July 21, 2015

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on July 21, 2015 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Duane Martin, Jim Houck, Kevin Holgard and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney James Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of July 7, 2015 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Siemon seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Lincoln National Life Ins – life insurance, $14.97; Venture Communications Coop – phone service, $90.61;

**COURTS:**

**COURT APPOINTED ATTORNEY:** SDACC – catastrophic legal expense, $1,125.09;

**ABUSED CHILD DEFENSE:**

**AUDITOR:** Lincoln National Life Ins – life insurance, $14.26; Venture Communications Coop – phone & fax service, $122.73;

**ELECTIONS:**

**TREASURER:** Lincoln National Life Ins – life insurance, $14.26; Venture Communications Coop – phone & fax service, $113.71;

**STATES ATTORNEY:** A&B Business Inc – maintenance contract, $483.08;Connecting Point – set up toner alert, $80.00; Lincoln National Life Ins – life insurance, $14.26; SD Department of Revenue – ethyl alcohol, $245.00; Venture Communications Coop – phone service, $123.12;

**COURTHOUSE:** Lincoln National Life Ins – life insurance, $7.13; Stoicks – supplies, $2.27;

**DIRECTOR OF EQUALIZATION:**  Lincoln National Life Ins – life insurance, $21.39; Quill Corporation – labels, post cards, toner, $358.84; Venture Communications Coop – phone & fax service, $49.86;

**REGISTER OF DEEDS:** Lincoln National Life Ins – life insurance, $14.26; Venture Communications Coop – phone & fax service, $49.55;

**VET SERVICE OFFICER:** West River Telecommunications – phone service, $37.94;

**SHERIFF:** ACCO Brands Direct – day planner refills, $140.09; Bankwest Inc – notary bond, $50.00; Joshua Boll – batteries, recorder, $68.87; Graham Tire Aberdeen – tires, $209.50; Cris Holder – notary fee, $30.00; Lincoln National Life Ins – life insurance, $21.39; SDASRO – registration, $50.00; Venture Communications Coop – phone & fax service, $110.16;

**JAIL:** Donovan Glerup – blood alcohol draw, $65.00; Family Pharmacy Inc – prisoner prescriptions, $91.00; Lincoln National Life Ins – life insurance, $59.89; North Star Energy LLC – filter, $32.76; Pennington County Jail – transport, $476.45; Phoenix Supply – gloves, personal items, supplies, $301.01; Venture Communications Coop – phone, fax & internet service, $220.30;

**CORONER:**

**EMERGENCY & DISASTER:** Lincoln National Life Ins – life insurance, $3.57; Venture Communications Coop – radio service, $30.10;

**SUPPORT OF POOR:** Venture Communications Coop – phone & fax service, $28.34;

**MENTALLY ILL:** SD Department of Revenue – services, $600.00;

**DEVELOPMENTALLY DISABLED:** SD Department of Revenue – services, $60.00;

**MENTAL HEALTH CENTER:** Northeastern Mental Health – grant to other entity, $15,500.00;

**MENTAL ILLNESS BOARD:** Dean Schaefer Court Reporting – court reporting, $12.00; Lewis & Clark Behavioral – services, $160.00;

**EXTENSION:** Lincoln National Life Ins – life insurance, $7.13; Venture Communications Coop – phone service, $69.00;

**WEED CONTROL:** Lincoln National Life Ins – life insurance, $3.56; Warne Chemical & Equipment Co – spray gun, plumbing package, tank, frame, $3,503.00;

**PLANNING & ZONING:**

**RD & BR:** Lincoln National Life Ins – life insurance, $64.17; Montana-Dakota Utilities – electricity @ Java Shop, $25.77; North Star Energy LLC – propane, $53.00; SDPAA – premium for 2013 caterpillar, $109.00; Servall Uniform & Linen – mats, mops, $82.28; Venture Communications Coop – phone, fax & internet service, phone @ Java shop, $263.17;

**COMMUNICATION CENTER:** City of Mobridge – 911 fees, $42,133.14;

**SOLID WASTE:** Anderson’s Footwear – boots, $265.00; Ryan Badten – pin, $39.66; Butler Machinery Co –filters, $316.81;Cam Wal Electric Cooperative – electricity, $179.98; Lincoln National Life Ins – life insurance, $28.52; Lucky’s Gas & More – gasoline, $160.00; Servall Uniform & Linen – mats, $18.18; Valley Telecommunications – phone, internet service, $95.74; Wenck Associates – expansion engineering, $1,572.00;

**STATE ACCOUNT FUND:** SD Department of Revenue – Motor Vehicle, ROD & Vital Record fees, $137,500.30;

**CASH BOND FUND:** Brad Vander Vorst – easement refund, $500.00; West River Telecommunications – easement refund, $500.00;

**SCHOOL DIST FUND:** Cortrust Bank – June 2015 apportionment, $4,456.07; Hoven School District – June 2015 apportionment, $3,818.52; Dacotah Bank – June 2015 apportionment, $33,552.78; Bank West – June 2015 apportionment, $55,634.39;

**CITIES AND TOWNS FUND:** City of Mobridge – June 2015 apportionment, $14,181.60; BankWest – June 2015 apportionment, $3,264.07; Dacotah Bank – June 2015 apportionment, $737.16; Bank of Hoven – June 2015 apportionment, $210.34;

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer – partial payments, $792.43;

