September 22, 2015

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on September 22, 2015 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Duane Martin, Jim Houck, Kevin Holgard and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney James Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Houck seconded that the minutes of the meeting of September 9, 2015 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Best Western Ramkota Hotel – lodging, $484.95;Lincoln National Life Ins – life insurance, $26.02; Venture Communications Coop – phone service, $45.29;

**COURTS:** Devin Beitelspacher – juror and mileage fees, $71.00; Kiersten Blomquist – juror and mileage fees, $60.08; Jerry Heupel - juror and mileage fees, $63.44; Amber Lenz – juror and mileage fees, $66.80; Bonnie Quaschnick – juror and mileage fees, $60.08; Marlow Schaffer – juror fees, $50.00; Ricky Schwartz – juror fees, $50.00; Gary Street – juror and mileage fees, $66.80; West Payment Center – information charges, $2,118.46; Sheila Zambo – juror and mileage fees, $63.44;

**COURT APPOINTED ATTORNEY:**

**ABUSED CHILD DEFENSE:**

**AUDITOR:** Best Western Ramkota Hotel – lodging, $185.98;Connecting Point – repair computer, networkupdate, $163.13;Lincoln National Life Ins – life insurance, $14.26; Quill Corporation – monthly planner, $11.35; Venture Communications Coop – phone & fax service, $71.24;

**ELECTIONS:**

**TREASURER:** Best Western Ramkota Hotel – lodging, $185.98; Connecting Point – network update, $43.12; Lincoln National Life Ins – life insurance, $14.26; Nyla Moak – mileage expense, $65.12; Venture Communications Coop – phone & fax service, $75.22;

**STATES ATTORNEY:** Connecting Point – repair data, $100.00; Lincoln National Life Ins – life insurance, $14.26; Mobridge Regional Hospital – blood alcohol draws, $195.00; Mobridge Tribune – legal notice, $58.47; Quill Corporation – paper, $39.99; SD Department of Revenue – ethyl alcohol, $210.00; Gary Tommeraaseu – blood alcohol draw, $60.00; Venture Communications Coop – phone service, $123.11;

**COURTHOUSE:** Hase Plumbing Heating & Air – toilet supplies, $35.27; Kens Western Lumber – paint, bulbs, groove pliers, $84.71; Lincoln National Life Ins – life insurance, $7.13; Quill Corporation – bath tissue, $9.84;

**DIRECTOR OF EQUALIZATION:**  Connecting Point – network update, $43.13; Lincoln National Life Ins – life insurance, $21.39: Venture Communications Coop – phone & fax service, $55.28;

**REGISTER OF DEEDS:** Best Western Ramkota Hotel – lodging, $185.98; Conneting Point – network update, $43.12; Lincoln National Life Ins – life insurance, $14.26; Quill Corporation – ledger forms, paper, $113.77; Venture Communications Coop – phone & fax service, $52.04;

**VET SERVICE OFFICER:** Best Western Ramkota Hotel – lodging, $216.00;Quill Corporation – toner,$123.98;West River Telecommunications – phone service, $38.23;

**SHERIFF:** Avera Medical Group Selby – immunizations, $323.00; Lincoln National Life Ins – life insurance, $21.39; Venture Communications Coop – phone & fax service, $117.27;

**JAIL:** Avera Medical Group Selby – immunizations, medical care, $575.26; Beadle County Sheriff – boarding, $400.00; Brown County Juvenile Detention Center – boarding, $2,200.00; Cam Wal Electric Cooperative – repair outside light, $637.39; Fed Ex – shipping, $11.95; Lincoln National Life Ins – life insurance, $74.15; Quill Corporation – bath tissues, $115.86; Reliance Telephone Inc – calling cards, $1,000.00; Solien & Larson Engineering – structural inspection, $1,300.00; Venture Communications Coop – phone, fax & internet service, $312.22;

**CORONER:** SD Department of Revenue – ethyl alcohol, tox screen, $135.00;

**EMERGENCY & DISASTER:** Lincoln National Life Ins – life insurance, $3.57; Venture Communications Coop – radio service, $30.10; Western Communications Inc – repair siren, $207.00;

**SUPPORT OF POOR:** Quill Corporation – paper, $19.99; Venture Communications Coop – phone service, $25.92;

**MENTALLY ILL:**

**DEVELOPMENTALLY DISABLED:** SD Department of Revenue – services, $60.00;

**MENTAL HEALTH CENTER:**

**MENTAL ILLNESS BOARD:** Denise Cody – mental illness hearing, $15.00; Dean Schaefer Court Reporting – court reporting, $30.00; Lucy Lewno – mental illness hearing, $150.49; Karen A Swanda – mental illness hearing, $15.00; Yankton County Treasurer – mental illness hearing, $136.25; Yankton County Sheriff’s Office – civil papers, $25.00;

