July 16, 2013

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in regular session on July 16, 2013 at 9:00 a.m. at the County Courthouse. Members present were: Denis Arbach, Richard Godkin, Don Leff, Duane Martin, and Phylliss Pudwill. Also present were Auditor Rebecca Krein and Sandy Bond, news reporter for the Mobridge Tribune.

Chairperson Pudwill called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Leff moved and Martin seconded that the minutes of the meetings of July 02 and July 09, 2013 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Godkin moved and Arbach seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Lincoln National Life Ins – life insurance, $15.25; Neopost USA – postage meter rental, $3.29; Stoick’s Food Center – supplies, $2.35; **ELECTIONS:** Horizons Unlimited LLC – shipping, handling and supplies, $72.00;

**COURTS:** Neopost USA – postage meter rental, $41.81;

**AUDITORS:** Connecting Point – repair and networking, monitor, software, computer, $1735.00; Dakota Business Center – meter tapes, $45.00; Lincoln National Life Ins – life insurance, $13.26; Neopost USA – postage meter rental, $14.75

**TREASURER:** Connecting Point – support contract, $2411.00; Lincoln National Life Ins – life insurance, $19.89; Neopost USA – postage meter rental, $23.83;

**STATES ATTORNEY:** A&B Business Inc – shredder, $299.95; Lincoln National Life Ins – life insurance, $13.26; Mobridge Regional Hospital – blood alcohol draws, $260.00; Neopost USA – postage meter rental, $8.83; Quill Corporation – ink cartridge, $79.99;

**COURTHOUSE:** Cam Wal Electric Cooperative – ballast repair, $151.83; Cardmember Services – supplies, $31.50; Hase Plumbing, Heating & Air – sprinkler repairs, $23.61; Lincoln National Life Ins – life insurance, $6.63; Servall – mats & mops, $34.74; Randy Carlson – repair fascia and soffit, $300.00; City of Selby – water and sewer service, $73.73;

**DOE:** Cardmember Services- canon camera, $137.79; Connecting Point – repair and networking, monitors, printer, software, computers - $4324.00; Lincoln National Life Ins – life insurance, $33.15; Neopost USA – postage meter rental, $56.02; SD Department of Revenue – certification course materials, $440.00;

**REGISTER OF DEEDS:** Cardmember Service – supplies, $56.39; Connecting Point – networking, monitor, software, computer, $1735.00; Integrated Imaging – shipping, microfilm processing, $16.80; Lincoln National Life Ins – life insurance, $13.26; Neopost USA – postage meter rental, $10.80;

**VETERAN’S SERVICE OFFICER:** West River Telecommunications – phone service, $40.22;

**SHERIFF:** Cardmember Service – cell phone service, $249.59; Lincoln National Life Ins – life insurance, $17.57; Neopost USA – postage meter rental, $11.34; Slater Oil & LP Gas – gasoline, $1779.75;

**JAIL:** Cardmember Service – groceries, $184.45; Family Pharmacy Inc – prescription, $6.00; Lincoln National Life Ins – life insurance, $68.29; Postmaster – stamps, $92.00; Safran – maintenance contract, $4628.00; Servall Uniform & Linen Supply – mats and mops, $37.76;

**SUPPORT OF POOR:** Neopost USA – postage meter rental, $0.51; Quill Corporation – ink cartridge, $79.99;

**MENTAL ILLNESS BOARD:** Mental Illness Hearing - $178.71

**EXTENSION:** A&B Business Inc – paper, $34.99; Hodges Badges Company Inc – ribbons, $256.80; Lincoln National Life Ins – life insurance, $6.63; Neopost USA – postage meter rental, $8.13; South Dakota State 4-H Office – supplies, $15.00;

