September 26, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 15, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Scott Schilling and Melissa Miller. Also present were Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Vice-Chairperson Houck called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Schilling seconded to approve the minutes of the meeting of September 7th, 2017.Voting Aye: 4; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Discussion was held on the bill from Venture Communications submitted by Sheriff Boll for a new phone system for the jail and sheriff departments. Schilling asked Jungwirth if it is an expense that could have waited since the jail supplies have already been overspent for the year and its only September and he stated it could have waited. Schilling moved and Holgard seconded that the following claims be paid and to remove the claim for the phone system until Sheriff Boll is present. Voting Aye: 4; Nay: 0.The motion was adopted.

**COMMISSIONERS:** Kevin Holgard –Mileage Expense, $40.32; Jim Houck – Mileage and Meal Expense $310.68; Marco Inc. – Copier Usage $2.75; Melissa Miller – Mileage and Meal Expense $306.00; Scott Schilling – Mileage and Meal Expense $255.24; David Siemon – Mileage Expense $70.56; Venture Communications – Phone Service $45.29

**COURTS:** West Payment Center – Database Charges $2,452.37

**AUDITOR: Rebecca Krein –** Mileage and Meal Expense $379.56;Marco Inc. – Copier Usage $90.93Venture Communications – Phone and Fax Service $64.22

**TREASURERS:** Marco Inc. – Copier Usage $12.75; McLeods Printing & Office – Supplies Tax Notice $658.45; Nyla Moak – Mileage and Meal Expense $255.24; Quill Corp – Supplies $180.46; Venture Communications – Phone and Fax Service $69.52

**STATES ATTORNEY:** Kirsti Brandt – Preliminary Hearing $14.00; Connecting Point – Support Work $25.00; Mobridge Regional Hospital – BA Draw $276.00; Teton Times – Affidavit of Publication $18.72; Venture Communications – Phone Service $134.56;

**COURT APPOINTED ATTORNEY:** Kristi Brandt **–** Preliminary Hearing $126.20; Mark Kroontje - Court Appointed Attorney $560.79; Phillip Peterson – Court Appointed Attorney

**ABUSED CHILD DEFENSE:** Von Wald Law Office – Court Appointed Attorney $1,640.00

**COURTHOUSE:** Heartland Waste Management – Garbage/Grass Service $135.00; MDU – Gas/Electricity $811.82; Schilling Excavation – Lawn Care $775.00

**DIRECTOR OF EQUALIZATION:** Connecting Point – Remote Technical Support $25.00; Marco Inc. – Copier Usage $6.24; Venture Communications – Phone Service $55.34

**REGISTER OF DEEDS:** Marco Inc. – Copier Usage $35.22; Mica Mortenson – Mileage and Meal Expense $255.24; Venture Communications – Phone Service $52.64

**VET SERVICE OFFICER:** West River Telecommunications – Phone Service $39.39

**SHERIFF:** Axon Enterprise – Supplies $162.96; Marco Inc. – Copier Usage $2.50; Selby Auto Sales & Services – Oil Change/Supplies/Repairs $213.65; Uniform Center – Flashlight Pouch $19.99; Valley Motors – Repairs & Service $199.95; Venture Communications – Phone & Fax Service $45.29

**JAIL:**  Bob Barker Co – Personal Care $261.64; Cash-Wa Distributing – Groceries $1,101.60; Karst Construction – Installation Work on Garage $900.00; Kens Western Lumber – Window & Doors for Garage $1,079.31; Drs McClellan & Swanson – Dental Work $164.80; Merkel’s Foods – Groceries $279.87; Principal Financial Group – Life & Vision $80.58; Reditest Screening – UA Kits $195.00; Servall Uniform & Linen – Mat & Mop Rental $55.36; Stoicks Food Center – Groceries $85.11; Venture Communications – Phone/Fax Service $147.52

