January 19, 2016

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on January 19, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Duane Martin, Jim Houck, Kevin Holgard and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney James Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Holgard seconded that the minutes of the meeting of January 5, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Holgard seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Quill Corporation – supplies, $22.56;

**ELECTIONS:** Election Systems & Software – renewal license, maintenance contract, $1,984.00; Quill Corporation – supplies, $27.35;

**COURTS:** West Payment Center – information charges, $2,118.46;

**AUDITOR:** Quill Corporation – envelopes, supplies, $74.58;

**STATES ATTORNEY:** Jimmie Schmidt – mileage expense, subpoena, $37.64; Lakota Country Times – legal notices, $210.12; Mobridge Tribune – legal notices, $113.97; Quill Corporation – supplies, $68.71; SD Department of Revenue – services, $140.00;

**COURTHOUSE:** Heartland Waste Management Inc – garbage service, $105.00; Ken’s Western Lumber – painting supplies, $35.36; Quill Corporation – batteries, $11.76; Runnings Supply Inc – sander, supplies, $68.36;

**DIRECTOR OF EQUALIZATION:**  Connecting Point – software support, $80.00; Selby Auto Sales & Repair – repair heater 08 impala, $537.50;

**REGISTER OF DEEDS:** National Date Stamp – supplies, $63.00; Selby Auto Sales & Service – steel brush, $5.00; Stoicks Food Center– supplies, $1.77;

**VETERANS SERVICE OFFICE:** West River Telecommunications – phone service, $33.65;

**SHERIFF:** Quill Corporation – brother scanners (2) $182.28; Selby Auto Sales & Service – wiper blades, $33.30;

**JAIL:** Ken’s Western Lumber – garage repair supplies, $3,124.13; Merkel’s Foods – groceries, supplies, $1,975.07; Mobridge Hardware – cable, $32.99; Neve’s Uniforms Inc – supplies, $50.86; Quill Corporation – bath tissue, card readers, $93.56; SD Dept. of Public Safety – teletype service, $2,590.00; Servall Uniform & Linen – mats & mops, $33.88; Lynnard K Spiry Sr – repair garage, $3,918.99;

**SUPPORT OF POOR:** Quill Corporation – supplies, $68.71;

**ECONOMIC ASSISTANCE:** NESDCAP – 2016 allocation, $2,500.00;

**DEVELOPMENTAL DISABLED:** SD Department of Revenue – services, $60.00;

**MENTAL ILLNESS BOARD:** Taliaferro Law Firm – mental illness cases, $90.00;

**EXTENSION:** Quill Corporation – supplies, $68.70;

**WEED CONTROL:** Shannon Thompson – mileage, registration, $117.20;

**RD & BR:** Cam Wal Electric Cooperative **–** electricity @ Hoven shop, $68.55; Great Western Tire Inc – tire patches, $26.00; Heartland Waste Management Inc – garbage service, $50.00; Hoven Coop Service Company – fuel, gasoline, 290 gals propane @ 1.00, $1,359.71; Kens Western Lumber – lock, $15.95; Montana-Dakota Utilities – electricity @ Java shop, $30.29; West River Telecommunications – phone service @ Mobridge shop, $32.75;

**SOLID WASTE:** Cam Wal Electric Cooperative – electricity, $233.48; Lucky’s Gas & More – gasoline, $94.30; Mobridge Climate Control – repair shop & office heater, $213.18; Runnings Supply Inc – battery, fuel meter, shop light, supplies, $438.72; Valley Telecommunications – phone, internet service, $93.22; Wenck Associates – design engineering, annual survey, $7,065.50;

**STATE ACCOUNT FUND:** SD Department of Revenue – ROD vital records, motor vehicle fees, $79,920.13;

**SCHOOL DIST FUND:** Cortrust Bank – December 2015 apportionment, $1,176.39; Hoven School District – December 2015 apportionment, $5,115.64; Dacotah Bank – December 2015 apportionment, $33,706.60; Bank West – December 2015 apportionment, $16,608.03;

**CITIES AND TOWNS FUND:** City of Mobridge – December 2015 apportionment, $14,940.89; BankWest – December 2015 apportionment, $5,356.88; Dacotah Bank – December 2015 apportionment, $468.89; Bank of Hoven – December 2015 apportionment, $49.40;

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer – partial payments, $2,672.02;

**SALE/EXCISE TAX FUND:** South Dakota State Treasurer – state, city, excise tax, $182.00;

**5 COUNTY TV DISTRICT FUND:** Cam Wal Electric Cooperative – electricity @ Java 1 & 2, $1,258.30;

**JAVA FIRE DIST FUND:** Bank West – December 2015 apportionment, $87.17;

**BOWDLE FIRE DIST FUND:** December 2015 apportionment, $9.00;

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 DEC-15

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,009.31

CHECKS TOTAL $72,583.65

CASH ITEMS

TOTAL CASH ON HAND $73,592.96

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $2,351,827.01

BANKWEST LANDFILL MONEY MARKET $816,093.51

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $5,491,513.48

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,967,041.72

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $595,374.13

 911 SERVICE FUND $5,124.42

 FIRE PROTECTION FUND $-10,550.50

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $1,285.01

 24/7 SOBRIETY PROGRAM FUND $3,778.64

 MODERNIZATION & PRESERVATION RELIEF FUND $25,529.58

 DARE PROGRAM FUND $1,674.66

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,475,848.68

TRUST AND AGENCY FUNDS $417,488.15

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,486,809.98

**ABATEMENT:**

Andrew Jackson met with the board regarding record 6423. He stated that the house was over assessed. He stated they listed it with a realtor for 159,900. He felt it should be assessed at 125,000. Kahl agreed the house was over assessed. Martin stated that it should be market value which would be more like 150,000. Martin moved and Holgard seconded to lower the value to 150,000. Voting Aye: 5; Nay: 0. The motion was adopted.