**WEED CONTROL:**  Lincoln National Life Ins – life insurance, $4.31; Neopost USA – postage meter rental, $0.34;

**PLANNING & ZONING:** Neopost USA – postage meter rental - $0.25

**RD & BR:** Cam Wal Electric Cooperative – culvert replacement Rd 236, electricity Hoven shop, $4658.00; Hoven Coop Service Company – gasoline, fuel, $1214.03; Lincoln National Life Ins – life insurance, $59.67; Montana Dakota Utilities – electricity Java shop, $15.81; Neopost USA – postage meter rental, $0.40; Praxair Distribution Inc – welding supplies, $90.00; Servall – towels & mats, $3.15; Walworth County Treasurer – title & plate fee T-148, $14.00; West River Telecommunications – phone service, $31.31;

**COMMUNICATIONS CENTER:** Walworth County Treasurer Cust – PSAP funds, surcharge services, $59119.75;

**SOLID WASTE:** Cam Wal Electric Cooperative – electricity, $199.26; Lincoln National Life Ins – life insurance, $26.52; Neopost USA – postage meter rental, $1.87; Tri State Water Inc – water rental, $31.40;

**5 COUNTY TV DISTRICT FUND:**  Can Wal Electric Cooperative – electricity TV Translator, $914.09; Neopost USA – postage meter rental, $.06; Kurt A Wolf – mowing services, $35.00

**REGIONAL E911 FUND:** AT&T – access charge, $131.02; Language Line Services – interpretation services, $90.00; Neopost USA – postage meter rental, $0.77; West River Telecommunications – access charges, $1895.35;

**THOMAS REUTERS-WEST:** product charges - $181.00

As required by SDCL 6-1-10, the June payroll paid by department was as follows: Commissioners - $6,075.84; Auditor - $8,200.04; Treasurer - $9,830.48; States Attorney - $11,574.51; Courthouse - $898.59; Director of Equalization - $10,132.18; Register of Deeds - $7,422.00; Veterans Service Officer - $1,138.75; Sheriff - $13,719.09; Jail - $28,987.63; Emergency & Disaster - $1,446.82; Poor - $257.32; Extension - $1,283.46; Weed & Pest - $3,062.00; Zoning - $97.50; Road & Bridge - $38,994.78; Solid Waste - $16,593.83; 5 County TV Translator District - $1,033.44.

**TREASURER:**

Walworth County Treasurer Greg Pudwill presented his monthly report to the board. He also informed the board that Martel has made a $950.00 payment and DeShequette will make a $50.00 payment today.

**AUDITOR’S REPORT OF ACCOUNT WITH THE TREASURER AS OF JUNE 30, 2013:**

NSF $ 162.12

Cash $ 1,371.21

Checks in Office $ 34,710.37

Certificates of Deposit $2,250,000.00

Savings/interest accounts $3,569,588.97

Landfill Post Closure $ 360,712.13

Landfill Closure $ 264,493.20

FIT $ 4,435.31

$6,485,473.31

**EXTENSION:**

Walworth County Extension educator Jenna Malsom requested permission for Extension secretary, Brenda DeToy, to attend the State Fair in August. The board told her that as long as the funds are available in the Extension budget that it would be fine.

**MONTHLY DEPARTMENT HEAD MEEETING:**

There were no issues brought forth by Department heads at this time.

**SHERIFF & JAIL ISSUES:**

Mohr presented an update on the possible jail renovation plan. At this time it appears that it would cost approximately $600,000.00 to repair some of the problems with the current building. The feasibility study has been completed so more information should be available at the next meeting.

Mohr told the commissioners that he would like to put money in the 2014 budget for a new car. The plan would be to surplus 2 cars. The blazer would go to the Assessor and other offices for general county use. The Durango would be kept for use as a standby vehicle. He also intends to start putting an amount in the budget each year for jail repair so that upkeep to the buildings and equipment can be kept more current.

**EXECUTIVE SESSION:**

Godkin moved and Arbach seconded a motion to enter into executive session at the request of Sheriff Mohr at 10:03 am for the purpose of discussing a personnel issue as per SDCL 10-3-14. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Pudwill declared the executive session ended and the board reconvened in regular session at 10:05 am.

