July 6, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on July 6, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Melissa Miller, Scott Schilling and David Siemon. Also present was Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Holgard seconded that the minutes of the meeting of June 19th, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Miller seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**GENERAL FUND:** Joann Paulson- POD facilitation, community meeting, & mileage expense, $1,739.20

**COMMISSIONERS:** City of Mobridge- water services, $21.00; Lincoln National Life Insurance, $34.14; Marco Inc- copier usage contract, $27.68; Mobridge Tribune- official proceedings & 5 County TV, $400.96; Selby Record- official proceedings, $425.91

**ELECTION:** Mobridge Tribune- election workers needed, $69.00; Quill Corporation- paper, $59.16; Selby Record- election workers, $9.00

**AUDITOR:** Cardmember- postage & postage service charge, $11.25; Connecting Point- support contract, $3,981.00; Lincoln National Life Insurance- life insurance, $15.52; Marco Inc- copier usage contract, $6.47; Midcontinent Communications - internet service, $14.37

**TREASURERS:** Cardmember- postage service charge & postage-certified mail, $37.65; Connecting Point- support contract, $2,541.00; Lincoln National Life Insurance- life insurance, $15.52; Marco Inc- copier usage contract, $4.75; Midcontinent Communications- internet service, $14.37; Quill Corporation- supplies, $410.68; Selby Record- tax sale, $42.52

**STATES ATTORNEY:** Cardmember- postage service charge, $6.25; Lincoln National Life Insurance- life insurance, $12.80; Midcontinent Communications- internet service, $14.37; Mobridge Regional Hospital- BA draw (8), $483.00

**COURT APPOINTED ATTORNEY:** Kristi Brandt- transcripts, $56.20; SDACC- catastrophic legal expense 3rd, $1,425.82

**COURTHOUSE:** Cardmember- supplies, $9.47; Randy Carlson- 3rd floor faucet repair, $125.00; City of Selby- water service, $196.81; Kens Western Lumber- office paint, $104.00; Lincoln National Life Insurance- life insurance, $7.76; Mobridge Hardware- paint/paint brush for TO, $49.98; Montana-Dakota Utilities- gas & electricity, $875.20

**DIRECTOR OF EQUALIZATION:** Cardmember- postage service charge, $6.25; Cardmember- lodging Kahl & Pudwill, $570.00; Connecting Point- support contract, $3,481.00; Lincoln National Life Insurance- life insurance, $20.56; Marco- copier usage contract, $4.41; Midcontinent Communications- internet service, $14.37

**REGISTER OF DEEDS:** Cardmember- postage service charge, $6.25; Connecting Point- support contract, $265.00; Lincoln National Life Insurance- life insurance, $7.76; Marco- copier usage contract, $6.68; Midcontinent Communications- internet service, $14.38; Quill Corporation- supplies, $205.53

**VET SERVICE OFFICER:** SDVSOA- 2017 membership renewal, $75.00

**SHERIFF:** Adriana Gaspar- supplies, $5.42; AT&T Mobility- phone service, $414.98; Cardmember- postage service charge & supplies, $348.12; John Stefanich DBA- remove decals on Impala & Vic, $540.00; John Stefanich DBA- 2013 Taurus- water in tail light, $45.00; Lincoln National Life Insurance- life insurance, $23.28; Marco- copier usage contract, $0.03; Midcontinent Communications- internet service, $14.38; Neve’s Uniforms Inc- women’s pants, $112.07; Selby Auto Sales & Service- supplies, $33.50; Slater Oil & LP Gas- 1000 GAL @ 1.85/GAL, $1,850.00; Walworth County Sheriff’s Office- checks, $217.20; Western Communications Inc- radio maintenance, $21.60

**JAIL:** Cardmember- supplies, $494.89; Cash-Wa Distributing- groceries, $868.23; City of Selby- water service, $178.16; Family Pharmacy Inc- RX 63001278 & 63009986, $158.11; FIRST- first aid supplies, $48.70; Grant County Sheriff’s Office- prisoner boarding, $65.00; Lincoln National Life Insurance- life insurance, $62.08; Merkel’s Foods- groceries, $1,241.82; Mobridge Regional Hospital- jail medical, $193.01; Montana-Dakota Utilties- gas & electricity, $1,080.01; National Sheriff’s Association- jail officers training program, $391.03; Neve’s Uniforms Inc- name plates, $58.80; Phoenix Supply- supplies, $634.44; Quill Corporation- supplies & toilet paper, $189.68; Reliance Telephone Inc- supplies, $1,000.00; Servall Uniform & Linen- mops & mats, $30.47; Stoicks Food Center- supplies, $23.37; Vilas Drug- RX 63009980, $53.37

