November 17th, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on November 17th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin and Jim Houck. Also present were Deputy Auditor Eva Cagnones and States Attorney Jamie Hare. Commissioner Marion Schlomer and Auditor Rebecca Krein on speaker phone.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 Holgard moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 Holgard moved and Houck seconded to adjourn as the Zoning Board of Adjustment. Voting Aye: 5; Nay: 0. Motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Holgard requested adding an Executive Session for 9:35am concerning legal matter SDCL125-2. Houck moved and Martin seconded to approve the meeting agenda. Roll Call vote requested as follows: Houck – Aye; Holgard – Nay; Martin – Aye; Schlomer – Aye; Schilling – Aye; The motion was adopted.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of November 5th 2020. Roll Call vote requested as follows: Houck – Aye; Holgard – Aye; Martin – Aye; Schlomer – Aye; Schilling – Aye; The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Roll Call vote requested as follows: Houck – Aye; Holgard – Nay; Martin – Aye; Schlomer – Aye; Schilling – Aye; The motion was adopted.

**GENERAL FUND: Carol Schlomer – Taxes Refund, $36.41**

**COMMISSIONERS: Mobridge Tribune – Publications, $431.35; Selby Record – Publications, $544.54**

**ELECTIONS: Mobridge Tribune – Publications, $2269.16; Selby Record – Publications, $1529.70**

**COURTS: West Payment Center – Library Supplements, $21.36**

**TREASURES: Mobridge Tribune – Publications, $281.60; Selby Record – Publications, $50.29**

**STATES ATTORNEY: Mobridge Tribune – Publications, $22.37; SD Public Health Laboratory – Services, $260.00**

**COURT APPT ATTY: Christopher A Harr – Services & Fees, $1933.29**

**ABUSED CHILD DEFENSE: Von Wald Law Office – Services & Fees, $1031.10**

**COURTHOUSE: Heartland Waste Management – Garbage/Grass Removal, $135.00; Selby Auto Sales – Supplies, $8.90; Servall Uniform & Linen – Rentals, $61.98**

**DOE: Selby Record – Publications, $10.37**

**VET SERVICE OFFICER: WRT – Telephone Service, $54.67**

**SHERIFF: Connecting Point – Remote Service, $120.00; Kiesler Police Supply – Supplies, $600.00; Pennington County Jail – Transport, $101.76; The Radar Shop – Services, $215.00; Uniform Center – Supplies, $114.97; Walworth County Treasurer – Permit, $15.00**

**JAIL: Edmunds County – Housing, $455.00; Family Pharmacy – RX Supplies, $35.00; Idemia Identity & Security – Services, $6745.00; Lab Corp of America – Services, $700.00; Servall Uniform & Linen – Rentals, $28.82**

**WEED CONTROL: Valley Telcommunications – Cell Service, $35.00**

**HIGHWAY: Butler Machinery – 2015 Road Grader, $192, 500.00; Cam Wal Electric – Electricity @ Hoven, $9.49; D-WARE – 2021 Software Contract, $4350.00; Heartland Waste Management – Garbage Service, $50.00; Hoven Coop Service – Diesel/Gas, $1123.70; John Deer Financial – Parts, $106.60; Mobridge Tribune – Publications, $19.06; MDU – Electricity @ Java, $31.43; Pomps Tire – Tires/Parts, $17,618.40; Selby Record – Publications, $39.40; Servall Uniform & Linen – Rentals, $51.50; Share Corporation – Shop Supplies, $483.40; Uptown Market – Shop Supplies, $23.17; Valley TelCommunications – Cell Service, $35.00; Venture Communications -
Telephone/Fax/Internet Service, $276.06; WRT – Mobridge Telephone Service, $37.82**

**EMERGENCY & DISASTER: Gas n Goodies – Gas, $69.08; Jeff Jensen – Supplies Reimbursement, $143.88; PaylessFoods – Supplies, $6.05**

**SOLID WASTE: Butler machinery – Repairs, $1900.12; Cam Wal Electric – Electricity Service, $219.35; Heartland Waste Management – Recycle Ctr Garbage Service, $60.00; Servall Uniform & Linen – Rentals, $54.52; Slater Oil & LP Gas – Propane, $396.00; TransSource Truck & Equipment – Repairs/Supplies, $1449.88; Valley TelCommunications – Telephone/Internet Service, $111.11; Web Water Development – Water Service, $39.60; Web Water Bottling Company - Bottled Water Rental, $49.25; Wenck Associates – Services, $1926.20**

