April 17, 2018

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on April 17th, 2018 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Marion Schlomer, Scott Schilling and David Siemon. Also present were Deputy Auditor Amanda Silbernagel and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY BOARD OF EQUALIZATION:**

Larry Danielson was in front of the board to appeal the valuation of his property. Danielson felt that the value set on his property was higher than other properties around him. He also stated that his property had seen a 81% increase in value from the previous year. The local equalization board had set Danielson’s property at $100,700, it was under the recommendation of Kahl that the board leave the valuation the way it was set by the local equalization board. Kahl also pointed out, that Danielson was receiving an adjustment of 40% because he is located by the railroad tracks, where as everyone else was receiving a 20% adjustment, and that Dainelson was the only appeal this year. Houck moved and Schlomer seconded to leave the valuation as is. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to approve freeze assessments for veterans. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to approve tax exempts for churches. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded freeze assessments for paraplegic veterans. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Siemon seconded freeze assessments for the elderly and disabled. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to adjourn as Board of Equalization. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no old or new business to report. Schlomer moved and Holgard seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no old or new business to report. Siemon moved Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**PUBLIC HEARING:**

Read by Schilling.Holgard moved and Schlomer seconded to approve the first reading of the ordinance dissolving the Walworth County Planning and Zoning Board and having the commission serve as that board. Voting Aye: 3; Nay: 2. The motion was adopted.

Holgard moved and Houck seconded the minutes of the meeting of April 17th, 2018 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Schlomer seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**COMMISSIONERS:** Cardmember Service – Microphone for camera, $339.95; Marco Inc – Copier Usage, $59.10; Venture Communications – Phone Service, $47.59; Kevin Holgard – Mileage expense, $30.24; Marion Schlomer – Mileage; $228.48; Mobridge Hardware – Cables for microphone, $13.18

**ELECTIONS:** Marco – Copier Usage, $6.81

**COURTS:** Thomson Reuters – downloaded software, $317.30, Database charges, $2,135.07

**AUDITOR:** Cardmember –Postage Service, $6.25, Postage, $41.45; Marco – Copier Usage Contract, $28.93; Quill – Office Supplies, $25.07; Venture Communications – Fax Service, $.93, Phone Service, $55.34

**TREASURER:** Cardmember Services – Computer Software, $182.87, Postage Service, $6.25; Marco – Copier Usage, $15.32;Venture Communications – Phone Service, $84.88, Fax Service, $1.12

**STATES ATTORNEY:** A&B Business **–** Office Supplies, $12.87; Cardmember Services – Postage Service, $6.25, Postage, $188.65; Quill – Office Supplies, $210.71; SD Dept of Revenue – BA Testing, $370.00; Venture Communications – Phone Service, $127.30; Dave Scarpellini – Supplies, $7.39; Grant Oxner – Subpoena & mileage, $37.64; Velma Laframboise – Subpoena & mileage, $37.64

**COURT APPT ATTY:** Christopher Haar – Services, $1,821.14; Hoffman Law – Services, $807.10; Ronayne & Cogley – Services, $2,468.40; William Gerdes – Services, $957.40

**ABUSED CHILD DEFENCE:** Von Wald Law- Services, $916.50

**COURTHOUSE:** Cole Papers – Cleaning Supplies, $54.76; Hase Plumbing – Women’s bathroom & boiler room, $689.10, Heartland Waste – Garbage Services, $105.00; Ken’s Lumber – Supplies, $284.86; Menards – Building Supplies, $160.18; Servall – Rentals, $42.04; Web Water Bottling Company – Water & cooler rental, $141.75

**DOE:** Cardmember – Postage Service, $6.25; Marco – Copier Usage, $6.81; SRM Youth Activates – 2018 range camp, $150.00; Quill – Office Supplies, $64.98; Venture Communications – Phone Service, $64.98

**REGISTER OF DEEDS:** Marco – Copier Usage, $40.85; Cardmember Service – Postage Service, $6.25; Venture Communications – Phone Service, $57.23, Fax Service, $.10

**SHERIFF:** Cardmember Service – Postage Service, $6.25, Supplies, $203.98; Quill – Office Supplies, $306.97; Allie Hilgeman – Meals, $34.00; Pennington Co Jail – Inmate Transport, $290.50; Tina Kopriva – Training Meals, $63.00; Valley Motors – Repairs, $69.02

**JAIL:** Brad Hompe – Consultation, $3188.43; Cardmember Services – under payment, $2.40, paper products$9.00, Cleaner, $19.99, Inmate Care, $7.00, Inmate medication, $10.50, Groceries, $82.00, Cleaning Supplies, $70.99; EAPC – Phase 1 & Travel, $7,432.46; Marco – Copier Usage, $1.70; Mobridge Regional Hospital – Inmate Care, $1,226.25; Payless Foods – Groceries, $221.26; Phoenix Supply – Supplies, $154.50; Quill – Hard Drive & Case, Office Supplies, $217.15; SD Dept of Public Safety – Teletype Services, $2,340.00, Datamaxx Charge, $250.00; Servall – Supplies, $83.18; The Support Circle – Evaluations, $525.00; Tina Kopriva – Training, $77.57

