April 5, 2016

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on April 5, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Duane Martin and David Siemon. Also present were Scott Schilling via phone, Auditor Rebecca Krein and States Attorney Jamie Hare.

Vice-Chairperson Holgard called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Siemon seconded that the minutes of the meeting of March 22, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Siemon seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Best Western Ramkota Hotel – lodging: J Houck, D Siemon, D Martin, R Badten, $387.96; City of Mobridge – water service @ 306 2nd Ave West, $10.50; Jim Houck – mileage expense, $63.84; Kevin Holgard – mileage expense, $30.24; Marco INC – maintenance contract, $7.79; Duane Martin – mileage expense, $52.92; Mobridge Tribune – commissioners publishing, $506.25; Selby Record – supplement hearing, land auction, official proceedings, TV proceedings, annual report, $509.57; David Siemon – mileage expense, $70.56; Stoick’s food center – supplies, $5.56;

**ELECTIONS:** Marco INC – maintenance contract, $.53; Mobridge Tribune; election publishing, $28.49; Selby Record – petition deadline, $34.20;

**AUDITOR:** Connecting Point – offsite backup, $8.75; Marco INC – maintenance contract, $9.16; Midcontinent Communications – internet service, $13.12; Mobridge Tribune – Auditors publishing, $108.00; Selby Record – job advertisement, $36.00;

**TREASURER:** Connecting Point – offsite backup, $8.75; Marco INC – maintenance contract, $1.42; Midcontinent Communications – internet services, $13.12;

**STATES ATTORNEY:** A&B Business Inc – pocket files, $369.90; Kristi A Brandt – transcripts, $169.45; Connecting Point – ink cartridge and toner, $420.00; Marco INC – maintenance contract, $.05; Midcontinent Communications – internet service, $13.12; Mobridge Regional Hospital – blood alcohol draws, $130.00; Quill Corporation – paper, pencil sharpener, $18.18;

**COURT APPOINTED ATTORNEYS:** Dakota Plains Legal Services – court appointed attorneys, $1,239.50; Mark K Kroontje – court appointed attorneys, $160.00;

**ABUSED CHILD DEFENSE:** Von Wald Law Office LLC – services and fees, $527.99;

**COURTHOUSE:** City of Selby – water & sewer, $94.29; Heartland Waste Management INC – garbage service, $105.00; Ken’s Western Lumber – supplies, $7.19; Montana-Dakota Utilities – natural gas & electricity, $1,188.10; Runnings Supply INC – courthouse supplies, $6.88; Servall Uniform & Linen – mats and mops, $87.75; Stocik’s Food Center – courthouse supplies, $2.29; Kurt A Wolf – lawn care, $775.00;

**DOE:** Connecting Point – offsite backup, $8.75; Marco INC – maintenance contract, $30.34; Midcontinent Communications – internet services , $13.12;

**REGISTER OF DEEDS:** Connecting Point – offsite backup, $8.75; Marco INC – maintenance contract, $4.37; Midcontinent Communications – internet services, $13.13;

**VETERANS SERVICES:** Connecting Point – install software, HP pickup and return, probook 450 computer, $1,074.00;

**SHERIFF:** AT&T Mobility – cell phone service, $341.82; Travis Bentz – gasoline, $35.00; Midcontinent Communications – internet service, $13.13; Quill Corporation – supplies & toner, $118.15; Runnings Supply INC – supplies and staple gun, $17.99; Selby Auto Sales & Service – tire repair (08 crown vic) replace disc pads (10’ crown), $185.40; Slater Oil & LP Gas – gasoline 1000 GAL @ 1.63; Western Communications INC – radio service, $21.60;

**JAIL:** City of Selby – water & sewer, $226.54; Connecting Point – ink cartridge & laserjet printer, $913.00; Dady Drug – supplies & groceries, $26.95; Family Pharmacy INC – jail supplies, $15.33; Justin Jungwirth – meal expense, $49.00; Ken’s Western Lumber – supplies, $118.07; Larrys Lock & Key; services, $217.50; Marco INC – maintenance contract, $.79; Merkel’s Foods – jail groceries, personal care, snacks, paper products, $2,860.87; Mobridge Manufacturing INC – bunk beds, $4,420.00; Montana-Dakota Utilities – electricity & natural gas, $1,174.40; Payless Foods – cleaning products, $84.92; Quill Corporation – bath tissue, supplies & toner, $469.57; Servall Uniform & Linen – mats & mops, $53.23; Stoick’s Food Center – personal items, groceries, $44.82;

