January 8, 2019

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on January 8, 2019 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Marion Schlomer, and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Schlomer seconded that the minutes of the meeting of December 28, 2018 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**ADJOURNMENT OF 2018 BUSINESS**

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 4; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 4; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**COUNTY COMMISSIONER CHAIR PERSON & VICE CHAIRPERSON FOR 2017:**

Holgard nominated Schilling for the position of Walworth County Chairperson. With no other nominations Holgard moved and Schlomer seconded to reappoint Schilling as Chairperson for 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

 Holgard nominated Schlomer for the position of Vice Chairperson. With no other nominations Holgard moved and Houck seconded to appoint Schlomer as Vice-Chairperson for 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

**EXECUTIVE SESSION:**

 Holgard moved and Schlomer seconded to enter into executive session at 9:11 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 4; Nay: 0. The motion was adopted.

 Schilling declared the executive session ended at 9:19 a.m.

**DESIGNATION OF OFFICIAL NEWSPAPERS:**

Houck moved and Schlomer seconded to designate the Mobridge Tribune and the Selby Record/Continuing the Java Herald as Walworth County’s official newspapers for 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

**DESIGNATION OF OFFICIAL DEPOSITORY:**

Houck moved and Holgard seconded to designate all banks in the county as the official depositories for 2019. Voting Aye: 4; Nay: 0. The motion was adopted.

**BOARD APPOINTMENTS:**

Schilling tabled appointments until the next meeting.

**COMMISSIONERS SALARY:**

Pursuant to SDCL 7-7-5, Houck moved and Schlomer seconded to set the salary at $10,192.35. Voting Aye: 4; Nay: 0. The motion was adopted.

**2018 SALARY SCHEDULE:**

Schlomer moved and Holgard seconded to set the 2019 salary schedule as follows and to authorize said publication as per SDCL 6-1-10. The rate of pay for each county employee will be the same as their 2018 rate. All full time employees, shall also receive an additional $4.00 for each completed year of employment as longevity pay each pay period. Voting Aye: 4; Nay: 0. The motion was adopted.

**Commissioners:** Jim Houck, $10,192.35; Kevin Holgard, $10,192.35; Marion Schlomer, $10,192.35; Scott Schilling, $10,192.35

 **Auditor’s Office:** Deputy Auditor Eva Cagnones, $15.42 per hour; Auditor Rebecca Krein, $46,033.42

**Treasurer’s Office:** Deputy Treasurer Leah Holder, $15.42 per hour; Treasurer Nyla Moak, $44,012.41; Part-Time Deputy Treasurer Ruth Van Orman, $15.42 per hour

**Sheriff’s Department:** Sheriff Joshua Boll, $53,286.09; Deputy Sheriff Travis Bentz, $19.48 per hour; Deputy Sheriff Aaron Vogel, $18.98 per hour; PT Sheriff Secretary Reginna Kopriva, $15.42 per hour; Deputy Sheriff Aaron Vogel, $17.26 per hour; Chief Deputy Sheriff Justin Jungwirth, $41,209.00; Correctional Officer Aaron Hammer, $15.67 per hour; Correctional Officer Glen Bissett, $17.00 per hour; Correctional Officer Mark Kaiser, $15.67 per hour; Correctional Officer Tracy Berg, $15.67 per hour; Correctional Officer Leandra Smith, $15.67 per hour; Correctional Officer Dylan Witkowski, $15.15 per hour; Correctional Officer Paige Pfeiffer, $15.67 per hour; Brandi Steinbach, $15.67 per hour; Part-Time Correctional Officer Hayley Liebel, $15.15 per hour; Correctional Officer Wyatt Alexander, $15.67 per hour; Correctional Officer Austin Overbey, 15.67 per hour; Correctional Officer Charles Froehlich, $15.67 per hour; Correctional Officer Michelle Hirsch, $15.15 per hour; Correctional Officer Taryn Roebuck, $15.15 per hour; On Call Nurse Carol Leavitt, $37.89

**Extension Office:** Extension Secretary Brenda DeToy, $15.42 per hour; 4-H Youth Advisor Shari Rossow, $15.42 per hour

**Register of Deeds:** Register of Deeds Casi Thomason, $44,012.41; Part-Time Deputy Register of Deeds Reginna Kopriva, $15.42 per hour

