August 15, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 15, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Scott Schilling, Melissa Miller and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Holgard seconded to approve the minutes of the meeting of August 1st, 2017.Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Miller seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**GENERAL FUND:** Akaska Fire - Premium Refund, $2323.75;Bowdle Rural fire District – Premium Refund $1,100.72; Glenham Fire Dept – Premium Refund $1,712.23; Hoven Fire Dept - $1,223.03; Bank West – Premium Refund $2,446.05; Mobridge Fire Dept – Premium Refund $11,251.82; Selby Fire Dept – 4,402.89

**COMMISSIONERS:** Venture Communications Coop – telephone service, $45.29; City of Mobridge – Water Service @306 2nd Ave W $10.50; City of Mobridge – Water Service @324 5th Ave W $10.50; Kevin Holgard – Mileage Expense $20.16; Jim Houck – Mileage Expense $105.67; Melissa Miller – Mileage Expense $35.38; Mobridge Tribune – Legals $381.68; David Siemon – Mileage Expense $119.28

**ELECTIONS:** Mobridge Tribune – election workers ad, $138.00; Mobridge Tribune – Legals $24.08;

**COURTS:** Thomson Reuters-West – library plan charges, database charges, & downloaded software, $2,652.37; Juror Fees $514.24; West Payment Ctr – Downloaded Software $317.30; West Payment Ctr – Database Charges $2135.07;

**AUDITOR:** Ramkota Hotel-Pierre – lodging-Krein, $93.00; Venture Communications Coop – telephone & fax services, $63.85; Cardmember Service – Postal Fees $6.25; Mobridge Tribune – Job Ad $96.60; Quill Corp – Supplies $294.95;

**TREASURERS:** Mobridge Tribune – tax deed property, $47.44; Venture Communications Coop – telephone & fax services, $73.04; Cardmember Service – Postal Fees $258.01

**STATES ATTORNEY:** Kristi A. Brandt – transcripts, $139.40; Lakota Country Times – legal notice, $57.80; Mobridge Regional Hospital – BA draw (3), $207.00; Mobridge Tribune – legal notice, $30.56; SD Dept. of Revenue – BA testing, $490.00; Venture Communications Coop – telephone service, $1.89; Subpoenas & Mileage fees $219.12; Cardmember Service – Postal Fees $6.25; Mobridge Regional Hosp – BA Draw $69.00

**COURTHOUSE:** Cummins Central Power LLC – repairs & maintenance, $555.94; Hase Plumbing Heating & Air – supplies, $18.99; Heartland Waste Management Inc – garbage service, $135.00; High Plains Tree & Sewer – removal/trimming of trees, $19,200.00; North Star Energy LLC – T.O. air conditioner replace, $3,502.06; Servall Uniform & Linen – mops & mats, $45.88; Cardmember Service – Supplies $305.03; City of Selby – Water Service $258.84; Hase Plumbing – Repairs $135.58; Heartland Waste – Garbage service $135.00; Kens Western Lumber - Supplies $15.64;

**DIRECTOR OF EQUALIZATION:** Best Western Kelly Inn Yankton – lodging, $285.00; Greg Pudwill – meal expenses, $64.00; Vanguard Appraisals Inc – annual software payment & service fees, $6,624.00; Venture Communications Coop – telephone service, $55.34; Cardmember Service – postal fees $6.25; Shorty’s one Stop – Fuel $16.07;

**REGISTER OF DEEDS:** Venture Communications Coop – fax & telephone services, $58.32; Cardmember Service – Postal fees $6.25; Progrio – Film Processing $22.92; Quill – Supplies $318.96

**VET SERVICE OFFICER:** West River Telecommunications – telephone service, $47.32; WRT – phone service $43.71

**PREDATORY ANIMAL:** SD Dept. of Revenue – predatory animal, $1,155.80

**SHERIFF:** Galls– spikes, $1,180.00; AT&T Mobile – Cell Phone Service $414.86; Beadles Sales – Vehicle Maintenance $293.67; Cardmember Service – Postal Fees $193.88; Cardmember Service – Supplies $95.06; Dakota Country Store - Fuel $585.00; Deputy Meal Expenses $49.00; Neve’s Uniforms – Uniforms $218.74; Pennington County Jail – Transport $132.65; Valley Motors - Vehicle Maintenance $79.95;

