April 7th , 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on April 7th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin – via phone, Marion Schlomer, and Jim Houck – via phone. Also present was Auditor Rebecca Krein.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

Houck moved and Schlomer seconded to approve the plat of Job Second Addition to Walworth County in the SE4SE4 of Section 20-T123N-R76W of the 5th P.M. Walworth County South Dakota. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Holgard Moved and Schlomer seconded to authorize advertising for a public hearing on a variance request from Dollar General. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to approve the signing of the Hoffman Haul Road Agreement. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to approve the signing of the letter of assurance for the Conditional Use Permit. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to approve the Hoffman Conditional Use Permit since all conditions have been met. Voting Aye\_ 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to adjourn as the Zoning Board of Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Holgard moved and Schlomer seconded to approve the meeting agenda with the additions of Parker Blom probation increase and The Hoffman Conditional Use Permit And remove the July 2nd minutes. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Schlomer moved and Martin seconded to approve the minutes of March 17th, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: City of Mobridge - Water @ 306 2nd Ave W, $10.50; Delta Dental – Insurance Premiums, $346.30; Marco Inc. – Copier Usage Contract, $16.22; Mobridge Tribune – Publishing, $710.53; Principal Life Insurance Co – Life/Vision Premiums, $84.33; SDPAA – Insurance Premium, $7437.43; Selby Record – Publishing, $447.36  
ELECTIONS: Election Systems & Software – Supplies, $538.77; Marco Inc. – Copier Usage Contract, $14.01; SDPAA – Insurance Premium, $97.15**

**COURTS: Lexis Nexis – Law Library Supplements, $538.77; Donald Zeck – Juror Fees/mileage, $21.76**

**AUDITOR: Cardmember Service – Postage/Rental/Supplies, $303.58; Delta Dental – Insurance Premiums, $260.90; Marco Inc – Copier Usage Contract, $39.68; Midcontinent Communications – Internet Service, $25.24; Northside Flowers – Sympathy Arrangement, $53.25; Principal Life Insurance – Life/Vision Premiums, $164.48; Venture Communications – Telephone Service, $23.58**

**TREASURERS: Cardmember Service – Postage/Rental, $279.77; Delta Dental, Insurance Premium, $85.40; Marco Inc, - Copier Usage Contract, $14.95; Midcontinent Communications – Internet Service, $25.24; Principal Life Insurance – Life/Vision Premiums, $84.58; Venture Communications - $23.57**

**STATES ATTORNEY: Kristi A Brandt - Services, $40.80; Cardmember Service – Postage/Rental/Supplies, $328.54; Childs Voice Route – Services, $600.00; Connecting Point – Computer/Setup, $528.40; Delta Dental – Insurance Premium, $218.20; Angela Lisburg – Services, $350.00; Midcontinent Communications – Internet Service, $25.24; Principal Life Insurance – Life/Vision Premiums, $52.85; Quill Corporation – Supplies, $146.14; SD Public Health Laboratory - Services, $275.00; Venture Communications – Telephone Service, $120.48**

**COURT APPT ATTY: Cogley Law Office – Professional Services, $2154.00; Dakota Plains Legal Service – Professional Services, $6741.50; Mark K Kroontje – Professional Services, $865.76; SDACC – Fees, $2876.00**

**ABUSED CHILD DEFENSE – Von Wald Law Offices – Professional Services, $172.25**

**COURTHOUSE: Cardmember Service – Supplies, $59.63; City of Selby – Water Usage, $146.04; Delta Dental – Insurance Premium, $42.70; Heartland Waste Management – Garbage Removal, $105.00; Kens Western Lumber – Supplies, $180.29; Mobridge Tribune – Publishing, $225.28; MDU – Utilities, $1198.07; Premier Equipment – Sweeper Supplies, $648.63; Principal Life Insurance – Life/Vision Premium, $47.21; SDPAA – Insurance Premium, $15,668.94; Selby Record – Publishing, $20.00; Web Water Bottling Co – Water Rental, $18.75**

**DOE: Cardmember Service – Postage/Rental, $27.75; Connecting Point – Computer/Setup, $2607.90; Delta Dental – Insurance Premium, $106.75; Marco Inc – Copier Usage Contract, 13.75; Midcontinent Communications – Internet Service, $25.23; Principal Life Insurance – Life/Vision Premium, $47.71; Shorty’s One Stop – Supplies, $16.88; Venture Communications – Telephone Service, $58.53  
ROD: Cardmember Service – Postage/Rental, $50.95; Delta Dental – Insurance Premium, $21.35; Marco Inc – Copier Usage Contract, $13.09; Midcontinent Communications – Internet Service, $25.23; Principal Life Insurance – Life/Vision Premium, $71.71; Quill Corp – Supplies, $355.45; Venture Communications, Telephone Service, $51.66**