**CORONER:** Christopher Robert Moser DBA- transport, $456.00; Oster Funeral Home- transport, $679.25

**EMERGENCY & DISASTER:** AT&T Mobility- phone service, $34.07; Lincoln National Life Insurance- life insurance, $3.88; Midcontinent Communications- internet service, $7.19; Shannon Thompson- mileage & meal expenses, $363.00

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.25

**MENTAL ILLNESS BOARD:** David Knoff- mental illness hearing, $54.00; Lucy Lewno- mental illness hearing, $105.46; Mark Katterhagen- mental illness hearing, $18.00; Marv Ekeren- mental illness hearing, $18.00

**PARKS:** Kent Anderson- equipment rental & guardrail/lag bolts, $788.00

**EXTENSION:** Cardmember- postage service charge, $6.24; Lincoln National Life Insurance- life insurance, $7.76; Midcontinent Communications- internet service, $14.38; Mobridge Tribune- employment ad, $207.00; Prarie Pioneer- employment ad, $42.10; Selby Record- want ad for youth program advisor, $36.00

**WEED CONTROL:** AT&T Mobility- phone service, $34.08; Lincoln National Life Insurance- life insurance, $3.88; Marco Inc- copier usage contract, $0.80; Midcontinent Communications- internet service, $7.19; Western Communications Inc- radio maintenance, $8.80

**RD & BR:** Arrowwood Resort & Conference- D-Ware conference, $91.95; Butler Machinery Co- supplies, $2,027.12; Cam Wal Electric Coop- supplies, $50.20; Central Diesel Sales Inc- parts T-146; $20.22; City of Java- Java Shop June water, $18.00; City of Mobridge- June water at Mobridge Shop, $48.30; City of Selby- June water at Selby Shop, $72.03; Dakota Fluid Power Inc- parts, $18.02; Eddie’s Truck Center- parts/supplies, $94.63; Farnam’s Genuine Parts- supplies, $121.46; Flint Hills Resources LP- road oil, $97,125.52; Penny Goetz- meal & mileage expenses, $179.20; GTC Auto Parts- supplies, $347.50; John Deere Financial- supplies, $10.67; Lincoln National Life Insurance, $64.40; Marco Inc- copier usage contract, $0.17; Montana-Dakota Utilities- June electricity State Shop, $19.94; Montana-Dakota Utilities- June electricity Selby Shop, $152.50; Montana-Dakota Utilities- June electricity Mobridge Shop, $20.50; North Central Farms Elevator- supplies, $475.40; North Star Energy LLC- supplies, $188.15; Productivity Plus- parts, $698.70; Runnings Supply Inc- supplies, $9.97; Selby Auto Sales & Service- supplies, $837.05; Selby Oil Company- tire repair, $81.00; Share Corporation- supplies, $665.00; Team Lab- base one, $6,397.00; Valley Telecommunications- June cellphone, $39.99; Western Communications Inc- radio maintenance, $135.90

**SOLID WASTE:** Corson/Sioux County News-Messenger- tire disposal ad, $51.00; Farnam’s Genuine Parts- brake cleaner & brush, $55.87; Hoven Media Inc- waste tire cleanup ads, $112.35; Lincoln National Life Insurance- life insurance, $31.04; Lucky’s Gas & More- supplies, $109.00; Marco Inc- copier usage contract, $0.66; Mobridge Gas Company- supplies, $24.00; Mobridge Tribune- waste tire cleanup ads, $517.50; North Central Farmers Elevator- 800 GALS diesel @ 1.6726/GAL, $1,338.08; NW Blade- waste tire cleanup ad, $127.36; Prarie Pioneer- waste tire cleanup ad, $208.00; Runnings Supply Inc- supplies, $116.47; SD Dept of Environment- solid waste surcharge, $1,176.00; Selby Record- waste removal, $48.00; Servall Uniform & Linen- mat rental, $39.32; Timber Lake Topic- waste tire cleanup ads, $232.56; Valley Telecommunications- June telephone & internet services, $115.14; Western Communications Inc- radio maintenance, $9.30

**5 CO TV DIST FUND:** Auto-Owners Insurance- service fee, $91.00; Dascom- supplies, $1,219.60; FEM Electric Association- electricity, $89.23; Marco Inc- copier usage contract, $0.52; Mobridge Hardware- supplies, $63.96

**S RIVERVIEW RD DIST:** BankWest- services & fees, $30.00

**SDACO M & P FUND:** SDACO M & P Fund: M&P remittance, $204.00

**WEED BOARD:**

Gene Zabel representing the weed board requested to transfer the 4-wheeler and sprayer to the highway department since the Weed Supervisor does not use it. This will be addressed at the next meeting.