**JAIL:** Avera Medical Group – RX63009986, $10.68; Cash-Wa Distributing – groceries, $775.93; Brown County Sheriff – Juvenile Boarding $2640.00; Cardmember Service – Supplies & Groceries $1478.80; City of Selby – Water & Sewer Service $211.24; Drs McClellan & Swanson – Dental Care 63001262 $485.96; Family Pharmacy – Supplies and Medications $107.68; Hase Plumbing – Repairs & Supplies $1128.45; Hughes County Finance Office – Prisoner Boarding July $2200.00; KOLY AM – Job Line Ad $150.00; Mobridge Regional Hosp – Medicare Care 63001262 $155.64; Mobridge Tribune – Job Ads $138.00; The Support Center – Medical Care 63001262 $225.00; Vision Care Mobridge – Medical Care 63001262 $192.78; Deputy Meal Expense $49.00

**CORONER:** Clinical Laboratory of the Black Hills – services & fees, $1,961.00; Regional Health DBA – services & fees, $443.00; SD Dept. of Revenue – services & fees, $35.00; SD Dept of Revenue – Services & Fees $105.00

**EMERGENCY & DISASTER:** Venture Communications Coop – telephone service, $30.10; AT&T Mobile – Cell Phone Service $34.04

**SUPPORT OF POOR:** Venture Communications Coop – telephone service, $24.40; Cardmember Service – Postal Fees $6.25

**DEV DISABLED:** SD Dept. of Revenue – services, $60.00; SD Dept of Revenue – Services $60.00

**MENTALLY ILL:** Dean Schaefer Court Reporting – mental illness hearing, $30.00

**EXTENSION:** Venture Communications Coop – telephone service, $34.12; Cardmember Service – Postal Fees $6.24; Employee Mileage & Parking Fees $98.30; Hase Plumbing – Plumbing for 4-H $185.37; MDU – Electric 4H Barn $57.84

**WEED CONTROL:** Shorty’s One Stop – weeds June gas, $236.51; AT&T Mobile – Cell phone Service $34.05; Northern Plains Coop – Chemical $180.14; Shorty’s One stop – Fuel $369.79;

**RD & BR:** Cam Wal Electric Cooperative – June electric Hoven shop, $45.48; Diesel Machinery Inc – freight & rental packer, $4,375.00; Enterprise Service Center – engineering flap program, $1,530.36; Heartland Waste Management Inc – June garbage, $50.00; Hoven Coop Service Company – June fuel & gas, $310.76; Kens Western Lumber – supplies, $7.50; Montana-Dakota Utilities – June Java electric, $22.27; Selby Record – yearly subscription, $28.00; Servall Uniform & Linen – rags & rugs, $22.25; Shorty’s One Stop – HWY June gas, $852.13; Venture Communications Coop – June phone/fax, June internet, & June Java shop phone, $273.16; West River Telecommunications – June phone Mobridge shop, $36.87; Cam Wall – Electric @ Hoven Shop $47.46; Cardmember Service – Postal Fees $10.69; City of Mobridge – Water @ Mobridge Shop $48.31; City of Selby – Water & Sewer Service $75.67; DOT FHWA – Swan Creek Prel Eng $1152.97; Heartland Waste – Garbage Service $50.00; Hoven Co Op Service – Fuel $612.10; Kens Western Lumber – Supplies $22.50; MDU – Electric @ Java $27.08; North Central Farmers Elevator – Fuel/July $814.25; Productivity Plus Acct – parts & Supplies $105.05; Shortys One Stop – Fuel $559.49; Valley Tel – Cell Phone Service $39.99; WRT – Phone Service @ Mobridge $36.87

