February 24, 2021

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in special session on February 14, 2021 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Mohr, Rick Cain, Kevin Holgard and Scott Schilling. Also present were Auditor Rebecca Krein, Deputy Auditor Eva Cagnones and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Mohr seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no new or old business to report. Holgard moved and Schilling seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Vice Chairperson Schilling called the County Commission meeting to order.

**APPROVAL OF AGENDA:**

Mohr moved and Cain seconded to approve the meeting agenda. Voting Aye: 4; Nay: 1. The motion was adopted.

**APPROVAL OF MINUTES:**

Cain moved and Mohr seconded to approve the commissioners’ minutes from February 2, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

Mohr moved and Cain seconded to approve the commissioners’ minutes from February 9, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

**APPROVAL OF CLAIMS:**

Mohr moved and Cain seconded to approve the Claims. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: Cardmember Service – Power Cord/DOE Laptop, $21.98; City of Mobridge – Water @ 306 2nd Ave W, $10.50; Marco, Inc – Copier Usage Contract, $17.66; Walworth County - Employer Premium, 40.05; Principal Life Ins – Employer Premium, $89.27; SDACC – 2021 dues. $1,316.00, NACA Membership dues, $450.00; SDACO – Commissioner Workshop, $440.00; Venture Comm – Fax Service, $47.08; Walworth County – Employer Premium, $3,074.46; Wellmark Blue Cross Blue Shield – Employee Premiums, $927.72, Employer Premiums, $2098.90;**

**COURTS: Relx Inc DBS Lexisnexis – Library Subscription, $614.00; West Payment Center – Library Supplements, $21.36**

**AUDITOR: Cardmember Service – Stamps/Postage Rental, $6.25; Laptop/Mouse/Mic, $34.98, Monthly Binders, m$79.96, Toner Cartridge,$86.99, Postage, $4.00, Blank Stamp Sheets, $57.87; Backup/Replication 55.00, Connecting Point – Backup/Replication 55.00, Remote Work, $185.00, Service Work, $55.00; Delta Dental – Employee Premiums, $132.00, Employer Premiums, $106.75; Marco Inc – Copier Usage Contract, $17.72; Walworth County – Employee Premium, $26.39, Employer Premium, $20.03, Principal Life Inc – Employee Premiums, $122.75, EMPLOYER Premiums, $50.77;SDACO – 2021 Membership dues, $301.89; Venture Communications – Telephone Service, $51.58; Walworth County – Employer Premiums, $5514.58, Employee Premiums, $1024.08, Cobra Fess and Tax, $266.25**

**TREASURERS: Cardmember Service – Postage/Rental, $6.25, Postage Stamps, $1650.00, Stamps.com, $1774.00, Quicken Business Software, $110.75; Marco Inc – Copier Usage Contract, $14.83; Venture Communications – Telephone Service, $76.80, Fax Service, $11.08; Delta Dental – Employer Premiums, $85.40; Walworth County, Employer Premiums, $1,407.40, Employee Premiums, $447.43; Wellmark Blue Cross Blue Shield – Employer Premiums, $2562.76, Employee Premiums, $463.86; Principal Life Ins – Employer Premiums, $40.62, Employee premiums, $49.15SDACO – 2021 membership Dues, $301.88, 2021 Workshop, $110.00**

**STATES ATTORNEY: Cardmember – Postage Rental, $6.25, Stamps.com, $164.00; Delta Dental – Employer Premiums, $106.75,Employee Premiums, $199.20; Brenda DeToy – PC Cable Remimbursement,$37.43; Joanne Mousseau – Subpoena/Mileage, $37.64; Mobridge Regional Hospital – Services #63010501, $72.00; Walworth County – Employer Premium, $20.07, Employee Premium, $24.33; Principal Life Ins – Employer premiums, $71.08, Employee Premiums, $48.71;State Bar Association – Dakota Disc, $550.00; Venture Communications – Telephone/Fax Service, $119.61; Walworth County – Employer Premium, $1,694.54, Employee Premium, $364.66; Wellmark Blue Cross Blue Shield – Employer Premiums, $3,319.42, Employee Premiums,$927.72**

**COURT APPOINTED ATY: Cogley Law Office – DT Soft, $1,136.40; DPLS – J Marin, $388.00, R Cadotte Sr, $664.50, J Flying Horse, $457.50; Christopher Haar – K Harrison, $1,167.92; Mark Kroontje - D Rooks Dr, $180.85, M Weasel, $260.20, M Eagle Pipe, $504.70, B Archambault, $79.85**