**CORONER:** SD Department of Revenue – BA Testing $205.00

**EMERGENCY & DISASTER:** Venture Communications – Radio Service $30.10

**SUPPORT OF POOR:** Venture Communications – Phone Service $32.62

**DEV DISABLED:** SD Dept. of Revenue – Services $60.00

**EXTENSION:** Venture Communications – Phone Service $35.85

**WEED CONTROL:** Marco Inc. – Copier Usage $1.75

**RD & BR:** Bierschbach Equipment – Supplies $1482.50; Central Diesel Sales Inc. – Repairs on T-7 $2344.86; DOT FHWA – Flap Swan Creek-Prelim Eng. $327.33; Heartland Waste management – Garbage Service $50.00; Hoven COOP Service Co – Repairs $34.25; Hoven COOP Service Co – Gas/Fuel $251.71; Hoven COOP Service Co – Propane $251.71; John Deere Financial – Repairs $175.66; Menards – Supplies $209.40; MDU – Electricity Service $21.64; Venture Communications – Shop Phone $45.29; Venture Communications – Internet/Phone/Fax Service $226.68

**SOLID WASTE:** Lucky’s Gas & More – Gasoline $387.23; Marco Inc. – Copier Usage $1.75; Mobridge Hardware – Supplies $34.95; North Central Farmers Elevator – 710 Gals Diesel @2.847/Gal $1480.14; North Central Farmers Elevator – 215 Gal Diesel @2.0688/Gal $444.79; SD Dept. of Environment – Solid Waste Surcharge $2280.00; Wenck Associates – Project Manager Labor & Mileage $2157.93

**STATE ACCOUNT FUND:** State Dept. of Revenue – ROD & Vital Record Fees $1,170.00; SD Dept. of Revenue – Motor Vehicle Fees $106,711.07

**SCHOOL DIST FUND:** CoTrust Bank – Aug 2017 Apportionment $38.87; Hoven School Dist. - Aug 2017 Apportionment $1624.47; Dacotah Bank - Aug 2017 Apportionment $22,616.11; Bank West - Aug 2017 Apportionment $13,329.71

**CITIES & TOWNS FUND:** City of Mobridge - Aug 2017 Apportionment $15,448.32; Bank West - Aug 2017 Apportionment $3,217.07; Dacotah Bank Acct 210032603 - Aug 2017 Apportionment $403.41; Bank of Hoven - Aug 2017 Apportionment $211.76

**SALE/EXCISE TAX FUND:**  South Dakota State Treasurer – City Sales Tax $12.78; South Dakota State Treasurer – State Sales Tax $164.89

**5 CO TV DIST FUND:** Cam Wal Electric – Labor for Power Problems $83.67; Sid Haux – Cellphone $17.58; Sid Haux – Mileage Expense $217.14

**JAVA FIRE DISTRICT FUND:** Bank West - Aug 2017 Apportionment $6.12

As required by SDCL 6-1-10, the complete August payroll paid by department was as follows: Commissioners - $9,226.69 Auditor - $9,092.49; Treasurer - $9,300.40; States Attorney - $13,332.51; Court House - $1,493.47; Director of Equalization – $12,262.37; Register of Deeds - $8,500.93; Veterans Service Officer - $1,88.48; Sheriff - $15,505.89; Jail - $47,152.33; Emergency & Disaster - $2,227.132; Poor - $450.58; Extension - $1,965.77; Weed & Pest - $2,114.09; Zoning – $451.81; Road & Bridge - $46,500.12; Highway - $ 48,500.12; Solid Waste - $19,551.14; 5 County TV Translator District - $953.95.

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **AUGUST-17**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,285.60**

**CHECKS TOTAL $23,289.67**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $24,575.27**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,504,851.88**

**BANKWEST LANDFILL MONEY MARKET $881,674.12**

**ERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,661,101.27**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $3,001,187.36**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,345,092.12**

 **911 SERVICE FUND $25,554.00**

 **FIRE PROTECTION FUND $10,163.04**

 **EMERGENCY AND DISASTER FUND $4,215.49**

 **DOMESTIC ABUSE FUND $265.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $39,062.99**

 **DARE PROGRAM FUND $672.82**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,706,260.30**

**TRUST AND AGENCY FUNDS $528,734.56**

 **GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,661,207.68**

**POOR RELEIF AND 4-H:**

DeToy updated the board on the current poor relief cases. Holgard moved and Miller seconded to approve the application for funeral expenses for case 17E1. Voting Aye: 4; Nay: 0. The motion was adopted.

DeToy also read a letter to the board from the new 4\_H Advisor Shari Rossow. She stated that there were 29 4-H participants at the South Dakota State Fair from Walworth County that received a total of 158 ribbons.