**SOLID WASTE:** Cam Wal Electric Cooperative – June electrical service, $205.99; Geotek Engineering – install MW-17, $4,468.00; Lucky’s Gas & More – gasoline, $296.75; North Central Farmers Elevator – 428 GALS diesel @ 1.7542/GAL, $750.80; Sheehan Mack Sales & Equipment – LED Beacon 24V, $159.87; Shorty’s One Stop – landfill June gas, $32.84; Tri State Water – water rental, $24.55; Web Water Development – June water service, $45.62; Wenck Associates – engineering services, $4,499.22; Cam Wall Electric Co Op – Electricity $223.19; Luckys Gas N More – Landfill Supplies $173.00; Mobridge Manufacturing – Bushing for L-100 $125.00; North Central Farmers Elevator – Diesel $1736.18; Northern Tool & Equipment – Firehose & Supplies $781.38; SD Federal Prop Agency – paper Baler & Supplies $1677.00; Shortys One Stop – Fuel $107.90; TNT Gas – Tire Repair $286.40; TR State Water – Water Rental $36.40; Valley Comm – Phone & Internet Service $114.16; WEB Water Dev – Water Service $45.20; Wenck Associates – Project Mgmt. Labor, Postal Fees & Mileage $5602.67

**STATE ACCOUNT FUND:** SD Dept. of Revenue – motor vehicle fees & ROD & vital record fees, $158,435.12; SD Dept of Revenue – ROD & Vital Record Fees $280.00; SD Dept of Revenue – Motor Vehicle Fees $114373.17

**SCHOOL DIST FUND:** Cortrust Bank – June 2017 apportionment, $8,331.39; Hoven School District – June 2017 apportionment, $3,408.41; Dacotah Bank – June 2017 apportionment, $22,216.14; Bank West – June 2017 apportionment, $24,515.25; Cortrust Bank – July Apportionment $19.64; Hoven School Dist – July Apportionment $412.32; Dacotah Bank – July Apportionment $9422.97; Bank West – July Apportionment $8517.75

**CITIES & TOWNS FUND:** City of Mobridge – June 2017 apportionment, $12,780.85; Bank West – June 2017 apportionment, $3,673.89; Dacotah Bank Acct 210032603 – June 2017 apportionment, $1,130.74; Bank of Hoven – June 2017 apportionment, $213.21; City of Mobridge July Apportionment $11800.87; Bank West $4,329.02; Dacotah Bank acct 210032603 - July Apportionment $556.93; Bank of Hoven - July Apportionment $276.43

**SALE/EXCISE TAX FUND:** SD State Treasurer – state sales tax, city sales tax, & excise tax, $190.86

**5 CO TV DIST FUND:** Cam Wal Electric Cooperative – electricity at Java 1 & 2, $1,197.48; Sid Haux – mileage expense, cellphone expense, & supplies, $596.11; Cam Wal Electric – Electricity @ Java 1 & 2 $1,209.22; Fischer Fencing – Labor & Cleanup $3,093.15

**JAVA FIRE DISTRICT FUND:** Bank West – June 2017 apportionment, $6.07; Bank West - July Apportionment $5.34

**BOWDLE FIRE FUND:** Bowdle Rural Fire District – June 2017 apportionment, $99.74

**S RIVERVIEW RD DIST:** Bank West – June 2017 apportionment, $2,669.29; Bank West - July Apportionment $151.74

**CASH BOND FUND:** MDU – WO#194062 $500.00; Bank West – Easement Fund $500.00

**PARTIAL PAYMENYS FUND**: Walworth County Treasurer - #5762 #5080 #5245 #4790 $3,692.80

**SALE/EXCISE TAX FUND**: SD State Treasurer – City Sales Tax $4.35; SD State Treasurer – State Sales Tax $99.93

**SDACO M&P fund** – M&P Remittance $162.00

As required by SDCL 6-1-10, the complete July payroll paid by department was as follows: Commissioners - $9,226.74; Auditor - $7,706.16; Treasurer - $10,843.11; States Attorney - $12,796.31; Court House - $860.37; Director of Equalization – $12,521.79; Register of Deeds - $8,500.94; Veterans Service Officer - $1,188.46; Sheriff - $16,984.63; Jail - $46,446.77; Emergency & Disaster - $2,019.11; Poor - $494.49; Extension - $1,845.72; Weed & Pest - $2,322.09; Zoning – $295.98; Road & Bridge - $48,541.65; Solid Waste - $18,858.71; 5 County TV Translator District - $1,901.27.

