July 3, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on July 3rd, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, David Siemon, Marion Schlomer and Scott Schilling. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

 There was no old or new business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

 There was no old or new business to report. Schlomer moved Holgard seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**MINUTES:**

Holgard moved and Schlomer seconded the minutes of the meeting of June 19th, 2018 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Houck seconded that the following claims be paid. Boll submitted a bill for towing a vehicle the board did not feel was a county expense so that was removed. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Mobridge Tribune – Legals, $281.28; SD Counties – Convention Registrations, $925.00; Selby Record – Official Minutes, $233.23; David Siemon – Hoven Meeting Mileage, $44.10

**ELECTIONS:** Election System Software – Ballots, $305.90; Quill – Supplies, $46.45

**AUDITOR:** Connecting Point – Support Contract, $3981.00; Midco – Internet Service, $14.38; Quill – Office Supplies, $7.77; SD Counties – Convention Registration: R. Krein, $185.00

**TREASURER:** Connecting Point – Support Contract, $2,541.00; Midco – Internet Service, $14.38; SD Counties – Convention Registration: N. Moak, $185.00

**STATES ATTORNEY:** Midco – Internet Service, $14.38; MRH – BA/Draws, $276.00; SD Dept of Rev – Inmate Blood Draw, $35.00

**COURT APPT ATTY:** Kristi Brandt – Transcripts, $20.20; Haar Law Firm – Services, $2,241.90; Hoffman Law Office - Services, $1,696.59; Jerald McNeary – Services, $1,484.50; Mark Kroontje – Services, $2,493.30; Serr Law Office – Services, $324.50

**ABUSED CHILD DEFENSE:** Kristi Brandt – Services, $1,029.60; Hoffman Law –Services, $197.20; Von Wald Law Office – Services, $5,272.00

**COURTHOUSE:** City of Selby – Water Service, $417.47; Cole Papers – Supplies, $10.04; Menards – Supplies, $270.85; Mobridge Hardware – Supplies, $23.17; MDU – Gas Charges, $53.76, Electric Charges, $763.33; Web Water Bottling Co. – Water Rental, $32.50

**DOE:** Connecting Point – Remote Service, $72.50; Midco – Internet Service, $14.38; Greg Pudwill – 340mi@.42, $142.80, Meals, $64.00; Shorty’s – June Gas, $19.37

**ROD:** Connecting Point – Computer Service, $290.00, Support Contract, $265.00; Midco – Internet Services, $14.38; SD Counties – Convention Reg: M. Mortenson, $185.00

**SHERIFF:** AT&T – Cell Phone Service, $300.31; Axon – Cable Repair, $35.00; J&M One Stop – Vehicle Towing, $137.00; McLeod’s Printing – Ledger Book, $28.60; Midco – Internet Service, $14.38; Quill – Supplies, $127.25; Selby Auto – Vehicle Maintenance, $49.00, Oil Change Chevy Pickup, $88.20; Selby Oil – Balance & Rotate Tires, $532.08; Slater Oil – 1000gals@$2.58 Fuel, $2,580.00; Valley Motors – 2013 Taurus Chip Repair, $350.86; Venture Comm – Phone Service, $327.89; Western Comm – Radio Maintenance, $21.60

**JAIL:** Avera Medical Group Selby – Inmate Medical, $164.42; Bob Baker – Uniform Supplies, $448.19; Brad Hompe – Consultation, $5,440.95; Cash-Wa – Groceries, $1,995.87; City of Selby – June Water Service, $217.85; Family Pharmacy – Inmate Rx, $179.70, County Supply, $24.00; First – Refill 1st Aid Kit, $200.06; Galls – Uniform Supplies, $209.30; Merkel’s – Groceries, $673.60; Mobridge Hardware – Shark Vacuum, $179.99; MRH – Inmate Medical, $229.50; Mobridge Tribune – Publishing, $1,061.40; MDU – Gas Charges, $23.51, Electric Charges, $1,167.96; Quill – Supplies, $44.07; Roberts Co. Detention Center – Juv Boarding, $3,780.00; Venture Comm – Phone Service, $327.90

**EMERGENCY & DISASTER:** AT&T – Cell Phone Service, $19.57; Midco – Internet Service, $7.18; Mobridge Tribune – Job Ads, $253.44; Selby Record – Job Ads, $24.00; Shorty’s – Em June Gas, $47.96

**OTHER HEALTH ASST:** Shorty’s – Public Health June Gas, $47.45

**SUPPORT OF POOR:** Cardmember – Postage Service, $6.24, Postage, $.47; Brenda Detoy – Spring Conference Mileage, $73.92; Venture Comm – Phone Service, $31.94

**MENTALLY ILL:** Lincoln Co. Treasurer – Services, $566.55

**EXTENSION:** Midco – Internet Services, $14.36

**WEED CONTROL:** AT&T – Cell Phone Service, $19.56; Midco 0 Internet Service, $7.18; Selby Record – Job Ad, $24.00; Shorty’s – Weeds June Gas, $630.55; Van Diest Co – Herbicide & Pesticide, $4,438.70; Western Comm – Radio Maintenance, $8.80

