July 16, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on July 16, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Jim Houck, Kevin Holgard, Davis Martin, and Marion Schlomer via phone. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 There was no old or new business to report. Holgard moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Holgard moved Martin seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Houck moved and Martin seconded to approve the meeting agenda with the addition of a raise request for part-time Deputy Sheriff Don Knecht. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Martin moved and Holgard seconded to approve the minutes of July 2nd, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**AUDITOR: Cardmember Services – Supplies, $158.75; Connecting Point – Annual Maintenance, $4095.00; Marco Inc – Copier, $54.89; Fred Pryor Seminars – Registration/Cognones, $149.00; Venture Communications Coop – Telephone Services, $62.98; Quill Corporation – Supplies, $170.12**

**COURT APPT ATTY: Christopher A Haar – Services, $1768.95**

**COURTHOUSE: City of Selby – Utilities, $295.14; Cole Papers – Supplies, $398.59; Heartland Waste Mgmt. – Garbage Removal, $135.00; Selby Auto Sales - $17.10; Servall Uniform & Linen – Rentals, $73.74; Web Water Bottling Co. – Water Rental, $18.75**

**DOE: Cardmember Service – Supplies, $16.74; Connecting Point – Annual Maintenance, $3445.00; Marco – Copier, $14.80; Shorty’s One Stop – Supplies, $33.38; Venture Communications Coop – Telephone Services, $52.76**

**EMERGENCY & DISASTER: Shorty’s One Stop – Supplies, $30.90; Venture Communications Coop -Telephone Services, $47.18**

**EXTENSION: Cardmember Services – Supplies, $6.25; Quill Corporation – Supplies, $254.20**

**JAIL: Cardmember Services – Supplies, $1046.44; City of Selby – Utilities, $148.07; Connecting Point – Computer Repair $160.00; Family Pharmacy – Jail Supplies, $533.34; Kens Western Lumber – Supplies, $22.79; Merkel’s Foods – Groceries, $528.96; Mobridge Tribune – Publishing, $211.20; Quill Corporation – Supplies, $271.95; Servall Uniform & Linen – Rentals, $61.02; Stoick’s Food Center – Groceries, $8.03**

**SHERIFF: Avera Queen of Peace – Services, $72.65; Axon Enterprise – Supplies - $89.50; Cardmember Service – Supplies, $705.15; Dakota Radio Group – Advertising, $150.00; Galls, LLC – Supplies, $64.99; Marco Inc. – Copier, $14.46; Mobridge Tribune – Publishing, $140.80; Pennington County Jail – Transports, 145.25; Quill Corporation – Supplies, $$451.34; Selby Auto Sales – Repairs, $86.35; Slater Oil & LP Gas – Gas, $2390.00; Uniform Center – Supplies, $15.68; Western Dakota Communications – Radio Maintenance, $21.60**

**ROD: Cardmember Service -Supplies, $48.50; Connecting Point – Annual Maintenance, $280.00; Marco Inc – Copier, $14.56; Quill Corporation – Supplies, $49.99; SDACO M & P fund – M&P Remittance, $188.00; Venture Communications – Fax Services, $.26**

**STATES ATTORNEY: Cardmember Service- Supplies - $64.15; CNA Surety – Notary Fee, $50.00; Mobridge Regional Hospital – Services, $69.00; Quill Corporation – Supplies, $218.36; SD Public Health Laboratory – Services, $460.00; Secretary of State – Notary Fee, $30.00**

**TREASURER: Cardmember Service – Supplies, $132.75; Connecting Point – Annual Maintenance, $2565.00; Marco Inc – Copier, $14.53; Mobridge Tribune – Publishing, $107.19; Venture Communications – Telephone Services, $126.85**

**COMMISSIONERS: City of Mobridge – Water Services, $10.50; Marco, Inc – Copier, $15.91; Mobridge Tribune – Publishing, $314.73; Selby Record – Publishing, $53.46**

**WEED CONTROL: Marco – Copier, $14.50; Selby Auto Sales – Supplies, $157.75; Selby Oil Co – Repairs, $10.00; Shorty’s One Stop – Supplies; Valley Telecommunications – Cell Service, $35.00; Western Communications – Radio Maintenance, $8.80**

**MENTALLY ILL: Lincoln County Treasurer – Services & Fees, $579.26; Yankton County Treasurer – MI Services, $50.00**

**CORONER: SD Public Health Laboratory – Services, $190.00**

**HIGHWAY DEPT: Butler Machinery Co. – Party/Supplies, $829.70; Cam Wal Electric – Electricity/Supplies, $49.23;**

**City of Mobridge – Water/Sewer Service, $50.79; City of Selby – Water/Sewer Service, $65.47; Dakota Supply Group – Fabric, $849.08; Diamond Mowers – Parts/Supplies, $3769.95; Farnams Genuine Parts – Supplies, $22.99; Hoven Coop Service - $829.85; Jensen Rock & Sand – Supplies, $521.30; John Deere Financial – Supplies, $13.62; Kens Western Lumber – Supplies, $6.96; KTP Enterprises, Inc - Supplies, $34.50; Marco - Copier, $14.90; Mobridge Manufacturing – Repairs, $150.00; MDU – Utilities, 217.43; N&W Auto – Repairs, $120.00; North Star Energy – Supplies, $126.00; Selby Auto Sales – Supplies, $516.40; Selby Oil Co – Repairs/Supplies, $340.00; Servall Uniform & Linen – Rentals, $49.06; Shorty’s One Stop – Gas, $736.60; Stoick’s Food Center – Supplies, $28.65; TNT Gas – Repairs, $314.90; Traffic Solutions – Rentals, $465.00; Valley Telecommunications – Cell Service, $35.00; West River Telecommunications – Telephone Services, $34.57; Western Communications – Radio Maintenance, $135.90**

