June 16th, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on June 16th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin, Marion Schlomer, and Jim Houck. Also present were Auditor Rebecca Krein & State’s Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

Holgard moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Holgard moved and Schlomer seconded to adjourn as the Zoning Board of Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Houck moved and Martin seconded to approve the meeting agenda with the addition of Resignation of Nyla Moak. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of June 4th, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: Principal Life Insurance Co – Life/Vision Premium, $84.33; Venture Communications – Fax Service, $60.38**

**ELECTIONS: Margie Arbach – Election Wages/Travel, $288.70; Makyla Bell – Election Wages, $71.25; Brittany Bonen - Election Wages/Travel, $251.02; Arlys Brown - Election Wages, 254.50; Cardmember Service – File Folders, $137.27; Lisa Deal – Election Wages, $248.50; Aubriuana Diaz – Election Wages/Travel, $260.26; Election Systems & Software – Machine Paper/Ballots, $1972.10; Marty Fiedler – Election Wages, $202.50; Sam Glantzow – Election Wages, $227.50; Carol Godkin – Election Wages, $254.50; John Hamre – Election Wages, $56.25; Leah Holder – Election Wages, $71.25; Laurena Idelr – Election Wages/Travel, $310.14; Marilyn Karst – Election Wages/Travel, $290.50; Kim Kightlinger – Election Wages, $202.50; Lorraine Kightlinger – Election Wages, $56.25; Nancy Kindel – Election Wages, $56.25; Michelle Knecht - Election Wages, $56.25; Mary Ann Kraft – Election Wages/Travel, $246.82; Faye Krone – Election Wages/Travel, $246.82; Bonnie Larson – Election Wages/Travel, $277.18; Madyson Main – Election Wages/Travel, $273.82; Bonita May – Election Wages/Travel, $245.14; Judy Merkel – Election Wages/Travel, $273.82; Kirk Miller – Election Wages/Travel, $222.16; Taryn Roebuck – Election Wages, $71.25; Virginia Sandmeier – Election Wages/Travel, $246.82; Gladys Schilling – Election Wages/Travel, $246.82; Shannon Schlomer – Election Wages/Travel, $268.78; Cindy Schock – Election Wages/Travel, $304.68; Donna Sherwood – Election Wages/Travel, $250.18; Rosalie Shumacher – Election Wages/Travel, $279.58; Catherine Spiry – Election Wages/Travel, $234.22; Jim Spiry – Election Wages/Travel, $241.78; Barbara Wager – Election Wages, $56.25; Becky Walth – Election Wages/Travel, $277.36; Becky Witlock – Election Wages/Travel, $267.94**

**COURTS: Cardmember Service – Postage, $275.00; LexisNexis – Library Subscription, $614.00**

**AUDITOR: Cardmember Service – Postage/Rental, $108.21; Principal Life Insurance – Life/Vision Premium, $56.73; Quill Corp – Toner/Paper/Pens, $426.93; Venture Communications – Telephone Service, $62.53**

**TREASURERS: Cardmember Service – Postage/Rental, $770.80; Nyla Moak – Supplies Reimbursement, $24.68; Principal Life Insurance Co – Life/Vision Premium, $84.58; Venture Communications - Telephone Service, $74.18**

**STATES ATTORNEY: Cardmember Service – Postage/Rental, $166.60; Brenda DeToy – Postage Reimbursement, $15.10; Principal Life Insurance – Life/Vision Premium, $52.85; SD Public Health Laboratory – Services & Fees, $80.00; Venture Communications – Telephone Service, $1.09**

**COURT APPT ATTY: Cogley Law Office – Services & Fees, $926.40; Mark K Kroontje – Services & Fees, $2796.96**

**ABUSED CHILD DEFENSE: Von Wald Law Office – Services & Fees, 2355.91**

**COURTHOUSE: Hase Plumbing Heating & Air – Boiler Parts, $1111.75; Heartland Waste Management – Garbage/Grass Service, $135.00; Newman Traffic Signs – Sign Posts, $179.85; Oahe Landscapes – Sprinkler part/Repair, $128.22; Principal Life Insurance – Life/Vision Premium, $47.21; Selby Auto Sales – Supplies, $4.95; Servall Uniform & Linen – Rentals, $58.11; Web Water Bottling Co. – Water Rental, $70.00**

**DOE: Cardmember Service – Postage/Rental, $34.23; Principal Life Insurance – Life/Vision Premium, $47.70; Venture Communications – Telephone Service, $50.98**

