November 22, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on November 22, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck via phone, Duane Martin, David Siemon, Kevin Holgard, and Scott Schilling. Also present was Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of November 7th, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Siemon seconded that the minutes of the meeting of November 10th, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** James Brown- purchase of real estate, $5,000.00; Kevin Holgard- mileage expense, $20.16; Jim Houck- meal, mileage expense, $59.88; Lincoln National Life Insurance- life insurance, $26.02; Duane Martin- mileage expense, $35.28; David Siemon- mileage, meal expense, $127.92; Karen Swanda- mental illness hearing, $15.00; Venture Communications- phone service, $45.32

**ELECTIONS:** Akaska Dev. Cooperation- rent for polling precinct 1, $25.00; Audrey Lesmeister- precinct worker, $155.00; Barb Raba- tabulating board worker, $40.00; Barbara Fiedler- precinct worker, $170.00; Becky Walth- tabulating board worker, $54.28; Bernice Zacher- precinct worker, $172.64; Betty Lawrence- precinct worker, $172.64; Bonnie Larson- precinct worker, $130.00; Arlys Brown- precinct worker, $155.00; Joline Buechler- precinct worker, $160.00; Candice Hoffman- precinct worker, $190.28; Cardmember- postage, name badges, supplies, $59.06; Carol Godkin- precinct worker, $130.00; Cindy Schock- precinct worker, $191.96; City of Hoven- rent for polling precinct 8, $25.00; City of Mobridge- rent for polling precinct 4,5,6,7,10, $100.00; Delila Bezenek- precinct worker, $172.64; Diane Droog- precinct worker, $155.00; Aubriauna Diaz- mileage expense, $17.64; Donna Sherwood- precinct worker, $155.00; Viola Galusha- precinct worker, $172.64; Glenham Fire Dept- rent for polling precinct 9, $25.00; Katie Gregg- mileage expense, $17.64; Lou Ann Ingle- precinct worker, $145.00; Janine Arbach- precinct worker, $160.24; Java Comm Boosters- rent for polling precinct 2, $25.00; Jim Spiry- precinct worker, $135.00; Rebecca Krein- mileage expense, $64.63; Lorraine Kightlinger- resolution board worker, $40.00; Shirley Masteller- precinct worker, $196.00; Boyd Miller- precinct worker, $155.00; Nancy Kindel- tabulating board worker, $40.00; Shirley Olson- precinct worker, $163.40; Patti Baumann- tabulating board worker, $40.00; Donna Pfitzer- precinct worker, $208.76; Phyllis Pudwill- resolution board worker, $40.00; Marlys Rau- precinct worker, $140.08; Shirley Schilling- precinct worker, $165.00; Marilyn Schlekeway- precinct worker, $172.64; Devonne Shuh- precinct worker, $130.00; Seachange Print Innovations- general, primary publication ballot, $350.00; Selby Senior Citizens- rent for polling precinct 3, $25.00; Shannon Schlomer- precinct worker, $145.00; Shannon Thompson- mileage expense, $24.00; Judy Thorstenson- precinct worker, $155.00; Vickie Woods- election worker, $110.00; Michelle Wientjes- precinct worker, $177.64; Elsie Wohl- precinct worker, $155.00; Lois Wolf- precinct worker, $161.72;

**COURTS:** Cardmember- postage, information charges, $2,651.41; West Payment Center- library subscription, $16.91

**AUDITOR:** Cardmember- services & fees, postage, office supplies, $798.21; Aubriauna Diaz- mileage, meal expense, $92.34; Lincoln National Life Insurance- life insurance, $14.26; Venture Communications- phone, fax service, $51.97

**TREASURERS:** Cardmember- postage, $294.08; Lincoln National Life Insurance- life insurance, $14.26; Quill- office supplies, $386.95; Venture Communications- phone, fax service, $93.21

**STATES ATTORNEY:** Cardmember- postage, $56.73; Carol Godkin- subpoena, mileage, $37.64; Lincoln National Life Insurance- life insurance, $14.26; James Tolly- subpoena, mileage, $37.64; Venture Communications- phone service, $116.01