Arbach moved and Martin seconded a motion to approve the resignations of Ted Ford and Brandon Carlson. Voting Aye: 5; Nay: 0. The motion was adopted.

**PUBLIC HEARING TO CONSIDER PETITION FILED FOR COUNTY MAINTENANCE ON PRIVATE ROADS:**

As no one was present to oppose the petition filed on whether the county should contract with owners of private roads within the county for the county to provide maintenance on private roads, the board determined that it is in the best interests of the residents of the county to maintain private roads. Therefore, Arbach moved and Leff seconded to authorize the highway superintendent to enter into contracts for the maintenance of private roads by the county. Voting Aye: 5; Nay: 0. The motion was adopted.

**FIRE DEPARTMENT FUNDING:**

Fire Department members, Lonnie Perman, Kurt Rawstern, Adam Fiedler and Brad Milliken, met with the Commission requesting that the county budget $3000 a year for each department plus a set amount per fire . Commissioner Martin believes that they should be given more than they are currently receiving, stating that he feels that it would be practical and the need is greater than the money spent on the TV Translator District. Commissioner Pudwill stated that the Commission will give the request serious consideration when the 2014 budgets are being finalized.

**HIGHWAY & LANDFILL:**

David Sangster with Butler met with the board with an offer to purchase a new Motor Grader in 2014 off of the Spink County bid. The prices will go up if we wait until then to confirm the purchase. Motion by Leff seconded by Godkin to enter into agreement with Butler to purchase off of Spink Counties bid. Possession will be taken of the new Motor Grader and payment will be made in January 2014. Voting Aye: 5; Nay: 0. The motion was adopted.

Highway Superintendent Goetz reported that the culvert on County Road 236 has been taken out and replaced with the new culvert, and it will be another two to three weeks for the project to be completed.

Goetz informed the board that the damage done to the door of a motor grader due to the wind was $1771.21 insurance covered the cost so we will be receiving a check in the amount of $1271.21 since there is a $500.00 deductible.

Goetz reported that they plan to start chip sealing approximately 10-12 miles next week. At this time she is short on staff and requested to have Roger Walker help with the chip sealing. The commissioners approved the request. The packer rented by the highway department has arrived and the tandem truck that the highway department purchased was picked up last week.

Goetz informed the Commission that the Highway Department does not have the equipment, the man power or the expertise to start tearing down buildings. She would consider discussing the possibility of assisting with the rubble removal of the county owned building in Java that was taken for taxes.

Landfill Supervisor Ryan Badten reported that he has given Reuer Sanitation until August 6th to comply with the payment plan to get his account current.

**911:**

Godkin moved and Leff seconded to transfer all bookkeeping for North Central Regional 911to the City of Mobridge. The State feels that there is no need for the County to have a budget and do half of the bookkeeping and the City do the other half. At this time Walworth County is paid $75.00 per month and that does not cover the time needed to perform the duties. Voting Aye: 5; Nay: 0. The motion was adopted.

**PLAT:**

Leff moved and Martin seconded a motion to approve the plat for Van Horn Addition to Walworth County, located in the SE4SW4, Section 21, T124N, R77W, 5th P.M., Walworth County, South Dakota. Voting Aye: 5; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Discussion was held concerning the funding for the TV Translator District. Martin and Arbach will attend the next TV Translator District meeting to present their concerns on July 23rd at 3:30 p.m.

**NEW BUSINESS:**

A discussion was held concerning checking with various insurance companies for rates on all county owned buildings and equipment Martin feels we are not getting the service we should from the current company. This discussion was tabled until the next meeting. Auditor Krein suggested advertising in the legal papers to give all companies a chance to provide quotes.

**ADJOURNMENT:**

Leff moved and Martin seconded a motion that the Board of County Commissioners adjourn until the hour of 9:00 a.m. on Tuesday, August 6, 2013. Voting Aye: 5; Nay: 0. The motion was adopted.

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**PHYLLISS PUDWILL, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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