May 16, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on May 16, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Melissa Miller, Scott Schilling and David Siemon. Also present were Auditor Rebecca Krein and State’s Attorney Jamie Hare.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Houck seconded to approve the minutes of the meeting of May 2nd, 2017.Voting Aye: 5; Nay: 0.The motion was adopted.

Miller moved and Houck seconded to approve the minutes of the meeting of May 10th, 2017. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Schilling seconded to approve the Equalization minutes of April 18, 2017. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Miller seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**GENERAL FUND:** Dept. of Revenue Special Taxes – mudline adventures & Hoven Country Club, $250.00

**COMMISSIONERS:** Kevin Holgard – mileage expense, $40.32; Jim Houck – mileage expense, $47.88; Melissa Miller – mileage expense, $35.28; Mobridge Tribune – legals, $469.54; Quill Corporation – supplies, $163.86; David Siemon – mileage expense, $220.92

**AUDITOR:** Cardmember Service – postage service charge & registrations for Krein & Diaz, $216.25; Rebecca Krein – mileage expense, $147.84; Quill Corporation – supplies, $1.89; SDACO – registration: Krein, $35.00

**TREASURERS:** Bank West – check blanks, $126.34; Cardmember Service – postage service charge, $6.25; Mobridge Tribune – ads for taxes due, $276.00; Quill Corporation – supplies & stapler, $237.95

**STATES ATTORNEY:** Kristi Brandt – services, $195.25; Cardmember Service – postage service charge, $6.25; Nicole Poland – subpoena, $20.00; Precision Reporting – transcripts, $65.75; Quill Corporation – supplies, $67.65; SD Dept. of Revenue – blood alcohol testing, $210.00

**COURT APPOINTED ATTORNEY:** Kristi Brandt – grand jury transcripts, $66.00

**ABUSED CHILD DEFENSE:**

**COURTHOUSE:** Cardmember Service – trash bags, supplies, & registration for Holder, $278.61; Heartland Waste Management Inc. – garbage service, $105.00; Quill Corporation – supplies, $12.25; Selby Auto Sales & Service – supplies, $1.65; Kurt Wolf – lawn care contract, $775.00

**DIRECTOR OF EQUALIZATION:** Cardmember Service – postage service charge & lodging for Kahl, $529.47; Greg Pudwill – meal & mileage expenses, $421.24; Shorty’s One Stop – gasoline, $22.31

**REGISTER OF DEEDS:** Cardmember Service – postage service charge, $6.25; Hal Systems Corporation – quarterly software maintenance, $292.00

**VET SERVICE OFFICER:** Cardmember Service – anti-malware & printer, $453.94; West River Telecommunications – phone service, $41.18

**SHERIFF:** Cardmember Service – postage service charge, supplies, and registration for Bentz, $450.16; Western Communications Inc. – radio maintenance, $21.60

**JAIL:** Building Sprinkler Inc. – sprinkler inspection, $562.70, Cardmember Service – supplies, personal care, & groceries, $462.81; Family Pharmacy Inc. – prescriptions, $8.00; Hughes County Finance Office – prisoner boarding April 2017, $1,320.00; Merkel’s Foods – groceries, $844.31; Mobridge Tribune – correctional officer display, $41.40; Quill Corporation – supplies, $130.60; Turner Drug – prescription, $16.00

**CORONER:**

**EMERGENCY & DISASTER:**

**SUPPORT OF POOR:** Cardmember Service – postage service charge, $6.24; Quill Corporation – supplies, $33.65

**OTHER HEALTH ASST:** Shannon Thompson – mileage expense, $83.16

**MENTALLY ILL:** Lewis & Clark Behavioral – BMI intake, $160.00

**DEV DISABLED:** SD Dept. of Revenue – services, $60.00

**MENTAL ILLNESS BOARD:** Mark Katterhagen – mental illness hearing, $15.00; Lucy Lewno – mental illness hearing, $150.46; Karen Swanda – services & fees, $15.00; Taliaferro Law Firm – services & fees, $550.60

**EXTENSION:** Cardmember Service – postage service charge, $6.25; Quill Corporation – chair & supplies, $183.64

**WEED CONTROL:** Mobridge Tribune – legal notice, $47.09; Selby Auto Sales & Service – four wheeler battery, $86.00; Shannon Thompson – supplies, $12.37; Western Communications Inc. – radio maintenance, $8.80

