January 5, 2021

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on January 5, 2021 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Marion Schlomer, Davis Martin, Rick Cain, Duane Mohr and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Martin seconded that the minutes of the meeting of December 29, 2020 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

Houck moved and Schlomer seconded to enter into executive session at 9:04 a.m. per sdcl 1-25-2(1) regarding a personnel matter. Voting Aye 4; Nay 0. The motion was adopted.

Schilling declared the executive session ended at 10:02 a.m. No action was taken.

**ADJOURNMENT OF 2020 BUSINESS**

**Oath of office were given to Hare, Mohr, and Cain. Plaques of appreciation were given to Schlomer and Martin. The new board took over.**

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Houck moved and Mohr seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no new or old business to report. Houck moved Cain seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**COUNTY TREASURER:**

Cain moved and Houck seconded to accept the resignation of Nyla Moak as Walworth County Treasurer. Voting Aye: 5; Nay: 0. The motion was adopted.

Mohr moved and Cain seconded to appoint Amanda Sibernagel as Walworth County Treasurer. Voting Aye: 5; Nay: 0. The motion was adopted.

Oath of office was given to Silbernagel.

**COUNTY COMMISSIONER CHAIR PERSON & VICE CHAIRPERSON FOR 2021:**

Mohr nominated Houck and Schilling nominated Cain for the position of Walworth County Chairman. Mohr moved to cease nominations and appoint Houck, Cain seconded. Voting Aye: 4; Nay: 0. The motion was adopted.

 Cain nominated Schilling for the position of Vice Chairperson. With no other nominations Mohr moved to cease nominations and Cain seconded to appoint Schilling as Vice-Chairperson for 2021. Voting Aye: 3; Nay: 1. The motion was adopted.

**DESIGNATION OF OFFICIAL NEWSPAPERS:**

Schilling moved and Cain seconded to designate the Mobridge Tribune and the Selby Record/Continuing the Java Herald as Walworth County’s official newspapers for 2021. Voting Aye: 4; Nay: 0. The motion was adopted.

**DESIGNATION OF OFFICIAL DEPOSITORY:**

Mohr moved and Schilling seconded to designate all banks in the county as the official depositories for 2021. Voting Aye: 4; Nay: 0. The motion was adopted.

**BOARD APPOINTMENTS:**

Cain moved and Mohr seconded to table board appointments until the next meeting. Voting Aye: 4; Nay: 0. The motion was adopted.

**COMMISSIONERS SALARY:**

Pursuant to SDCL 7-7-5, Cain moved and Mohr seconded to set the Commissioners salary at $10,743.46. Voting Aye: 4; Nay: 0. The motion was adopted.

**2021 SALARY SCHEDULE:**

Schilling moved and Mohr seconded to set the 2021 salary schedule as follows and to authorize said publication as per SDCL 6-1-10. Each employee shall also receive an additional $4.00 for each completed year of employment as longevity pay each pay period. Voting Aye: 4; Nay: 0. The motion was adopted.

