August 7, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 7th, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, David Siemon, Marion Schlomer and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Schlomer moved Holgard seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**MINUTES:**

Schlomer moved and Holgard seconded the minutes of the meeting of July 17th, 2018 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

After a vote correction Holgard moved and Houck seconded the minutes of the meeting of July 23rd, 2018 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Siemon seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: City of Mobridge – Water Service @ 306 2nd Ave W, $10.50; Mobridge Tribune – Meeting Publications, $571.61; Quill – Office Supplies, $58.88; Selby Record – Meeting Publications, $306.84**

**AUDITOR: Cardmember – Postage Rental, $6.25, Postage, $141.46; CNA Surety – 2018 notary Renewal, $50.00; Midco – Internet Service, $14.38; Quill – Office Supplies, $169.71**

**TREASURER: Cardmember – Postage Rental, $6.25, Postage, $55.36; Midco – Internet Service, $14.38; Quill – Office Supplies, $495.37**

**STATES ATTORNEY: Kristi Brandt – Transcripts, $139.40; Cardmember – Postage Rental, $6.25, Postage, $231.55; Midco – Internet Service, $14.38; Mobridge Hospital – 9 BA/Draws, $621.00; Mobridge Tribune – Legals, $119.43; Walworth ROD – Cost of Quit Claim, $30.00**

**COURT APPT ATTY: Haar Law firm – J. Mousseau, $484.68; Kroontje Law – Services, $1729.69; SDACC – Catastrophic Legal Expense, $2447.00**

**ABUSED CHILD DEFENSE: Kristi Brandt – Services, $4.40; Kroontje Law – Services, $1548.45; Von Wald Law Office – Services, $1150.90**

**COURTHOUSE: City of Selby – July Water Courthouse, $491.86; Cole Papers - $264.70; Dave Scarpellini – Supplies, $14.95; Hase Plumbing - $33.97; Heartland – Garbage Service, $105.00, Grass Service, $30.00; Ken’s Lumber – Supplies, $405.15; MDU – July Gas Services, $50.40, Electricity, $918.70; Selby Auto – Supplies, $15.20; Web Water Bottling – Water Rental, $25.25**

**DOE: Arrowwood – Lodging D.Kahl & G.Pudwill, $407.80; Cardmember – Postage Rental, $6.25, Postage, $36.97; Connecting Point – Annual Support Contract, $3481.00; Midco – Internet Service, $14.38; Shorty’s – Gas, $36.35; Vanguard Appraisals – Annual Service Fee, $6250.00**

**ROD: Cardmember – Postage Rental, $6.25, Postage, $72.21; Hal Systems – Quarterly Software Maintenance, $292.00; Midco – Internet Service, $14.38**

**SHERIFF: Cardmember – Postage Rental, $6.25, Postage, $95.31, Supplies, $492.14; Dakota Radio Group – Employment Ads, $150.00; Midco – Internet Service, $14.37; Quill – Office Supplies, $84.84; Slater Oil – Gas for Patrol Cars, $2620.00; Valley Motors – Maintenance on Tahoe, $424.54; Venture Comm- Phone Service, $336.08; Western Comm – Radio Service, $21.60; Yankton Co Treasurer – Paper Service, $50.00**

**JAIL: Avera Medical Group – Inmate Medical, $53.93; Brad Hompe – July Consultation, $500.00; Cardmember – Supplies, $482.65; Cash-Wa – Groceries, $1746.98; City of Selby – July Water Service, $286.03; EAPC – Phase 1 & Travel, $4230.21; Eva Cagnones – Interpreter: 30 minutes, $10.00; Family Pharmacy – Inmate Prescriptions, $119.93; Galls – Uniforms, $132.68; Hase Plumbing – Repairs, $1709.08; KOLY – Employment Ads, $150.00; Merkel’s – Groceries, $190.88; Mobridge Hospital – Inmate Medical, $2334.75; Mobridge Tribune – Employment Ads, $739.20; MDU – July Gas Charges, $23.24, July Electric Charge, $1311.64; Pheasantland Industries – Jail Signs, $25.09; Quill – Office Supplies, $181.94; SD Dept of Public Safety – Jul to Dec Teletype Service, $2340.00; Selby Ambulance – Inmate Medical, $289.47; Selby Record – Meeting Minutes, $6.15; Shorty’s – Supplies, $1.69; Stoick’s Food Center – Groceries, $19.55; Transmed – Inmate Medical, $53.23; Venture Comm – Phone Service, $336.07**