**COURTHOUSE:** Lincoln National Life Insurance- life insurance, $7.13; Kurt Wolf- lawn care, $775.00

**DIRECTOR OF EQUALIZATION:** Cardmember- annual fee agridata, postage, $466.30; Connecting Point- computer monitor, $130.00; Lincoln National Life Insurance- life insurance, $21.39; Venture Communications- phone, fax service, $59.53

**REGISTER OF DEEDS:** Cardmember- postage, $47.02; Lincoln National Life Insurance- life insurance, $14.26; Venture Communications- phone service, $50.39

**VET SERVICE OFFICER:** West River Telecommunications- phone service, $40.11

**SHERIFF:** Cardmember- postage, $146.01; Lincoln National Life Insurance- life insurance, $28.52; Selby Auto- replace head light, $67.95; Walworth County Treasurer- license plate for pickup, $21.20

**JAIL:** Brown County Sheriff- services, $1,100.00; Cardmember- parcel service, groceries, supplies, $1,179.53; Family Pharmacy INC- services, $17.83; Lincoln National Life Insurance- life insurance, $64.17

**EMERGENCY & DISASTER:** Venture Communications- phone service, $30.10

**SUPPORT OF POOR:** Cardmember- postage, $6.24; Venture Communications- phone service, $35.09

**MENTALLY ILL:** Mark Katterhagen- mental illness hearing, $30.00; Lucy Lewno- mental illness hearing, $300.92; Karen Swanda- mental illness hearing, $15.00

**EXTENSION:** Cardmember- postage,$6.25; Lincoln National Life Insurance- life insurance, $7.13; Venture Communications- phone service, $28.93

**WEED CONTROL:** Lincoln National Life Insurance- life insurance, $7.13; Mid Dakota Vegetation- corp ground spraying, $24,817.70

**RD & BR:** Cardmember- gasoline, $73.40; Jensen Rock & Sand- type 3 cover agg modified, $2,800.00; Lincoln National Life Insurance- life insurance, $61.67; Venture Communications- java phone, phone, fax, internet service, $265.79

**SOLID WASTE:** Cam Wal- electricity, $181.12; Cardmember- postage, $0.43; Lincoln National Life Insurance- life insurance, $28.52; Luckys- gasoline, $153.71; Valley Motors- supplies, $19.69; Webster Scale INC- mileage, truck scale repair, $2,656.00; Wenck Associates- cell design & spec personnel, $3,045.00

**SCHOOL DISTRICT FUND:** Cortrust- October 2016 apportionment, $126,063.97; Hoven School District- October 2016 apportionment, $69,476.90; Dakotah Bank- October 2016 apportionment, $607,455.23; Bank West- October 2016 apportionment, $530,829.51

**CITIES AND TOWNS FUND:** City of Mobridge- October 2016 apportionment, $255,485.36; BankWest- October 2016 apportionment, $126,086.67; Dacotah Bank- October 2016 apportionment, $3,685.99; Bank of Hoven- October 2016 apportionment, $93.68

**PARTIAL PYMTS FUND:** Walworth County Treasurer- partial payments, $1,826.19

**JAVA FIRE DISTRICT FUND:** Bank West- October 2016 apportionment, $3,277.01

**BOWDLE FIRE DISTRICT FUND:** Bowdle Rural Fire District- October 2016 apportionment, $2,246.47

**S RIVERVIEW RD DIST:** Bank West- October 2016 apportionment, $614.62

As required by SDCL 6-1-10, the October payroll paid by department was as follows: Commissioners - $7,335.19; Auditor - $10,900.95; Treasurer - $10,577.61; States Attorney - $13,232.97; Courthouse - $670.61; Director of Equalization – $11,369.08; Register of Deeds - $8,604.49; Veterans Service Officer - $1,268.51; Sheriff - $17,034.96; Jail - $54,500.71; Coroner - $167.93; Emergency & Disaster - $1,908.38; Poor - $678.86; Extension - $1,518.11; Weed & Pest - $2,980.41; Zoning – $206.75; Highway - $46,868.80;Solid Waste - $19,641.76; 5 County TV Translator District - $1,033.44;

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

WALWORTH COUNTY

October-16

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $2,852.01

CHECKS TOTAL $381,541.82

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $384,393.83

SAVINGS ACCOUNT BALANCES

BANKWEST MONEY MARKET SAVINGS $4,949,325.74

BANKWEST LANDFILL MONEY MARKET $818,136.15

CERTIFICATES OF DEPOSIT

INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

GRAND TOTAL CASH AND BALANCES $8,401,855.72

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $3,088,350.21

SPECIAL REVENUE FUNDS:

