December 15th, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 15th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Marion Schlomer, Jim Houck, and Davis Martin. Also present were Auditor Rebecca Krein and State’s Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

Holgard moved and Houck seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Holgard moved and Schlomer seconded to adjourn as the Zoning Board of Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**PUBLIC FORUM:**

Duane Mohr informed the board Sheriff Boll was sworn in as the South Dakota Sheriffs Association President by Justice Gilbertson.

**AGENDA:**

Holgard moved and Martin seconded to approve the meeting agenda with the addition of authorizing advertising for a budget supplement for the landfill, Discussion regarding transports, update on the D3WM project, 911 addressing, and salary & benefits in the State’s Attorney’s Office. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Holgard moved and Schlomer seconded to approve the minutes of December 3rd, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**TRAVEL COMPENSATION:**

Holgard moved and Schlomer seconded to update section 6.7.1 in the personnel policy to state: It is the policy of the County that employees be fully reimbursed for necessary and reasonable job-related travel expenses. Travel expenses and per diem rates will only be reimbursed when it requires an overnight stay. Roll call vote as follows: Holgard – Aye; Schlomer – Aye; Houck – Nay; Martin – Nay; Schilling – Aye. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid, Houck amended the motion and Holgard seconded to remove a claim to TranSource. Voting Aye: 5; Nay: 0. The motion was adopted.

COMMISSIONERS: City of Mobridge – Utilities @ 306 2nd Ave W, $10.50; Mobridge Tribune – Publications, $291.62; Selby Record – Publications, $354.83

ELECTIONS: Cardmember Service – Postage/Supplies, $22.05; Connecting Point – PC/Installation fees/software, $2555.74

COURTS: West Payment Center – Library Supplements/Tax Books, $96.38

AUDITOR: Bankwest – Wire Service, $50.00; Cardmember Service – Stamps/Postage Rental, $139.25; Connecting Point – Backup Services, $20.00

TREASURERS: Cardmember Service – Postage/Rental/Office Supplies, $408.77; Nyla Moak – Training Services, $400.00

STATES ATTORNEY: Cardmember Service – Postage/Rental, $196.50; David Haefner – Subpoena/mileage, $37.64; Mobridge Tribune – Publications, $70.01; Kaitlyn Newman – Subpoena/mileage, $87.54; Taylor Nunamaker – Subpoena/mileage, $37.64; Quill Corporation – Office Supplies, $52.56; Spencer Reinhart – Subpoena/mileage, $37.64; SD Public Health Laboratory, $455.00; David A Valandra – Services/mileage, $2210.00

COURT APPT ATTY: Cogley law Office – Services & Fees, $2713.50; Christopher A Harr - Services & Fees, $470.01; Mark K Kroontje – Services & Fees, $2359.73

ABUSED CHILD DEFENSE: Kristi A Brandt – Services/Transcripts, $71.80; Von Wald Law Offices – Services & Fees, $145.50

COURTHOUSE: Heartland Waste Management – Garbage Service, $135.00; Menards – Supplies, $318.45; Louis Schmidt – Mileage, $67.20; Servall Uniform & Linen – Sanitizer, $113.18; Web Water Bottling – Water Rental, $18.75

DOE: Cardmember Service – Contract Renewal/Postage/Rental, $35.05; Selby Record – 1 yr. Subscription, $35.00; Shorty’s One Stop – Gas, $24.50

ROD: Cardmember Service – Postage/Rental, $40.15

VET SERVICE OFFICER: WRT – Telephone Service, $46.64

SHERIFF: Cardmember Service – Travel/Postage/Rental/Supplies, $2941.36; Black Hills Ammunition – Supplies, $479.00; Connecting Point – Backup Storage, $208.00; Dakota Glass & Alignment – Taurus Maintenance, $185.31; Galls, Inc – Supplies, $46.94; Kiesler Police Supply – Firearms, $1671.00; Senior Nutrition Center – Meals, $13.50; Servall Uniform & Linen – Rental Mops/Mats, $37.03; Uniform Center – Pants/Shirts, $220.95

JAIL: Brown County Sheriff – JUV prisoner boarding, $570.00; Couteau Des Prairie – Medical Service, $45.40; Faulk County Sheriff – Prisoner Boarding, $680.00; Faulkton Area Medical Hospital – Medical Service, $32.47