**State’s Attorney’s Office:** States Attorney James Hare, $79,157.76; States Attorney Secretary Kathy Walker, $17.18 per hour; Part-Time Brenda DeToy, $17.18 per hour

**Director of Equalization Office:** Deputy Director of Equalization Greg Pudwill, $15.42; Part-Time Deputy Director of Equalization Reginna Kopriva, $15.42 per hour; Director of Equalization Deborah Kahl, $20.49 per hour

 **Custodian:** David Scarpellini, $15.42 per hour

 **Veteran’s Service Officer:** Veteran’s Service Officer Leo Rookey, $14,567.64;

**Road and Bridge Department:** Highway worker James Ackerman, $18.63 per hour; Highway Worker Chad Perman, $18.13 per hour; Highway worker Allen Frost, $18.63 per hour; Mechanic Dwight Helm, $21.02 per hour; Road Foreman Marty Hook, $24.46 per hour; Highway Worker Leslie Noess, $18.63 per hour; Highway Worker Jason Walker, $18.60 per hour; Highway Worker Wayne Sandmeier, $18.60 per hour; Seasonal Highway Worker Gerald Fiedler, $12.74 per hour; Fulltime/Part-time Highway Worker Gerald Kosters, $15.18 per hour

**Landfill Department:** Landfill Supervisor Ryan Badten, $57,380.70; Landfill worker Paul Davis, $15.92 per hour; Landfill Worker Bryce Hepper, $15.92 per hour; Landfill Worker David Weleba, $17.74 per hour; On-Call Landfill Worker James Goetz, $10.82 per hour; On-call Landfill Worker Dianne Howell, $10.82 per hour; On-call Landfill Worker Angelek Jamerson, $10.82 per hour

**Prisoner/Mental Care Transport:** Certified Officer – current wage

**Part-Time On-Call Clerical:** $10.38 per hour

**Miscellaneous Board Members:** $50.00 per meeting;

**Coroner/Deputy Coroners:** Eric Schley, $150.00 fee per call plus expenses at actual cost

**ELECTION OFFICIAL FEES:**

Houck moved and Holgard seconded to adopt Resolution WC 2019-01.

**RESOLUTION WC 2019-01**

**RESOLUTION TO ESTABLISH ELECTION OFFICIALS FEES**

WHEREAS, it may be necessary to appoint election officials in 2019, and

WHEREAS, pursuant to SDCL 12-15-11, the fee paid to election officials shall be established annually by the board of county commissioners at its first regular meeting of the year;

NOW THEREFORE, BE IT RESOLVED, by the Walworth County Board of Commissioners that for the year 2019, election officials shall be paid as follows:

Precinct Superintendent $17.00 per hour

Precinct Deputy $15.00 per hour

Counting Board Officials $15.00 per hour

Election school attendance $25.00 per occurrence

 WALWORTH COUNTY, SOUTH DAKOTA

 Scott Schilling

 Walworth County Commissioner Chairperson

ATTEST:

(SEAL)

 Rebecca Krein

 Walworth County Auditor

Voting Aye: 4; Nay: 0. Dated and adopted this 8th day of January, 2019 by a vote of the Board of Commissioners

**FUNERAL DIRECTOR FEES:**

Schlomer moved and Holgard seconded to adopt Resolution WC2019-02

 **RESOLUTION WC 2019-02**

**RESOLUTION ESTABLISHING FEES ALLOWED BY FUNERAL DIRECTOR**

WHEREAS, it may be necessary to conduct a county burial as per SDCL 28-17 in 2019; and

WHEREAS, pursuant to SDCL 28-17-4, the county shall allow the funeral director for merchandise and such services rendered, a sum to be established by resolution of the board of county commissioners in such county at their organizational meeting;

NOW THEREFORE, BE IT RESOLVED, by the Walworth County Board of Commissioners that for the year 2019, the funeral director shall be allowed the following:

 Maximum dollar amount for merchandise & services rendered for county burial: $2,500

 Outside Container: at cost when required and applicable invoice is provided

 WALWORTH COUNTY, SOUTH DAKOTA

 Scott Schilling

 Walworth County Commissioner Chairperson

ATTEST:

(SEAL)

 Rebecca Krein

 Walworth County Auditor

Voting Aye: 4; Nay: 0. Dated and adopted this 8th day of January, 2019 by a vote of the Board of Commissioners.

