December 20, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on December 20, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Duane Martin, Kevin Holgard, David Siemon, and Scott Schilling. Also present was Deputy Auditor Katie Gregg and State’s Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of December 8, 2016 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Siemon seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**GENERAL FUND:** Dakotah Bank- $261.57

**COMMISSIONERS:** Kristi Brandt – commission hearing excerpt, $327.55; Kevin Holgard – mileage expense, $20.16; Jim Houck – mileage expense, $31.92; Duane Martin – mileage expense, $35.28; David Siemon – mileage expense, $35.28; NECOG mileage expense, $84.00; Mobridge Tribune – publishing, $401.56; Quill- supplies, $19.98

**ELECTIONS:** Mobridge Tribune- publishing, $956.15

**COURTS:** Cardmember Service – SD Crim: motor vehicle law, $143.00

**AUDITOR:** Cardmember Service – postage, $196.46; Quill – supplies, $31.18; Stoick’s – coffee, $11.99; Venture Communications – phone & fax service, $50.03

**TREASURERS:** Cardmember Service – postage, $6.25; Venture Communications – phone & fax service, $89.32

**STATES ATTORNEY:** Cardmember Service – postage, $6.25; Connecting Point – toner, $140.00; Cathy Mickelson – BA Testing, $65.00; SD Dept. of Revenue – BA Testing, $105.00; Stoick’s – batteries, $10.18; Venture Communications – phone & fax service, $118.40; West Payment Center – library charges, SD codified laws, database charges, downloaded software,$ 2,447.75

**ABUSED CHILD DEFENSE:** Von Wald Law Offices LLC- services, $1009.97

**COURTHOUSE:** Menards – supplies, $79.98; Riverside Home Furnishings – step installation, $6,200.00; Runnings Supply Inc. – supplies, $42.27; Servall Uniform & Linen – mat & mop rental, $41.95; Kurt Wolf – lawn care/snow removal, $775.00

**DIRECTOR OF EQUALIZATION:** Cardmember Service – postage, $6.25; IAAO – annual membership, $175.00; Venture Communications – phone & fax service, $52.95

**REGISTER OF DEEDS:** Cardmember- postage, $46.46; Quill- supplies, $442.40; Sioux Falls Rubber Stamp Works- supplies, $115.90; Venture Communications- phone service, $51.57

**VET SERVICE OFFICER:** West River Telecommunications- phone service, $42.62;

**SHERIFF:** Kari Beaman- windshield wiper blades, $35.98; Travis Bentz- mileage, meal expense, $214.24; Cardmember- postage, fuel expense, $217.01; Dakota Silencer- 4 silencers, $3,580.00; Daniel Defense- 4 rifles, shipping, $8,275.80; Runnings- supplies, $93.96; Slater Oil- gasoline, $1,729.00; Taser International- supplies, $49.95; Valley Motors- headlight bulb, $15.99; Venture Communications- phone/fax service, $171.04

**JAIL:** Building Sprinkler Inc- sprinkler inspection, $541.77; Cam Wal- repairs, $143.88; Cardmember- supplies, $946.02; Dakota Doors- repairs on jail entrance door, $181.63; Gienger Sales- 60 rolls toilet paper, $40.00; Hughes County Finance Office- services & fees, $10,230.00; Merkel- supplies, $1,904.31; Mobridge Hardware- supplies, $67.98; Mobridge Regional Hospital-medical care, $1,189.80; Neves Uniforms- pants, $105.55; Pennington County Jail- services & fees, $403.20; Phoenix Supply- supplies, $142.26; Quill- supplies, $274.84; R&K Mechanical- repairs on bathroom, $1,317.43; Runnings- supplies, $221.94; Servall- mop & rug rental, $77.16; Stoick’s- groceries, $61.41; The Support Circle- medical care, $175.00; Venture Communications- phone/fax service, $148.95

**EMERGENCY & DISASTER:** Venture Communications- phone service, $30.10;

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.25; Family Pharmacy-rx medication, $292.99; Venture Communications- phone service, $24.89

**MENTALLY ILL:** Lewis & Clark Behavioral- services & fees, $480.00; Yankton County Treasurer- services & fees, $371.15

**EXTENSION:** Cardmember- postage, $198.12; Venture Communications- phone service, $25.95

**RD & BR:** Butler Machinery- supplies, new wing, $18,653.85; Cardmember- postage, $5.93; Great Western Tire- supplies, $384.20; GTC Auto- supplies, $51.63; Hoven Coop Service- November gas, fuel, $1,084.52; Montana- Dakota Utilities- electricity for java shop, $31.86; Pomp’s Tire- supplies, $144.00; Praxair- supplies, $40.33; SD Dept. of Transportation- bridge inspections, $1,397.82; SD Federal Property Agency- 2 Chevy pickup trucks, $37,800.00; Valley Motors- glass, $128.00; Venture Communications- phone for java, phone, internet, fax service, $264.34; West River Telecommunications- phone service for Mobridge shop, $36.32

