09; Selby Oil Co – Tires/Repairs, $475.00; Team Laboratory Chemical – Supplies, $482.00; Traffic Solutions – Signs, $64.00; Uptown Market – Shop Supplies, $10.69; Venture Communications – Phone/Internet, $278.74; Western Communications – Radio Maintenance, $135.90

EMERGENCY & DISASTER: AT&T Mobility – Phone/MiFi Service, $87.73; Connecting Point – Anti-Virus, $63.90; Jeff Jensen – Reimbursement, $9.45

REGISTER OF DEEDS: Quill Corporation – Office Supplies, $167.12

SOLID WASTE: Agtegra – Bulk Fuel, $2187.57; GTC Auto Parts – Supplies, $79.99; Premier Equipment – Equipment, $4000.00; Runnings – Supplies $279.75; Selby Record – Publications, $44.00; Servall – Rentals, $28.63; TranSource – Supplies, $133.56; Western Communications – Radio Maintenance, $9.30

**PAYROLL / HEALTH INSURANCE:**

As required by SDCL 6-1-10, the complete July payroll paid by department was as follows:

COMMISSIONERS $4,406.89 Salaries $4,333.61 Insurance

AUDITORS: $9,810.85 Salaries $2,672.14 Insurance

TREASURERS: $6,930.11 Salaries $2,440.20 Insurance

STATES ATTORNEY: $12,605.62 Salaries $4,015.19 Insurance

COURTHOUSE: $2,909.42 Salaries $1,104.13 Insurance

DIRECTOR OF EQUALIZATION: $8,251.65 Salaries $2,712.01 Insurance

REGISTER OF DEEDS: $5,428.15 Salaries $1,639.85 Insurance

VETERAN’S: $1,261.08 Salaries

SHERIFF’S: $63,851.80 Salaries $5,520.65 Insurance

POOR RELIEF: $664.41 Salaries $224.96 Insurance

EXTENSION: $3,835.29 Salaries $1,568.01 Insurance

WEED & PEST: $754.85 Salaries

ZONING: $162.36 Salaries $60.82 Insurance

HIGHWAY: $40,815.00 Salaries $10,858.55 Insurance

EMERGENCY MANAGER: $3,518.78 Salaries $1,104.13 Insurance

LANDFILL: $16,102.43 Salaries $3,312.39 Insurance

**PAYROLL / HEALTH INSURANCE:**

As required by SDCL 6-1-10, the complete August payroll paid by department was as follows:

COMMISSIONERS $4,406.88 Salaries $4,406.88 Insurance

AUDITORS: $9,731.40 Salaries $2,672.14 Insurance

TREASURERS: $8,122.49 Salaries $2,733.04 Insurance

STATES ATTORNEY: $13,315.34 Salaries $4,155.15 Insurance

COURTHOUSE: $2,909.44 Salaries $1,104.13 Insurance

DIRECTOR OF EQUALIZATION: $8,056.58 Salaries $2,596.49 Insurance

REGISTER OF DEEDS: $5,420.26 Salaries $1,683.54 Insurance

VETERAN’S: $1,261.08 Salaries

SHERIFF’S: $50,753.53 Salaries $5,520.65 Insurance

POOR RELIEF: $239.58 Salaries $85.00 Insurance

EXTENSION: $4,327.75 Salaries $1,568.01 Insurance

WEED & PEST: $1,330.42 Salaries

ZONING: $360.77 Salaries $132.65 Insurance

HIGHWAY: $41,085.51 Salaries $11,961.38 Insurance

EMERGENCY MANAGER: $3,618.77 Salaries $1,104.13 Insurance

LANDFILL: $15,910.00 Salaries $4,416.52 Insurance

**COMMISSIONER MINUTES:**

Holgard moved and Mohr seconded to approve the minutes from August 17, 2021. Voting Aye: 5; Nay; 0. The motion was adopted.

Cain moved and Schilling seconded to approve the minutes from August 31, 2021. Voting Aye: 5; Nay; 0. The motion was adopted.

**MOBRIDGE -POLLOCK SCHOOL:**

Tim Fredrick and Kim Schneider represented the Mobridge-Pollock School to find out from the Commissioners when they plan to pay the school the $177,947.61. The asked if there were any plans in place and how the payment would be made. Holgard said “we don’t have any money right now to pay out and would like to wait for Selby School.” Houck said that he is waiting on legal opinion from the county’s states attorney. Cain asked Fredrick how this situation affects their budget. Fredrick said that state aid factors in. They will be required to pay back some of the state aid they received. It is easier and less cumbersome if the County just paid them in full now and then they would be able to pay the State Aid back in one lump sum. It was suggested to contact Rod Fortin of the State Legislative office, to come up with a solution. Schilling said that we should then have a meeting with at least two commissioners, the county Auditor and two representatives with Mobridge-Pollock School.

**LANDFILL:**

Duane Mohr requested to rescind NECOG grant motion made during the Commissioner Meeting on August 17, 2021 to purchase a new compactor. Mohr moved and Cain seconded. Voting Aye: 5; Nay: 0. The motion was adopted.

