April 4, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on April 4, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard and Melissa Miller. Scott Schilling and David Siemon were present. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Chairperson Siemon called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Houck moved and Holgard seconded that the minutes of the meeting of March 21, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

Schilling moved and Holgard seconded that the minutes of the meeting of March 29, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

Schilling moved and Holgard seconded to amend the minutes of the February 22, 2017 for Treasurers claims to $769.42. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Miller seconded that the following claims be paid. Voting Aye: 4; Nay: 1.The motion was adopted.

**COMMISSIONERS:** City of Mobridge- water service @ 306 2nd Ave W, 324 5th Ave W, $31.50; Marco- copier usage contract, $2.27; Mobridge Tribune- publishing, $437.41; Quill- supplies, $9.28; Ramkota Hotel- Pierre- lodging: Schilling, Houck, Siemon, $296.97; Selby Record- publishing, $531.70; Stoicks- supplies, $11.99

**COURTS:** Eva Cagnones- services, $25.00

**AUDITOR:** Cardmember- postage service charge, registration: Diaz, $185.25; Connecting Point- offsite backup, $8.75; Marco- copier usage contract, $19.45; Midcontinent Communications- internet service, $14.92; Quill- supplies, $50.08; Ramkota Hotel- Pierre- lodging: Krein, $98.99; South Dakota Retirement System- fees, $845.00

**TREASURER:** Cardmember- postage service charge, $6.25; Connecting Point- offsite backup, $8.75; Kens Western Lumber- surge protection, $15.99; Marco- copier usage contract, $5.71; Midcontinent Communications- internet service, $14.92; Nyla Moak- meal, mileage expense, $71.28; Mobridge Tribune- publishing, $102.82; Quill- supplies, $6.03; Ramkota Hotel- Pierre- lodging: Moak, $98.99; Selby Record- publishing, $60.03

**STATES ATTORNEY:** Kristi Brandt- services, $704.60; Cardmember- postage, $65.00; Connecting Point- ink & toner, $369.00; Midcontinent Communications- internet service, $14.91; Mobridge Regional Hospital- blood alcohol draw, $138.00

**COURT APPT ATTY:** SDACC- catastrophic legal expense, $2,851.64

**COURTHOUSE:** Cardmember- filters, $1,171.50, supplies, $599.37; City of Selby- water & sewer service, $97.15; Justice Fire & Safety- annual fire extinguisher inspection, $26.00; Kens Western Lumber- supplies, $15.99; Montana-Dakota Utilities- gas, electricity, $1,387.78; Quill- supplies, $59.90; Servall- mat & mop rental, $44.75

**DOE:** Cardmember- postage service charge, $6.25; Connecting Point- offsite back up, installation of computer, $511.25; Marco- copier usage contract, $115.13; Midcontinent Communications- internet service, $14.91; SDAAO- registration: Pudwill, registration: Kahl, $300.00; Shorty’s- gasoline, $22.39

**REGISTER OF DEEDS:** Cardmember- postage, $41.54; Connecting Point- offsite backup, $8.75; Marco- copier usage contract, $3.14; Midcontinent Communications- internet service, $14.92; Ramkota Hotel- Pierre- lodging: Mortenson, $98.99

**SHERIFF:** AT & T- cellphone service, $413.97; Beadles Sales- maintenance 2013 ford Taurus, $42.07; Cardmember- car wash, gasoline, supplies, $350.63; Light & Siren- maintenance 2013 for Taurus, $6,790.78; Midcontinent Communications- internet service, $14.92; Mobridge Tribune- publishing, $244.40; Quill- supplies, $48.30; Selby Auto- repairs & maintenance, $148.60; Selby Oil- oil changes, $123.00; Western Communications- radio service, $21.60

**JAIL:** Avera Medical Group Selby- medical care, $57.96; Cardmember- supplies, $577.85; Cash-Wa- supplies, $927.35; City of Selby- water service, $239.53; Dakota Country Store- gasoline, $855.00; Justice Fire & Safety- annual fire extinguisher inspection, $310.00; Merkels- supplies, $2,566.08; Mobridge Hardware- supplies, $44.90; Montana- Dakota Utilities- gas, electricity, $1,086.54; Neve’s Uniforms- supplies, $76.30; Quill- supplies, $228.92; Reliance Telephone- 100 phone cards, $1,000.00; Runnings- supplies, $4.98; Servall- mat & mop rental, $80.25; Stoicks- supplies, $127.50