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**JULY-17**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,359.50**

**CHECKS TOTAL $127,185.21**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $128,544.71**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $3,571,395.87**

**BANKWEST LANDFILL MONEY MARKET $881,449.53**

**ERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

**GRAND TOTAL CASH AND BALANCES $6,831,390.11**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $3,113,468.07**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $1,334,462.72**

**911 SERVICE FUND $20,399.19**

**FIRE PROTECTION FUND $-1,845.48**

**EMERGENCY AND DISASTER FUND $4,215.49**

**DOMESTIC ABUSE FUND $1,268.00**

**24/7 SOBRIETY PROGRAM FUND $7,282.18**

**MODERNIZATION & PRESERVATION RELIEF FUND $34,134.54**

**DARE PROGRAM FUND $672.82**

**ENTERPRISE FUNDS:**

**SOLID WASTE (LANDFILL) FUND $1,800,365.75**

**TRUST AND AGENCY FUNDS $517,548.24**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,831,971.52**

**NORTHEASTERN MENTAL HEALTH:**

Amy Sanderson met with the board to update them on the services provided in Walworth County by Northeastern Mental Health. They are requesting funding for 2018 of $15,000.00. This will be addressed in the budget.

**MONTHLY TREASURER REPORT:**

Houck moved and Schilling seconded to approve the July monthly report. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL SALARIES:**

Discussion was held on jail salaries. No action was taken at this time.

**BUDGET SUPPLEMENT:**

Houck moved and Miller seconded to approve a budget supplement to 101-212-411 jail salaries for 5 new full-time employees from the general fund cash on hand. Roll call vote requested as follows: Houck – Aye; Miller – Aye; Schilling – Nay; Holgard – Nay; Siemon – Aye. The motion was adopted.

**HIGHWAY:**

Schilling moved and Holgard seconded to allow Chairperson Siemon to sign the Notice of Intent for reauthorization of storm water discharge permit for SDDENR for the following gravel pits: Lawrence Pit, Thompson Pit, Arbach Pit, Mertz Pit and County Pit. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to sign the County wide Signing agreement with the state. Voting Aye: 5; Nay: 0. The motion was adopted.

**LANDFILL & COURTHOUSE:**

Holgard moved and Miller seconded to allow Chairperson Siemon to sign the application and certification of applicant for Notice of Intent for reauthorization of coverage under the SDDENR Stormwater General Industrial Discharge Permit. Voting Aye: 5; Nay: 0. The motion was adopted.

Badten requested the bids for courthouse roof and the monthly reports be tabled until the next meeting.

**WEED & PEST:**

Discussion was held on the weed and pest budget. There will be an automatic supplement for grant funds received to allow the purchase of more chemical.

**ZONING:** Houck moved and Schilling seconded to approve the zoning administrative manual retroactive to March 1st, 2017. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Miller seconded to change the zoning fines and fees to align with the City of Mobridge fines and fees. Voting Aye; 5; Nay: 0. The motion was adopted.

**SETBACKS:** Discussion was held on the circuit court decision on the zoning setback. Hare stated the County would have to appeal the decision if they chose to. Schilling moved and Holgard seconded to appeal the decision. Roll call vote requested as follows: Houck – Nay; Schilling – Aye; Holgard – Aye; Miller – Aye; Siemon – Nay. The motion was adopted.

**4-H ADVISOR:**

Holgard moved and Houck seconded to offer the 4-H Advisor position to Sherry Rossow at $15.19 per hour plus benefits. Roll call vote requested, all members present voted aye. The motion was adopted.

**NEW BUSINESS:**

Hare informed the board that we will be selling a county owned property on August 31st, 2017.

**ADJOURNMENT:**

Schilling moved and Holgard seconded that the Board of County Commissioners adjourn until the hour of 9:00 am September 7, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_