December 28, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on November 20th, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck via phone, Kevin Holgard, Davis Martin, Marion Schlomer and Scott Schilling. Also present was Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Holgard moved Martin seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Schlomer moved and Martin seconded to approve the minutes of November 20th, 2018. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Schlomer seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS** – Cardmember – Board Chairs, 1,654.93; Connecting Point – HP Laserjet Printer, $867.51, HPE Office & Installation, $2,586.50; Kevin Holgard - Mileage Expense, $20.16; Jim Houck - Mileage Expense, $15.96; Davis Martin – Mileage Expense, $35.28; Marion Schlomer – Mileage Expense, $35.28; Quill – Toner Cartridges, $1,426.92; Marco Inc – Copier Usage Contract, $282.28; Selby Record – Official Proceedings, $84.97, Annual Subscription, $28.00; Venture Comm – Phone & Fax Line, $45.65

**COURTS**: Thomson Reuters – Database & Software, $2,574.99

**AUDITOR**: BankWest – Wire Transfer, $50.00; Cardmember – Postage & Rental, $108.16, Date Stamps, $135.98, Phone System, $89.95, Supplies, $96.83; Connecting Point – Maintenance & Repairs, $207.60, Hp Desktop with software & Installation, $1,825.60; Marco – Copier Usage Contract, $33.56; McLeods Printing – W-2’s & 1099’s, $71.16; Venture Comm – Phone & Fax Service, $59.37

**TREASURER**: Cardmember – Postal Rental & Postage, $72.81; Connecting Point – Maintenance, $36.98; Marco – Copier Usage Contract, $16.78; Selby Record – Taxes, $307.29; Venture Comm – Phone & Fax Service, $76.22

**STATES ATTORNEY**: Cardmember – Postal Rental & Postage, $171.88; Connecting Point – Maintenance, $15.23; Mobridge Regional – Blood Draws, $138.00; Pennington County Jail – Inmate Boarding, $560.00; SD State Health Lab – BA/Drug Testing, $1,440.00; Thomson Reuters – Updates, $18.65; Venture Comm – Phone & Fax Service, $126.97

**COURT APPT ATTY**: Thomas Cogley – Services & Fees, $697.80; DPLS – Services & Fees, $3,590.50; Kroontje Law Office – Services & Fees, $2,224.34; Mitchell Vilhauer – Services & Fees, $2,343.30

**ABUSED CHILD DEFENSE**: DPLS – Services & Fees, $249.00; Von Wald Law – Services & Fees, $1,031.82

**COURTHOUSE**: Cam Wal – Supplies, $133.78; Hase Plumbing – Supplies, $51.03; Mobridge Hardware – Supplies, $59.89; MDU – Natural Gas, $688.04, Electricity $589.06; Pfitzer – Pest Control, $223.09

**DOE**: Cardmember – Postal Rental & Postage, $25.99; Marco – Copier Usage Contract, $46.14; Quill – Supplies, $249.76; Vanguard – Appraisals, $9,240.00; Venture Comm – Phone & Fax Service, $64.67

**ROD**: Cardmember – Postal Rental & Postage, $91.49; Connecting Point – Maintenance, $43.50; Marco – Copier Usage Contract, $12.52; Quill – Supplies, $84.97; Venture Comm – Phone Service, $66.45

**SHERIFF**: Cardmember – Postal Rental & Postage, $22.53; City of Mobridge – Records Mngmt, $325.17; Connecting Point – Maintenance, $36.98; Dakota Glass – Repairs & Maintenance, $199.01; Ken’s Western Lumber – Supplies, $48.37; Marco – Copier Usage Contract, .12; Pennington County Jail – Transport, $132.65; Slater Oil & LP gas – 1000 Gals Eth Gasoline, $2,040.00; Venture Comm – Phone & Fax Service, $289.86