**VET SERVICE OFFICER: West River Telecommunications – Telephone Services, $67.01; Marco Inc - Copier Usage Contract, $13.13**

**SHERIFF: AT&T Mobility – Cell phone Service, $247.87; Avera Occupational Medicine – Prof Services, $290.60; Cardmember Service – Supplies/Travel/Fees, $2357.90; Connecting Point – Computer/Setup, $610.00; Dakota Glass – Vehicle Maintenance, $237.26; Delta Dental – Insurance Premium, $170.80; Galls, LLC – Supplies, $55.73; Intoximeters – Supplies, $4.00; Hayley Leibel – Professional Services, $65.00; Marco Inc – Copier Usage Contract, $13.19; :Midcontinent Communications – Internet Service, $25.23; Pheasantland Industries – Supplies, $47.44; Principal Life Insurance – Life/Vision Premium, $113.82; SDPAA – Insurance Premium, $2481.51; Slater Oil – Supplies, $2400.00; Uniform Center – Supplies, $75.96**

**JAIL: AT&T Mobility – Cell Phone Service, $47.62; Avera Medical Group Selby – Prof Service, $67.76; Bob Barker Co. – Supplies, $311.18; Cardmember Service – Training/Travel/Supplies, $2353.03; Cash-Wa Dist. – Groceries, $2132.61; City of Selby – Water Usage, $360.73; Dady Drug – Supplies, $154.78; Delta Dental – Insurance Premium, $322.60; Family Pharmacy – RX Supplies, $636.98; Galls, LLC – Supplies, $280.62; Hase Plumbing – Repairs, $515.57; Tami Hogie-Lorenzen – Training, $2430.60; Intoximeters, Inc – Supplies, $160.00; Merkel’s Foods – Groceries, $1343.08; Mobridge Regional Hospital - Prof Services, $66.33; MDU – Utilities, $853.48; Principal Life Insurance – Life/Vision Premium, $256.38; SDPAA – Insurance Premium, $20,481.27; Shorty’s One Stop – Supplies, $19.06; Techno Ply Ltd – Supplies, $2342.16; True North Steele – Supplies, $390.00**

**CORONER: Ripley Funeral Home – Prof Services, $1200.00; Monument Health, Inc – Prof Services, $461.00**

**EMERGENCY & DISASTER: Delta Dental – Premium, $42.70; Principal Life Insurance – Life/Vision Premium, $69.46; AT&T Mobility – Cell Service, $47.38; Danko Emergency Equip – Supplies, $232.32; Gas-n-Goodies, Gasoline, $21.97; Paylessfoods – Supplies, $30.81; SD Property Management – Office Equipment, $100.00; SDPAA – Insurance Premium, $578.88**

**SUPPORT OF POOR: Cardmember Service – Postage, $2.45**

**MENTALLY ILL: The Support Circle – Prof Services, $625.00**

**DEV DISABLED: Dakotabilities – 2nd Qtr. 2020 Fees, $180.00; SD Dept of Rev – SDC Fees, $60.00**

**EXTENSION: Cardmember Service – Postage Rental, $6.25; Connecting Point – Computer/Setup, $1056.80; Delta Dental – Insurance Premium, $218.20; Midcontinent Communications – Internet Service, $25.23; Principal Life Insurance – Life/Vision Premium, $69.42; Quill Corp – Supplies, $314.75; SDPAA – Insurance Premium, $2232.01**

**WEED CONTROL: Valley Telecommunications – Cell Service, $35.00; Ramkota Hotel - Conference Travel, $275.97; SDPAA - Insurance Premium, $676.23**

**RD & BR: Agtegra Coop – Supplies, $6985.83; Butler Machinery - Equipment Part/Supplies, $6152.26; Central Diesel Sales – Equipment Supplies, $508.86; City of Java – Water Usage, $18.00; City of Mobridge – Water Usage, $49.39; City of Selby – Water Usage, $143.11; Delta Dental – Insurance Premium, $450.70; Farnams Genuine Parts - Supplies, $12.99;**

**Great Western Tire – Tires/Tubes, $3670.88; Kadrmas, Lee & Jackson, Services, $4322.86; Kens Western Lumber – Supplies, $61.48; Allen Lawrence – Pit Run, $327.60; Marco, Inc – Copier Usage Contract, $13.60; Matheson Tri-Gas – Supplies, $161.09; Mobridge Tribune – Publishing, $70.40; MDU – Utilities, $411.32; Newman Traffic Signs – Supplies, $768.96; Overhead Door – Services, $352.04; Principal Life Insurance – Life/Vision Premium, $207.68; Quill Corp – Supplies, $209.96; Runnings Supply – Supplies, $10.90; SDPAA – Insurance Premium, $21,580.73; Selby Auto Sales – Shop Supplies, $173.42; Selby Record – Publishing, $5.50; Share Corporation – Supplies, $255.66; Shorty’s One Stop – Gasoline, $742.51; Slater Oil – Heating Propane, $396.00; Stoick’s Food Center – Supplies, $7.15; Valley Telecommunications – Cell Service, $35.00**