**Cain, Rick Commissioner $10,743.46**

**Schilling Scott Commissioner $10,743.46**

**Houck, Jim Commissioner $10,743.46**

**Mohr, Duane Commissioner $10,743.46**

**Holgard, Kevin Commissioner $10,743.46**

**Krein, Rebecca Auditor $46,584.60**

**Silbernagel, Amanda Treasurer $45,114.85**

**Thomason, Casi Register of Deeds $45,114.85**

**Bonen, Daniel 1/2 time Deputy ROD $15.95**

**Detoy, Brenda State's Attorney Secretary $17.71**

**Cagnones, Eva Deputy Auditor $15.95**

**Van Orman, Ruth PT Deputy Treasurer $15.95**

**Holder, Leah Deputy Treasurer $15.95**

**Pudwill, Gregory Deputy Director Of Equalization $15.95**

**Prasek, Chelsea Sheriff Secretary $15.95**

**Steinbach, Brandi Secretary States Attorney $17.71**

**Hare, James States Attorney $80,260.26**

**Schmidt, Louis Custodian $15.95**

**Kahl, Deborah Director of Equalization $21.02**

**Bonen, Daniel 1/2 time Deputy DOE $15.42**

**Rookey, Leo Veteran's Services $14,567.64**

**Boll, Joshua Sheriff $54,388.62**

**Jungwirth, Justin Deputy Sheriff $20.85**

**Bentz, Travis Deputy Sheriff $20.51**

**Bissett, Glenn Transport Officer $17.53**

**Pfeiffer, Paige Transport Officer $16.18**

**Pfeiffer, Gavin Transport Officer $16.18**

**Dressel, Kendra Transport Officer $15.68**

**Leavitt, Carol On Call Nurse $38.42**

**Employee Name: Title: Salary Hourly**

**Frost, Allen Highway Laborer $19.16**

**Fiedler, Aaron Highway Laborer $18.56**

**Noess, Leslie Highway Laborer $19.16**

**Ackerman, James Highway Laborer $19.16**

**Kosters, Gerald FT Seasonal Highway Laborer $15.71**

**Olson Corinne Highway Secretary $15.95**

**Byre, Gary Highway Superintendent $66,102.40**

**Walker, Jason Highway Laborer $19.13**

**Fiedler, Gerald PT Seasonal Highway Laborer $15.71**

**Helm, Dwight Equipment Machanic $21.55**

**Perman, Chad Highway Laborer $19.16**

**Sandmeier, Wayne Highway Laborer $19.13**

**Landis, Mark Landfill Laborer $19.16**

**Krein, Rebecca Landfill Supervisor $24,000.00**

**Davis, Paul Landfill Foreman $21.55**

**Goetz, James On Call Landfill Laborer $15.71**

**Morgan, Richard Lewus On Call Landfill Laborer $15.71**

**Hepper, Bryce Landfill Laborer $19.16**

**Rossow, Shari 4-H Youth Advisor $15.95**

**Jensen, Jeff Emergency Manager $40,250.00**

**Ritter, David Weed Supervisor $17.53**

**Eric Schley Coroner $150.00**

**Board Members $50.00**

**ELECTION OFFICIAL FEES:**

Schilling moved and Mohr seconded to adopt Resolution WC 2021-01.

**RESOLUTION WC 2021-01**

**RESOLUTION TO ESTABLISH ELECTION OFFICIALS FEES**

WHEREAS, it may be necessary to appoint election officials in 2021, and

WHEREAS, pursuant to SDCL 12-15-11, the fee paid to election officials shall be established annually by the board of county commissioners at its first regular meeting of the year;

NOW THEREFORE, BE IT RESOLVED, by the Walworth County Board of Commissioners that for the year 2021, election officials shall be paid as follows:

Precinct Superintendent $17.00 per hour

Precinct Deputy $15.00 per hour

Counting Board Officials $15.00 per hour

Election school attendance $25.00 per occurrence

 WALWORTH COUNTY, SOUTH DAKOTA

 Jim Houck

 Walworth County Commissioner Chairperson

ATTEST:

(SEAL)

 Rebecca Krein

 Walworth County Auditor

Voting Aye: 4; Nay: 0. Dated and adopted this 5th day of January, 2021 by a vote of the Board of Commissioners

**FUNERAL DIRECTOR FEES:**

Schilling moved and Cain seconded to adopt Resolution WC2021-02

 **RESOLUTION WC 2021-02**

**RESOLUTION ESTABLISHING FEES ALLOWED BY FUNERAL DIRECTOR**

WHEREAS, it may be necessary to conduct a county burial as per SDCL 28-17 in 2021; and

WHEREAS, pursuant to SDCL 28-17-4, the county shall allow the funeral director for merchandise and such services rendered, a sum to be established by resolution of the board of county commissioners in such county at their organizational meeting;

NOW THEREFORE, BE IT RESOLVED, by the Walworth County Board of Commissioners that for the year 2020, the funeral director shall be allowed the following:

 Maximum dollar amount for merchandise & services rendered for county burial: $2,500

 Outside Container: at cost when required and applicable invoice is provided

 WALWORTH COUNTY, SOUTH DAKOTA

 Jim Houck

 Walworth County Commissioner Chairperson

ATTEST:

(SEAL)

 Rebecca Krein

 Walworth County Auditor

Voting Aye: 4; Nay: 0. Dated and adopted this 5th day of January, 2021 by a vote of the Board of Commissioners.