**EMERGENCY & DISASTER:** AT & T- cellphone service, $49.48; Midcontinent Communications- internet service, $7.46; Rees Communications- radio, $1,096.50

**SUPPORT OF POOR:** Cardmember- postage service charge, $6.24

**MENTALLY ILL:** Brevik Law- mental illness hearing, $227.83; Yankton CO Sheriff’s Office- services, $50.00

**MENTAL ILLNESS BOARD:** Mark Katterhagen- services, $22.50; Lucy Lewno- service, $172.96; Karen Swanda- services, $22.50

**HISTORICAL MUSEUM:** Klein Foundation- 2017 budget request, $4,500.00

**EXTENSION:** Cardmember- supplies, $217.35; Midcontinent Communications- internet service, $14.91

**WEED CONTROL:** AT & T- cellphone service, $49.47; Marco- copier usage contract, $1.05; Midcontinent Communications- internet service, $7.46; Quill- supplies, $27.84; The Crossroads Hotel- lodging: Thompson, lodging: Rabenburg, $414.95; Western Communications- radio service, $8.80

**PLANNING & ZONING:** Mobridge Tribune- publishing, $67.93; Selby Record- publishing, $23.44

**RD & BR:** Cardmember- postage, $32.37; Cartney Bearing- supplies, $7.52; Central Diesel- supplies, $10.94; City of Java- water service @ Java shop, $18.00; City of Mobridge- water service @ Mobridge shop, $48.38; City of Selby- water & sewer service, $62.84; Dakota Oil- supplies, $693.62; Farnams Genuine Parts- supplies, $165.98; Great Western Tire- supplies, $629.10; John Deere Financial- supplies, $1,048.17; Kens Western Lumber- supplies, $41.65; Marco- copier usage contract, $0.24; Montana- Dakota Utilities- electricity @ Selby, state, & Mobridge shop, $365.41; N & W Auto- window repairs, $554.00; North Central Farmers Elevator- gasoline, $191.28; Quill- supplies, $217.73; Runnings- supplies, $99.67; Selby Auto- supplies, $661.38; Servall- mat & mop rental, $44.50; Share Corporation- shop supplies, $252.00; Shorty’s- gasoline, $530.58; Stern Oil- gasoline, $653.85; Valley Telecommunications- cell phone service, $39.99; Western Communications- radio service, $135.90

**SOLID WASTE:** Cardmember- postage, $20.68; Marco- copier usage contract, $0.51; Mobridge Tribune- publishing, $395.95; Quill- supplies, $149.76; SD Dept. of Environment- solid waste surcharge, $2,071.00; Selby Record- publishing, $12.00; Servall- mat & mop rental, $39.32; Sheehan Mack Sales- repairs and maintenance, $1,388.53, supplies, $147.47; Shorty’s- gasoline, $144.55; Western Communications- radio service, $9.30

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer- 5787, 2012/2013 Lindskov, $2,020.97

**5 CO TV DIST FUND:** FEM- electricity, $87.19; Sid Haux- cellphone, mileage, $217.06; Mobridge Hardware- supplies, $44.99

**M&P FUND:** SDACO- M&P remittance, $172.00

As required by SDCL 6-1-10, the complete March payroll paid by department was as follows: Commissioners - $9,145.29; Auditor - $8,853.71; Treasurer - $9,191.47; States Attorney - $12,663.80; Court House - $2,226.67; Director of Equalization – $12,223.53; Register of Deeds - $10,059.91; Veterans Service Officer - $1,188.48; Sheriff - $15,729.83; Jail - $43,360.67; Emergency & Disaster - $2,145.72; Poor - $848.14; Extension - $1,512.92; Weed & Pest - $2,145.70; Zoning – $611.62; Road & Bridge - $44,051.91; Solid Waste - $18,625.24; 5 County TV Translator District - $953.95.

**TREASURERS REPORT:**

Houck moved and Schilling seconded to approve the monthly treasurer’s report. Voting Aye: 5; Nay: 0.The motion was adopted.