**RD & BR:** Butler – Supplies, $457.60; City of Java – June Water Service, $18.00; City of Selby – June Water Service, $97.03; Eddie’s Truck – Parts & Supplies, $197.14; Jensen Rock & Sand – Coldmix, $603.20; John Deere Financial – M72 Parts, $481.30; MDU – June State Shop, $19.65, June Selby Shop, $145.83, June Mob Shop, $20.06; Prasek Trucking – Skid Steer Rental, $1,241.17; Premier Equipment – Trailer, $5,750.00; Runnings – Supplies, $21.96; SD Counties – Convention Reg: P. Goetz, $185.00; Selby Auto – Parts & Repairs, $399.52; Selby Oil – Supplies & Repairs, $621.00; Servall – Rentals, $46.30; Shorty’s – June Gas, $655.28; Slater Oil – 6001gals@2.379, $14,276.38; Steve Lyons – Paint State Shop, $3,150.00; Team Lab – Supplies, $214.50; Western Comm – Radio Maintenance, $135.90

**COMMUNICATION CENTER:** City of Mobridge – 911 Surcharge, $25,655.27

**DOMESTIC ABUSE:** Area 4 Senior Citizens Plan – 2018 Funding Request, 2,000.00

**SOLID WASTE:** Agtegra – 420gals Diesel @ 2.42, $1,014.76; Farnams – Parts, $388.99; Mobridge Hardware – Supplies, $23.57; Runnings – Supplies, $547.57; SD Dept of Environment, $June Tonnage Fee, $1,118.00; SD Office of Weights & Measure – Scale Inspection, $103.00; Servall – Rentals, $40.90; Shorty’s – June Gas, $225.83; Western Comm – Radio Maintenance, $9.30

**PARTIAL PYMTS FUND:** Walworth Co. Tres, - Partial Pymt r. Murray, $16.70

**5 CO. TV DIST FUND:** Greg Pudwill – Mowing @ Java Tower, $25.00

**M&P FUND:**  SDACO M&P Fund – M&P Remittance, $126.00

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **MAY-18**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $2,446.95**

**CHECKS TOTAL $20,519.58**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $22,966.53**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $4,395,337.55**

**BANKWEST LANDFILL MONEY MARKET $957,839.54**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $7,626,143.62**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $3,294,830.75**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,967,256.60**

 **911 SERVICE FUND $25,655.27**

 **FIRE PROTECTION FUND $15,224.83**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $220.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $39,003.49**

 **DARE PROGRAM FUND $219.45**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,358,569.61**

**TRUST AND AGENCY FUNDS $1,028,016.44**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $7,733,211.93**

**(Payroll posting issue caused the totals to have a difference for the month.)**

**BUILDING FUND:**

Discussion was held on paying for the roof project out of the building fund. All of the bills have not been submitted yet so the transfer will be done upon receiving all the invoices for the project which will be approximately $230,000.

**UNEMPLOYMENT:**

Hare informed the board that the decision regarding the unemployment claim is being appealed by the previous employee.

**POOR LIEN:** Houck moved and Siemon seconded to remove a poor lien from record 5594 in the amount of $21,742.00. Voting Aye: 5; Nay: 0. The motion was adopted.

**BUDGET MEETINGS:**

The first budget meeting will be held on July 17th after the regular Commission meeting.

**HIGHWAY DEPARTMENT:**

Goetz informed the board that the Swan Creek project is going well and they plan on doing the asphalt on Friday or Saturday.

Goetz purchased a skid steer from Butler off the state bid for $63,276.05.

The Community access grant road project will not go as far north as planned due to a WEB water pipe. The county will have to pay over $106,000 for the project. Goetz stated we need letters of agreement signed by the other financial contributors of the project. The road will be closed to 304th Ave for the period of one month.

Goetz informed the board that FEMA is not a guarantee and the declaration has not been signed by the president yet. She gave the board quotes on some repairs that are needed and informed them that this will all be a cost to the county with no guaranteed reimbursement and to keep that in mind when making decisions on the repairs.

**SHERIFF & JAIL:** Holgard handed out what he thought is an option for guaranteed funds from other counties to go toward the payment of a new jail. A lengthy discussion was held on revenue and expenses with no decisions made at this time.

 Siemon moved and Houck seconded to enter into executive session regarding a legal matter at 10:03 A.M. Voting Aye: 5; Nay: 0. The motion was adopted. Chairperson Schilling declared the executive session ended at 10:19 A.M.

**EMERGENCY MANAGER:**

Schilling stated that the Emergency Manager will report only to the Commissioners. There may have been a misunderstanding in the past as to who the person would report to which was partially the reason for the vacancies in the position.

**MOSQUITO SPRAYING:**

 Discussion was held on mosquito spraying. Hare suggested putting on the agenda at the next meeting to give the backpack mosquito sprayer to the Town of Akaska.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 am July 17th, 2018. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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