**ELECTED OFFICIALS SALARIES:**

Mohr moved and Schilling seconded to adopt Resolution WC2021-03

**RESOLUTION WC 2021-03**

**RESOLUTION TO ESTABLISH SALARIES OF ELECTED OFFICIALS**

WHEREAS, Walworth County has established the following elected positions: county treasurer, county auditor, county register of deeds, county state’s attorney, and county sheriff; and

WHEREAS, pursuant to SDCL 7-7-9.1, SDCL 7-7-12, and SDCL 7-12-15, respectively; the board of county commissioners shall establish, by resolution, the salaries payable to said elected officials,

NOW THEREFORE, BE IT RESOLVED, by the Walworth County Board of Commissioners that for the year 2021, the salaries payable shall be as follows:

County Treasurer: $45,114.85

County Auditor: $46,584.60

County Register of Deeds: $45,114.85

County State’s Attorney: $80,260.26

County Sheriff: $54,388.62

County Coroner $150.00 per call

 WALWORTH COUNTY, SOUTH DAKOTA

 Jim Houck

 Walworth County Commissioner Chairperson

ATTEST:

(SEAL)

 Rebecca Krein

 Walworth County Auditor

Voting Aye: 4; Nay: 0. Dated and adopted this 5th day of January, 2021 by a vote of the Board of Commissioners.

**CLAIMS APPROVED:**

Schilling moved and Mohr seconded that the following claims be paid. Voting Aye: 4; Nay: 0.The motion was adopted.

**COMMISSIONERS: Bankwest – 2021 County HSA Contribution, $6000.00; Kevin Holgard – Mileage, $70.56; Jim Houck – Mileage, 111.72; Kari Rueb – Mowing/Java, $180.00; Davis Martin – Mileage, $105.84; Northeast Council of Governments – 2021 Dues, $9204.24; Quality Quick Print – Supplies, $50.21; Marion Schlomer – Mileage, $79.80**

**COURTS: Lexis Nexis – Library Subscription, $614.00**

**AUDITOR: Bankwest – 2021 County HAS Contribution, $5000.00; McLeods Printing – Supplies, $399.90; Midcontinent Communications – Internet Service, $22.57**

**TREASURERS: Midcontinent Communications – Internet Services, $22.57; Bankwest – 2021 County HSA Contribution, $4000.00**

**STATES ATTORNEY: Bankwest - 2021 County HSA Contribution, $5000.00; Laura Maier – Subpoena/Mileage, $37.64; Midcontinent Communications, $22.57**

**COURT APPT ATTY: Cogley Law Office – Services & Fees, $7665.50; Mark K. Kroontje – Services & Fees, $833.70**

**COURTHOUSE: City of Selby – Water Usage, $105.15**

**DOE: Midcontinent Communications – Internet Services, $22.58; Bankwest - 2021 County HSA Contribution, $5000.00; Schneider Geospatial – Data/Parcel Maintenance, $16,268.00; Vanguard Appraisals – Service Fees, $1100.00**

**REGISTER OF DEEDS: Midcontinent Communications – Internet Services, $22.57; Bankwest -2021 County HSA Contribution, $3000.00**

**SHERIFF: Bankwest - 2021 County HSA Contribution, $11,000.00; Beadle Ford, Inc – 2020 Explorer Maintenance, $215.19; City of Selby – Water Usage, $61.45; Dakota Glass & Alignment – Crown Vic Maintenance, $89.95; J & J Auto – Tahoe Decals, $200.00; Merkel’s Foods – Lunches, $11.36; Midcontinent Communications – Internet Service, $22.57; Senior Nutrition Center – Lunches, $75.00; Western Communications – Radio Maintenance, $21.60**

**EXTENTION: Bankwest - 2021 County HSA Contribution, $2000.00; Midcontinent Communications – Internet Service, $22.57**

**SOIL CONSERVATION: Walworth County Conservation Dist – 2021 Appropriation**

**WEED CONTROL: Assn. of SD County Weed & Pest – 2021 Membership, $150.00; Western Communications – Radio Maintenance, $8.80**

**RD & BR: Agtegra Cooperative – Diesel/Gas, $6075.80; Bankwest - 2021 County HSA Contribution, $18,000.00; Butler Machinery – Parts, $3774.35; City of Selby – Water @ Selby Shop, $65.68; MDU – Electricity Usage, $421.84; Western Communications – Radio Maintenance, $135.90**

**EMERGENCY & DISASTER: Mobridge Hardware – Supplies, $11.99; the Current Connection – PC Maintenance, $90.00; Dewey County Treasurer – Grants to other Entities, $4500.00**

**SOLID WASTE: Bankwest - 2021 County HSA Contribution, $5000.00; Central Diesel – Parts, $189.85; Farnams Genuine Parts – Supplies, $11.06; Larry’s Lock & Key – Services, $45.00; Matheson Tri-Gas – Rentals, $376.59; MDU – Utilities, $211.51; Servall Uniform & Linen – Rentals, $27.26; Western Communications – Radio Maintenance, $9.30**

**RESOLUTION 2021-04:**

Cain moved and Mohr seconded to approve Resolution establishing number and compensation of the Sheriff Department. Voting Aye: 4; Nay: 0. The motion was adopted.