**EXTENSION:** Best Western of Huron – lodging, $520.00; Brenda DeToy – State Fair gate pass, parking permit, meal & mileage expense, $312.36; Lincoln National Life Ins – life insurance, $7.13; Quill Corporation – paper, $20.00; Venture Communications Coop – phone service, $26.34;

**WEED CONTROL:** Lincoln National Life Ins – life insurance, $3.56; Runnings Supply Inc – fitting, $10.99;

**PLANNING & ZONING:**

**RD & BR:** Cam Wal Electric Cooperative – repair boiler, $147.46; Penny Goetz – mileage expense, $85.10; Hoven Repair & Body Shop – repair AC, $136.40; Lincoln National Life Ins – life insurance, $64.17; Montana-Dakota Utilities – electricity @ Java Shop, $17.61; Runnings Supply Inc – supplies, $74.38; Slater Oil & LP Gas – 5000 gal fuel @ $1.81, $9,050.00; Venture Communications Coop – phone, fax & internet service, phone @ Java shop, $261.67;

**SOLID WASTE:** Cam Wal Electric Cooperative – electricity, $181.24; Geotek Engineering – ground water sampling, $4,125.00; Homestead Building Supplies – portland cement, $63.92; Jensen Rock & Sand Inc – asphalt treated base, random oversize, $11,454.89; Lincoln National Life Ins – life insurance, $28.52; Lucky’s Gas & More – gasoline, $343.94; Runnings Supply Inc – shovel handles, fly spray, electrical connectors, supplies, $249.85; Sheehan Mack Sales & Equipment – seal, $32.24; Valley Telecommunications – phone, internet service, $92.64; Wenck Associates – design, drilling services, permit, laboratory services, liner variance engineering, $10,632.23;

**STATE ACCOUNT FUND:** SD Department of Revenue – Motor Vehicle, ROD & Vital Record fees, $98,745.57;

**SCHOOL DIST FUND:** Cortrust Bank – August 2015 apportionment, $59.86; Hoven School District – August 2015 apportionment, $19.95; Dacotah Bank – August 2015 apportionment, $32,923.14; Bank West – August 2015 apportionment, $5,437.98;

**CITIES AND TOWNS FUND:** City of Mobridge – August 2015 apportionment, $18,079.72; BankWest – August 2015 apportionment, $4,496.36; Dacotah Bank – August 2015 apportionment, $314.98; Bank of Hoven – August 2015 apportionment, $177.07;

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer – partial payment, $31.50;

**SALE/EXCISE TAX FUND:**

**5 COUNTIES TV DISTRICT FUND:** Sid Haux – mileage expense, cell phone service, $142.54;

**JAVA FIRE DIST FUND:** Bank West – August 2015 apportionment, $10.90;

**BOWDLE FIRE DIST FUND:**

**SOUTH RIVERVIEW ROAD DIST:**

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 AUG-15

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $2,096.01

CHECKS TOTAL $67,437.26

CASH ITEMS

NSF CHECKS $580.77

TOTAL CASH ON HAND $70,114.04

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $2,126,007.65

BANKWEST LANDFILL MONEY MARKET $815,275.69

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $5,261,397.38

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,525,795.39

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $707,360.18

 911 SERVICE FUND $10,486.94

 FIRE PROTECTION FUND $1,638.21

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $802.01

 24/7 SOBRIETY PROGRAM FUND $2,584.08

 MODERNIZATION & PRESERVATION RELIEF FUND $24,422.58

 DARE PROGRAM FUND $1,383.66

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $683,188.87

TRUST AND AGENCY FUNDS $488,950.77

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,262,513.81

**MOSQUITO GRANT:**Weed Supervisor Shannon Thompson met with the board requesting a budget supplement for the $4,083.00 Mosquito Control Grant she received. Holgard moved and Martin seconded to approve the supplement. Voting Aye: 5; Nay: 0. The motion was adopted.

**LAWN CARE/SNOW REMOVAL CONTRACT:**

Discussion was held on the lawn care/snow removal contract. The board will review the contract and discuss it at the next meeting.

**SURPLUS PROPERTY:**

The board advised Hare to add record #6456 to the surplus property auction listing. Also advised department heads to come up with reasonable values for the items they have declared surplus to set a reserve before the auction takes place. This will be addressed at the meeting on October 6th.

**HIGHWAY ISSUES:**

Siemon moved and Houck seconded to approve the wage of $16.70 for Wayne Sandmeier starting 9/28/2015 as a heavy equipment operator at the highway department. Voting Aye: 5; Nay: 0. The motion was adopted.

Superintendent Goetz is in the process of looking at traffic counters that will separate cars from trucks as well as record speeds. She stated one she found was approximately $2,500 which includes the software. She will keep looking into it as well as probes to determine how deep the gravel is on the roads.