**GIS WORKSHOP:**

Brent Jensen met with the board regarding the GIS system. He stated the basic system with the Director of Equalization tab would be 91,300 to create and an annual charge of 10,000. The tabs for the Highway and Emergency Manager departments would be an additional cost. No decision was made at this time.

**SURPLUS PROPERTY:**

Siemon moved and Houck seconded to declare the following items surplus to be sold or destroyed as listed. Voting Aye: 5; Nay: 0. The motion was adopted.

LANDFILL 4' HALOGEN SHOP LIGHT - CAUGHT FIRE DESTROY

JAIL KENMORE UPRIGHT FREEZER SELL $10.00

JAIL CORONADO CHEST FREEZER DESTROY

JAIL EXPRESS QUICK FREEZE UPRIGHT FREEZER DESTROY

JAIL CO-OP UPRIGHT FREEZER DESTROY

JAIL GENERAL ELECTRIC CHEST FREEZER DESTROY

JAIL 4' FLOURESCENT SHOP LIGHT - BALLAST OUT DESTROY

JAIL 4' FLOURESCENT SHOP LIGHT DESTROY

JAIL FILING CABINET - 5 DRAWER DESTROY

REGISTER OF DEEDS APC BATTERY BACKUP UNIT DESTROY

REGISTER OF DEEDS HP DC5750 MICROTOWER COMPUTER S/N: MXM7090D84 DESTROY

TREASURER DESK - INVENTORY TAG #0310 DESTROY

TREASURER TYPEWRITER STAND - INVENTORY TAG #2091 DESTROY

TREASURER TYPEWRITER STAND - INVENTORY TAG #0307 DESTROY

TREASURER STAND - INVENTORY TAG #0396 DESTROY

TREASURER COMPUTER DESK - INVENTORY TAG #1589 DESTROY

TREASURER PRINTER STAND DESTROY

TREASURER RED OFFICE CHAIR DESTROY

TREASURER GREEN OFFICE CHAR - INVENTORY TAG #0311 DESTROY

EXTENSION HP PRINTER (PURCHASED IN 2006) DESTROY

**COUNTY ASSISTANT:**

Badten informed the board that he was not able to locate any grant funding for a 4-wheel drive vehicle for the Sheriffs Department. He also informed the board that he has been meeting with Christine Goldsmith from the City of Mobridge to work on an agreement regarding tax deed properties that will help both entities.

**JAIL & SHERIFF:**

Houck moved and Siemon seconded to allow the Jail and Sheriff Departments to work 80 hours every two weeks before overtime is calculated. This should lower overtime and leave time needed due to the 24/7 scheduling. Voting Aye: 5; Nay: 0. The motion was adopted.

Siemon moved and Holgard seconded to increase the wage of Marissa Mickelson by .25 per hour for a promotion to Corporal Rank. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to approve the wage increase for Taylor Madden .50 for being moved to Full-Time Status.

Sheriff Boll informed the board that the garage project is almost complete.

The board members made trips to Huron and Pierre to visit the Hughes County Jail and Trussbilt. They all agreed that Trussbilt is a good product and each cell would cost 10,000. They all agreed if the project goes any further this would be a good option.

Discussion was held on a 4-wheel drive pickup. Jail Administrator Jungwirth drives the current 4-wheel drive back and forth to Mobridge so he can bring supplies as needed to the jail which leaves the Sheriff’s Department without a 4-wheel drive vehicle. Sheriff Boll stated that the vehicle also has some electrical issues. There is an option of getting the supplies and groceries from a delivery truck. No decision was made at this time on purchasing a new vehicle, the board advised Boll to get the vehicle looked at to see how much it will cost to fix the electrical.

Holgard informed the board that the committee held its first meeting. He said a big discussion was whether we need a jail or not. Holgard suggested that any revenue we take in for prisoner boarding should be put in a separate fund to assist in the cost of building a new facility. The issue will be added to the next agenda to discuss.

**TAX DEED PROPERTY:**

Hilton Walth addressed the board regarding a tax deed property that was sold at auction. After the property sold the board removed the back taxes on the property. He stated if that would have been disclosed to the bidders he might have bid more on the property. He stated that the county should perform title searches before selling property. It was explained to him that it is the buyer’s responsibility if they want to have a search before bidding on a property. He was also informed that the taxes owed on the property were way more than market value and the goal is to get the property back on the tax rolls as soon as possible and that is why the taxes were forgiven.

**OLD BUSINESS:**

Kahl informed the board that there will be more GIS companies coming to meet with them.

**ADJOURNMENT:**

Holgard moved and Siemon seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. February 2, 2016. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_