**EMERGENCY & DISASTER:** Marco – Copier Usage, $.03; Venture Communications – Internet Service, $44.47, Phone Service, $15.05

**SUPPORT OF POOR:** Cardmember – Postage Service, $6.24, Postage, $2.09; Quill – Ink & office Supplies, $83.95; Venture Communications – Phone Service, $25.00

**MENTALLY ILL:** Doug Schaffer Court Reporting – Mental Illness Hearing, $30.00; Lewis & Clark Behavioral – BMI Intake, $160.00; Yankton County Treasurer – Mental Illness Hearing, $118.75

**DEV DISABLED:** SD Department of Revenue **–** Services**,** $60.00

**MENTAL ILLNESS BOARD:**

Darcy Lockwood – Mental Illness Hearing, $30.00; Lucy Lewno – Mental Illness Hearing, $332.94; Mark Katterhagen – Mental Illness Board, $30.00; Taliaferro Law Firm – Quarterly Billing, $470.00

**EXTENSION:** Cardmember Service – Postage Service, $6.25, Postage, $.47; Quill – Office Supplies, $59.65; Marco – Copier Usage, $.12; Venture Communications – Phone Service, $27.06

**WEED CONTROL:** Venture Communications – Internet, $44.47; Phone Service, $15.05

**RD & BR:** Agtegra Coop – March Gas, $478.05; Cam Wal – March Elec Hoven Shop, $73.85; Cardmember – Postage, $11.68, Gas for T136, $42.70; Penny Goetz – Meals, $84.00; Great Western Tire – Supplies/Tires, $144.41; Heartland Waste – March Garbage, $50.00; Hoven Coop – March Fuel & Gas, $1,269.65, Heat Propane Hoven Shop, $482.71; Kens Lumber – Keys, $4.00; Marco – Copier Usage, .32; MDU – Java Shop March Elec, $30.48; Northern Lites – Mob Shop Furnace Repair, $335.48; Slater Oil – Fuel, $12,150.00; WRT – Mob Shop March Phone, $37.00

**SOLID WASTE:** Agtegra Coop – 910gals Diesel, $2,110.38; Cam Wal – March Electric, $279.93; Cardmember Services – Postage, $5.66, Hi-Viz Clothing, $303.43; Farnams Genuine Parts – Supplies, $206.82; Hase Plumbing – Repair shop heater, $781.43; Lucky’s Gas n More – FGAs, $188.44; Marco – Copier Usage, $10.21; Mobridge Gas Co – Propane for heat, $576.60; SD Dept of Enviroment – March Tonnage Fee, $882.00; Valley Telco – Internet, $59.98, Telephone, $55.36; Web Water Development – March Water Service, $40.56; Web Water Bottling Co – Water & Cooler Rental, $12.75

**STATE ACCOUNT FUND:** SD Dept of Rev- Motor Vehicle, $117,157.69, R.O.D Vital Records, $480.00

**SCHOOL DIST FUND:** Cortrust Bank – Mar 2018 Apportionment, $47,718.89; Hoven School Dist – Mar 2018 Apportionment, $9,516.37; Dacotah Bank – Mar 2018 Apportionment, $82,526.79; Bank West – Mar 2018 Apportionment, $73,766.10

**CITIES & TOWNS FUND:** City of Mobridge-Mar 2018 Apportionment, $61,055.41; Bankwest- Mar 2018 Apportionment, $14,050.88; Dacotah Bank Acct 210032603- Mar 2018 Apportionment, $1,802.43; Bank of Hoven – Mar 2018 Apportionment, $438.63