**SALE/EXCISE TAX FUND:** SD State Treasurer – city sales tax, state sales tax, $148.02;

**5 COUNTIES TV DISTRICT FUND** –

**JAVA FIRE DIST FUND:** Bank West – June 2015 apportionment, $13.30;

**BOWDLE FIRE DIST FUND:** Bowdle Rural Fire District – June 2015 apportionment, $4.23;

**SOUTH RIVERVIEW ROAD DIST:**

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

WALWORTH COUNTY

Jun-15

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,427.11

CHECKS TOTAL $42,699.98

CASH ITEMS

NSF CHECKS $580.77

TOTAL CASH ON HAND $44,707.86

SAVINGS ACCOUNT BALANCES

BANKWEST MONEY MARKET SAVINGS $2,562,864.10

BANKWEST LANDFILL MONEY MARKET $471,680.74

CERTIFICATES OF DEPOSIT

INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

LANDFILL POST CLOSURE--CERTIFICATES OF DEPOSIT $164,939.43

LANDFILL CELL CLOSURE--CERTIFICATES OF DEPOSIT $176,813.01

GRAND TOTAL CASH AND BALANCES $5,671,005.14

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,854,307.99

SPECIAL REVENUE FUNDS:

ROAD AND BRIDGE FUND $730,537.18

911 SERVICE FUND $42,133.14

FIRE PROTECTION FUND $1,629.44

EMERGENCY AND DISASTER FUND $4,215.49

DOMESTIC ABUSE FUND $547.01

24/7 SOBRIETY PROGRAM FUND $1,206.90

MODERNIZATION & PRESERVATION RELIEF FUND $18,226.28

DARE PROGRAM FUND $898.66

ENTERPRISE FUNDS:

SOLID WASTE (LANDFILL) FUND $1,442,156.39

TRUST AND AGENCY FUNDS $572,574.91

GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,668,433.39

**COUNTY ASSISTANT:**

The personnel policy was tabled to allow the new commissioner time to review it.

**LANDFILL ISSUES:**

Wenck Associates met with the board to advise them of a plan to look at alternative liners using existing shale for the new cell. This would increase the capacity and avoid having clay hauled in for the liner. The plan is to dig 45 feet which would increase the longevity of the landfill. The cost for the soil investigation is $9,680 and the permit modification is $30,600.00 Holgard moved and Siemon seconded to approve the project. Voting Aye: 5; Nay: 0. The motion was adopted.

**WEED ISSUES:**

Weed Supervisor Shannon Thompson along with members of the weed board met with the commissioners regarding weed complaints. Thompson stated there has been a large number of complaints and would like to know what the board wants her to do. The commissioners advised her to put an advertisement in the papers stating the consequences for not controlling noxious weeds. If residents do not comply the County will hire a third party to control the weeds and the resident will be charged. If the bill does not get paid it will be added to their tax bill.

**HIGHWAY ISSUES:**

Goetz informed the board that they are chip sealing in Mobridge and are hoping to be done Wednesday or Thursday. Monday they hope to start chip sealing highway 1804 north of Glenham. She stated there has been an issue with people using the road even though it is blocked to thru traffic. Law enforcement will closely monitor the road to make sure it is not used. Anyone found driving within the barricades will receive a ticket. Goetz stated they are hoping to have it completed by next Wednesday.

**GRAVEL CRUSHING:**

Discussion was held on the gravel crushing bids. Houck moved and Siemon seconded to rescind his motion to accept the bid from Morris Construction. Voting Aye: 5; Nay 0. The motion was adopted.

Holgard moved and Houck seconded to reject all bids. Roll call vote requested: Holgard: Aye; Martin: Nay; Siemon: Nay; Houck: Aye; Schilling: Aye. The motion was adopted.

**ZONING ISSUES:**

Martin moved and Holgard seconded to sign an agreement with NECOG to create a comprehensive plan for zoning. Voting Aye: 5; Nay: 0. The motion was adopted.

Martin moved and Houck seconded to sign an agreement with NECOG to update the counties zoning ordinances. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded to approve Plat of Tract 3 Beitelspacher Addition to Walworth County Vacating Tract 1, Beitelspacher Addition Recorded in Book 18, Page 20, Doc # 12-487 located in the S ½ SW ¼, Section 16, T121N, R75W, 5th P.M., Walworth County, South Dakota. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Martin seconded to approve Plat of Tract 4 Beitelspacher Addition to Walworth County Vacating Tract 2, Beitelspacher Addition Recorded in Book 18, Page 21, Doc # 12-488 located in the NW ¼, Section 21, T121N, R75W, 5th P.M., Walworth County, South Dakota. Voting Aye: 5; Nay: 0. The motion was adopted

**EXECUTIVE SESSION:**

**EXCUTIVE SESSION:**

Holgard moved and Martin seconded to enter into executive session per SDCL 1-25-2(2) at 10:47 a.m. The

Chairperson declared the executive session ended at 11:56 a.m.

Martin moved and Holgard seconded that the employees pay be based on the time clock entries only & overtime must be approved by their supervisors. Voting Aye: 5; Nay: 0. The motion was adopted.

**EXCUTIVE SESSION:**

Martin moved and Houck seconded to enter into executive session per SDCL 1-25-2(2) at 12:50 a.m. The

Chairperson declared the executive session ended at 12:55 a.m.

**ADJOURNMENT:**

Siemon moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. July 28, 2015. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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