**JAIL**: Bob Barker – Supplies, $883.17; Cardmember – Supplies, $80.88; City of Mobridge – Records Mngmt, $325.18; Connecting Point – Repairs & Maintenance, $115.23; Hase Plumbing – Repairs, $2,716.59; Hughes County – Juv Boarding, $3,540.00; MDU – Natural Gas, $157.68, Electricity, $879.78; Pfitzer – Pest Control, $204.97; Quill – Supplies, $166.95; Venture Comm – Phone & Fax Service, $289.85

**EMERGENCY & DISASTER**: Cardmember –Supplies, $269.78; Connecting Point – Maintenance, $21.75; Rebecca Krein – Mileage Expense, $19.32; Amanda Silbernagel – Mileage Expense, $38.64; Marco – Copier Usage Contract, $12.58; Venture Comm – Radio Service, $30.10, Internet Service, $44.47

**EXTENSION:** Cardmember – Postal Rental & Postage, $28.24; Connecting Point – Maintenance, $15.23; Marco – Copier Usage Contract, $.28; Shari Rossow – Mileage Expense, $273.00; Venture Comm – Phone Service, $27.32Venture Comm – Phone Service, $25.34

**POOR:** Cardmember – Postal Rental & Postage, $7.61; Venture Comm – Phone Service, $31.60

**MENTAL ILL:** Fox & Youngberg – Services & Fees, $195.32; Mark Katterhagen – Services & Fees, $45.00; Lucy Lewno – Services & Fees, $499.41; Lincoln Co Treasurer – Services & Fees, $302.25; Darcy Lockwood – Services & Fees, $45.00; Yankton Co Treasurer – Services & Fees, $76.76; Yankton Co Sheriff’s – Services & Fees, $100.00

**RD & BR:** Butler Machinery – Supplies, $1,067.62; Central Diesel – Parts, $93.46; Dakota Fluid Power – Repairs, $920.00; Dakota Oil – Supplies, $468.00; DOT FAA -Swan Creek Rd Retainer, $14,000.00; Eddie’s Truck Ctr – Supplies, $56.73; Great Western Tire – Supplies, $1,066.86; MDU – Electricity 2 State Shop, $22.77, Electricity @ Selby Shop, $331.30; Plactic Works – Maintenance, $700.00; SD Dept Transportation – Maintenance, $6,158.36, Bridge Inspection, $480.58; Selby Auto – Supplies, $38.15; Selby Oil – Tire Repair, $10.00; Selby Record – Job Ad, $48.00; TNT Gas – Tire Repair, $263.80; Venture Comm – Internet Service, $63.95, Phone Service @ Java Shop, $45.65, Phone & fax Service, $162.36

**SOLID WASTE:** Agtegra Co op – Fuel, $1,952.45; Cardmember – Postage, $12.13; Heartland Waste – Garbage Service, $155.00; Marco – Copier Usage Contract, $2.52; Wenck Associates – Annual Survey Report, $2,550.00

**5 CO TV DIST FUND:** Lawrence Goehring – Mileage Expense 17/18, $201.60; Royce Hackl – Mileage Expense 17/18, $260.40; Sid Haux – Mileage Expense 17/18, $234.87, Cell Phone Expense, $48.20; Dennis Hoyle – Mileage expense 17/18, $493.92; Rebecca Krein – Mileage Expense, $19.32; Delmar Metzger – Mileage Expense 17/18, $404.04

**VET SERVICE OFFICER:** WRT – Phone & Fax Service, $40.40

**WEED CONTROL:** Marco – Copier Usage Contract, $12.58; Venture Comm – Internet Service, $44.47

**SCHOOL DIST FUND:** BankWest **–** Nov 2018 Apportionment, $84,139.71;Cortrust Bank **-** Nov 2018 Apportionment, $11,154.85; Hoven School Dist - Nov Apportionment, $7,307.43; Dacotah Bank - Nov Apportionment, $103,106.98

**CITIES & TOWNS FUND:** BankWest – Nov Apportionment, $15,060.41; Dacotah Bank – Nov Apportionment, $690.49; Bank of Hoven – Oct Apportionment, $185.68