**RD & BR:** Cam Wal Electric Cooperative – electricity @ Hoven shop, $56.82; DOT FHWA – preliminary engineering, $3,185.03; Farnams Genuine Parts – supplies, $69.75; Hase Plumbing & Heating – supplies/fuel tanks, $41.45; Heartland Waste Management Inc. – garbage service, $50.00; Hoven Coop Service Company – gas & fuel, $641.49; Hoven Repair & Body Shop – supplies: brakes T6 & T7, $196.84; Jensen Rock & Sand Inc. – cold mix, $641.25; Kens Western Lumber – supplies, $35.64; Midwest Pump & Tank – repairs on fuel tanks, $824.99; Montana-Dakota Utilities – electricity @ Java shop, $20.16; North Star Energy LLC – supplies, $70.00; OK Automotive – hoist inspection, $150.00; Sheehan Mack Sales & Equipment – supplies, $177.81; Shorty’s One Stop – gasoline, $692.40; Valley Telecommunications – cell phone, $39.99; West River Telecommunications – phone service @ Mobridge shop, $36.32; Western Communications Inc. – radio maintenance, $135.90

**SOLID WASTE:** Cam Wal Electric Cooperative – electricity, $219.39; Lucky’s Gas & More – gasoline, $202.55; North Central Farmers Elevator – 870 GALS diesel @1.8102/GAL, $1,575.14; Quill Corporation – wireless keyboard/mouse, supplies, & scale printer, $441.51; Runnings Supply Inc. – supplies, $108.20; Sheehan Mack Sales & Equipment – supplies, $262.88; Shorty’s One Stop – gasoline, $29.33; Tri State Water – water rental, $16.70; Valley Telecommunications – internet & phone services, $113.74; Web Water Development – water service, $50.37; Wenck Associates – engineering services, $2,567.09; Western Communications Inc. – radio maintenance, $9.30

**STATE ACCOUNT FUND:** SD Dept. of Revenue – ROD & vital records fees & motor vehicle fees, $86,509.59

**CASH BOND FUND:**

**SCHOOL DIST FUND:** Cortrust Bank – April 2017 apportionment, $170,344.03; Hoven School District – April 2017 apportionment, $51,458.59; Dacotah Bank – April 2017 apportionment, $523,501.73; Bank West – April 2017 apportionment, $640,183.79

**CITIES & TOWNS FUND:** City of Mobridge – April 2017 apportionment, $317,484.94; Bank West – April 2017 apportionment, $129,878.64; Dacotah Bank Acct 210032603 – April 2017 apportionment, $4,159.13; Bank West – April 2017 apportionment, $10,859.37; Bank of Hoven – April 2017 apportionment, $69.88

**PARTIAL PYMTS:**

**SALES/EXCISE TAX FUND:** South Dakota State Treasurer – city sales tax & state sales tax, $359.09

**5 CO TV DIST FUND:** Cam Wal Electric Cooperative – electricity @ Java 1 & 2; $1,285.98; Sid Haux – cellphone service & mileage expense, $194.77; Zuber Refrigeration – repairs & maintenance, $208.75

**JAVA FIRE DISTRICT FUND:** Bank West – April 2017 apportionment, $3,466.20

**BOWDLE FIRE FUND:** Bowdle Rural Fire District – April 2017 apportionment, $2,615.03

**S RIVERVIEW RD DIST:** Bank West – April 2017 apportionment, $275.63

As required by SDCL 6-1-10, the complete April payroll paid by department was as follows: Commissioners - $9,145.34; Auditor - $8,508.88; Treasurer - $9,490.06; States Attorney - $13,029.37; Court House - $1,999.77; Director of Equalization – $12,141.71; Register of Deeds - $10,427.84; Veterans Service Officer - $1,188.47; Sheriff - $15,362.13; Jail - $42,296.92; Coroner - $447.98; Emergency & Disaster - $1,985.64; Poor - $400.39; Extension - $1,699.66; Weed & Pest - $2,305.76; Zoning – $447.04; Road & Bridge - $45,421.17; Solid Waste - $18,256.39; 5 County TV Translator District - $953.95.

**MOBRIDGE HOSPITAL & AMBULANCE:**

CFO of the Mobridge Regional Hospital Renae Tisdall, CEO John Ayoub, and Ambulance supervisor Chuck Hanson met with the board to discuss the Ambulance funding & Community Health contract. They requested a 3.3% increase for the ambulance to $15,250.00 for 2018. The board will review the Community Health Contract and address it at the next meeting.

**ALCOHOLIC BEVERAGE LICENSES:**

Houck moved and Schilling seconded to approve the alcoholic beverage license for DA Peterson and Associates. Voting Aye: 4; Nay: 1.The motion was adopted.

Schilling moved and Houck seconded to approve the alcoholic beverage renewal for Mudline Adventures and DBA New Evarts Resort. Voting Aye: 5; Nay: 0.The motion was adopted.

**LANDFILL:**

Houck moved and Schilling seconded to declare the following items surplus to be disposed of or sold. Voting Aye: 5; Nay: 0. The motion was adopted.

