April 16, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on April 16, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Jim Houck, Kevin Holgard, Davis Martin, and Marion Schlomer. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Schlomer moved Holgard seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of March 26th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Houck moved and Schlomer seconded to approve the minutes of April 2nd, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**ABUSE & NEGLECT:** Mark Kroontje – Services & Fees, $554.80

**AUDITOR**: Cardmember – Postal Rental, $6.25, Postage, $99.80, Envelopes, $119.80; Marco – Copier Usage, $23.00; MIDCO – Internet Service, $14.38; Quill – Office Supplies, $11.56; SD Dept of Revenue – Services & Fees, $5.70

**COMMISSIONERS:** Marco – Copier usage, $12.48; Mobridge Tribune – Publishing, $527.53

**COURT APPT ATTY**: Cogley Law Office – Services & Fees, $2,660.70; DPLS – Services & Fees, $3,071.15; Christopher Haar – Services & Fees, $3,808.53; Mark Kroontje – Services & Fees, $2,992.83

**COURTHOUSE**: City of Selby – Water Service, $88.15; Cole Papers – Supplies, $99.34; Connecting Point – Internet Repairs, $72.50; Ken’s Western Lumber – Supplies, $242.73; MDU – Utilities Service – $1,414.34; Quill – Supplies, $40.32; Servall – Rug Rentals, $45.30; Web Water Bottling – Water Rentals, $42.25

**COURTS**: Cardmember - Postage, $330.00

**DEV DISABLED:** SD Dept of Revenue – SDC Fees, $60.00

**DOE**: Cardmember – Postage Rental, $6.24, Postage, $22.15; Marco – Copier Usage, $34.19; MIDCO – Internet Service, $14.38; SD Planners Assoc – 2019-2020 Membership Fees, $30.00

**EMERGENCY & DISASTER**: Gas N Goodies – Meal for Shelter, $24.98; MIDCO – Internet Service, $14.37; Ramkota Hotel – Lodging: Silbernagel, $96.00; Reese Communication – 9 Mobile Radios, $675.00; Stoick’s Foods – Training Supplies, $33.71; Western Communications - 9 Radios Programmed, $530.01

**EXTENSION:** Cardmember – Postage Rental, $6.25, Postage, $1.50; MIDCO – Internet Service, $14.7; Quill – Office Supplies, $47.23

**JAIL**: Ace hardware – A Filters, $104.79; Avera Medical Group – Inmate Medical, $64.12; Avera Occupational – Drug Testing, $145.30; Bob Barker Co – Prisoner Supplies, $398.07; Cardmember - Supplies, $420.33, Groceries, $154.70, Co Training Class, $91.49; Cash Wa – Supplies, $1,617.29; City of Selby – Water Service, $232.70; Cummins Central Power – Generator Repairs $1,607.00; Family Pharmacy – Inmate RX, $864.71; Marco – Copier Usage, $11.48; Galls – Supplies, $99.90; Merkel’s Foods – Groceries, $1,122.14; Mob Reg Hospital – Inmate Medical, $996.02; Quill – Office Supplies, $383.58; SD Pheasant Land Ind – Inmate Jackets, $417.98; Selby Oil – Oil Service, $79.50; Stoick’s Foods – Groceries, $147.44; Wyatt Alexander – Uniform Pants, $49.99

**MENTAL ILLNESS:** Brevik Law Office – Mental Board, $206.55

**PARTIAL PAYMENT:** Walworth Co treasurer – Brandon Carlson, $935.26, Ronnie Decheneaux, $363.56, Don Mahar, $1,682.17

**ROD**: Cardmember – Postal Rental, $6.25, Postage, $25.25; Marco – Copier Usage, $10.87; MIDCO – Internet Service, $14.37

**SHERIFF**: Cardmember – Postal Rental, $6.25, Postage, $97.55, Inmate Transport, $163.00; Galls – Supplies, $120.00; Marco – Copier Usage, $11.12; MIDCO – Internet Service, $14.37; Mobridge Tribune – Publishing, $52.85; Pennington Co Jail – Inmate transport, $623.90; Quill – Office Supplies, $385.58; Slater Oil – Gas Tank Refill, $2,490.00; Western Communications – Radio Service, $21.60

