November 24, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in a special session on November 24th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, and Scott Schilling. Via telephone was Rebecca Krein, Davis Martin and Marion Schlomer. Also present was deputy Auditor, Marcie Keller.

The Pledge of Allegiance was recited by those in attendance.

Chairperson Schilling called the County Commission meeting to order.

**CLAIMS APPROVED:**

Houck moved and Holgard seconded that Claims be added to the agenda and to pay the following claims. Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, Yes; Houck, Yes; Schilling, Yes. The motion was adopted.

Holgard moved and Houck seconded to wait on the Claim to Charles Maum in the amount of $5000.00 for a temporary holding dwelling to be purchased by Sheriff’s dept until further discussion.

Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, Yes; Houck, Yes; Schilling, Yes. The motion was adopted.

**COMMISSIONERS: Marco, Inc – Copier Usage Contract, $25.56; Services Venture Communications – Telephone/fax Services, $53.06**

**ELECTIONS: Cardmember Service – Postage/Supplies, $319.08; Election Systems & Software –Services, $2127.48; Marco, Inc – Copier Usage Contract, $25.92**

**AUDITOR: Cardmember Service – Postage/Rental, $213.02; Marco, Inc – Copier Usage Contract, $34.80; Venture Communications Coop - Telephone Service, $59.85**

**TREASURERS: Cardmember Service – Postage/Rental, $115.46; Marco Inc – Copier Usage Contract, $17.46; Venture Communications Coop – Telephone Service, $69.94**

**STATES ATTORNEY: Cardmember Service – Postage/Rental, $250.26; Kimberly Hinsley – Subpoena, $20.00; Venture Communications Coop, $163.49**

**COURT APPT ATTY: Cogley law Office – Services & Fees, $184.30**

**ABUSED CHILD DEFENSE: Kristi A Brandt – Transcripts, $204.00; Von Wald Law Offices – Services & Fees, $2517.50**

**COURTHOUSE: Cole Papers – Supplies, $33.07; Louis Schmidt – Supplies Reimbursement, $99.99**

**DOE: Cardmember Service – Contract Renewal/Postage/Rental, $462.06; Marco Inc – Copier Usage Contract, $16.63; Venture Communications Coop – Telephone Service, $56.75**

**ROD: Cardmember Service – Postage/Rental, $47.20; Marco Inc – Copier Usage Contract, $16.33; Quill Corporation – Office Supplies, $135.47**

**SHERIFF: Cardmember Service – Travel/Postage/Rental/Supplies, $115.19; Beadle Ford Inc – Vehicle Maintenance, $115.70; Galls, LLC – Uniform Supplies, $18.53; Graphix Shoppe – Graphic Kit, $298.00; High Point Networks – Support Work, $262.50; Marco, Inc – Copier Usage Contract, $17.10; Charles Maum – Temporary Holding Dwelling, $5000.00; Louis Schmidt – Supplies Reimbursement, $45.00; Selby Auto Sales – Supplies, $23.60; The Radar Shop – Equipment Upgrade, $412.50; Venture Communications Coop – Telephone Service, $381.33**

**JAIL: Audra Hill consulting – Services & Fees, $309.06; Cardmember Service – Supplies/Travel, $139.51; Faulk County Sheriff – Housing, $2125.00; MDU – Gas/Electricity Service, $488.05; Senior Nutrition Center – Meals, $37.50; Venture Communications Coop – Telephone Service, $179.96**

**SUPPORT OF POOR: Cardmember Service – Postage, $13.05; Venture Communications – Telephone Service, $29.17**

**MENTALLY ILL: Lincoln County Treasurer – Services & Fees, $40.00**

**DEV DISABLED: SD Dept of Revenue – Services, $60.00**

**EXTENSION: Venture Communications Coop – Telephone Service, $25.01**

**WEED CONTROL: SD Assn of Weed & Pest – 2021 Membership, $100.00**

**RD & BR: Marco, Inc – Copier Usage Contract, $16.29**

**EMERGENCY & DISASTER: Mobridge Hardware – Supplies, $9.99; Quill Corporation – Office Supplies, $126.71**

**SOLID WASTE: Cardmember Service – Postage/Rental, $10.95**

**STATE ACCOUNT FUND: SD Dept of Revenue – ROD/MV Fees, $114,491.22**

**CASH BOND FUND: WRT – Easement Refund, $500.00**

**SCHOOL DIST FUND: Cortrust Bank –** **October 2020 Apportionment, $131,497.88; Carol Schlomer – Taxes Refund, $137.00; Hoven School District – October 2020 Apportionment, $44,647.23; Dacotah Bank – October 2020 Apportionment, $529,477.03; Bank West – October 2020 Apportionment, $709,425.01**