**ABUSE CHILD DEFENSE: KRISTI BANT – Transcripts/VonWald, $8.00, Transcripts/Coleman, $84.00, A&N Transcripts/VonWald, $9.20, Transcripts/Hare, $78.80, A&N Transcripts/Hare, $78.20; Von Wald Law – Services and Fess, $3,081.20**

**COURTHOUSE: City of Selby – Water/sewer usage, $87.20; Cole Papers – Bath Tissue, $99.50; Delta Dental – Employer Premiums, $42.70;Hase Plumbing – Repairs to water Fountain, $306.12; Heartland Waste – Garbage Service, $105.00; Kens Western Lumber – Supplies, $35.98; Louis Schmidt - Supplies Reimbursement, $78.99; Selby Auto Sales – Oil, $3.80; Servall Uniforms – mats/Mops/rags, $61.02; Walworth County – Employer Premium, $1,175.76; Web Water Bottling - Water Rental, $83.75; Wellmark Blue Cross Blue Shield – Employer Premiums, $1049.44**

**DIRECTOR OF EQUALIZATION: Cardmember – Postage Rental, $6.25, Stamps.com, $18.00; Delta Dental – Employer Premiums, $21.25; Connecting Point – Remote Service, $240.00; Hal Systems Corp – Quarterly Maintenance, $292.00; Marco Inc – Copier Usage Contract, $14.45; Walworth County – Employer Premium, $8.01, Employee Premium, $7.65; Principal Life Ins – Employer Premiums, $30.47, Employee Premiums, $56.21; Quill Corp – Printer Toner, $375.52SDACO – 2021 Membership dues, $301.89, 2021 Workshop, $110.00; Venture Comm – Phone Service, $65.26; Walworth County – Employer Premiums, $587.89; Wellmark Blue Cross Blue Shield – Employer Premiums, $1574.16**

**VET SERVICE OFFICER: Quill Corp – Printer Toner, $9,1399; WRT Telecomm – Telephone Service, $44.93**

**SHERIFF: At&t – Tablet/Cell Service, $294.94; Beadle Ford – 2019 Charger Oil Change, $47.50; Joshua Boll – Gas Reimbursement, $37.54, Tahoe Reimbursement, $50.00; Cardmember Service – Postage Rental, $6.25, Car Washer/DeIcer, $124.73, Inmate Meals, $49.26, Transportation Gas, $1,185.95, Certified Mail, $8.20, Planners, $1,843.48, Stamps.com, $49.00; City of Selby – Water Usage, $60.10; Connecting Point – Services, $48.75, Dakota Glass – Fuel Filter, $340.16, 2010 Tahoe repairs, $289.08; Delta Dental – Employer Premiums, $277.55; FedEx – Services, $15.73; Galls Inc – Uniform Supplies, $149.72; Hase plumbing – inmate holding trailer update, $2,052.54; Kens Western Lumber – Holding trailer remodel, $8,657.35; Carol Leavitt – Blood Draw, 65.00; Lewis Family Drug – RD supplies, $6,419.13; Marco Inc – Copier Usage Contract, $14.44; Mobridge Tribune – Transport Officer Ads, $142.40; Pennington County Jail - Two Transports, $368.88; Walworth County – Employer Premium, $64.05; Principal Life Ins – Employer Premiums, $152.33, Employee Premiums, $82.53; Riverside Furnishings – Flooring/Holding Trailer, $3,415.04; Roberts County – Two Transports, $56.25; SD dept of Public Safety – Teletype Service, $2,590.00; SD Sheriff’s Assoc – Full Conference/2, $230.00; Selby Auto Sales – Maintenance, $15.60 ; Selby Oil Co – Oil change x2, $98.00; Senior Nutrition Center – Inmate Hot Meals, $247.50; Shane’s Pharmacy – RX Supplies, $21.43: Venture Comm – Phone & Fax Service, $531.69; Walworth County – Employer Premiums, $3786.13, Employee Premiums, $356.60; Walworth County Treasurer – 2012 Tahoe Title, $10.00Wellmark Blue Cross Blue Shield – Employer Premiums, $11251.06; Western Comm – Monthly Radio Service, $21.60; Western Rancher – Sew Patches, $8.00; Winner Health Mart – RX Supplies, $45.66; Zachary Starks – Holding Trailer Renovations, $12,240.00**

