May 2, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on May 2, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Melissa Miller, Scott Schilling and David Siemon. Also present was Auditor Rebecca Krein.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Schilling seconded that the minutes of the meeting of April 18th, 2017 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Holgard seconded that the minutes of the meeting of April 19th , 2017 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Miller seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**COMMISSIONERS:** City of Mobridge, 324 5th Ave W - $10.50; City of Mobridge, 306 2nd Ave W - $10.50; MARCO Inc., copier usage contract - $43.43; Selby Record, publishing & official proceedings - $346.48

**COURTS:** Paige Breash, mileage and juror fees - $66.80; Beverly Knecht, mileage and juror fees - $66.80; Christine Kosters, juror fee - $50.00; Patricia Kulm, mileage and juror fees - $63.44; Jeffrey Laundreaux, mileage and juror fees - $66.80; Taryn Roebuck, juror fee - $50.00; Phalan Schilling, mileage and juror fees - $66.80; Jay Shillingstad, mileage and juror fees - $66.80; Kayla Silbernagel, mileage and juror fees - $66.80; West Payment Center, library subscriptions - $16.91

**AUDITOR:** Connecting Point, offsite backup - $8.75; MARCO Inc., copier usage contract - $17.69; Midcontinent Communications, internet service - $14.37

**TREASURERS:** Connecting Point, support work & offsite backup - $66.25; MARCO Inc., copier usage contract - $2.14; Midcontinent Communications, internet service - $14.37; Selby Record, publishing’s - $48.00

**STATES ATTORNEY:** Kristi Brandt, JUV - $108.80; Brenda DeToy, mileage expense - $8.82; Angela Dogskin, mileage fee & subpoena - $213.20; Midcontinent Communications, internet service - $14.37; Venture Communications Coop, phone/fax service - $129.21

**COURT APPOINTED ATTORNEY:** Kristi Brandt, transcripts & preliminary hearings - $131.80; Thomas Cogley, court appointed attorney fees, $1,968.40; Aaron Sandvig, court appointed attorney fees - $2,845.49

**ABUSED CHILD DEFENSE:**

**COURTHOUSE:** City of Selby, water & sewer service - $106.88; Montana-Dakota Utilities, gas & electricity - $835.40; Servall Uniform & Linen, mat & mop rental - $40.25

**DIRECTOR OF EQUALIZATION:** Connecting Point, offsite backup - $8.75; MARCO Inc., copier usage contract - $6.55; Midcontinent Communications, internet service - $14.37

**REGISTER OF DEEDS:** Connecting Point, offsite backup - $8.75; MARCO Inc., copier usage contract - $7.20; Midcontinent Communications, internet service - $14.38

**VET SERVICE OFFICER:** Data spec Inc., signature pad & shipping/handling - $250.00

**SHERIFF:** AT&T Mobility, cellphone service - $414.56; Travis Bentz, meal expense - $96.00; Joshua Boll, meal expense - $143.00; Dakota Country Store, 150 gal @ 1.481/gal - $285.00; Justin Jungwirth, meal expense - $64.00; KOLY AM, job line - $125.00; Law Enforcement Systems, supplies - $62.00; Midcontinent Communications, internet service - $14.38; Neve’s Uniforms Inc., supplies - $318.55; Redwood Toxicology, icups - $77.25; Rees Communications, battery - $70.00; Selby Auto Sales & Service, oil change - $87.75; Selby Oil Company, repairs on 2010 Tahoe - $60.00; Uniform Center, supplies - $54.98; Venture Communications Coop, phone/fax services - $132.64

**JAIL:** Cash-WA Distributing, groceries - $877.26; City of Selby, water & sewer services - $214.36; Family Pharmacy Inc., supplies and prescriptions - $326.47; Hase Plumbing Heating & Air, vacuum breaker & clear toilets - $290.97; Karst Construction, repairs for jail - $360.00; Mobridge Hardware, supplies - $13.99; Montana-Dakota Utilities, gas & electricity - $788.03; Neve’s Uniforms Inc., supplies - $500.10; Payless Foods, groceries - $47.24; Phoenix Supply, supplies & personal care - $354.97; Servall Uniform & Linen, mat & mop rental - $55.36; Stoicks Food Center, groceries - $124.47; Venture Communications Coop, phone/fax services - $201.33

**CORONER:**

**EMERGENCY & DISASTER:** AT&T Mobility, cellphone service - $34.08; Midcontinent Communications, internet service - $7.19

**SUPPORT OF POOR:** **MENTALLY ILL:**

**DEV DISABLED:**

**EXTENSION:** Brenda DeToy, mileage expense - $44.10; Midcontinent Communications, internet expense - $14.38; Crystal Olson, mileage expense - $63.52

**WEED CONTROL:** AT&T mobility, cellphone service - $34.07; MARCO Inc., copier usage contract - $1.60; Midcontinent Communications, internet service - $7.19; Selby Record, publishing’s - $20.21