**ROD: Cardmember Service - Postage/Rental, $41.90; Principal Life Insurance – Life/Vision Premium, $71.72**

**VET SERVICE OFFICER: WRT – Telephone Service, $65.19**

**PREDATORY ANIMAL: SD Dept of Revenue – Predator Animal Services & Fees, $1286.48**

**SHERIFF: Beadle Ford, Inc – Vehicle Oil Change, $61.50; Beadle’s Sales – Vehicle Oil Change - $47.50; Cardmember Service – Postage/Supplies/Travel, $267.62; Dakota Glass & Alignment – Vehicle Maintenance - $147.04; Galls LLC – Clothing/Bands/Patches, $201.94; Gas-n-Goodies – Gas, $38.24; Kens Western Lumber – Lockset, $17.99; Carol Leavitt – Services, $65.00; McLeods Printing – Supplies, $170.41; Principal Life Insurance – Life/Vision Premium, $113.82; Venture Communications – Telephone Service, $406.12**

**JAIL: Bob Barker Co, Inc – Supplies, $727.65; Cardmember Service – Supplies/OTC Med/Groceries/Repairs & Maintenance, $3890.79; Connecting Point – Probook/Setup, $1959.80; Family Pharmacy – Medical Supplies, $226.28; Integrated Tech & Security – Equipment, $38.99; Mobridge Manufacturing – Door/Installation, $1862.25; Mobridge Regional Hospital – Medical Care, $337.56; Principal Life Insurance – Life/Vision Premium, $256.38; Servall Uniform & Linen – Rentals, $64.10; Techno Ply, Ltd. – Sanitizer, $2342.16; Venture Communications – Telephone Service, $270.20; Western Rancher – Sewing, $10.00**

**SUPPORT OF POOR: Venture Communications – Telephone Service, $29.94; Avera St Luke’s – Medical Services, $705.00; Cardmember Service – Postage/Rental, 6.25**

**MENTALLY ILL: Avera-McKennan Hospital – Medical Services, $705.00; The Support Circle – Prof Services, $450.00; University Psyc Physician – Medical Service, $135.10**

**DEV DISABLED: SD Dept of Revenue – Services, $60.00**

**MENTAL ILLNESS BOARD: Mark Katterhagen – Services & Fees, $22.50; Lucy Lewno – Services & Fees, $191.50; Darcy Lockwood – Services & Fees, $22.50**

**EXTENSION: Cardmember Service – Postage/Rental, $1.00; Principal Life Insurance – Life/Vision Premium, $68.04; Venture Communications – Telephone Service, $26.01**

**WEED CONTRL: Selby Auto Sales – Supplies, $23.85; Van Diest Supply Co – Chemical, $10,631.20; Warne Chemical & Equipment – Supplies, $2057.47**

**RD & BR: Cam Wal Electric – Electricity/Hoven, $48.50; Floyd’s Truck Center – Parts, $71.38; Heartland Waste Management – Garbage Service, $50.00; Hoven Coop Service – Gas, $604.13; John Deere Financial – Supplies, $42.20; Allen Lawrence – Pit Run, $1481.20; Lucky’s Gas -n-More – Gas, $47.34; MDU – Electricity/Java, $24.70; Newman Traffic Signs – Posts, $419.81; Principal Life Insurance – Life/Vision Premium, $207.68; Quill Corporation – Supplies, $54.98; Servall Uniform & Linen – Rentals, $51.50; Venture communications – Telephone Service, $270.53; WRT – Telephone Service/Mobridge, $37.11**

**EMERGENCY & DISASTER: Principal Life Insurance – Life/Vision Premium, $69.46; Quill Corporation – COVID Supplies, $347.82**

**SOLID WASTE: Agtegra Corp – Diesel, $806.65; Cam Wal Electric – Electricity, $210.53; Cardmember Service – Postage/Rental, $6.75; Central Diesel Sales – Parts, $56.65; GTC Auto Parts – Supplies, $120.78; Heartland Waste Management – Re-cycle Center Garbage Service, $60.00; John Deer Financial – Parts/Supplies, $122.36; Principal Life Insurance – Life/Vision Premium, $77.06; Runnings Supply – Supplies, $105.85; SD Dept of Environment – Solid Waste Surcharge, $1335.00; Servall Uniform & Linens – Rentals, $25.97; Trans Source Truck & Equipment – Parts, $274.98; Valley Telcommunications – Telephone Service, $116.65; Web Water Development – Water Service, $92.14; Web Water Bottling Co – Bottled Water Rental, $6.25**

**STATE ACCOUNT FUND: SD Dept of Revenue – MV Fees, $84,434.24; SD Dept of Revenue – ROD Vital Records, $170.00**

**SCHOOL DIST FUND: Cortrust Bank – May 2020 Apportionment, $44,799.62; Hoven School District – May 2020 Apportionment, $14,873.33; Dacotah Bank – May 2020 Apportionment, $195,549.80; Bank West – May 2020 Apportionment, $183,013.18**