SUPPORT OF POOR: Cardmember Service – Postage/Rental, $19.46

 MENTALLY ILL: Lincoln County Treasurer – Services, $116.40; SD Dept. of Revenue – HCS Fees, $1200.00

DEV DISABLED: SD Dept of Revenue – Services, $60.00

SENIOR CITIZEN: Mobridge Senior Citizens – 2020 Allocation, $5,000.00

EXTENSION: Cardmember Service – Postage/Rental, $6.06

WEED CONTROL: Valley Telcommunications – Cell Service, $35.00

RD & BR: Cam Wal Electric – Utilities, $49.41; Carlson Services – Services, $70.00; Central Diesel Sales – Parts, $288.23; City of Mobridge – Utilities, $49.30; Gary Byre – Reimbursement, $33.00; Kenton Gustafson – Pit Run, $226.80; Hase Plumbing Heating & Air – Repairs, $285.72; Heartland Waste Management – Garbage Service, $50.00; Houck Ranches – Pit Run, $352.80; Hoven Coop Service – Gas, $1022.15; James Ackerman – Reimbursement, $35.00; Matheson Tri-Gas – Rental, $38.40; Mobridge Tribune – Publications, $281.60; MDU – Utilities, $39.07; Selby Auto Sales – Part/Supplies, $389.70; Selby Record – Publications - $120.00; Servall Uniform & Linen – Rentals, $54.08; Shorty’s One Stop – Gas, $381.96; Valley Communications – Cell Service, $35.00; WRT – Telephone @ Mob Shop, $37.82

COMMUNICATION CENTER: City of Mobridge – 911 Surcharge, $18,740.50

FIRE PROTECTION: Akaska Fire Dept – Grant Funds/Fires, $2500.00; Glenham Fire Dept – Grand Funds/Fires, $2900.00; Hoven Fire Dept – Grant Fund/Fires, $2450.00; Mobridge Fire Dept – Grant Funds/Fires, $3250.00; Selby Fire Dept – Grand Funds/Fires, $2800.00

EMERGENCY & DISASTER: Cardmember Service – Laptop/Booster, $998.56; Connecting Point – Elite Book/software/Installation, $3128.73; Mobridge Regional Hospital – Services, $42.00; Paylessfoods – Supplies, $23.80

SOLID WASTE: Agtegra – Fuel, $1123.62; Butler Machinery – Parts, $417.35; Cam Wal Electric – Utilities, $325.34; Cardmember Service – Postage/Rental, $20.06; Connecting Point – Computers/software/Installation, $2941.73; Dakota Fluid Power – Repairs, $383.00; Hampton Inn – Conference Travel, $659.46; Heartland Waste Management – Recycle Ctr Garbage Service, $60.00; Premier Equipment – Parts, $130.80; Runnings Supply – Parts/Supplies, $263.75; SD Dept of Environment – Solid Waste Surcharge, $961.58; Servall Uniform & Linen – Rentals, $54.52; Shorty’s One Stop – Gas, $30.27; Valley Telcommunications – Telephone Service, $109.75; Web Water Bottling Co – Bottled Water, $6.25; Wenck Associates – Services, $3900.00

STATE ACCOUNT FUND: SD Dept of Revenue – ROD/MV Fees, $101,677.12

SCHOOL DIST FUND: Cortrust Bank – November 2020 Apportionment, $43,720.89; Hoven School District – November 2020 Apportionment, $14,102.93; Dacotah Bank – November 2020 Apportionment, $154,969.66; Bank West – November 2020 Apportionment, $132,561.17

CITIES 7 TOWNS FUND: City of Mobridge – November 2020 Apportionment, $67,684.88; Bank West – November 2020 Apportionment, $22,438.40; Dacotah Bank – November 2020 Apportionment, $1,018.34; Bank of Hoven – November 2020 Apportionment, $186.95

SALES/EXCISE TAX FUND: Cardmember Service – Oct/Nov Sales Tax, $390.90

5CO TV DIST FUND: FCC Fees, $75.00

JAVA FIRE DIST FUND: Bank West – November 2020 Apportionment, $633.37

BOWDLE FIRE DIST FUND: Bowdle Rural Fire district – November 2020 Apportionment, $749.08