**SOLID WASTE: Agtegra Coop – Fuel, $4412.38; Cam Wal Electric – Utilities, $180.86; Cardmember Service – Supplies, $670.45; Heartland Waster Mgmt. – Utilities, $60.00; Jensen Rock & Sand – Supplies, $1221.53; Lucky’s Gas -n-More – Gas, $506.35; Marco Inc. – Copier, $15.10; MDU – Utilities, $73.28; Quality Flow Systems – Repairs, $1200.00; SD Dept of Environment – Services, $1361.00; Servall Uniform & Linen – Rentals, $87.37; Shorty’s One Stop – Gas, $60.86; Valley Telecommunications – Utilities, $122.70; Web Water Bottling Co – Rentals, $6.25; Wenck Associates – Services, $1418.32; Western Communications – Radio Maintenance, $9.30**

**POOR: Quill Corporation – Supplies, $218.35**

**COUNTY NURSE: Mobridge Regional Hospital – County Health Nurse, $37,050.00**

**AMBULANCE: Mobridge Regional Hospital – Ambulance Services, $15,250.00**

**DISABLED: Dakota Abilities – July/Aug/Sept Services, $180.00; SD Dept of Revenue – Services, $60.00**

**MENTAL HEALTH: Northeastern Mental Health – Grant, $15,500.00**

**MENTAL ILLNESS: Dean Schaefer Court Reporting – Services, $12.00; Mark Katterhagen – Services, $15.00; Kennedy Pier Knoff & Loftus – Services, $146.50; Lucy Lewno – Services, $166.50; Darcy Lockwood – Servics, $15.00; Taliaferro Law Firm – Qtr Billing/MI Services, $1330.00; Yankton County Treasurer – Services, $146.50**

**SENIOR CITIZENS: Mobridge Senior Citizens – Grant, $5000.00**

**STATE ACCOUNT FUND: SD Department of Revenue – ROD Fees, $360.00; SD Department of Revenue – Motor Vehicle Fees, $121,661.12**

**PARTIAL PAYMENTS FUND: Walworth County Treasurer – Taxes, $1885.29**

**CO TV DIST FUND: Cam Wal Electric – Utilities, $380.12**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **Jun-19**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,392.27**

**CHECKS TOTAL $21,851.30**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $23,243.57**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,148,035.21**

**BANKWEST LANDFILL MONEY MARKET $1,010,419.41**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT , $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,431,698.19**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,730,297.48**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,460,307.33**

 **911 SERVICE FUND $42,839.00**

 **FIRE PROTECTION FUND $18,436.53**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $360.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $46,524.17**

 **DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,370,060.75**

**TRUST AND AGENCY FUNDS $746,282.09**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,419,630.09**

**COMMUNITY HEALTH NURSE CONTRACT:**

Martin moved and Houck seconded to approve the County Health Nurse Contract in the amount of $37,742.00 for 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**MONTHLY TREASURER’S REPORT:**

Houck moved and Martin seconded to approve the monthly treasurer’s report. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF & JAIL**:

Discussion was held on the jail. Boll will meet with 6 counties to see if they would be able to pay $50,000 per year. No action was taken.

Houck moved and Martin seconded to approve a wage increase for Deputy Sheriff Chato Wiest of $1.00 for completion of probation and certification. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Houck seconded to approve a wage increase for part-time Deputy Sheriff Don Knecht of $1.28 to be the same as the other deputies. Roll call vote requested as follows: Houck – Aye; Martin – Aye; Holgard – Nay; Schlomer – Nay; Schilling – Nay. The motion failed.

**GOVERNORS OFFICE OF ECONOMIC DEVELOPMENT:**

Scott Amundson informed the board of the sales and use tax rebate programs available for livestock development. They are hoping to encourage more livestock development in the counties. He stated the counties would receive a tax to put towards the maintenance and upkeep of the roads.

**POLICE POSITIVE PROJECT:**

The Mobridge Police Department submitted a request to the board for a reduction of tipping fees at the landfill. They are starting a project providing residents assistance with cleaning up their yards. Martin moved and Houck seconded to waive the tipping fees for up to 4 roll-offs per year.

**COMMISSION ASSISTANT:**

Holgard moved to approve adding to the commission budget for 2020 the funds to hire a commission assistant. The motion died for a lack of a second.

**EXECUTIVE SESSION:**

Martin moved and Houck seconded to enter into executive session per SDCL 1-25-2(1) regarding a personnel matter at 11:12 A.M. Voting Aye: 5; Nay: 0. The motion was adopted.

**ADJOURNMENT:**

Houck moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. July 23rd, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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