ROAD AND BRIDGE FUND $1,231,547.21

911 SERVICE FUND $30,773.94

FIRE PROTECTION FUND $-5,506.65

EMERGENCY AND DISASTER FUND $4,215.49

DOMESTIC ABUSE FUND $500.00

24/7 SOBRIETY PROGRAM FUND $7,282.18

MODERNIZATION & PRESERVATION RELIEF FUND $32,145.54

DARE PROGRAM FUND $1,330.65

ENTERPRISE FUNDS:

SOLID WASTE (LANDFILL) FUND $1,557,511.31

TRUST AND AGENCY FUNDS $2,452,947.86

GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $8,401,097.74

**CIRCUIT COURT APPEAL ISSUE:**

Discussion was held on the appeal of the commission’s decision on the fence issue. No action was taken.

**DIRECTOR OF EQUALIZATION:**

Martin moved and Houck seconded to table the work improvement plan. Voting Aye: 4; Nay: 1. The motion was adopted. Martin moved and Holgard seconded to request that Department of Revenue present their audits in person to better understand them in the future. Voting Aye: 5; Nay: 0. The motion was adopted.

**LAWN CARE CONTRACT:**

Martin moved and Siemon seconded to accept the only bid for the Lawn care/Snow removal contract for 2017 from Kurt Wolf for $9,300.00. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY ISSUES:** TeamLab and EDC cancelled due to the weather.

Siemon moved and Holgard seconded to declare the 2011 motorgrader surplus and set bid opening for December 20th at 10:00 a.m. Voting Aye: 5; Nay: 0. The motion was adopted.

Siemon moved and Holgard seconded to declare the snow wing surplus and set bid opening for December 20th at 10:15 a.m. Voting Aye: 5; Nay: 0. The motion was adopted.

Discussion was held on the Jensen Rock and Sand bill. Chairperson Schilling stated we are going to leave as is and pay Jensen’s the $2,800.00.

**SHERIFF & JAIL ISSUES:**

Houck moved and Martin seconded to approve publishing the notice of hearing for a $52,800.66 to be held on December 20th at 9:30 a.m. Voting Aye: 5; Nay: 0. The motion was adopted.

Siemon moved and Martin seconded to approve a wage increase of $.50 for Eddie Rice, Jr. for completion of certification. Voting Aye: 5; Nay: 0. The motion was adopted.

Siemon moved and Martin seconded to approve a wage increase of $.50 for Allie Hilgeman for completion of certification. Voting Aye: 5; Nay: 0. The motion was adopted.

Boll informed the board that there is a chance that the DAPL protests could move into Walworth County.

**PARTIAL PAYMENTS:**

Martin moved Holgard seconded to approve partial payments for record #5167 of $200.00. Voting Aye: 5; Nay: 0. The motion was adopted.

**EXECUTIVE SESSION:**

Holgard moved and Martin seconded to enter into executive session per SDCL 1-25-2(1) at 10:28 a.m. Schilling declared the executive session ended at 10:31 a.m.

**TAX DEED PROPERTY:**

Holgard moved and Siemon seconded to purchase record #5254 back from the owner out of the commissioners budget to resell it. Voting Aye: 5; Nay: 0. The motion was adopted.

**ALCOHOLIC BEVERAGE APPLICATIONS:**

Holgard moved and Martin seconded to approve the application for Mudline Adventures DBA New Evarts Resort. Voting Aye: 5; Nay: 0. The motion was adopted.

Siemon moved and Martin seconded to approve the application for Mobridge Country Club. Voting Aye: 5; Nay: 0. The motion was adopted.

Campground Lounge was not received before the meeting and will be on the next agenda.

**HOLIDAY CLOSINGS:**

The board stated the Courthouse will be closed all day on December 23rd and December 26th.

**OLD BUSINESS:**

State’s Attorney Hare informed the board that with the passing of Marsy’s Law the county may need another employee. At this time it is unclear how the process will be handled or how it will affect counties.

State’s Attorney Hare informed the board he had some calls from people in precinct three claiming they received an incorrect ballot during the election.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. December 6th, 2016. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_