August 21, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 21st, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Marion Schlomer and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 4; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Holgard moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 4; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**MINUTES:**

Schlomer moved and Holgard seconded the minutes of the meeting of August 7th, 2018 be approved. Voting Aye: 4; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Schlomer seconded that the following claims be paid. Voting Aye: 4; Nay: 0. The motion was adopted.

COMMISSIONERS: Marco – Copier Usage, $124.07; Venture – Phone Service, $45.38

ELECTIONS: Marco – Copier Usage, $.17

COURTS: Dady Drug – Vinyl For Chair, $10.99; Mobridge Hardware – Supplies, $7.57; Runnings – Supplies, $12.76; Thomson Reuters – Database Charges, $2241.82, Law Library, $333.17

AUDITOR: Marco – Copier Usage, $12.60; Quill – Supplies, $10.99; Venture – Phone Service, $70.50, Fax, $.46

TREASURER: Marco – Copier Usage, $10.22; Venture – Phone Service, $70.49, Fax, $11.66

STATES ATTORNEY: Lindsay Hammer – Subpoena, $20.00, 508mi @ $.42, $213.36; Mobridge Regional Hospital – 5 BA/Draws, $345.00; SD Dept of Rev – BA/Draws, $415.00; Teton Times – Legal Notice, $24.96; Venture – Phone Service, 128.73; Walworth Co. Treasurer – Quit Claim Deed, $30.00

COURT APPT ATTY: Haar Law firm – A. Tiger, $382.72, A. Cadotte, $734.81; Hoffman Law – W. Fuhrer, $896.03

ABUSED CHILD DEFENSE: Von Wald Law Office – Services, $1355.25

COURTHOUSE: Access Elevator & Lift – Lift Repair, $844.97; Cole Papers – Supplies, $29.92; Heartland Waste – Grass Service, $60.00, Garbage Service, $105.00; Mobridge Hardware – Supplies, $10.36; Stoick’s – First Aid Supplies, $5.28

DOE: Marco – Copier Usage, $5.11; Venture – Phone Service, $53.13

ROD: Marco – Copier Usage, $11.92; Sioux Falls Rubber Stamps – Supplies, $28.50; Venture – Phone Service, $53.20, Fax, $.41

VET SERVICES: WRT – Phone Service, $36.95

SHERIFF: Dakota Electronics – Repairs to Deputy & Sheriff Vehicle, $492.25; Fay’s Refrigeration – Repairs to Freezer, $286.23; NMS Labs – DUI Extra Screening, $317.00; Pennington Co Jail – Two Transports, $299.35; Ultramax – Ammunition Supplies, 572.98; Venture – Cell Service, $314.40; Yankton Co Treasurer – MI Hearing, $118.75

JAIL: Bob Barker – Inmate Supplies, $138.59; Dady Drug – Inmate OTC Medicine, 17.58; EAPC Architects – Phase 1 Consultation, $5,121.21; Eva Cagnones – Translate Jail Booking Documents, $40.00, Inmate Cell Translate, $40.00; Galls – CO Uniforms, $109.00; Marco – Copier Usage, $1.87; Quill – Supplies, $239.43; Servall – Rentals, $57.88; Stoick’s – Supplies & Groceries, $66.57; Venture – Cell Service, $314.40

EMERGENCY & DISASTER: Avera Occupational Medicine – Services, $67.00; Lukus Leidholt – 122mi for Timberlake Meeting, $51.24; Quill – Office Supplies, $61.98; Venture – Phone Service, $30.10, Internet Service, $44.47

SUPPORT OF POOR: Venture - Phone Service, $ 24.68

MENTALLY ILL: Garrett Horn – MI Hearing, $210.80; Lewis & Clark Behavioral – BMI Intake, $165.00

MENTAL HEALTH CENTER: Northeastern Mental Health – 2018 Allocation, $15,500.00

EXTENSION: Marco – Copier Usage, $.07; Shari Rossow – State Fair Admission & Parking, $25.00; Venture – Phone Service, $24.57

WEED CONTROL: Avera Occupational Medicine – Services, $67.00; Marco – Copier Usage, $1.36; Venture – Internet Service, $44.47; Warne Chemical – Actuator for Sprayer, $156.50

RD & BR: Heartland Waste – July Garbage, $50.00; Marco – Copier Usage, $.51; MDU – July Java Shop Elec, $25.92; North Star Energy – Propane for Patching, $140.00; The Lodge at Deadwood – Lodging: P. Goetz, $273.00; Venture – July Phone/Fax, $172.24, July Internet, $63.95, July Java Shop Phone, $45.38; Walworth Co Treasurer – Lic Plate & Reg for 2016 Trailer, $11.20; Watershed Roofing – Roof Replacement Mob Shop, $5,161.47

SOLID WASTE: Cam-Wal – July Elec Service, $203.05; Lucky’s – Gas for T-109, T-108 & 6 cans, $196.81; Marco – Copier Usage, $2.38; Quill – Supplies, $410.37; Servall – Rentals, $41.09; Web Water – July Water Service, $37.40

PARTIAL PYMTS FUND: Walworth Co. Tres, - Payments, 2011 Taxes: J. Tolly, $2,107.18,1st Half 2016: B. Carlson, $354.02