**JAIL: Edmunds County – 1.5 days $75.00, $97.50; Meade County – 63 days @ $80.00, $5,040.00; Mobridge Regional Hospital – Jail Medical, $1,023.67; Rapid City Regional Hospital – Jail Medical, $111.55; Roberts County – Prisoner Boarding 160 day @ $80.00, $12,800.00; Winner Police Dept – 25 Day Boarding @ $70.00, $1,750.00**

**SUPPORT FOR POOR: Walworth County – Employer Premium, $8.21; SDACC – 2021 Workshop, $50.00; Venture Comm – Phone service, $24.66; Walworth County – Employer Premiums, $299.79, Employee Premiums, 203.22**

**SELBY AMBULANCE – 2021 Allotment, $15,750.00**

**SD DEPAT OF REVENUE – SDC Fee, $60.00**

**EXTENSION: Cardmember – Postage Rental, $6.25; Delta Dental – Employer Premiums, $42.70, Employee Premiums, $66.40; Marco Inc – Copier Usage Contract, $14.75; Walworth County – Employer Premiums, $8.01; Principal Life Ins – Employer Premiums, $20.31, Employee Premiums, $7.65; Walworth County – Employer Premiums, $1,000.89; Wellmark Blue Cross Blue Shield – Employer Premiums, $1,513.32, Employee Premiums, $463.86**

**WEED CONTROL: MARCO Inc – Copier Usage Rental, $14.51; Western Comm – Monthly Radio Maintenance, $8.80**

**PLANNING & ZONING: Walworth County – Employer Premiums, $412.29**

**RD & BR: Butler Machinery – Cutting edges, $4,251.34, Supplies, $2,752.78;Cam Wal – Electricity Service @ Hoven Shop, $62.67; Cardmember – Postage, $2.80; Delta Dental – Employer Premium, $341.60, Employee Premiums, $66.40; Diesel Machinery – Supplies, $1,265.00; Floyd’s Truck Center – Supplies,$68.37; Heartland Waste – Garbage Service, $503.00; Hoven Coop Service Co – Tire Repair, $29.50,Gas $156.71, Diesel,$639.72,Heating Propane, $405.58; John Deere – Bulky/Hy-Gard,$527.35; kens Western Lumber – Supplies, $13.99; Locken Oil – Heating Fuel /Mob Shop, $829.19; Lucky’s Gas & More – Gas T-136, $50.01 Marco Inc – Copier Usage Rental, $14.47; MDU – Electricity @ Java Shop, $34.94; Walworth County – Employer Premiums, $72.09; Principal Life Ins – Employer Premiums, $184.30; SDACHS – 2021 NACR Dues,$350.00; Servall Uniform – Rags/Rugs, $54.08; Shorty’s One Stop – Gas, $555.11; Thee Glass Doktor – Glass Installation, $767.76; Venture Comm – Phone Service, $278.44; Walworth County – Employer Premiums, $5440.37, Employee Premiums, $536.91; Walworth County Register of Deeds – Recording Fees/Easements, $250.00; Wellmark Blue Cross Blue Cross Blue Shield – Employer Premiums, $10372.72,$Employee Premiums, $927.72; West River Telecomm – Phone Service/Mob Shop,$38.27;Western Comm – Monthly Radio Service, $135.90**

**Emergency & Disaster: At&t – Cell Service, $85.26; Cardmember – Laptop Accessories, $35.19; Delta Dental – Employer Premiums, $42.70; Gas N Goodies – Gas, $44.43; Truck Bed Coating, $12.99; Principal Life Ins – Employer Premiums, $20.31; Wellmark Blue Cross Blue Shield – Employer Premiums, $2,098.88**

**LANDFILL: Agtegra Co-op – Diesel, $1,774.91; Cam Wal – Electricity Service, $346.58; Cardmember – Postage Rental, $6.24; Delta Dental – Employer Premiums, $149.45; Farnams Genuine – Supplies, $124.00; Geotek Engineering – 2020 Groundwater Monitoring, $4,465.00; Lucky’s Gas & More – gas, $56.79; MDU – Electricity @ Re-cycle Center,$57.28Walworth County Premiums, $28.03; Principal Life Ins – Employer Premiums, $74.09, Employee Premiums, $36.44; Runnings Supply Inc – Supplies, $55.89; SD Dept of Revenue – Solid Waste Surcharge, $1,172.29; Servall Uniform – Rug/Sanitizer, $27.26; Slater Oil – Heating Propane, $657.00; Trux – Annual maintenance/Update, $1,575.00; Valley Telecomm – Phone/Internet Service, $112.39; Walworth County – Employer Premiums, $1,617.21,Employee Premiums, $36.44; WEB Water Development – Water Service, $46.15; WEB Water Bottling Co – Bottled Water Rental, $38.75; Wellmark Blue Cross Blue Shield – Employer Premiums, $3904.98, Employee Premiums, $463.86; Western Comm Inc – Monthly Radio Maintenance, $9.30; Wenck Associates – 2020 Annual Waste Survey, $1,400.00**

