June 17, 2014

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on June 17, 2014 at 9:00 a.m. at the County Courthouse. Members present were: Denis Arbach, Richard Godkin, Duane Martin, Phylliss Pudwill and David Siemon. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Chairperson Arbach called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Martin moved to amend the unapproved minutes to reflect what he stated regarding the employee suspension. Siemon seconded. Voting Aye: 5; Nay: 0. The motion was adopted.

Siemon moved and Godkin seconded to approve the amended minutes of June 6, 2014. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Martin moved and Pudwill seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**GENERAL FUND:** SD Department of Revenue – alcohol license payment, $100.00;

**COMMISSIONERS:** Venture Communications Coop – phone service, $44.06;

**ELECTIONS:** Alco Stores Inc – supplies, binders, $31.94; Cardmember Service – postage, postage-barcode scanner, ballot wrapping paper, $162.65; Lar-Jo’s – vote by mail absentee envelope, in-office absentee envelopes, precinct supplies, election auditor supplies, $1286.37

**AUDITOR:** Cardmember Service – postage service charge, postage, $268.92; Connecting Point – registration Krein, $25.00; Venture Communications Coop – fax & phone service, $$81.81;

**TREAURER:** Cardmember Service – postage service charge, $6.25; Venture Communications Coop – phone & fax service, $83.47;

**STATES ATTORNEY:** Cardmember Service – postage service charges, $6.25; Madonna King – mileage expense, subpoena, $34.80; Mobridge Regional Hospital – blood alcohol draws, $130.00; Randy Murray – mileage expense, subpoena, $30.36; SD Department of Revenue – blood alcohol testing, $105.00; Venture Communications Coop – phone service, $0.61; 3

**COURTHOUSE:** Cardmember Service – paper towels, $31.50; Johnson Controls Inc – service agreement, $4245; Texas Refinery Coop – Texotropic roof coating, $3139.20;

**DIRECTOR OF EQUALIZATION:** Cardmember Service – postage service charge, postage, $351.71; Venture Communications Coop – fax service, $0.12;

**REGISTER OF DEEDS:** Cardmember Service – postage service contract, postage, $110.79; Venture Communications Coop – fax service, $0.37;

**VETERANS SERVICE OFFICER:** West River Telecommunications – phone service, $69.01;

**SHERIFF:** Cardmember Service – postage service charge, postage, $93.58; SD Department of Public Safety registration Boll, $75.00;

**JAIL:** Cardmember Service – defense tactics manuals, groceries, $188.07; Family Pharmacy Inc – 2 Epi-pens, $367.78; Safran Morpho Trak – maintenance contract, $4859.00; That Tall Guy Plumbing Inc – stool repair, $130.94;

**EMERGENCY & DISASTER:** Venture Communications Coop – radio service, $30.10; West River Telecommunications – phone & internet service, $79.02;

**SUPPORT OF POOR:** Cardmember Service – cell phone case, $19.08; SD Department of Public Safety – registration Thompson, $75.00; Venture Communications Coop – radio service, $30.10;

**COUNTY NURSE:** Mobridge Regional Hospital – public health contract, $33925.00;

**AMBULANCE:** Mobridge Regional Hospital – Mobridge Ambulance, $13850.00; Selby Ambulance Service Inc – remainder of 2014 allocation, $1115.00;

**MENTALLY ILL:** SD Department of Revenue – services, $60.00;

**MENTAL HEALTH CENTER:** Northeastern Mental Health – grant to other entity, $15500.00;

**TV TRANSLATOR:** Walworth County Treasurer – annual service, $11968.00;

**EXTENSION:** Cardmember Service – postage service charges, $6.25; Jenna Malsom – May mileage expense, $115.44; Venture Communications Coop – phone & fax service, $$55.44;

**WEED CONTROL:** Cardmember Service – cell phone case, $19.08;

**RD & BR:** Hoven Coop Service Company – gasoline, fuel, $1636.89; Montana Dakota Utilities – electricity @ Java shop, $18.85; Venture Communications Coop – phone service @ Java shop, phone & fax service, internet service, $259.46;

**SOLID WASTE:** SDPAA – wheel loader insurance, $487.00;

**STATE ACCOUNT FUND:** SD Department of Revenue – ROD & Vital Record Fees, $560.00; SD Department of Revenue – motor vehicle fees, $119452.69;

**SALE & EXCISE TAX FUND:** SD State Treasurer – city & sales tax, $164.52;

**TREASURER’S MONTHLY FINANCIAL REPORT TO COUNTY COMMISSIONERS**

**WALWORTH COUNTY, SOUTH DAKOTA**

**MAY 31, 2014**

NSF CHECKS $ 4179.22

BANKWEST SAVINGS $3,719,617.16

WELLS FARGO SAVINGS $ 0.00

GREAT WESTERN BANK $ 33,345.33

CASH IN OFFICE $ 1,354.34

CHECKS IN OFFICE $ 42,152.04

INVESTMENTS – CERT. OF DEPOSIT $2,250,000.00

LANDFILL POST CLOSURE $ 361,797.99

LANDFILL CELL CLOSURE $ 265,267.14

SOUTH DAKOTA FIT $ 4,436.63

CONSTRUCTION BOND $ 0.00

CLERK OF COURTS TRUST $ 0.00

 TOTAL $6,682,150.40

**JOHNSON CONTROLS:**

Martin moved and Pudwill seconded a motion to approve and sign the maintenance agreement with Johnson Controls. Voting Aye: 5; Nay: 0. The motion was adopted.