As required by SDCL 6-1-10, the complete July payroll paid by department was as follows: Commissioners - $8,961.51; Auditor - $13,880.75; Treasurer - $9,981.24; States Attorney - $14,164.70; Court House - $3,763.56; Director of Equalization – $12,166.81; Register of Deeds - $10,019.10; Veterans Service Officer - $1,206.31; Sheriff - $19,105.23; Jail - $51,700.20; Poor - $653.08; Extension - $5,844.50; Zoning - $278.04; Road & Bridge - $48,319.88; Solid Waste - $21,201.80; 5 County TV Translator District - $953.95

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **JULY-18**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $2,954.33**

**CHECKS TOTAL $15,570.53**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $18,524.86**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,366,848.02**

**BANKWEST LANDFILL MONEY MARKET $958,319.83**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,593,692.71**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,725,353.99**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,735,150.31**

 **911 SERVICE FUND $10,170.57**

 **FIRE PROTECTION FUND $15,248.27**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $310.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $39,381.49**

 **DARE PROGRAM FUND $219.45**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,379,498.29**

**TRUST AND AGENCY FUNDS $682,618.42**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,592,166.28**

**OWNER OCCUPIED:** John Douglas met with the board requesting an abatement for 2017 pay 2018 taxes and 2018 pay 2019 valuation. He stated he purchased the property in October of 2016 and moved in right away. The certificate of value stated that the home will be occupied by the owner. Holgard moved to abate the second half of 2017 pay 2018 and make 2018 pay 2019 owner occupied. Krein questioned whether an abatement should be an actual listed agenda item. Holgard withdrew his motion and it will be addressed at the September 6th meeting.

**MONTHLY TREASURERS REPORT:**

Holgard moved and Schlomer seconded to approve the Treasurers Monthly Report. Voting Aye: 4; Nay: 0. The motion was adopted.

**4H/STATE’S ATTORNEY:**

 Discussion was held on hours for Brenda DeToy. Holgard requested to meet with DeToy and 4-H advisor Rossow before making changes to how much time DeToy spends in each position per week.

**ANCILLARY BENEFITS:** Colonial Life Rep Dan Snyder presented the board with options for Dental, Vision and Life insurance options. This option would save the County $9.00 per policy. The coverage area was discussed and they stated that they can get our local companies to accept the insurance. Badten stated he would check with Department Heads at their meeting and see if they are interested in changing companies.

**BID OPENING:** Sitka Road bids were opened as follows: Midwest Contractor, Marshall MN. $134,658; Mainline Contracting, Rapid City SD. $172,641; A.G.E. Corporation, Ft. Pierre SD. $119,315; B&B Contracting, Aberdeen SD. $119,020.45; RP&H Inc, Reliance SD. $165,933; Morris Inc, Pierre SD. $190,730. Clark Engineering and Goetz reviewed the bids and advised the board to accept the lowest bid from B&B upon the State’s Attorney checking to see if it is allowable even though they did not submit 7 copies in the bid packet. Schlomer moved and Holgard seconded to accept the bid upon Hare confirming the issue. Voting Aye: 4; Nay: 0. The motion was adopted.

**SHERIFF & JAIL:**

 Discussion was held on the monthly reports the jail is providing. The amount of meals do not match the inmate counts or the amount of billed revenue. According to the reported inmates the amount of money that should have been billed out for boarding for July is $43,965 and $42,730 was billed out. Holgard stated that he figures there is a shortage for the year of about $10,750 that should have been billed out to other counties and was not. Jungwirth will look into the situation and report back.

Houck moved and Holgard seconded to approve a wage increase of $.50 for Mark Kaiser for completion of probation. Voting Aye: 4; Nay: 0. The motion was adopted.

Houck moved and Schlomer seconded to approve a wage increase of $.50 for Jacob Lopez for completion of probation. Voting Aye: 4; Nay: 0. The motion was adopted.

**COUNTY ROAD 319:**

 County Road 319 project has been stopped due to some issues with the specifications not being met. The project is currently about half done and the concrete that was poured is an average of 7.2 inches thick. It is supposed to be 8 inches thick. 5 of the 6 sections poured are under the 8 inches and the 6th section is 8 1/8 inch. The height of the road is also an issue. Clark Engineering will discuss the problems with the contractor.

**4-H UPDATE:**

 4-H Advisor Rossow met with the board to update them on the last year. She informed them of the many events going on in 4-H and things she is working on for the State Fair. She stated that there are 170 exhibits for the fair. The board thanked her for doing a good job.

**PERSONNEL POLICY:** Holgard moved and Schlomer seconded to approve the changes to the personnel policy to include as of 8/21/2018, the County will no longer pay a portion of family health insurance coverage premiums for new insurance enrollees or current employees changing their coverage. The County will continue to pay family health insurance premiums on employees enrolled in said coverage as of 8/21/2018. Voting Aye: 4; Nay: 0. The motion was adopted.

**2019 BUDGET:** Discussion was held on the 2019 provisional budget. The jail vote discussed and what the options will be for the county if the vote fails. According to an Attorney Generals opinion the arresting party would be responsible for transporting their prisoners which would affect the City of Mobridge’s budget as well since that is where most of the prisoners come from. Kahl questioned additional cuts to the budget. The board advised Krein to publish the budget as prepared.

**OLD BUSINESS:**

Kahl advised the board that at the Office of Hearing Examiners the County was successful in winning the appeal on the Larry Danielson property valuation.

**RESIGNATION:**

 David Siemon resigned from his position as County Commissioner affective 8-21-2018. Krein received the resignation after the agenda was posted therefore it will have to be accepted at the September 6th meeting.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. September 6, 2018. Voting Aye: 4; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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