**EMERGENCY & DISASTER: Midco Comm – Internet Service, $7.18; Mobridge Tribune – EM Job Ad, $63.36**

**SUPPORT OF POOR: Cardmember – Postage Service, $6.24, Postage, $.68**

**MENTALLY ILL: SD Human Services – MI Services, $39.46**

**MENTAL ILLNESS BOARD: Mark Katterhagen – Services, $15.00; Lucy Lewno – Services, $166.47; Darcy Lockwood – Services, $15.00; Taliaferro Law Firm – Services, $109.67**

**SENIOR CITIZENS: Mobridge Senior Citizens – 2018 Transportation Funding, $2000.00**

**EXTENSION: Cardmember – Postage Rental, $6.25, Postage, $50.10; Midco Comm – Internet Service, $14.37**

**WEED CONTROL: Midco – Internet Service, $7.18; Mobridge Tribune – Job Ad, $197.12; Selby Record – Job Ad, $50.00; Western Comm – Radio Service, $8.80**

**RD & BR: Agtegra – July Fuel, $1224.82; Avera Occupational Medicine – 2 Drug Tests, $134.00; Beadle’s Chev – Parts for T-115, $114.37; Butler – Supplies, $3363.84, Skid Steer, $63,276.00; Cam Wal – July Elec Hoven Shop, $50.97; Cardmember – Postage, $3.76; City of Java – July Water Java Shop, $18.00; City of Mobridge – July Water Mob Shop, $51.14; City of Selby – July Water Selby Shop, $72.49; Clark Engineering – Comm Access Cnty Rd 319, $8232.57; Dakota Fluid Power – Parts, $992.55; Farnams Parts – Supplies, $94.44; Flint Hills Resources – Fog Seal Swan Creek, $9135.11; Heartland Waste – July Garbage Service, $50.00; Hoven Coop Services – July Fuel & Gas, $1067.15; Jensen Rock & Sand – Cold Mix, $1362.40; Midwest Pumping – Fuel Tank Supplies, $48.77; MDU – July Elec Mob Shop,$21.50, July Elec Selby Shop, $140.24, July Elec State Shop, $18.74; Morris Inc – Cold Mix Supplies, $2509.65; North Star Energy – Propane Supplies, $117.53; Runnings – Supplies, $29.97; Selby Auto – Supplies, $371.12; Selby Oil – Tire Repair, $25.00; Selby Record – Road Closed Ads, $36.00, Yearly Subscription, $28.00; Servall – Rag & Rug Rental, $46.50; Shorty’s – Hwy July gas, $1001.90; Stoick’s – Supplies, $35.75; Valley Telco – July Cell Phone, $39.99; Walworth Co Treasurer – Title & Reg 2016 Trailer, $10.00;WRT – July Phone Mob Shop, $36.95; Western Comm – Radio Service, $135.90**

**SOLID WASTE: Agtegra – July Fuel, $1836.15; Butler – Supplies, $2612.13; Cardmember – Postage, $12.60; Central Diesel – Supplies, $225.82; Donald Tisdall – Aug-Dec Rent Recycling Building, $5000.00; Homestead – Supplies, $119.62; Lucky’s – Tires for T-108, $623.80; Metta Technologies – 1500’ Litter Fence, $22,091.48; Quenzer Electric – Temp Scale Power Repair, $66.30; Running’s – Supplies, $319.40; SD Dept of Environment – July Tonnage Fee, $1359.00; Valley Motors – T-108 Window Repair, $269.55; Valley Telco - July Telephone Service, $55.50, Internet Service, $59.98; Web Water Bottling – Water Rental, $39.25; Western Comm – Radio Service, $9.30**

**PARTIAL PYMTS FUND: Walworth Co. Tres, - Partial Pymt, 2nd Half 2015 B.Carlson, $373.73, 1st Half 2017 R.Ducheneaux, $355.35, 2nd Half 2013 & All of 2014 P.Lindskov, $463.54, 1st Half 2013 Z.Schultz, $1665.97, All of 2015 J. Tolly, $1206.54**

**5 CO. TV DIST FUND: Cam Wal Elec – Electricity @ Java 1, $59.55, Electricity @ Java 2, $1095.55, Greg Pudwill – Mowing @ Java Tower, $25.00**

**M&P FUND: SDACO M&P Fund – M&P Remittance, $102.00**

**PUBLIC FORUM:**

Walworth County Emergency Manager Lukus Leidholt introduced himself to the board.