Mohr moved and Schilling seconded to advertise for used compactor bids with optional trade in allowance. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY:**

Highway superintendent Byre and EM Jensen discussed the six CCo’s and FEMA inspection of culverts. Also discussed the need for Commissioners to commit to having the Highway department to take out trees and vegetation and open the road to Blue Blanket. The state inspection will determine if gravel was lost. The county covers the cost and FEMA will reimburse up to 75%. Byre suggested that the county can do nothing and let the Blue Blanket dry up and we can inspect the culverts once they are visible. “The road has been closed for two years, we can wait another year or so.” Holgard suggested that it be fixed it now. Schilling replied with, “let’s fix it and open to minimal traffic.” All other commissioners agreed. Holgard moved and Mohr seconded to fix the road. Voting Aye: 5; Nay: 0. The motion was adopted.

Consider motion to approve application from Leroy Beitelspacher for a utility easement. Schilling moved and Holgard seconded. Voting Aye: 5; Nay: 0. The motion was adopted.

There was discussion regarding Jerome Miller of Isabel who offered to grind trees at a cost of $125 per hour. Byre said it should take about 5 hours and the chippings can be used at Lake Hiddenwood.. Per state, there is no need for formal advertising. The cutting and grinding of trees is scheduled for September 8th. Cain moved to approve and Mohr seconded. Voting Aye; 5; Nay: 0. The motion was adopted.

**EMERGENCY MANAGER:**

Jensen discussed the contract renewal with LEMPG. Jensen also went over several grants available. He explained the requirements to apply for these grants and the length of time it takes to apply.

**POOR RELIEF:**

Brenda DeToy brought forth a funeral assistance request for a resident who moved to Sioux Falls. The family is wanting to apply for this assistance in Minnehaha County. Minnehaha County will accept the application once Walworth County denies it first. Holgard moved and Cain seconded to deny the application request. Voting Aye; 5; Nay: 0. The motion was adopted.

**SHERIFF:**

Consider motion to approve a .50cent hourly wage increase for Glenn Bissett who has completed his 90-day probationary period. Cain moved and Mohr seconded. Voting Aye; 5; Nay: 0. The motion was adopted.

**BUDGET:**

There was a lengthy discussion on cutting job positions within the courthouse departments and cutting some positions from full time to part time. Department heads, Eva Cagnones, Deb Kahl, Cindy Geier, Casi Thomason and Josh Boll all spoke about the importance of their staff in their departments. The department heads agreed in lieu of cutting jobs to save the county money, to remove the following county expenses; Dental Insurance, Vision Insurance, County paid Family Insurance and the .25 cent hourly wage increase proposed by the commissioners. Cagnones explained that these benefits will still be available to employees at their cost and no longer paid for by the county.

Holgard moved to eliminate the second deputy from the States Attorney office. Holgard proposed to have those duties transferred to the Extension office, seconded by Schilling. Voting Rollcall, Holgard, Aye; Mohr, Nay; Schilling, Aye; Cain, Nay; Houck, Nay. The motion failed.

Holgard moved to reconsider eliminating one of the States Attorney deputy positions. After some discussion, Holgard withdrew his motion.

Sheriff Boll proposed to give up his 6th transported position in order to save the second deputy position in the States Attorney office.

The Commissioners considered to accept the proposals from the department heads as mentioned. Holgard moved and Schilling seconded to have the County stop paying for employee Dental, Vision and Family health insurance. Voting Aye: 5; Nay: 0. The motion was adopted.

Mohr moved and Cain seconded to accept Boll’s proposal to eliminate his sixth transporter position in order to save the States Attorney’s deputy position. Voting Rollcall, Holgard: Aye; Mohr: Aye; Schilling: Aye; Cain: Aye and Houck: Aye. The motion was adopted.

Consider motion to eliminate Soil Conservation’s request of $15,000 from2022 Budget; Cain moved and Mohr seconded. Voting Rollcall, Mohr: Aye; Holgard: Aye; Schilling: Nay; Cain: Aye and Houck: Aye. The motion was adopted.

Cain moved to eliminate the Ambulance fund. There was no second motion. The motion failed.

Holgard moved and Mohr seconded to give the Selby Ambulance $10,000 and the Mobridge Ambulance, $10,000. Voting Aye: 3; Nay: 2. The motion was adopted.

Cain moved and Schilling seconded to eliminate funding to the Klein Museum. Voting Aye; 4; Nay: 1. The motion was adopted.

Cain moved to eliminate the Senior Citizen Center funding. There was no second motion. The motion failed.

Holgard moved and Schilling seconded to fund the Senior Citizen Center $7,500. Voting Aye: 2; Nay: 3. The motion failed.

Mohr moved and Schilling seconded fund the Senior Citizen Center $2,500. Voting Aye: 3; Nay: 2. The motion was adopted.

Cain moved and Mohr seconded to eliminate Northeast Mental Health from 2022 Budget. Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Mohr seconded to fund the Mental Illness Board $4,000. Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Mohr seconded to fund the County Nurse $3,700. Voting Aye: 3; Nay: 2. The motion was adopted.

Schilling suggested and Houck agreed to leave the Emergency Manager position at fulltime employee. Schilling moved and Mohr seconded to renew the contract with LEMPG. Voting Aye; 5; Nay: 0. The motion was adopted.

Cain moved and Schilling seconded to adopt the 2022 Provisional Budget. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

No new business.

**ADJOURNMENT:**

Mohr moved and Schilling seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. September 21, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this meeting of the Walworth County Board of Commissioners can be viewed from Walworth County’s Facebook page, Walworth County, Selby, SD.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EVA CAGNONES, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_