As required by SDCL 6-1-10, the complete September payroll paid by department was as follows: Commissioners - $9,413.60; Auditor - $13,127.48; Treasurer - $10,519.82; States Attorney - $15,250.12; Court House - $1,450.17; Director of Equalization – $10,674.92; Register of Deeds - $6,944.11; Veterans Service Officer - $1,261.07; Sheriff - $23,043.83; Jail – $62,748.40; Coroner - $161.47; Poor - $958.46; Extension - $5,249.83; Weed & Pest - $169.83; Zoning - $263.28; Road & Bridge - $53,797.69; Solid Waste - $17,68.87

As required by SDCL 6-1-10, the complete October payroll paid by department was as follows: Commissioners - $11,617.01; Auditor - $18,152.20; Treasurer - $14,749.10; States Attorney - $21,256.57; Court House - $4,350.53; Director of Equalization – $14,580.46; Register of Deeds - $9,588.02; Veterans Service Officer - $1,891.62; Sheriff - $29,532.69; Jail – $77,120.52; Coroner - $645.90; Poor - $1,570.39; Extension - $6,896.38; Weed & Pest - $198.15; Zoning - $625.35; Road & Bridge - $75,034.89; Emergency & Disaster - $3,312.41 Solid Waste - $27,112.27

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 November-20

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,037.31

CHECKS TOTAL $124,327.25

CASH ITEMS

NSF CHECKS $1,081.54

TOTAL CASH ON HAND $126,446.10

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $2,636,671.17

BANKWEST LANDFILL MONEY MARKET $1,021,796.65

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,000,000.00

 GRAND TOTAL CASH AND BALANCES $5,784,913.92

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,324,238.04

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $996,750.71

 911 SERVICE FUND $29,558.01

 FIRE PROTECTION FUND $24,526.38

 EMERGENCY AND DISASTER FUND $34,924.47

 DOMESTIC ABUSE FUND $450.00

 MODERNIZATION & PRESERVATION RELIEF FUND $59,405.07

 DARE PROGRAM FUND $307.25

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,601,336.69

 TRUST AND AGENCY FUNDS $806,652.13

GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,878,148.75

**HIGHWAY:**

Houck moved and Martin seconded to approve a Utility Easement for Darren Beitelspacher. Voting Aye: 5; Nay: 0. The motion was adopted.

Schlomer moved and Holgard seconded to update the pay rate of Aaron Fiedler to the correct amount of $18.66 per hr for a 3 month probation period then he will receive a $0.50 increase. Voting Aye: 5; Nay: 0. The motion was adopted.

Discussion was held on the request for placing a gate at the previous meeting from Rick Boschee. State’s Attorney Hare informed him that he would need to follow a petition process. He stated he will get the information on the process from Mark Kroontje and it will be addressed at a later date.

Byre stated that he will be moving forward with the process of installing a culvert across 300th Ave.

**TREASURERS OFFICE:**

Houck moved and Martin seconded to approve the treasurers report. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF’S DEPARTMENT:**

Schlomer moved and Holgard seconded to approve the boarding contract with Hughes county for $80.00 per day for 2021. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve the boarding contract with Faulk county for a 3 yeart term of $90.00 per day. Voting Aye: 5; Nay: 0. The motion was adopted.

**LANDFILL:**

Discussion was held on the recycling center. Krein informed the board that we have 3 options for the recycling center. Either discontinue the program, stay at the same location with a 2-3 year contract or move it to the landfill and try to continue it there. Krein provided some numbers which did not include the labor or basic costs and it resulted in a loss so far in 2020 of $13,757.65. The board advised Krein to lock the doors and put up a note to bring the recyclables to the landfill and haul everything there. They will discuss it more at the next meeting whether to continue the service or not.

Schlomer moved and Holgard seconded to authorize advertising for a budget supplement to cover the claim of the Solbros contract final payment. Voting Aye: 5; Nay: 0. The motion was adopted.

**AUTOMATIC SUPPLEMENT:**

Houck moved and Martin seconded to approve an automatic supplement to the Emergency Management budget 226-222-426 in the amount of $4904.59. Voting Aye: 5; Nay: 0. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 2nd, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_