**CITIES 7 TOWNS FUND: City of Mobridge –** **October 2020 Apportionment, $263,790.28; Bank West – October 2020 Apportionment, $135,679.23; Dacotah Bank – October 2020 Apportionment, $5254.01; Bank of Hoven – October 2020 Apportionment, $94.31**

**US BANK/WEST SIDE FLATS: Mobridge-Pollock School Bond, $364,188.75**

**JAVA FIRE DIST FUND: Bank West – October 2020 Apportionment, $3180.62**

**BOWDLE FIRE DIST FUND: Bowdle Rural Fire district – October 2020 Apportionment, $2158.46**

**S RIVERVIEW RD DIST: October 2020 Apportionment, $570.06**

EMERGENCY MANAGER OFFICE LEASE:

 Houck moved and Holgard seconded to approve the Emergency Management office lease with the city of Mobridge. The lease amount for the year 2021 will be $4200.00

Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, Yes; Houck, Yes; Schilling, Yes. The motion was adopted.

PERSONNEL POLICY UPDATE:

 Holgard moved and Schlomer seconded to add the word “optional” in section 7.12 of the personnel policy handbook. This is in regards to Holidays in which the county recognizes and observes paid holidays proclaimed as legal non-working holidays set forth by the President of the U.S. or the governor of S.D.

Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, Yes; Houck, Yes; Schilling, Yes. The motion was adopted.

AMENDED RESOLUTION 2020-04

 Houck moved and Martin seconded to leave resolution 2020-04 as is.

Voting Roll Call: Holgard, No; Schlomer, No; Houck, Yes; Martin, Yes; Schilling, No. Motion failed.

Schlomer moved and Holgard seconded to change resolution 2020-04 as follows:

Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, No; Houck, No; Schilling, Yes. Motion was adopted.

RESOLUTION WC 2020-04—Revised (11-17-2020)

A RESOLUTION ESTABLISHING THE NUMBER AND COMPENSATION OF DEPUTIES ALLOWED FOR THE OFFICE OF THE COUNTY SHERIFF

WHEREAS, the Walworth County Board of Commissioners has deemed it necessary for the prompt dispatch of business in the office of the County Sheriff that one or more deputies, jailers, or clerks be appointed therein; and

WHEREAS, South Dakota Codified Law 7-12-9 outlines the procedure for fixing the number and compensation of deputies in the office of the County Sheriff; now, therefore be it

RESOLVED, that the Walworth County Board of Commissioners fixes the number and compensation of Sheriff’s office personnel per SDCL 7-12-9 as follows for 2020:

**Positions:**

Sheriff $54,388.62 (Salary)

Chief Deputy: 1 FTE

Sergeant Deputy: 1 FTE

Part-time Deputy: 3 Part-time position; 2 at 460 hours/year each to equal 920 total hours and 1 at 120 for a total of 1040 total hours available for 2020.

Transport Officers: 4 FTE

Jail Nurse: 3 Part-time (PRN as needed)

Administrative Assistant: Full-time position; 2080 total hours available for 2020

**Compensation:**

Chief Deputy: $20.85 per hour

Sergeant Deputy: $20.51 per hour

Part-time Deputy: $19.33 per hour

Transport Officers: $34,486.40 to 36,462.40 (Salaried-no overtime)

Jail Nurse: $38.42 per hour

Administrative Assistant: $15.95 per hour

BE IT FURTHER RESOLVED, that the Walworth County Board of Commissioners fixes the number and compensation of Jail personnel per SDCL 7-12-9 as follows for 2020:

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Attest:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Scott Schilling – Chairperson Rebecca Krein – Auditor

Signed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Josh Boll — Walworth County Sheriff

BUDGET SUPPLEMENT FOR SHERIFF 2021 BUDGET:

 Holgard moved and Schlomer seconded to approve advertising for the 2021 Sheriff Budget in the amount of $212,000.00. Funds would move from Jail 101-212-411 to Sheriff 101-211-411.

Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, No; Houck, No; Schilling, Yes. Motion was adopted.

TRAILER PURCHASE FOR SHERIFF:

 Holgard moved and Schlomer seconded to purchase a temporary holding dwelling, approx. 8’ X 33’ trailer house for the Sheriff, in the amount of $5000.00.

Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, Yes; Houck, Yes; Schilling, Yes. Motion was adopted and claim approved to pay $5000.00 to Charles Maum.

VETERAN OFFICER:

 Houck moved and Martin seconded to appoint Steve Volk as Veteran Service officer for a four-year term. Voting Roll Call: Holgard, Yes; Schlomer, Yes; Martin, Yes; Houck, Yes; Schilling, Yes. Motion was adopted.

**ADJOURNMENT:**

 Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 am December 3rd, 2020. Voting Aye: 4; Nay: 0.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**MARCIE KELLER, DEPUTY AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_