**SOLID WASTE: Cardmember Service – Postage/Rental, $9.45; Delta Dental – Insurance Premium, $85.40; Farnams Genuine Parts – Equipment Supplies, $293.68; Heartland Waste Management – Recycle Ctr Garbage Removal, $60.00; Lucky’s Gas – Gasoline, $143.57; Marco, Inc – Copier Usage Contract, $14.26; Mobridge Tribune – Publishing, $366.40; MDU – Utilities, $160.68; Northside Flowers – Sympathy Gift, $57.51; Principal Life Insurance – Life/Vision Premium, $209.04; Runnings Supply – Supplies, $984.81; SD Dept of Environment – Solid Waster Surcharge, $853.00; SDPAA – Insurance Premium, $6968.64; Selby Record – Publishing, $104.00; Servall Uniform & Linen – Rentals, $51.94; Slater Oil – Heating Propane, $445.50; Valley Telecommunications – Telephone Service, $131.11; Waste Not Recycling – Services, $12,478.40**

**STATE ACCOUNT FUND: SD Dept of Revenue – MV/ROD Fees, $158.829.36**

**PARTIAL PYMTS FUND: Walworth County Treasurer – Records #6216/#5762, $1114.50**

**SALES/EXCISE TAX FUND: SD State Treasurer – State/City Sales Tax, $35.11**

**SDACO: M & P Remittance, $148.00**

**COVID-19:**

Discussion was held on the Covid-19 status. The current prediction of the peak is the end of May. For the safety of employees in the courthouse most offices are working one week on one off and rotating employees.

**RESIGNATION:**

Houck moved and Holgard seconded to rescind the resignation of Dave Scarpelini. Voting Aye: 5; Nay; 0. The motion was adopted.

**PLAT APPROVAL:**

Holgard moved and Schlomer seconded to approve the plat of Job Second Addition to Walworth County in the SE4SE4 of Section 20-T123N-R76W of the 5th P.M. Walworth County South Dakota. Voting Aye: 5; Nay: 0. The motion was adopted.

**DRANAIGE BOARD:**

Houck moved and Martin seconded to appoint the Walworth County Commissioners to the Walworth County Drainage Board. Roll Call Vote as follows: Schlomer – Nay; Holgard – Aye; Houck – Aye; Martin – Aye; Schilling – Aye. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Holgard moved and Houck seconded to approve expanding the Hydrology Study on D-3 by KLJ Engineering at a cost of $14,800. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to approve advertising for 2 part-time and 1 full-time employees at the Highway Department. Roll Call Vote as follows: Holgard – Nay; Schlomer – Nay; Houck – Aye; Martin – Aye; Schilling – Nay. The motion failed.

Holgard moved and Schlomer seconded to approve the Maintenance Agreement with South Dakota Game Fish and Parks for 2020, 2021 ending April 2022. Voting Aye: 5; Nay: 0. Motion passed.

Schlomer moved and Holgard seconded to approve the surplus of the Catapillar Tractor w/Twin Mower package. Voting Aye: 5; Nay: 0. The motion was adopted/

Byre informed the board that the Walworth County infrastructure is severely damaged. He asked that the public do their part and make extra trips with lighter loads to avoid having to restrict trucks entirely. There are currently some roads closed and people need to use common sense as we are all trying to get through this together.

Byre stated that he is utilizing an option to provide material with landowners. If he is unable to haul material to a project, he will attempt to purchase it for $1.40 per cubic yard from landowners for grade raises and other items. The landowners also have the option to donate it as well.

**LANDFILL:**

Houck moved and Martin seconded approve the wage of Mark Landis as Landfill Heavy Equipment Operator of $16.45. Voting Aye: 5; Nay: 0. The motion was adopted.

Discussion was held on contract at the Landfill. Krein will look into the matter and see if this is something that used to be utilized.

**HOLIDAY:**

Discussion was held on Easter Monday. The policy states that the County follows the state holiday closures therefore we will consider Monday a paid holiday.

**JAIL:**

Houck moved and Martin seconded to approve the wage increase of $.50 for Parker Blom for probation completion. Voting Aye: 5 Nay: 0. The motion was adopted.

**CONDITIONAL USE PERMIT:**

Schlomer moved and Holgard seconded to approve the Conditional use permit as recommended by the board of adjustment since everything was met to proceed. Voting Aye: 5; Nay: 0 The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. April 21st, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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