**AUTOMATIC SUPPLEMENT:**

Holgard moved and Schilling seconded to authorize an automatic supplement to 101-429-426 for a mosquito control grant received in the amount of $3,925.00. Voting Aye: 4; Nay: 0. The motion was adopted.

**JAIL DISCUSSION:**

Brad Hompe presented the board with his findings in the jail study. He stated the jail does not keep good records. Walworth County inmates were 9.6 average in 2015 and 11.1 in 2017. Hompe stated he does not think it would be a good idea for Walworth County to contract with other counties for a new facility and stated that he thinks the County should build a 70 bed facility. The report is available under quick links of the county website.

No monthly report was available.

**JAIL BOARDING REVENUE:**

Schilling moved and Miller seconded to only designate 50% of the jail boarding revenue to the Building fund to help offset the increasing jail budget. Roll call vote requested as follows: Holgard – Aye; Miller – Aye; Schilling – Aye; Houck – Nay. The motion was adopted.

**HIGHWAY:**

Goetz provided the board with her monthly report.

 Discussion was held on Walth Bay Road. Holgard requested that Goetz see how much it would cost to put stabilizer on the road. Goetz informed him that it would cost the county $50,000 and SDGF&P will not be able to help with the cost. No action was taken.

**LANDFILL & COURTHOUSE:**

 Badten informed the board that he is having storm water runoff issues with the roof replacement. He is still looking into options.

 Holgard moved and Miller seconded to allow Vice-Chairperson Houck to sign a reimbursement request to SD DENR for grant funding. Voting Aye: 4; Nay: 0. The motion was adopted.

**WEED & PEST:**

Discussion was held on the weed and pest budget. There will be an automatic supplement for grant funds received to allow the purchase of more chemical.

**BUDGET:**

Holgard moved and Schilling seconded to adopt the 2018 annual budget. Voting Aye: 4; Nay: 0. The motion was adopted.

 ADOPTION OF ANNUAL BUDGET FOR Walworth County, South Dakota

 Whereas, (7-21-5 thru 13), SDCL provides that the Board of County

 Commissioners shall each year prepare a Provisional Budget of all

 contemplated expenditures and revenues of the County and all its

 institutions and agencies for such fiscal year and,

 Whereas, the Board of County Commissioners did prepare a

 Provisional Budget and cause same to be published by law, and

 Whereas, due and legal notice has been given to the meeting of the

 Board of County Commissioners for the consideration of such

 Provisional Budget and all changes, elimination's and additions

 have been made thereto.

 NOW THEREFORE BE IT RESOLVED, That such provisional budget

 as amended and all its purposes, schedules, appropriations,

 amounts, estimates and all matters therein set forth, SHALL BE

 APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE

 APPROPRIATION AND EXPENDITURES FOR Walworth

 County, South Dakota and all its institutions and agencies for

 calendar year beginning January 1, 2018 and ending December 31,

 2018 and the same is hereby approved and adopted by the

 Board of County Commissioners of Walworth

 County, South Dakota, this 26th day of September, 2017.

 The Annual Budget so adopted is available for public inspection

 during normal business hours at the office of the county auditor

 Walworth, County, South Dakota. The accompanying

 taxes are levied by Walworth County for the year

 January 1, 2018 through December 31, 2018.

 BOARD OF COUNTY COMMISSIONERS OF

 Walworth County, South Dakota

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Vice Chairman

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Commissioner

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 ATTEST\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County Auditor

The changes made from the provisional budget are as follows:

 General Fund

 Decreased the Cash Balance Applied by $167,273

 Increased the property taxes levied by $17,272

 Increased the prisoner boarding revenue by $150,000

 Road and Bridge Fund

 Increased the Cash Balance Applied by $20,777

 Decreased the property taxes levied by $20,777

**OLD BUSINESS:** The PONI training will be held on November 14-16th, 2017.

**NEW BUSINESS:**

Krein informed the board that the County will be getting all new election machines purchased with grant funds. The machines will be 50lbs less than the current machines and it will cost the County nothing.

**ADJOURNMENT:**

Holgard moved and Schilling seconded that the Board of County Commissioners adjourn until the hour of 9:00 am October 3, 2017. Voting Aye: 4; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**JIM HOUCK VICE-CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_