**SOLID WASTE:** Butler Machinery- inventory filter, $595.13; Cam Wal- November electricity, $188.11; Cardmember- postage, $21.77; Jensen Rock & Sand- services & fees, $3,067.69; Luckys- gasoline, $170.39; Menards- supplies, $112.30; North Central Farmers- diesel, $2,219.36; Servall- mat rentals, $19.66; Slater Oil- gasoline, $556.20; Tri State Water- water rental, $50.25; Web Water Development- water service, $49.05; Wenck Associates- 2016 annual survey, services & fees, $9,612.75

**SCHOOL DISTRICT FUND:** Cortrust Bank- November 2016 apportionment, $30,696.48; Hoven School District- November 2016 apportionment, $6,911.83; Dacotah Bank- November 2016 apportionment, $166,318.67; Bank West- November 2016 apportionment, $70,210.88

**CITIES & TOWNS FUND:** City of Mobridge- November 2016 apportionment, $67,497.24; Bank West- November 2016 apportionment, $9,774.77; Dakotah Bank- November 2016 apportionment, $1,272.65; Bank of Hoven- November 2016 apportionment, $193.43

**JAVA FIRE DISTRICT FUND:** Bank West- November 2016 apportionment, $579.32

**BOWDLE FIRE FUND:** Bowdle Rural Fire District- November 2016 apportionment, $544.61

**S RIVERVIEW RD DIST:** Bank West- November 2016 apportionment, $390.02

**LIQUOR LICENSE:**

Hare addressed the board on the Campground Lounge liquor license and the fact that it is not commercially zoned. He discussed the thoughts of the Mobridge zoning director and how the commission and city of Mobridge should continually work together and keep the lines of communication open. Houck moved and Siemon seconded to rescind the liquor license approval. Voting Aye: 2; Nay: 3.The motion was denied. Further discussion was tabled until the next meeting.

**SURPLUS LOTS:**

Ryan addressed the board to consider motion to declare the following record’s surplus.

Holgard moved and Siemon seconded to declare record 5027 surplus and for sale. Voting Aye: 5; Nay: 0.The motion was adopted.

Holgard moved and Siemon seconded to declare record 5029 surplus and for sale. Voting Aye: 5; Nay: 0.The motion was adopted.

 Holgard moved and Martin seconded to declare record 5031 surplus and for sale. Voting Aye: 5; Nay: 0.The motion was adopted.

Martin moved and Holgard seconded to declare record 6761 surplus and for sale. Voting Aye: 5; Nay: 0.The motion was adopted.

Martin moved and Holgard seconded to declare record 7070 surplus and for sale. Voting Aye: 5; Nay: 0.The motion was adopted.

Martin moved and Holgard seconded to declare record 8118 surplus and for sale. Voting Aye: 5; Nay: 0.The motion was adopted.

 Further discussion will take place at the January meeting regarding tax abatements and the plan for the properties.

**BUDGET SUPPLEMENT HEARING:**

The budget supplement hearing per SDCL 7-21-22 for the Sheriff’s Department took place at 9:30 am. Houck moved and Siemon seconded to approve the budget supplement. Voting Aye: 5; Nay: 0.The motion was adopted.

**SHERIFF& JAIL ISSUES:**

The November monthly reports were distributed for the Sheriff’s office and jail. Siemon moved and Houck seconded the motion to approve a $.50 increase for jail employee Leandra Smith for completion of probationary period. Voting Aye: 5; Nay: 0.The motion was adopted.

**LANDFILL ISSUES:**

Badten presented the November monthly reports for the landfill. Houck moved and Siemon seconded the motion to transfer $25,528.00 to the landfill money market account in order to satisfy the 2016 financial assurance liabilities. Voting Aye: 5; Nay: 0.The motion was adopted.

**EMPLOYEE APPRECIATION DINNER:**

Siemon moved and Holgard seconded to reimburse Houck $800 for the employee appreciation banquet. Voting Aye: 4; Nay: 0. Houck abstained the motion was adopted.

**HIGHWAY DEPT. ISSUES:**

Goetz presented the November monthly reports and reported that the current bridge inspections came back satisfactory. The board chose not to close the minimum maintenance road between the Frey Road and Mobridge
Country Club per request by Roger Frey.

**BID LETTING 2011 CAT MOTORGRADER:**

 The following bids were received:

Butler Machinery - $125,000

Day County Hwy. Dept. - $130,000

Holgard moved and Siemon seconded to accept the bid from Day County Hwy. Dept. for $130,000. Voting Aye: 5; Nay: 0.The motion was adopted.

**BID LETTING USED FALLS SNOW WING:**

The following bids were received:

Day County Hwy. Dept. - $6,000

Webster Sales Inc. - $985

Houck moved and Siemon seconded to accept the bid from Day County Hwy. Dept. for $6,000. Voting Aye: 5; Nay: 0.The motion was adopted.

**OLD BUSINESS:**

A discrepancy was found in the Mobridge Tribune for the December 8, 2016 meeting by Kahl. Hare will contact the Tribune with clarification. Hare mentioned he is continuing work on the culvert issue.

**ADJOURNMENT:**

Siemon moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 29, 2016. Voting Aye: 5; Nay: 0.The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**KATIE GREGG, DEPUTY AUDITOR**

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