**STATE ACCOUNT FUND: SD Dept of Revenue - ROD Vital Record Fees, $730.00, MV Fees, $112,626.33**

**SCHOOL DIST FUND: Cortrust Bank – January 2021 Apportionments, $10,278.13; Hoven School Dis – January 2021 Apportionment, $5,088.88; Dacotah Bank –** **January 2021 Apportionments, $54,850.99; Bank West – January 2021 Apportionments**

**CITOES & TOENS FUND: City of Mobridge - January 2021 Apportionments, $29,984.20; Bankwest - January 2021 Apportionments, $14,687.05; Dacotah Bank Acct 210032603 - January 2021 Apportionments, $634.35; Bank of Hoven - January 2021 Apportionments, $156.85**

**SALES/EXCISE TAX FUND: Cardmember – NOV Sales Tax, $129.64, DEC Sales Tax, $307.15**

**JAVA FIRE DIST FUND: Bankwest - January 2021 Apportionments, $331.32**

**BOWDLE FIRE FUND: Bowdle Rural Fire Dist. - January 2021 Apportionments, $159.73**

**EXECUTIVE SESSION:**

Cain moved and Holgard seconded to enter into executive session at 9:17 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck declared the executive session ended at 9:33 a.m.

**EXECUTIVE SESSION 2:**

Holgard moved and Schilling seconded to enter into executive session at 9:48 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck declared the executive session ended at 10:23 a.m.

**EXECUTIVE SESSION 3:**

Schilling moved and Cain seconded to enter into executive session at 10:23 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck declared the executive session ended at 10:24 a.m.

**DIRECTOR OF EQUALIZATION:**

Holgard moved and Mohr seconded to tablemotion to hold hearing to terminate Director of Equalization, Deb Kahl

Voting Aye: 5; Nay: 0. The motion was adopted.

**AUDITOR:**

Cain moved and Mohr seconded to appoint Eva Cagnones as County Auditor, effective March 2, 2021.

Voting Aye: 5; Nay: 0. The motion was adopted.

**STATES ATTORNEY:**

Cain moved and Mohr seconded to amend prior minutes regarding personnel policy from January 2020.

Voting Aye: 3; Nay: 2. The motion was adopted.

Cain moved and Schilling seconded to approve motion on final paycheck policy from prior minutes in January 2020.

Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY:**

Holgard moved and Cain seconded to approve purchase of culverts from True North Steele.

Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Mohr seconded to approve .50 wage increase for Aaron Fielder; from$18.66 to $19.16 per hour, effective, March 1, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Holgard seconded to accept Arron Fielder’s resignation, effective March 5, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Mohr seconded to advertise for a highway laborer. Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Schilling seconded to approve purchase of a 1995 Hyster forklift for $4,800.00.

Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Holgard seconded to accept Bids for gravel crushing. Bids due on March 2, 2021, 9:00 am.

Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Mohr seconded to have Gary Byre execute an agreement with KLJ for consultation for $10,000.00.

Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Schilling seconded to Gary Byre execute an agreement with KLJ for asphalt development plans for $6,000.00. Voting Aye: 5; Nay: 0. The motion was adopted.

Cain moved and Schilling seconded to table the Pit Option with Skip Rau until the next commissioner meeting, March 2, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF:**

Cain moved and Mohr seconded to approve per diem travel expense reimbursements for Sheriff’s transporters.

Voting Aye: 5; Nay: 0. The motion was adopted.

Mohr moved and Cain seconded to approve hiring Ronny Troyer at $15.68 an hour for part time inmate transporter.

Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Mohr seconded to change inmate transporter, Aden Stone from part time to full time effective March 1, 2021 at his current hourly wage of $15.68. Voting Aye: 5; Nay: 0. The motion was adopted.

**LANDFILL:**

Holgard moved and Schilling seconded to accept proposal from GeoTek. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Holgard seconded to have Rebecca Krein remain the Landfill supervisor until a replacement is hired.

**ADJOURNMENT:**

Schilling moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 8:15 am March 2, 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

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**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**EVA CAGNONES, DEPUTY AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_