**CORONER:** SD Department of Revenue – ethyl Alcohol, $35.00;

**EMERGENCY & DISASTER:** AT&T Mobility – cell phone service, $34.01; Midcontinent Communications – internet service, $6.57;

**SUPPORT OF POOR:** Brenda DeToy – mileage expense, $102.48; Quill Corporation – paper, pencil sharpener, $18.18; SDACC – catastrophic co poor relief, $761.00;

**MENTAL ILLNESS BOARD:** Taliaferro Law Firm – mental illness case, $693.00; Yankton County Sheriff’s Office – civil papers, $25.00;

**EXTENSION:** Brenda DeToy – mileage expense, $35.28; Midcontinent Communications – internet service, $13.13; Quill Corporation – card stock, pencil sharpener, $51.40; Stoick’s Food Center – supplies, $9.87;

**WEED CONTROL:** AT&T Mobility – cell phone service, $34.01; Marco INC – maintenance contract, $.92; Midcontinent Communications – internet service, $6.56; Shorty’s One Stop – gasoline, $45.41; Shannon Thompson – mosquito machine repair, mileage expense, $157.22; Western Communications – radio service, $8.80;

**PLANNING & ZONING:** Marco INC – maintenance contract, $.21; Mobridge Tribune – zoning publishing, $24.30; Selby Record – official proceedings, $25.17;

**RD & BR:** Avera Queen of Peace – services & fees, $123.80; Butler Machinery Co – supplies, $1,267.95; Butler Machinery Co – cutting edge, $4,040.40; Butler Machinery Co – filters, $2,561.04; Butler Machinery Co – elements, $3,845.87; Cam Wal Electric Cooperative – electricity @ hoven shop, $59.70; Cedar Shores Resort – lodging: P Goetz, $175.90; Central Diesel Sales INC – air spring, $286.34; Central Diesel Sales INC – shock, $219.86; Central Diesel Sales INC – quarter fenders, $274.57; Central Diesel Sales INC – parts, $118.65; Central Diesel Sales INC – supplies, $47.63; City of Java – water service @ Java Shop, $18.00; City of Mobridge – water & sewer @ Mobridge shop, $48.37; City of Selby – water & sewer, $62.80; Dakota Oil – supplies, $129.50; Eddie’s Truck Center – supplies T6, $119.48; Fasteners – ear plugs, $58.42; Penny Goetz – meal & mileage expense, $188.96; Great Western Tire INC – tires, $768.44; GTC Auto Parts – supplies, $24.88; Heartland Waste Management INC – garbage service, $50.00; Lycox Industries – walk n roll, $19,390.00; Marco INC – maintenance contract, $.10; Mobridge Manufacturing INC – welding on T6, $155.00; Mobridge Tribune – highway publishing, $253.50; Montana-Dakota Utilities – electricity @ Mobridge, Selby & State shop, $461.14; N&W Auto – replace window T6, $387.80; North Central Farmers Elevator – diesel fuel, $624.32; North Central Farmers Elevator – gasoline, $26.65; OK Automotive – hoist inspection, $150.00; Selby Auto Sales & Service – supplies, $61.65; Selby Oil Company – tire repair M72, $23.00; Selby Oil Company – supplies, $9.50; Selby Record – right of way use, $12.00; Servall Uniform & Linen – mats & towels, $42.80; Share Corporation – shop supplies, $332.50; Shorty’s One Stop – gasoline, $374.29; Valley Telecommunications – cell phone service, $39.99; West River Telecommunications – phone service, $32.72; Western Communications INC – radio service, $135.90;

**SOLID WASTE:** Ryan Badten – mileage to spring workshop, $90.72; Farnams Genuine Parts – supplies, oil, filters, $262.10; Jensen Rock & Sand INC – oversized load, $2,971.93; Marco INC – maintenance contract, $.37; Mobridge Tribune – landfill publishing, $155.40; Runnings Supply INC – supplies, screws, tire sealant, cutting torch, $311.60; SD Dept of Environment – permit amendment fee, $500.00; SD Dept of Environment – march tonnage fee, $1,107.00; Selby Record – summer hours publishing, $60.00; Servall Uniform & Linen – mats, $37.82; Shorty’s One Stop – gasoline, $45.84; Stern Oil Co INC – oil, $4,897.55; Web Water Development – water service, $50.44; Western Communications INC – radio service, $9.30; Walworth County Treasurer – partial payments #4985, $247.89; Walworth County Treasurer – partial payments #5502, $363.81; Walworth County Treasurer – partial payments, $1,070.98;