**ELECTED OFFICIALS SALARIES:**

Holgard moved and Houck seconded to adopt Resolution WC2019-03

**RESOLUTION WC 2019-03**

**RESOLUTION TO ESTABLISH SALARIES OF ELECTED OFFICIALS**

WHEREAS, Walworth County has established the following elected positions: county treasurer, county auditor, county register of deeds, county state’s attorney, and county sheriff; and

WHEREAS, pursuant to SDCL 7-7-9.1, SDCL 7-7-12, and SDCL 7-12-15, respectively; the board of county commissioners shall establish, by resolution, the salaries payable to said elected officials,

NOW THEREFORE, BE IT RESOLVED, by the Walworth County Board of Commissioners that for the year 2019, the salaries payable shall be as follows:

County Treasurer: $44,012.41

County Auditor: $46,033.42

County Register of Deeds: $44,012.41

County State’s Attorney: $79,157.76

County Sheriff: $53,286.09

County Coroner $150.00 per call

 WALWORTH COUNTY, SOUTH DAKOTA

 Scott Schilling

 Walworth County Commissioner Chairperson

ATTEST:

(SEAL)

 Rebecca Krein

 Walworth County Auditor

Voting Aye: 4; Nay: 0. Dated and adopted this 8th day of January, 2019 by a vote of the Board of Commissioners.

**CLAIMS APPROVED:**

Houck moved and Holgard seconded that the following claims be paid. Voting Aye: 4; Nay: 0.The motion was adopted.

**COMMISSIONERS:** City ofMobridge-water service @324, $10.50; City of Mobridge-water service @306, $10.50; Mobridge Tribune-Jail RFP Publication, $147.20; Mobridge Tribune-Official Proceedings, $134.25; Mobridge Tribune-Notice to bidders, $26.96; Rapid City Journal-Jail RFP Publishing, $249.00; SDPAA-Insurance Premiums, $5983.36

**ELECTIONS:** Insurance Premiums, $78.26

**AUDITOR:** Midcontinent- internet service, $14.38

**TREASURER:** Midcontinent- internet service, $14.38

**STATES ATTORNEY:** Midcontinent- internet service, $14.38; Mobridge Reg Hosp- BA Testing, $69.00

**COURTHOUSE:** City of Selby-water service, $914.38; HKG Architects-Roofing Project Fees, $9,486.00; Kens Western Lumber-Supplies, $200.77; Quill Corp-Hand Soap, $43.90; SDPAA-Insurane Premiums, $13,494.43

**DOE:** Midcontinent- internet service, $14.38

**REGISTER OF DEEDS:** Midcontinent- internet service, $14.37

**SHERIFF:** Midcontinent- internet services, $1,314.37; SDPAA-Insurance Premiums, $2,484.52

**JAIL:** City of Selby- Water Service, $129.12; Quill Corp- Labels, $71.98; SDPAA- Insurance Premiums, $17,950.29

**EMERGENCY & DISASTER:** Midcontinent- internet service, $7.19

**EXTENSION:** Country Woman-Magazine Sub, $14.98; Midcontinent-internet, $14.37; Shari Rossow-Meal Expense, $32.00; SDPAA- Insurance Premiums, $230.68

**WEED CONTROL:** Midcontinent- internet service, $7.18; SDPAA- Insurance Premiums, $442.00

**PLANNING & ZONING:** Mobridge Tribune- Zoning Proceedings, $17.07

**RD & BR:** City of Mobridge- Water ervice @ Mob Shop, $48.36; City of Selby-Water Services @ Selby Shop, $63.30; D-ware Inc-Software Program, $2750.00; MDU-Electricity @ Mob Shop, $32.89; North Central Farmers Elev-Supplies, $653.60; SDACHS- 2018 Dues, $275.00; SDPAA- Insurance Premiums, $18,968.31; Valle Telco-Cell Phone Service, $39.99