**VANGUARD APPRAISALS:**

Bob Ehlers, Vice President of Vanguard Appraisals met with the board to explain the new costing software purchased through his company. This is a CAMA (computer assisted mass appraisal) system which allows records to be maintained easily on an ongoing basis. He explained that once all the information is in the system, which is a time-consuming process, the information can then be reviewed and maintained for accuracy by the assessor. He also explained the assistance that Vanguard offers to help in the updating process and other software modules that can be purchased to obtain more assistance. He also explained that his company has South Dakota Certified Appraiser Assessors which can come in to go out in the field to help train assessment staff and they also have staff with expertise in many areas that can come in and assess complicated properties, such as elevators.

**ALCOHOLIC BEVERAGE TEMPORARY LICENSE:**

Godkin moved and Siemon seconded to approve a temporary alcoholic beverage license at a fee of $50. Voting Aye: 4; Nay: 1. The motion was adopted.

**RURAL ATTORNEY PROGRAM:**

Wayne Vanheisen was in attendance to explain the Rural Attorney Program. Kyle Chase from Mobridge, who is a student at USD that would like to take part in this program. These attorneys are paid 644% by the Unified Judicial System and 35% by the County with a 5 year commitment. The attorney can use the money for any purpose but must practice in the county for 5 years. The program focuses on bringing attorneys to smaller communities. Chairman Arbach stated that it sounded like a good program, but the board felt they would need some time for further discussion. Some of the Board members thought that we do have a real need for the Rural Attorney’s program and we seem to have a number of local attorney’s already in practice in Walworth County.

**EXECUTIVE SESSION:**

Pudwill moved and Martin seconded to enter into executive session at 10:00 a.m. for the purpose of discussing a personnel issue as per SDCL 1-25-2(2). Voting Aye: 5, nay: 0. The motion was

adopted.

Chairman Arbach declared the executive session ended and the board reconvened in regular

session at 10:35 a.m.

**HIGHWAY & LANDFILL ISSUES:**

Highway Superintendent Goetz presented some budget information.

**EXECUTIVE SESSION:**

Martin moved and Godkin seconded to enter into executive session at 10:45 a.m. for the purpose of discussing a legal issue as per SDCL 1-25-2(3). Voting Aye: 5; Nay: 0. The motion was adopted.

Chairman Arbach declared the executive session ended and the board reconvened in regular

session at 10:55 a.m.

Superintendent Goetz presented pictures of County Road 318 (cemetery road). Heavy loads and speeding are causing the road to fail. Goetz would like to dig up the road where it’s breaking up to help determine what the problem is. She told the commissioners that county roads are not made to hold the weight of the newer equipment. She requested more patrolling on these road. She recommends re-grinding the road.

Goetz reported that she has applications from people in Pollock, Gettysburg, Mobridge, and Selby and is waiting on an application from Mound City. The job opening ad runs for another week.

**SHERIFF & JAIL ISSUES:**

Martin moved and Siemon seconded moving Patty Dunwoody to full-time uncertified jailer at $13.21 per hour effective June 29, 2014. Voting Aye: 5; Nay: 0. The motion was adopted.

This will be Sheriff Mohr’s last commission meeting and the board thanked him for his great work and years of service to the County.

Josh Boll, Chief Deputy, newly appointed as Sheriff upon Sheriff Mohr’s retirement states that he will have a deputy position open.

**NECOG:**

Pudwill moved and Godkin seconded to appoint David Siemon to the NECOG Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**PLAT:**

Pudwill moved and Godkin seconded to approve the plat of Kasch Oil Addition to Walworth County, located in Government Lot 3 and Government Lot 4 in the NW4 of Section 1-121-76. Voting Aye: 5; Nay: 0. The motion was adopted.

**BUDGET MEETING:**

A budget meeting has been scheduled for June 24, 2014 at 9:00 am.

**REGISTER OF DEEDS:**

Godkin moved and Pudwill seconded to approve the hiring of Mica Mortenson as Deputy Register of Deed. Voting Aye: 5; Nay: 0. The motion was adopted.

**TREASURER’S OFFICE:**

Godkin moved and Pudwill seconded to approve the hiring Stephanie Bennis as Deputy Treasurer at a wage of $13.84 per hour. Bennis will replace Mortenson who moved to the Register of Deed’s Office. Voting Aye: 5; Nay: 0. The motion was adopted.

Treasurer Pudwill explained the insufficient funds that appears on the Treasurer’s Report has been cleared up at this point. It was stated that repeat offenders should be put on a cash only basis.

**OLD BUSINESS:**

Tax deed properties were discussed. States Attorney Hare is trying to contact the neighbor to the property in Java. Gary Snow & Associates have been hired to abate the asbestos problems. Tax deed properties in Mobridge are also being worked on at this time.

The Board was told that more back fill will be needed around the jail before grass can be planted and that project completed.

**ADJOURNMENT:**

Martin moved and Godkin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. July 1, 2014. Voting Aye: 5; Nay: 0. The motion was adopted.

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**DENIS ARBACH, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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