**5 CO TV DIST:** Cam Wal Electric Cooperative – electricity @ Java 1 & 2, $1,249.29; FEM Electric Assoc. – electricity, $93.08; Sid Haux – fees, mileage expense and cell phone service, $282.21; Marco INC – maintenance contract, $1.74; Mobridge Tribune – publishing, $28.99;

**SDACO M & P FUND:** AHF M & P relief flow-thru, $166.00;

 As required by SDCL 6-1-10, the March payroll paid by department was as follows: Commissioners - $7,335.09; Auditor - $9,110.06; Treasurer - $11,155.31; States Attorney - $13,177.75; Court House - $1,493.72; Director of Equalization – $12,625.82; Register of Deeds - $9,003.71; Veterans Service Officer - $1,268.50; Sheriff - $22,793.98; Jail - $40,707.52; Emergency & Disaster - $2,295.97; Poor - $1,278.26; Extension - $1,655.34; Weed & Pest - $2,583.72; Zoning – $290.95; Highway - $48,220.79;Solid Waste - $20,411.08; 5 County TV Translator District - $1,033.44;

**MEETING ETIQUETTE:**

Holgard advised the board that the meetings are getting way offline and the only items that should be discussed are what is on the agenda. He stated that if anyone gets sidetracked or attacks anyone they will be asked to leave the meeting. Siemon suggested following the Roberts Rules of Order 11th addition, this item will be discussed at the next meeting.

**WEED & PEST/EMERGENCY MANAGEMENT:**

Siemon moved and Houck seconded to approve Vice-Chairperson Holgard to sign the weed & pest grant agreement. Voting Aye: 5; Nay: 0. The motion was adopted.

 Discussion was held on setting up a point of disbursement at the request of the Mobridge Hospital. The County has $15,184.57 available. The board requested that Thompson find out more information and present it at the next meeting.

**SHERIFF & JAIL ISSUES:**

Siemon moved and Houck seconded to approve a wage increase for Kimberly Longbrake of $.50 for completion of probation period. Voting Aye: 5; Nay: 0. The motion was adopted.

Discussion was held on the walk in coolers at the jail. Fay’s is going to fix them and then advise the board what the issues were. This will be addressed at the next meeting.

**BUDGET SUPPLEMENT:**

Houck moved and Siemon seconded to approve the budget supplements as follows. Voting Aye: 5; Nay: 0. The motion was adopted.

 General Fund Road & Bridge Fund

Appropriations:

142 Treasurers Office $2,400

161 Courthouse Building $ 300

162 Director of Equalization $5,700

163 Register of Deeds $1,870

165 Veterans’ Service $ 215

211 Sheriff ($17,500)

212 County Jail ($3,000)

615 Weed & Pest $2,550

311 Highway, Roads & Bridges $8,441

Source of Funding:

Unassigned Fund Balance ($7,465.00)

 Fund Balance Assigned for Road & Bridge Purposes $8,441

**ABATEMENT:**

Siemon moved and Martin seconded to approve the abatement for record 5542 in the amount of $1439.04 Voting Aye: 5; Nay: 0. The motion was adopted.

**EQUALIZATION DATES:**

The board set Equalization dates for April 21, 22 & 25th from 9-4 with a lunch break from 12-1.

**PLAT:**

 Houck moved and Siemon seconded to approve the Plat of Lot 1 in the NW4 Section 36 Township 124 range 79, Walworth County. Voting Aye: 5; Nay: 0. The motion was adopted.

**COUNTY ASSISTANT:**

Badten provided a suggestion list to the board for the abatement process.

 Discussion was held on hiring Chad Sheehan to present an active killer presentation. It was decided to see how many other entities would like to see the presentation to be able to split the cost of $1500 plus travel.

 Badten found camera equipment to record and broadcast the meetings. The cost would be approximately $600-$800. Martin moved and Houck seconded to purchase the equipment. Voting Aye: 5; Nay: 0. The motion was adopted.

 Houck moved and Siemon seconded to allow Vice Chairperson Holgard to sign the Solid Waste Permit Amendment applications.

 Gary Snow and Associates were checking over the building during the meeting and will report their findings at a future meeting.

**EQUALIZATION:**

The board requested that Kahl provide some type of a formula at the next meeting on how to handle appeals during equalization.

 **ADJOURNMENT:**

Houck moved and Siemon seconded that the Board of County Commissioners adjourn until the hour of 9:00 am April 19, 2016. Voting Aye: 5; Nay: 0.

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**KEVIN HOLGARD, VICE-CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_