**ANNUAL BUDGET:**

 **RESOLUTION WC 2015-16**

**ADOPTION OF ANNUAL BUDGET FOR WALWORTH COUNTY, SOUTH DAKOTA**

**For The Year January 1, 2016 to December 31, 2016**

**ADOPTION OF ANNUAL BUDGET FOR Walworth County, South Dakota**

**Whereas, (7-21-5 thru 13), SDCL provides that the Board of County Commissioners shall each year prepare a Provisional Budget of all contemplated expenditures and revenues of the County and all its institutions and agencies for such fiscal year and,**

**Whereas, the Board of County Commissioners did prepare a Provision Budget and cause same to be published by law, and,**

**Whereas, due and legal notice has been given to the meeting of the Board of County Commissioners for the consideration of such Provisional Budget and all changes, eliminations and additions have been made thereto.**

**NOW, THEREFORE BE IT RESOLVED, that such provisional budget as amended and all its purposes, schedules, appropriations, amounts, estimates and all matters therein set forth, SHALL BE APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE APPROPRIATION AND EXPENDITURES FOR Walworth County, South Dakota and all its institutions and agencies for the calendar year beginning January 1, 2016 and ending December 31, 2016 and the same is hereby approved and adopted by the Board of County Commissioners of Walworth County, South Dakota, this 22nd day of September, 2015. The Annual Budget so adopted is available for public inspection during normal business hours at the office of the County Auditor, Walworth County, South Dakota. The accompanying taxes are levied by Walworth County for the year January 1, 2015 through December 31, 2015.**

**BOARD OF COUNTY COMMISSIONERS OF Walworth County, South Dakota**

**Scott Schilling, Chairperson**

**Jim Houck, Commissioner**

**David Siemon, Commissioner**

**Duane Martin, Commissioner**

**Kevin Holgard, Commissioner**

**ATTEST: Rebecca Krein, County Auditor**

**COUNTY TAX LEVIES: \*General $2,012,540, $2.987/1,000; Snow $25,429, $.038/1,000; Highway & Bridge Reserve $17,671, $.026/1,000; Fire Protection $5,319, $.015/1,000. These levies are not yet approved by the Department of Revenue.**

**LONGEVITY PAY:**

Houck moved and Holgard seconded to allow elected officials to receive longevity pay. Discussion was held on whether commissioners should be included. Houck moved and Holgard seconded to amend the motion to exclude commissioners from receiving it as well. Voting Aye: 5; Nay: 0. The motion was adopted.

**CULVERT ISSUE:**

Hare advised the board that he does not believe his level of expertise on this issue will be enough and informed them that an outside attorney may be utilized.

**EXCUTIVE SESSION:**

 Holgard moved and Martin seconded to enter into executive session per SDCL 1-25-2(2) regarding a personnel issue at 10:33 a.m. The Chairperson declared the executive session ended at 11:15 a.m.

**EXCUTIVE SESSION:**

 Holgard moved and Houck seconded to enter into executive session per SDCL 1-25-2(3) regarding a legal matter at 11:16 a.m. The Chairperson declared the executive session ended at 11:47 a.m.

**COMPENSATORY TIME:**

Holgard moved and Martin seconded to keep time clocks at the highway department and if an employee is at the shop they must clock out for lunch breaks, if working away from the shop they need to quit a half an hour early to avoid going over 40 hours. Voting Aye: 3; Nay: 2. The motion was adopted.

The board advised the Director of Equalization that her office should not be working over 40 hours per week. She stated that she would stop it and readdress the board if it is needed in the future.

**OLD BUSINESS:**

Discussion was held on raises for 2016. Employees stated they were not aware they could ask for more than a 3% increase. This will be addressed at the next meeting.

**REGIONAL JAIL:**

Approximately 30 residents and employees were in attendance for discussion on the regional jail facility. Some were for and some were against a regional jail. Discussion was held on whether the courthouse should be involved in the plans since it is just as old. There were also concerns of the safety of employees and inmates in the current facility. Some wanted to know why Walworth County needs to supply a facility for other counties. When asked how many counties were on board with the plans Deputy Strickland stated about 6-7. Holgard moved and Houck seconded to approve building the 54 bed regional jail facility. Roll call vote requested as follows: Holgard – Nay; Martin – Nay; Siemon – Aye; Houck – Aye; Schilling – Nay. The motion was failed.

Martin moved and Holgard seconded to bring HKG and Jim Rowenhorst in to reevaluate our situation and make a suggestion on what Walworth County needs. Voting Aye: 3; Nay: 1. The motion was adopted. Boll will contact them to set up a meeting.

**ZONING:**

Siemon informed the board that members of the Zoning Board have been going through a lot of information. They are looking into regulations of all kinds for rewriting our zoning ordinances. He stated that there are good people doing a great job on the project.

**ADJOURNMENT:**

Siemon moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. October 6, 2015. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_