-Gateway 900G Monitor

-HP 1710 Monitor

-Gateway 500G Monitor

-HP LaserJet P2015dn Printer

-Sharpe CS2850A Calculator

-Brother HL-2270DW Printer

-Brother J6510DW Printer

-2005 Ford Crown Victoria

-Martell Camera

-Galls Console

-Radio Shack TRC-493 CB Radio

-Gall Traffic Alert

-(2) Golden Eagle Radar Units

-NASCAR Mega Scanner

-GE Spotlight

-Warning Light Bar

-(2) Rear Window Bar Cages

-Martel Camera

-Single Inmate Bar Cage

-Full Back Seat Inmate Cage

-Troy Trunk Sliding Tray

-Console

-Arm Rest

-Middle Console

-Console Mounting Plate

-Computer Mounting Plate

-Dash Camera Head Mount

-Console Floor Plate

-Plastic Cup Holders

-Unity Spotlight

-2008 Chevy Impala

-Black Leather Office Chair

-1984 Chevy C10 Pickup

-1988 Ford Fa54 Pickup

-(2) Airplane Heaters

-C21-P-423 Parker PTO Wet Kit

-Narrow Pickup Tool Box

-Old Analog Radios

-(2) HP Computer Towers

-(5) 265/70/R17 Tires

-(17) LT245/75/R16

-(3) 225/60/R16 Tires

-(2) 11.00X16 Tires

-(1) 235/75/R16 Tire

-(4) 245/70/R17 Tires

-(1) 20.5/R25 Tire

-(1) 19.5L-24 Tire

-(1) 14.00X20 Military Tire

-(2) 12.5/80-18 Tires

-(1) 18.4X34 Tire

-(2) 1400/R20 Tires

-(1) 29.5-29 Tire

-(4) 22/75/R16 Tires

-(1) P265/70/R17 Tire

-(5) 900X20 Tires

-(2) 1000X20 Tires

-(1) 825X20 Tire

-(1) 825X20 Tire on Rim

-(2) 520/70B34 Tires

-(7) 690-600X9 Tires on Rims

-Several Damaged Tires

Houck moved and Miller seconded to transfer 2008 Crown Victoria from Sheriff’s department to Landfill. Voting Aye: 5; Nay: 0.The motion was adopted.

Schilling moved and Houck seconded to transfer 2012 Chevy Impala from Sheriff’s department to Director of Equalization. Voting Aye: 5; Nay: 0.

**INSURANCE:**

Badten informed the board that May 24th, is the day to get enrolled in the ancillary benefits.

**PRIVATE ROADS:**

Holgard moved and Schilling seconded to allow the highway department to do maintenance on the private roads as requested. Voting Aye: 5; Nay: 0.The motion was adopted.

**UPPER MISSOURI MEETING:**

Krein requested the board advise her of what location and schedule they would like for the Upper Missouri District Meeting. They advised her that it will be at Hogie’s in Glenham and social hour will be at 5:00p.m., meal at 6:00p.m., and the meeting to start at 7:00 p.m.

**EXECUTIVE SESSION:**

Schilling moved and Holgard seconded to enter into executive session per SDCL 1-25-2(1) regarding a personnel matter at 9:38 a.m. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Siemon declared the executive session ended at 10:06 a.m.

**LAWN CARE BIDS:**

Holgard moved and Houck seconded to accept the only bid of $775.00 a month from Schilling Excavating. Roll call vote requested as follows: Houck- Aye; Siemon- Aye; Miller- Aye; Holgard- Aye; Schilling- abstain. The motion was adopted.

**SHERIFF& JAIL:**

Jungwirth provided the board with the monthly report.

Boll told the board the garage needs repairs and was quoted approximately $5,000 to get it done. Houck moved and Schilling seconded to use the Courthouse building renovation fund to pay for the repairs. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY ISSUES:**

Goetz informed the board that they will not be using county chips to complete the Swan Creek Road project. They will be hauling them in from elsewhere.

She stated that we will be applying for a grant for County Road 319 from the state. The grant would be a 60/40 match and our portion would be approximately $120,000.

WEB Water has been using their track hoe on the county roads which is causing damage. She informed them that they need to use the approach or shallow ditches.

**OLD BUSINESS:**

Holgard informed the board he has everything ready for the retaining wall at Molstad Lake.

Hare stated he is still working on the culvert issue.

Hare also informed the board that 3 trucks have been cited for being overweight. One of them was fined $20,000 and the other two were fined $10,000 each.

**ADJOURNMENT:**

Houck moved and Miller seconded that the Board of County Commissioners adjourn until the hour of 9:00 am June 6, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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