**CITIES 7 TOWNS FUND: City of Mobridge – May 2020 Apportionment, $96,884.94; Bank West – May 2020 Apportionment, $66,873.67; Dacotah Bank – May 2020 Apportionment, $1895.25; Bank of Hoven – May 2020 Apportionment, $167.30**

**SALE/EXCISE TAX FUND – SD State Treasurer – State/City Sales Tax, $74.59**

**JAVA FIRE DIST FUND: Bank West – May 2020 Apportionment, $754.89**

**BOWDLE FIRE DIST FUND: Bowdle Rural Fire district – May 2020 Apportionment, $749.18**

**As required by SDCL 6-1-10, the complete March payroll paid by department was as follows: Commissioners - $9,413.61; Auditor - $13,124.34; Treasurer - $10,302.69; States Attorney - $15,478.99; Court House - $2975.39; Director of Equalization – $10,580.24; Register of Deeds - $6,872.01; Veterans Service Officer - $1,261.07; Sheriff - $22,325.95; Jail – $66,241.78; Emergency & Disaster - $4,707.03; Poor - $507.06; Extension - $5,100.68;Weed & Pest - $528.39; Zoning - $389.53; Road & Bridge - $51,438.35; Solid Waste - $19,117.96**

**As required by SDCL 6-1-10, the complete April payroll paid by department was as follows: Commissioners - $9,350.55; Auditor - $13,51.53; Treasurer - $9,089.57; States Attorney - $15,478.99; Court House - $2,975.39; Director of Equalization – $10,580.24; Register of Deeds - $6,872.01; Veterans Service Officer - $1,261.08; Sheriff - $20,713.35; Jail – $59,802.33; Emergency & Disaster - $4,818.53; Poor - $671.63; Extension - $5,242.42; Zoning - $416.44; Road & Bridge - $51,886.80; Solid Waste - $14,475.41**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **MAY-20**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,313.94**

**CHECKS TOTAL $34,487.58**

**CASH ITEMS**

**NSF CHECKS $436.20**

**TOTAL CASH ON HAND $36,237.72**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $4,153,947.19**

**BANKWEST LANDFILL MONEY MARKET $1,019,552.36**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $1,650,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,859,737.27**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,663,052.02**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,409,777.02**

 **911 SERVICE FUND $41,259.50**

 **FIRE PROTECTION FUND $22,111.72**

 **EMERGENCY AND DISASTER FUND $-27,046.96**

 **DOMESTIC ABUSE FUND $535.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $52,714.87**

 **DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,487,984.15**

 **TRUST AND AGENCY FUNDS $1,123,389.65**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,774,084.22**

 **+ Void Check $ 66,105.28**

**GROW SOUTH DAKOTA:**

Lori Moen updated the board on the services they provide to Walworth County residents and requested funding for 2021. She stated that applications for assistance can be found at [www.growsd.org](http://www.growsd.org).

**HIGHWAY DEPARTMENT:**

Houck moved and Martin seconded to purchase the 12-month warranty extension for the Motor Grader at a cost of $3,300.00. Voting Aye: 5; Nay: 0. The motion was adopted.

Byre informed the board that he will be putting the mower tractor out for bids again to be opened at the July 7th meeting.

Holgard moved and Houck seconded to transfer funds for snow removal and secondary roads in the amount of $83,515.86 to the Road and Bridge Fund. Voting Aye: 5; Nay: 0. The motion was adopted.

Byre reported that they have been blade patching, filling potholes and deep plowing bad spots. He stated that farmers have been donating equipment to aid in the process.

Clarification was made for the 2 highway employees that are over the maximum allowed for vacation. They will be maxed out at the amount they had when the board made the motion to stop the accrual.

**LANDFILL:**

Krein submitted the landfill monthly reports and informed the board there is a place to ship the cardboard to and the recycling center has been reopened.

**JAIL & SHERIFF:**

Boll and Jungwirth presented their monthly reports. Discussion was also held on payment options per county for a regional jail facility. The next jail advisory meeting will be July 17th.

**EXECUTIVE SESSION:**

Houck moved and Martin seconded to enter into executive session at 11:26 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Schilling declared the executive session ended at 12:29 p.m.

Houck moved and Martin seconded to accept the resignation of Walworth County Treasurer Nyla Moak effective 7-7-20. The board will hold a special meeting June 17th at 1:00 to authorize advertising for the position.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. June 16th, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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