Steve Prasek met with the board regarding water issues. He stated that flooding occurred when we received 4 ½ inches of rain for him and 2 other homeowners. He requested an additional culvert be put in on the south side of the road. Goetz will look into it and report back to the board.

**EXECUTIVE SESSION:**

Holgard moved and Schlomer seconded to enter into executive session at 9:13 a.m. per SDCL 1-25-2(3) regarding a legal matter. Voting Aye: 5; Nay: 0. The motion was adopted.

David Siemon left the meeting.

Chairperson Schilling declared the meeting ended at 9:27 a.m. No action was taken.

**MEETING DATES:**

Due to Labor Day the first meeting in September will be held on Thursday the 6th.

**PARTIAL PAYMENTS:**

The board denied a request for a partial payment plan for records 5818 & 6263 due to existing poor liens. Hare will inform the owners that the liens will need to be satisfied before a payment plan will be considered.

**PERSONNEL POLICY:**

Holgard moved and Houck seconded approve the changes to the personnel policy regarding the accrual of compensatory time. Voting Aye: 4; Nay: 0. The motion was adopted.

**RECYCLING CENTER LEASE:**

Schlomer moved and Houck seconded to sign a lease with Donald H Tisdall to rent the Bestway Traffic building to use for a recycling center. Voting Aye: 4; Nay: 0. The motion was adopted.

**HIGHWAY DEPT:**

Goetz informed the board that the Swan Creek Road project is completed. She also stated that the Community Access Grant project is proceeding and concrete is currently being poured. Holgard asked when they would be starting on Walth Bay Road and Goetz stated should be the first part of September.

**WEED SUPERVISOR:**

Schlomer moved and Holgard seconded to approve hiring Dave Ritter as Part-Time Seasonal Weed Supervisor at $17.00 per hour as recommended by the Weed Board. Voting Aye: 4; Nay: 0. The motion was adopted.

**BID OPENING:**

The flood repair bid opening was as follows:

Sharpe, Ft. Pierre SD - $228,721; RP&H Inc., Reliance SD - $218,262; Lien Transportation, Aberdeen SD - $284,925.83. Holgard moved and Houck seconded to accept the bid of RP&H in the amount of $218,262. Voting Aye: 4; Nay: 0. The motion was adopted.

**4-H ACHEIVEMENT DAYS:** DeToy gave the board an update on achievement days. She stated that they had a great turnout and everything went very well. She stated that they served 175 people for lunch and 196 people supper. She stated that there is a Facebook page called Walworth County 4-H-South Dakota that everyone can see pictures of the events. Holgard stated that he was very impressed and the joy he seen from the kids was great. He stated that the Extension office does a great job on the event.

**JAIL:**

Holgard stated he met with Jungwirth and Boll regarding the inventories and purchases of groceries for the jail. He stated that we should look into contracting out the food service due to discrepancies in the numbers and the dietary value in what is being served. He stated that there is 400 more meals served than the amount of inmates held and he looked into the dietary value of long johns, pudding and ice cream. Jungwirth will follow up to see if he can find out where the discrepancy is and contact the dietician.

**BUDGET MEETING:**

Discussion was held on the 2019 budgets. Employees informed the board that they would rather not receive a raise in order to keep the current insurance package which will increase between fifteen and twenty-five percent next year. Discussion was held on cutting some positions and the use of police vehicles. No official actions were taken at this time. The budget will be discussed again at the next meeting.

**OLD BUSINESS:**

Holgard stated that Molstad needs mowed and the weeds are five to six foot high. He will see if he can come up with a way to get this taken care of.

**NEW BUSINESS:**

Discussion was held on drainage issues on Sitka Road and potential wetland issues. No action was taken.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 am August 21st, 2018. Voting Aye: 4; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_