**COMMUNICATION CENTER:** City of Mob-911 Surcharge, $451.96

**SOLID WASTE:** Farnams parts-Battery Tester, $5.99; Farnams parts- 2 batteries L700, $369.98; Farnams parts-Battery Supplies, $10.97; Farnams parts-Jumper Cables 2ga 18’, $59.99; Farnams parts- 24v Booster Pac, $399.99; Runnings-Supplies, $58.97; SD Dept of Enviroment- Solid Waste Surcharge, $1,052.00; SDPAA- Insurance Premiums, $ 5,438.59; Servall- Rug Rental, $40.90; Valley Telco-Phone Service, $50.71; Valley Telco-Internet Service, $59.98

**ADVANCE TAX FUND:** Walworth Co Treasurer- Kevin Vojta, $6,608.94; Walworth Co Treasurer- Marlow Schaffer, $ 9,848.74; Walworth Co Treasurer- Lora Bieber, $ 535.82; Walworth Co Treasurer- SDMN Properties, $ 2902.92; Walworth Co Treasurer- Badgley Properties, $ 9.355.02; Walworth Co Treasurer- Marlyn LaMont, $ 5200.54; Walworth Co Treasurer- Rebecca & Allen Walth, $24,033.00

**5 CO TV DIST FUND:** fem Electric Assoc.-Electricity, $ 93.74

**SDACO-**M&P Remittance, $134.00

**COUNTY WIDE SIGNING:**

Houck moved and Holgard seconded to authorize signing the agreement with SDDOT for the county wide signing project scheduled for 2021. Voting Aye: 4; Nay: 0. The motion was adopted.

**SDDOT ROAD DESIGNATION:**

Discussion was held on whether an unnamed road, intersecting with Swan Creek Road in the NE ¼ of Section 11, Township 121N, Range 78W approximately 2 miles East of the entrance to Swan Creek Recreation Area was a public or private road. Holgard moved and Schlomer seconded to declare it a private road therefore the landowner can control access to the property. Voting Aye: 3; Nay: 0. The motion was adopted. Houck abstained.

**WEST LOWRY ROAD:**

Holgard moved and Schlomer seconded to change 144th St to West Lowry Road but to keep it posted as both. Voting Aye: 3; Nay: 1. The motion was adopted.

**ABATEMENTS:**

 Schlomer moved and Holgard seconded to approve an abatement for record 5172 in the amount of $76.75 for Mobridge special assessments. Voting Aye; 4; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to approve an abatement for record 6255 in the amount of $15.00 for Mobridge special assessments. Voting Aye; 4; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to approve an abatement for record 6317 in the amount of $76.75 for Mobridge special assessments. Voting Aye; 4; Nay: 0. The motion was adopted.

Schlomer moved and Holgard seconded to approve an abatement for record 5254 in the amount of $79.00 for a county owned property. Voting Aye; 4; Nay: 0. The motion was adopted.

**JAIL RAISES:**

Houck moved and Holgard seconded to approve a wage increase of $.50 for Wyatt Alexander for completion of probation. Voting Aye: 4; Nay: 0. The motion was adopted.

 Schlomer moved and Houck seconded to approve a wage increase of $.50 for Austin Overbey for completion of probation. Voting Aye: 4; Nay: 0. The motion was adopted.

 Houck moved and Holgard seconded to approve a wage increase of $.50 for Paige Pfeiffer for completion of probation. Voting Aye: 4; Nay: 0. The motion was adopted.

Schlomer moved and Holgard seconded to approve a wage increase of $.50 for Charles Froelich for completion of probation. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLOSURE/POST CLOSURE:**Schlomer moved and Houck seconded to transfer $44,510.89 from the general fund to the Landfill Restricted Closure/Postclosure money market account to satisfy financial assurance liability for 2018. Voting Aye: 4; Nay: 0. The motion was adopted.

**POD:**

Alexandra little from the Department of Health sent a request to Emergency Manager Silbernagel for the county to contract with Joann Paulson for POD planning services. There was some confusion in who can make the decision and who is responsible for the POD. Silbernagel will find out more and report at a later date.

**ADJOURNMENT:**

Schlomer moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 am January 23, 2019. Voting Aye: 4; Nay: 0.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

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