RESOLUTION WC 2021-04—Revised (1-05-2021)

A RESOLUTION ESTABLISHING THE NUMBER AND COMPENSATION OF DEPUTIES ALLOWED FOR THE OFFICE OF THE COUNTY SHERIFF

WHEREAS, the Walworth County Board of Commissioners has deemed it necessary for the prompt dispatch of business in the office of the County Sheriff that one or more deputies, Transport Officers, or clerks be appointed therein; and

WHEREAS, South Dakota Codified Law 7-12-9 outlines the procedure for fixing the number and compensation of deputies in the office of the County Sheriff; now, therefore be it

RESOLVED, that the Walworth County Board of Commissioners fixes the number and compensation of Sheriff’s office personnel per SDCL 7-12-9 as follows for 2021:

Positions:

Sheriff $54,388.62 (Salary)

Chief Deputy: 1 FTE

Sergeant Deputy: 1 FTE

Part-time Deputy: 3 Part-time position; 2 at 460 hours/year each to equal 920 total hours and 1 at 120 for a total of 1040 total hours available for 2021.

Transport Officers: 6 FTE

Part-time Transport Officers: 2 Part-time (PRN as needed) 2080 hours total

Inmate Nurse: 3 Part-time (PRN as needed)

Administrative Assistant: Full-time position; 2080 total hours available for 2021

Compensation:

Chief Deputy: $20.85 per hour

Sergeant Deputy: $20.51 per hour

Part-time Deputy: $19.33 per hour

Transport Officers: $15.68 to 17.53 per hour

Part-time Transport Officers: $15.68 to 17.53 per hour

Inmate Nurse: $38.42 per hour

Administrative Assistant: $15.95 per hour

BE IT FURTHER RESOLVED, that the Walworth County Board of Commissioners fixes the number and compensation of Sheriff’s Office personnel per SDCL 7-12-9 as follows for 2021:

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attest:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Jim Houck – Chairperson Rebecca Krein – Auditor

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Josh Boll — Walworth County Sheriff

**HIGHWAY DEPARTMENT:**

Byre informed the board that in trade for building a road for a new residence near Lake Hiddenwood on 309th Ave from 127th St North approximately 1700’ the landowner would allow the highway department to utilize his gravel pit. The board supported moving forward with project.

Schilling moved and Mohr seconded to approve the equipment rates for 2021 as recommended by the Highway Superintendent. Voting Aye: 4; Nay: 0. The motion was adopted.

Cain moved and Schilling seconded to have Krein appoint 3 people to give an appraisal on the P-98 motor grader that will be sold by sealed bids. Voting Aye: 4; Nay: 0. The motion was adopted.

Schilling moved and Mohr seconded to declare the 2014 P-98 140M Road Grader and accept sealed bids on February 2, 2021 at 10:00 a.m. Voting Aye: 4; Nay: 0. The motion was adopted.

Discussion was held on rural 911 addressing. The City of Mobridge has been doing it for the county. There are still some questions on the process, therefore Jeff Jensen and Byre will be going to meet with the City to clarify things.

**EMERGENCY MANAGEMENT:**

Emergency Manager Jensen met with the board to give them an update on Covid and the vaccine. He stated that there were 195 doses of the vaccine issued to Walworth County and there are priority groups in place of who gets the vaccine first. He stated that the hospital is receiving an overwhelming amount of phone calls from people asking for the vaccine and they would like to urge the public not to call about getting the vaccine.

He stated things have been going well at the Walworth County Care Center and the facility was in priority group 1 to receive the vaccine.

He informed the board that currently the CDC stated the antibodies stay in your body for 90 days.

He stated the Hiddenwood project needs to be surveyed by Clark Engineering.

NEW BUSINESS:

Krein informed the board that she submitted $809,112.80 so far to the CARES Reimbursement program and the county has received $748,291.56.

Krein asked the board if they were going to continue meeting on Thursday when there is a holiday on Monday and they agreed to keep it that way.

**ADJOURNMENT:**

Mohr moved and Schilling seconded that the Board of County Commissioners adjourn until the hour of 9:00 am January 21, 2021. Voting Aye: 4; Nay: 0.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**JIM HOUCK, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_