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 March-17

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1383.30

CHECKS TOTAL $80,062.66

CASH ITEMS

NSF CHECKS

TOTAL CASH ON HAND $81,445.96

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $3,001,357.56

BANKWEST LANDFILL MONEY MARKET $880,566.22

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $6,213,369.74

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,722,243.15

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $1,011,919.88

 911 SERVICE FUND $15,216.25

 FIRE PROTECTION FUND $-4,277.45

 EMERGENCY AND DISASTER FUND $4,215.49

 DOMESTIC ABUSE FUND $845.00

 24/7 SOBRIETY PROGRAM FUND $7,282.18

 MODERNIZATION & PRESERVATION RELIEF FUND $33,057.54

 DARE PROGRAM FUND $781.67

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,642,371.41

TRUST AND AGENCY FUNDS $780,682.24

 GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,214,337.36

**PARTIAL PAYMENTS:**

Holgard moved and Miller seconded to approve payments of $300 per month starting April 20th for record #’s 5072- 5075, 5079, 5080 and 6212. Voting Aye: 5; Nay: 0. The motion was adopted.

**EXTENSION:**

The new 4-h advisor, Crystal Olson, was introduced to the board. She updated them on 4-H programs available.

Extension secretary Brenda DeToy requested using the basement of the highway shop for a storm shelter during achievement days. No action was taken at this time.

DeToy also informed the board that she has been having a problem connecting to Wi-Fi for pesticide testing. The board advised to contact Connecting Point to have public Wi-Fi set up for the whole courthouse.

There will be a meeting of the 4-H board on May 11th at 10:30 a.m. to discuss the 4-H Advisory position. Walworth needs at least 20 hours per week. Campbell is currently not on board with the idea and this will need to be discussed.

**POOR RELIEF:**

Schilling moved and Houck seconded to deny case 171A as this is not a county resident. Voting Aye: 5; Nay: 0. The motion was adopted.

Miller moved and Schilling seconded to deny case 171B as this is not a county resident. Voting Aye: 5; Nay: 0. The motion was adopted.

**LANDFILL ISSUES:**

Badten informed the board that he would like to apply for a grant for waste tire cleanup. The county would be responsible for $20,000 and South Dakota Department of Environment and Natural Resources would cover $80,000. Schilling moved and Houck seconded to approve applying for the grant. Voting Aye: 4; Nay: 1. The motion was adopted.

Badten stated that the City of Mobridge would like the county to purchase recycling bins which they would haul to the landfill. The cost is approximately $1335 each and they would like 3. The board advised to wait on any decisions until budget time.

**COURTHOUSE ISSUES:**

Badten informed the board that there is a courthouse security grant available again this year with a 50/50 match and requested ideas for items that we may need. The grant application is due June 1st, 2017.

We are currently still waiting on proposals to replace the roof and redesign the drainage system. Air quality Action Cleaning will be here on April 7th to clean the floors.

**EMPLOYEE INSURANCE BENEFITS:**

Schilling moved and Miller seconded to table discussion on the dental/vision and life insurance quotes for the employees to allow the board more time to study the quotes. Voting Aye: 5; Nay: 0. The motion was adopted.

**JAIL DISCUSSION:**

Jim Rowenhorst met with the board to discuss options for an updated feasibility study. He stated at this point the county’s options are to close and transport our inmates or to build a new facility of about 1500 square feet to accommodate. He informed the board that with a new facility about 10% is building cost and the other 90% is operational costs. He could start the study in June and it would cost approximately $10,000. He informed the board that the National Institute of Corrections has a website with many resources for a project like this.

**ZONING ISSUES:**

The zoning ordinances need a couple typos corrected at the next public hearing. Hare requested suggestions on running the public hearing to be held on the 19th. The board will allow testimonies that are 3 minutes each. There will also be a question and answer session that will last approximately 45 minutes which sign in will be required to participate. The administrative manual and zoning map will also be approved at this meeting.

**CONFINED ANIMAL FEEDING OPERATIONS:**

Lyle Perman addressed the board regarding classifications and setbacks for Confined Animal Feeding Operations. He stated these should be addressed at the public hearing and updated, he also suggested having no class D.

**EQUALIZATION:**

The board set the Equalization meeting on April 18th, 2017 at 1:00 p.m. to be held in the Commissioners Chambers.

**ADJOURNMENT:**

Schilling moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 am April 11, 2017. Voting Aye: 5; Nay: 0.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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