**CITY OF MOBRIDGE:** Nov 2018 Apportionment, $54,467.61

**BOWDLE RURAL FIRE DIST:** Nov Apportion, $126.72

**JAVA FIRE DIST FUND: Nov** Apportionment, $470.81

**HOVEN FIRE DEPT:** 2 Fires, $100.00

As required by SDCL 6-1-10, the complete November payroll paid by department was as follows: Commissioners - $11,056.58; Auditor - $13,179.82; Treasurer - $14,351.46; States Attorney - $19,860.09; Court House - $4,273.80; Director of Equalization – $14,488.99; Register of Deeds - $7,460.22; Veterans Service Officer - $1,809.45; Sheriff - $25,648.10; Jail - $86,061.48; Emg & Disaster - $6,121.27; Poor - $689.38; Extension - $8,160.20; Weed & Pest - $219.61; Zoning - $108.59; Road & Bridge - $74,736.74; Solid Waste - $30,369.80; 5 County TV Translator District - $1430.94

**CITY OF MOBRIDGE:**

Holgard and Schlomer had met with the City of Mobridge regarding transporting prisoners to Faulkton. Heather Beck and Shawn Madison approached the board with a proposal. They stated they would hire 4 officers to transport the prisoners and requested the county transfer 2 patrol cars to the city. The amount that was figured for the county to pay was $271,182.66. Boll stated he was not part of these discussions and felt he should have been. Krein questioned that since it is the arresting party’s responsibility to transport to the jail why would the county pay the city to transport their prisoners. This will be addressed at a later date due to some confusion between the parties.

**LEPC:**

Emergency Manager Silbernagel met with the board to explain the purpose of the Local Emergency Planning Committee. She also invited them to attend the next meeting to be held at the Pizza Ranch on January 24th at 11:00 a.m.

**AUTOMATIC SUPPLEMENT:**

Holgard moved and Martin seconded to approve an automatic supplement in the amount of $25,429.31 to 101-222 emergency management budget for grant funds received. Voting Aye: 5; Nay: 0. The motion was adopted.

**WEST LOWRY ROAD:**

Lyle Perman met with the board to again request to change the sign from 144th St to West Lowry road that was approved June 28, 2017. The motion was rescinded at a later meeting. He stated he has checked with the state and the county has the authority to change it. This will be put on the next agenda. He also stated that there are many roads in the county that are not correct on Google Maps and other mapping systems and believes it should be the responsibility of the emergency manager to make sure they are correct. Silbernagel will look into it.

**BUDGET SUPPLEMENT:**

Schlomer moved and Martin seconded to approve a budget supplement in the amount of $400,000 to the 201-311 road and bridge for flood repairs. Voting Aye: 5; Nay: 0. The motion was adopted.

**AUTOMATIC SUPPLEMENT:**

Houck moved and Holgard seconded to approve an automatic supplement in the amount $94,873.68 to 201-311 road and bridge for grant funds received. Voting Aye: 5; Nay: 0. The motion was adopted.

**CONTINGENCY TRANSFERS:**

Holgard moved and Schlomer seconded to approve contingency transfers to the following budgets. Voting Aye: 5; Nay: 0. The motion was adopted.

101-120 Election $263.85

101-153 Court Appointed Attorney $40,701.72

101-411 Poor Relief $902.47

101-441 Mental Health $6,846.23

101-445 Mental Health Board $1,618.32

101-611 Extension $14,596.86

**EXECUTIVE SESSION:**

Schlomer moved and Martin seconded to enter into executive session at 12:02 p.m. per SDCL 1-25-2(3) regarding a legal matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling declared the executive session ended at 1:00 p.m.

**JAIL DISCUSSION:**

Boll received a quote from EPAC to renovate and add to the existing jail. HE stated it would be approximately 5.4 million dollars and be a 32-36 bed facility. Schilling stated he was going to be meeting with another contractor to get an estimate. Holgard stated that we know there is a problem and that is why we are looking into options.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. January 8th, 2019. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_