**CASH BOND FUND: WRT – Easement Refund, $500.00**

**SCHOOL BOND FUND: Carol Schlomer – Taxes Refund, $137.00**

**US BANK/WESTSIDE FLATS: Mobridge-Pollock School Bond/Interest/Admin Fees, $364,188.75**

**As required by SDCL 6-1-10, the complete October payroll paid by department was as follows: Commissioners - $11,17.01; Auditor - $18,152.20; Treasurer - $14,912.41; States Attorney - $21,256.57; Court House - $4,350.53; Director of Equalization – $14,580.46; Register of Deeds - $9,588.02; Veterans Service Officer - $1,891.62; Sheriff - $29,532.69; Jail – $77,120.52; Coroner - $645.90; Poor - $1,570.39; Extension - $6,896.38; Weed & Pest - $198.15; Zoning - $625.35; Road & Bridge - $75,034.89; Solid Waste - $27,112.37; Emergency Management - $3,312.41**

**As required by SDCL 6-1-10, the complete November payroll paid by department was as follows: Commissioners - $9,413.52; Auditor - $13,183.33; Treasurer - $10,7609.02; States Attorney - $21,309.53; Court House - $2,900.34; Director of Equalization – $10,715.84; Register of Deeds - $6,944.11; Veterans Service Officer - $1,261.07; Sheriff - $44,961.78; Jail – $62,748.40; Poor - $1,462.16; Extension - $4,379.91; Weed & Pest - $56.62; Zoning - $222,37; Road & Bridge - $59,366.77; Solid Waste - $18,959.42; Emergency Management - $3,694.71**

 **EXECUTIVE SESSION:**

Holgard moved and Schlomer seconded to go into Executive Session at 9:35 am per SDCL 1-25-2(3) regarding a legal matter. Roll Call vote requested as follows: Houck – Aye; Holgard – Aye; Martin – Aye; Schlomer – Aye; Schilling – Aye; The motion was adopted.

Chairperson Schilling declared the executive session ended at 9:48am.

 **TREASURER’S OFFICE:**

Holgard moved and Martin seconded to approve the Monthly Treasurers Report. Roll Call vote requested as follows: Houck – Aye; Holgard – Aye; Martin – Aye; Schlomer – Aye; Schilling – Aye; The motion was adopted.

**JAIL / SHERIFF:**

Holgard moved and Schlomer seconded to approve revised Resolution 2020-04. Houck moved and Martin seconded to amend the motion and table until the next meeting. Roll Call vote requested as follows: Houck – Aye; Holgard – Nay; Martin – Aye; Schlomer – Nay; Schilling – Nay; The motion failed. Roll call vote on original motion as follows: Houck – Nay; Holgard – Aye; Martin – Nay; Schlomer – Aye; Schilling – Aye; The motion was adopted.

Holgard moved and Schlomer seconded to approve advertising budget supplement for 2020 from Jail to Sheriff in the amount of $214,000.00. Roll Call vote requested as follows: Houck – Nay; Holgard – Aye; Martin – Nay; Schlomer – Aye; Schilling – Aye; The motion was adopted.

**EMERGENCY MANAGER:**

Jensen updated the board on the current Emergency Manager Status. There was discussion on current COVID19 cases in the state and Walworth County. There was also discussion on implementing guidelines for Walworth County employees to contract COVID1 or become exposed to someone with COVID19 and mandate quarantining per CDC or medical staff. To ensure any changes to the Employee Handbook comply with C.A.R.E.S Act, further discussion and motion approval will be place on the Agenda for the November 24th meeting.

 **OLD BUSINESS:**

Houck mentioned that there needs to be a motion made to the Hwy dept comp time paid out to employees which was discussed earlier in the year.

**NEW BUSINESS:**

 Houck wants to add to the Agenda for the November 24th meeting the Walworth County computer and software passwords used by employees; to be stored by the Department heads.

**ADJOURNMENT:**

Schlomer moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. November 24th, 2020. Roll Call vote requested as follows: Houck – Aye; Holgard – Aye; Martin – Aye; Schlomer – Aye; Schilling – Aye; The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**EVA CAGNONES, DEPUTY AUDITOR**

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