**SD DEPT OF AG COUNTY SITE ANALYSIS:**

Todd Kays, Dave Skaggs & Eric Sanger presented the board with the Walworth County Rural Development Site Analysis. The purpose of the study is to determine locations that would accommodate Concentrated Animal Feeding Operations development or Agriculturally-related commercial/industrial development. They informed the board that there is 176 good sites that may be better if the water source was available. The SD Dept of Agriculture will be meeting with the county to identify points of contact regarding access to the data and potential outreach activities.

**MONTHLY TREASURERS REPORT:**

Houck moved and Schilling seconded to approve the Treasurers Report. Voting Aye: 5; Nay: 0. The motion was adopted.

**BUDGET MEETINGS:**

The first budget meeting will be on July 19th at 9:00 a.m.

**PFIC:**

Kyle Hines and Jeff Tamkin presented the board with the details of their option for building a regional jail facility. They stated that the loan can be paid off early and the actual cost of the project will not be decided until the plans are completed. Law enforcement officers from Corson, Dewey, Campbell, Sioux, McPherson Counties and an officer from the City of Mobridge were in attendance and stated they would support Walworth County on the jail as it is not feasible for them to build. Discussion was held on the other counties contributions to the project, the officers stated they need actual numbers to take to their boards.

**EXECUTIVE SESSION:**

Houck moved and Miller seconded to enter into executive session per SDCL 1-25-2(3) at 11:12 A.M. regarding a legal matter. Voting Aye: 5; Nay: 0. The motion was adopted. Chairperson Siemon declared the executive session ended at 11:31 A.M. No action was taken.

**CONSULTANT PROPOSAL:**

Houck moved and Miller seconded to seek a consultant proposal from Brad Hompe to assist the county with the facilities planning process. Roll call vote requested as follows: Houck – Aye; Holgard – Aye; Miller – Aye; Schilling – Aye; Siemon – Aye. The motion was adopted.

**5 ADDITIONAL EMPLOYEES:**

Houck moved and Miller seconded to allow the advertising and hiring of 5 additional full-time employees at the jail. Roll call vote requested as follows: Houck – Aye; Holgard – Nay; Miller – Aye; Schilling – Nay; Siemon – Aye. The motion was adopted. Krein informed the board they will need to do a formal supplement to cover the expense of the employees since it is not in the budget.

**PONI TRAINING:**

Miller moved and Schilling seconded to approve Planning of New Institution training to be held at the County. Roll call vote requested as follows: Houck – Aye; Holgard – Nay; Miller – Aye; Schilling – Nay; Siemon – Aye. The motion was adopted.

**BURSKI EXCAVATING:**

 Houck moved and Holgard seconded to allow Chairperson Siemon to sign the agreement with Burski Excavating for the cell construction. Voting Aye: 5; Nay: 0. The motion was adopted.

**PURPLE WAVE AUCTION:** Holgard moved and Schilling seconded to allow Chairperson Siemon to sign the agreement with Purple Wave Online Auctions to sell our surplus vehicles and equipment. There will be no fee to the county. Voting Aye: 5; Nay: 0. The motion was adopted.

**LAKE MOLSTAD:**

Siemon moved and Houck seconded to allocate funds to be used to remodel the building at Lake Molstad. Discussion was held on the lease and the fact that the county does not own the building. Voting Aye: 0; Nay: 5. The motion failed. The board will look into the agreement and address it at a future meeting.

**RESTRICTED USE FACILITY:** Badten informed the board that the state will not permit the site the county planned on using for disposing of the building on Main Street in Java and we will have to find an alternative option.

**RESOLUTION 2017-09**

Holgard moved and Miller seconded to approve Resolution 2017-09 Voting Aye: 5; Nay: 0. The motion was passed.

 Authorizing Agri Business Access Grant

For Walworth County

WHEREAS, Walworth County is proposing to construct a new concrete section of county road; and

WHEREAS, Walworth County is applying for a Agri Business Access Grant in an amount up to, but not exceeding $400,000.00; and

WHEREAS, Walworth County needs to authorize a Agri Business Access Grant.

NOW THEREFORE, BE IT RESOLVED that Walworth County make application to the Office of Local Government Assistance and the Governor's Office of Economic Development for Agri Business Access Grant funding in an amount up to, but not exceeding $400,000.00; and

BE IT FURTHER RESOLVED that the Chair of Walworth County be the authorized signatory for all grant and/or loan related documents, including the application and pay requests.

**OLD BUSINESS:**

Krein informed the board that she is still looking for suggestions on having a speaker at the Upper Missouri Meeting. Suggestions of a WEB representative were made, Schilling will contact them.

**ADJOURNMENT:**

Holgard moved and Miller seconded that the Board of County Commissioners adjourn until the hour of 9:00 am July 18, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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