**RD & BR:** Agtegra Co-op – Diesel, $14,683.54; Cam Wal – Electricity Service, $67.22; Cardmember – Supplies, $130.79, Diesel, $163.19; Lodging: Friend, $170.91; Central Diesel – Diesel, $132.11; City of Glenham – Flood Control, $1,153.75; City of Mobridge – Water Service, $80.83; Corinne Olson – Mileage Expense, $29.40; Farnams Genuine Parts – Supplies, $9.69; Gregg Griewski – Clean Out Culvert, $250.00;Hoven Co-Op – Gasoline, $39.45, Fuel, $179.18, 212.8 Gals LP, $409.92John Deere- Supplies, $299.53; Kens Western Lumber – Maintenance & Repairs, $87.78; Marco – Copier Usage, $13.66; MDU – Electricity @ Java Shop, $39.35, Electricity, $54.81; Quill – Supplies, $18.54; Valley Telecomm – Cell Phone, $35.00; WRT – Phone Service, $37.04; Western Comm – Radio Service, $135.90

**SOLID WASTE:** Cam Wal – Electricity , $270.99; Cardmember – Postage Rental, $6.25, Postage, $17.95, Strip Molding, $1,181.80; Marco – Copier Usage, $10.95; MDU – Recycle Shop, $183.65; Trans Source Truck & Equipment – Repairs L-1000, $4,103.17; Valley Telecomm – Internet Service, $59.98, Phone Service, $50.1Web Water Bottling – Bottled Water, $19.25; Web Water Dev – Water Service, $44.90; Western Comm – Radio Service, $9.30

**STATE ACCOUNT FUND:** SD Dept of Revenue – ROD Fees, $700.00, MV Fees, $134,552.03

**STATES ATTORNEY**: Kristi Brandt – Transcripts, $405.60; Cardmember – Postage Rental, $6.25, Postage, $146.65; MIDCO -Internet Service, $14.38;Mobridge Tribune -Publishing, $59.11; Quill - Supplies, $88.97; SD Dept of Health – BA Draw, $40.00

**SUPPORT FOR THE POOR:** Cardmember – Postage, $.65; Quill – Office Supplies, $28.99

**FIRST NATUONAL WEALTH MANAGEMENT:** Interest payment, $95,208.75

**5 CO TV DIST FUND:** Cam Wal – Electricity Service, $681.74; Marco – Copier Usage, $11.30

**As required by SDCL 6-1-10, the complete February payroll paid by department was as follows: Commissioners - $8,860.13; Auditor - $9,555.87; Treasurer - $9,903.21; States Attorney - $14,762.48; Court House - $2,869.26; Director of Equalization – $9,186.92; Register of Deeds - $5,725.77; Veterans Service Officer - $1,206.30; Sheriff - $19,016.60; Jail - $65,984.18; Emg & Disaster - $4,477.97; Poor - $793.17; Extension - $5,310.81; Zoning - $418.76; Road & Bridge - $39,450.79; Solid Waste - $21,658.10; 5 County TV Translator District - $953.95;**

**As required by SDCL 6-1-10, the complete March payroll paid by department was as follows: Commissioners - $8,855.12; Auditor - $9,549.71; Treasurer - $9,490.36; States Attorney - $14,964.58; Court House - $2,868.27; Director of Equalization – $10,008.73; Register of Deeds - $5,483.47; Veterans Service Officer - $1,206.31; Sheriff - $18,649.37; Jail - $68,836.06; Coroner - $322.95; Emg & Disaster - $4,476.96; Poor - $801.91; Extension - $4,980.91; Zoning - $222.34; Road & Bridge - $54,440.85; Solid Waste - $21,339.77; 5 County TV Translator District - $953.96;**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**March-19**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,380.15**

**CHECKS TOTAL $51,158.87**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $52,539.02**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $2,578,455.75**

**BANKWEST LANDFILL MONEY MARKET $1,007,876.86**

**CERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

**GRAND TOTAL CASH AND BALANCES $5,888,871.63**

**+ 58,000.00 HSA**

**$5,946,871.63**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,347,666.61**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $1,363,315.10**