**SALE/EXCISE TAX FUND:** SD STATE Treasurer - City, State and Excise Tax, $87.14

**5 CO TV DIST FUND:** Cam Wal- Java 1&2, $1,087.45

**JAVA FIRE DIST FUND:** Bank West- Mar 2018 Apportionment, $315.48

**BOWDLE FIRE FUND:** Bowdle Rural Fire Dist- Mar 2018 Apportionment, $821.22

**S RIVERVIEW RD DIST:** Mar 2018 Apportionment, $88.64

**SDACO M&P FUND:** M&P Remittance, $140.00

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

**WALWORTH COUNTY**

**MARCH-18**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,238.22**

**CHECKS TOTAL $25,173.99**

**CASH ITEMS**

**NSF CHECKS**

**TOTAL CASH ON HAND $26,412.21**

**SAVINGS ACCOUNT BALANCES**

**BANKWEST MONEY MARKET SAVINGS $3,126,324.98**

**BANKWEST LANDFILL MONEY MARKET $957,359.49**

**CERTIFICATES OF DEPOSIT**

**INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

**GRAND TOTAL CASH AND BALANCES $6,360,096.68**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,723,090.69**

**SPECIAL REVENUE FUNDS:**

**ROAD AND BRIDGE FUND $1,456,790.17**

**911 SERVICE FUND $15,435.93**

**FIRE PROTECTION FUND $12,636.21**

**EMERGENCY AND DISASTER FUND $4,215.49**

**DOMESTIC ABUSE FUND $140.00**

**MODERNIZATION & PRESERVATION RELIEF FUND $38,571.49**

**DARE PROGRAM FUND $672.82**

**ENTERPRISE FUNDS:**

**SOLID WASTE (LANDFILL) FUND $1,254,939.84**

**TRUST AND AGENCY FUNDS $854,421.35**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,360,913.99**

**HIGHWAY DEPARTMENT:**

No discussion on the monthly budget balance report. Siemon moved and Houck seconded to declare 2013 CAT 140M2 motor grader surplus, and to set bid letting for May 15th at 10:00am. Voting Aye: 5; Nay: 0. The motion was adopted.

Swan Creek update, there will be a community meeting at the Akaska Community Center the week of May 7th a for sure date has not been set, but will be in the near future.

**TREASURERS OFFICE:**

Houck moved and Siemon seconded to approve the Monthly Treasurers report. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF AND JAIL:**

Houck moved and Siemon seconded to enter into executive session at 9:34 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted. Schilling declared the session ended at 9:48 a.m.

Holgard moved and Schlomer seconded to enter into executive session at 9:49 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted. Schilling declared the session ended at 9:56 a.m.

No discussion regarding the Sheriff and Jail report. Siemon moved and Houck seconded to surplus a copy/scanner/fax machine that is no longer working. Voting Aye: 5; Nay: 0. The motion was adopted.

Aaron Vogel has been promoted from Jail Deputy Sheriff to Patrol Deputy Sheriff within the Sheriff’s Office.

Siemon moved Houck seconded to approve signing the M.O.U. for full record management agreement. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL COMMITTEE:**

Holgard informed the board that he has been really impressed with EAPC in how they operate and knowledge they have. The jail committee met with EAPC, Brad Hompe, and the jail staff on April 12th. There are 50 new operational changes that are being implemented in the jail currently, this is happening so the staff is up to date on all the current operations that are required to meet standards. May 9th they will be meeting again to go over jail policies and operations. On May 10th & 11th EAPC will be back to finalize plans, and to show a layout that will work the best, May 10th there will be a more solidified square footage layout and plan. It was also discussed how many beds the facility will be. There is a $300,000 different between a 50 bed and 70 bed facility. There will not be a separate juvenile area, however there may be an area separate from other inmates, for temporary holds for juveniles if it is needed.

**EMERGENCY MANAGEMENT/WEEDS:**

Fees updated the board on a pickup he was looking art. It is a 2007 Dodge Dakota with 50,000 miles for $11,500.00. He said the vehicle was being held for him, and he was going to go look at it in person. He said it was a good deal, and was going to work for what he needed.

**OLD BUSINESS:**

Holgard asked Hare if there was any updates on the culverts, Hare said it is getting closer to being finalized.

**NEW BUSINESS:**

Former Walworth County Deputy Kari Beaman addressed the board concerning her termination.  
Beaman stated she had been terminated after it appeared she had refused to answer an emergency call.  
Mobridge Hospital requested an officer or deputy meet an Edmunds County Deputy who would be transporting blood to the hospital. Beaman, was on call, and was contacted by the Mobridge Police Department to intercept the blood, she told the dispatcher to call Travis Bentz who was also on call, because he could drive faster. A short time later, the MPD called Beaman back and told her a Mobridge Officer was going to drive over and get it.   
Beaman told the commission she believed the termination resulted from a misunderstanding. She said her vehicle had been left out in the elements, thought it would take less time for Deputy Travis Bentz, to be ready and on the road before she could, Bentz is also a better driver in bad weather. Bentz also lived closer to the meeting location. Beaman said she did not refuse the call, and would have gone on the call if Bentz could not.  
The board listened to her explanation of the event, but no action was taken.

Houck asked the board why mileage wasn’t being paid to Siemon and Schlomer for NECOG meetings. Schilling said Schlomer would be getting paid from the county, but Siemon would not because he is getting paid mileage from NECOG.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 am May 1st, 2018. Voting Aye: 5; Nay: 0. The motion was adopted.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**AMANDA SILBERNAGEL, DEPUTY AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_