**RD & BR:** City of Java, water service - $18.00; City of Mobridge, water service - $48.39; City of Selby, water service - $64.12; Farnams Genuine Parts, supplies/parts - $202.35; Great Western Tire Inc., supplies/parts - $669.22; GTC Auto Parts, supplies/parts - $123.85; John Deere Financial, supplies/parts - $7.00; MARCO Inc., copier usage contract - $0.20; Montana-Dakota Utilities, Selby shop electricity, state shop electricity, Mobridge shop electricity - $260.54; North Central Farmers Elevator, 4.999 gal @ 1.87 #2 fuel & gasoline - $10,070.66; North Star Energy LLC, 200 gals #LP @ 0.70/gal - $140.00; Overhead Door, repairs @ state shop - $1,276.28; Runnings Supply Inc., supplies - $79.86; SD Federal Property Agency, shop tools - $59.00; Selby Auto Sales & Service, supplies - $694.10; Selby Oil Company, tire repairs - $683.50; Servall Uniform & Linen, mat & mop rental - $44.50; Stoicks Food Center, supplies - $19.98; Titan Machinery, supplies - $124.75

**SHERIFF:** Creative Product Sourcing Inc., tee shirts - $205.46

**SOLID WASTE:** MARCO Inc., copier usage contract - $5.47; SD Dept. Of Environment, solid waste surcharge - $1,149.00; Servall Uniform & Linen, mat & mop rental - $39.32

**PARTIAL PYMTS:** Walworth County Treasurer - $1,526.15

**5 CO TV DIST FUND:** FEM Electric Association, electricity - $95.76; MARCO Inc., copier usage contract - $0.41; SDACO M & P Fund, M & P remittance - $166.00

**PARTIAL PAYMENTS:**

The request for partial payments for record 5285 was cancelled as the taxes were paid in full.

.

**LANDFILL:**

Schilling moved and Holgard seconded to sign the SWMP loan agreement with SDDENR for the landfill cell construction funding. Voting Aye: 5; Nay: 0.The motion was adopted.

Holgard moved and Miller seconded to approve the advertising for bids for Landfill cell construction, and set the bid opening for June 6th, 2017 at 10:00 a.m. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Houck seconded to approve the advertising for bids for waste tire removal/ disposal, and set the bid opening for June 6th, 2017 at 10:15 a.m. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Miller seconded to provide 100% of the cost for dental, vision and life insurance coverage for employees and allow the employee to purchase it for their families at 100% their own cost. Voting Aye: 5; Nay: 0.The motion was adopted.

The start date was discussed and July 1st was agreed upon.

While discussing whether to provide Package #1 or Package #2, the board asked the department heads for their opinion. It was agreed that everyone would prefer Package # 2. Schilling moved and Miller seconded to approve package #2 as the dental, vision, and life insurance. Voting Aye: 5; Nay: 0.The motion was adopted.

**COURTHOUSE:**

Discussion was held regarding the need for lawn care and snow removal maintenance. Schilling mentioned that we have time because Kurt was not leaving until June. Holder addressed the board that she would be interested in taking up the lawn care job, but considering her multiple positions, she asked that the board consider giving her 10 extra hours per week to maintain all these positions. She also stated that she can use trustees to help with the maintenance. Houck suggested that we see what bids turn up for the job and to go from there.

**MOLSTAD:**

Badten stated that the building at Molstad Park is listed on the National Registry. He stated that he is willing to research any grant funding available to renovate the structure. Holgard stated that he has had contractors say it should come down. Holgard suggested to get guard rail use railroad ties to barricade the creek for liability. Holgard moved and Houck seconded to approve the project. Voting Aye: 5; Nay: 0.The motion was adopted.

**TREASURER:**

Holgard moved and Schilling seconded to approve the monthly treasurer’s report. Voting Aye: 5; Nay: 0.The motion was adopted.

**SUPPLEMENT:**

 Houck moved and Schilling seconded to approve an automatic supplement of $3,613.62 to 101-222-426 for Homeland Security Grant funds received. Voting Aye: 5; Nay: 0.The motion was adopted.

**ALCOHOLIC BEVERAGE LICENSE:**

Holgard moved and Miller seconded to approve the Alcoholic Beverage License renewal for Bridge City Marina. Voting Aye: 5; Nay: 0.The motion was adopted.

Schilling moved and Houck seconded to approve the Alcoholic Beverage License renewal for Hoven Country Club. Voting Aye: 5; Nay: 0.The motion was adopted.

**NEW EMPLOYEE:**

Schilling moved and Houck seconded to approve the wage of $15.19/hr. for Tiffany Holder as part-time temporary office assistant. Voting Aye: 5; Nay: 0.The motion was adopted.

**WEED & PEST:**

Houck moved and Holgard seconded to approve chairperson to sign the Weed & Pest Grant for 2018. Voting Aye: 5; Nay: 0.The motion was adopted.

**JAVA PROPERTY:**

Schilling informed the board that they need to get a permit to take down the Java main street property and haul it to the County Lease Land Property. The permit would be about $500.00 and take 6 months to process. Badten informed the board that he would look into it.

**GROW SD:**

Lori Finnesand and Pat Gallegher from GROW SD provided the board a summary of what services were provided in Walworth County last year. She asked that they consider providing a donation of $5000 for next year.

**NEW BUSINESS:**

 Krein informed the board that she bought the Veteran Service Officer a printer because his was very out dated. She also suggested that they look into increasing his budget next year.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 am May 16, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_