**911 SERVICE FUND $27,811,65**

**FIRE PROTECTION FUND $15,822.93**

**EMERGENCY AND DISASTER FUND $4,215.49**

**DOMESTIC ABUSE FUND $100.00**

**MODERNIZATION & PRESERVATION RELIEF FUND $45,843.17**

**DARE PROGRAM FUND $219.45**

**ENTERPRISE FUNDS:**

**SOLID WASTE (LANDFILL) FUND $1,360,007.08**

**TRUST AND AGENCY FUNDS $779,528.79**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,944,530.27**

**RESOLUTION 2019-06:**

RESOLUTION TO SET OVERWEIGHT LIMITS

WHEREAS, the ultimate responsibility for the county roads in Walworth County rests with the Walworth County Commission; and

WHEREAS, the Walworth County Commission has appointed the highway superintendent as the proper highway authority, responsible for the care and maintenance of all Walworth County roads; and

WHEREAS, to preserve the roads in Walworth County during all seasons of the year, weight restrictions must be imposed and enforced; and

WHEREAS, to preserve the roads in Walworth County during the spring season, weight restrictions and/or reduced speeds must be imposed; and

WHEREAS, it would be beneficial to Walworth County to seek and obtain the assistance of the South Dakota Highway Patrol in enforcing load restrictions on all Walworth County roads;

NOW THEREFORE, BE IT RESOLVED, that the Walworth County Board of Commissioners, hereby, authorizes the Walworth County Highway Superintendent to impose, consistent with the recommendations of the South Dakota Department of Transportation and the South Dakota Highway Patrol, weight restrictions for overall vehicle weight and/or weight restrictions per axle during all seasons of the year, and to also include the reduced weight limits due to thawing and excessive moisture during the spring season. In so resolving, the commission directs the highway superintendent to post notice of weight restrictions as required by law.

BE IT FURTHER RESOLVED, that the Walworth County Board of Commissions requests assistance from the South Dakota Highway Patrol in the enforcement of weight restrictions in Walworth County and authorizes the Walworth County Highway Superintendent to work in conjunction with the South Dakota Highway Patrol to reduce damage to the roads in Walworth County due to overweight vehicles.

Dated this 16th day of April, 2019 at Selby, South Dakota

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Scott Schilling, Walworth County Commissioner

Chairperson

ATTEST:

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Rebecca Krein

Walworth County Auditor

(SEAL)

**VETERAN’S SERVICE OFFICER:**

Houck moved and Marting seconded to advertise for the Veteran’s Service Officer position due the resignation of Leo Rookey. Martin stated Rookey could write up the advertisement. Voting Aye: 5; Nay: 0. The motion was adopted.

**COUNTY ROAD 319:**

Schlomer moved and Houck seconded to approve the Change Order on the County Road 319 project. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve the Payment Request for County Road 319 withholding a retainer fee of 10% in the amount of $32,443.00. Voting Aye: 5; Nay: 0. The motion was adopted.

**MONTHLY TREASURER’S REPORT:**

Holgard moved and Schlomer seconded to approve the monthly treasurer’s report. Voting Aye: 5; Nay: 0. The motion was adopted.

**COUNTY ADMINISTRATOR:**Discussion was held on hiring a County Administrator. Holgard will write up a job description and present it at the next meeting.

**HIGHWAY DEPARTMENT:**

Holgard moved and Schlomer seconded to accept the resignation of Highway Superintendent Blake Friend effective April 26th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Schlomer seconded to advertise for a Highway Superintendent. Voting Aye: 5; Nay: 0. The motion was adopted.

Approving the wage of Corinne Olson was tabled until it is correctly on the next meeting agenda.

**SHERIFF & JAIL:**

Martin moved and Houck seconded to approve a wage increase for Hayley Liebel of $.50 for completion of probation. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to approve a Full-Time Secretary for the Sheriff’s Office. Roll call vote requested as follows: Holgard – Nay; Schlomer – Nay; Houck – Aye; Martin – Aye; Schilling – Nay. The motion failed.

Houck moved and Martin seconded to start housing federal prisoners again. Roll call vote requested as follows: Holgard – Nay; Schlomer - Nay; Houck –Aye; Martin – Aye; Schilling – Nay. The motion failed.

**LANDFILL:**Holgard moved and Schlomer seconded to appoint Krein as the interim Landfill Supervisor with a wage increase to be added to the next agenda. Roll call vote requested as follows: Holgard – Aye; Schlomer – Aye; Houck – Aye; Martin – Aye; Schilling – Aye. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. May 7th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

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