March 7, 2017

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on March 7, 2017 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard and Melissa Miller. Scott Schilling and David Siemon were present via phone. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Vice-Chairperson Houck called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Miller seconded that the minutes of the meeting of February 22, 2017 be approved. Voting Aye: 5; Nay: 0.The motion was adopted.

**PARTIAL PAYMENTS:**

Schilling moved and Holgard seconded to deny the request for partial payments for record 5594 until the county liens are satisfied. Voting Aye: 5; Nay: 0.The motion was adopted.

Holgard moved and Miller seconded to approve a request for partial payments for record 5399 of $150 on the 1st and 15th of each month beginning April 1st, and the county lien must be paid first. Voting Aye: 4; Nay: 0.The motion was adopted.

**TREASURERS REPORT:**

Holgard moved and Miller seconded to approve the monthly treasurer’s report. Voting Aye: 4; Nay: 0.The motion was adopted.

**BANK SIGNATURE CARD:**

Holgard moved and Miller seconded to change the bank signature card to remove Katherine Gregg and add Aubriauna Diaz with Nyla Moak, Rebecca Krein, Eva Cagnones and Leah Holder to remain as signers. Voting Aye: 5; Nay: 0.The motion was adopted.

**POOR RELIEF:**

Holgard moved and Miller seconded to table discussion on the correspondence from Robert Nelson until a future meeting. Voting Aye: 5; Nay: 0.The motion was adopted.

**ZONING ORDINANCES:**

Holgard moved and Siemon seconded to set the date for the public hearing for the purposed Zoning Ordinances on March 29th, 2017 at 9:00 a.m. in the Walworth County Courtroom. Voting Aye: 5; Nay: 0.The motion was adopted.

**CLAIMS APPROVED:**

Miller moved and Holgard seconded that the following claims be paid. Voting Aye: 5; Nay: 0.The motion was adopted.

**GENERAL FUND:** Akaska Fire Department- 2016 fire premium refund, $2,171.50; Bowdle Rural Fire Department- 2016 fire premium refund, $1,028.60; Glenham Fire Department- 2016 fire premium refund, $1,485.75; Hoven Fire Department- 2016 fire premium refund, $1,142.89; Java Fire Department- 2016 fire premium refund, $2,285.79; Mobridge Fire Department- 2016 fire premium refund, $10,514.59; Joann Paulson- meal expense, services, $196.21; Selby Fire Department- 2016 fire premium refund, $4,228.69; Shannon Thompson- mileage expense, $33.60

**COMMISSIONERS:** City of Mobridge- water service @ 306 2nd ave W, $10.50; Lincoln National Life Insurance- life insurance, $83.21; Marco – copier usage contract, $2.50; Selby Record- publishing, $165.84

**COURTS:** Pat Berens- juror fee, $10.00; Paige Breasch- juror/ mileage fee, $66.80; Kim Brewer- juror/mileage fee, $66.80; Jesse Huber- juror/mileage fee, $36.88; Larry Hughes- juror/mileage fee, $22.60; Beverly Knecht- juror/mileage fee, $66.80; Christine Kosters- juror fee, $50.00; Patricia Kulm- juror/mileage fee, $63.44; Jeffrey Laundreaux- juror/mileage fee, $66.80; Brea Norder- juror/mileage fee, $22.60; Taryn Roebuck- juror fee, $50.00; Phalan Schilling- juror/mileage fee, $66.80; Jay Shillingstad- juror/mileage fee, $66.80; Kayla Silbernagel- juror/mileage fee, $66.80; Joel Spiry- juror/mileage fee, $26.80

**AUDITOR:** Card member- supplies, postage service charge, $1,645.81; Connecting Point- offsite backup, $8.75; Lincoln National Life Insurance- life insurance, $31.04; Marco- copier usage contract, $13.89; Midcontinent- internet service, $13.12; Quill- office supplies, $305.36; Selby Record- supplies, $168.54

**TREASURER:** Card member-postage, $213.82; Connecting Point- offsite backup, $8.75; Lincoln National Life Insurance- life insurance, $31.04; Marco- copier usage contract, $1.31; Midcontinent- internet service, $13.12

**STATES ATTORNEY:** Kristi Brandt- services, $64.60; Card member- postage service charge, $6.25; Donovan Glerup- blood alcohol draw, $65.00; Lincoln National Life Insurance- life insurance, $31.04; Cathy Mickelson- blood alcohol draw, $65.00; Midcontinent- internet service, $13.12; Mobridge Regional Hospital- blood alcohol draw, $207.00

**COURTHOUSE:** Allied Climate Professionals- heater system repairs, $8,814.77; Card member- curtains, $362.10, dehumidifier, $315.53, pipe sewer camera, $576.90, supplies, $322.72; City of Selby- water & sewer service, $115.01; Heartland Waste- garbage service, $105.00; Lincoln National Life Insurance- life insurance, $15.52; Menards- supplies, $7.48; Montana- Dakota Utilities- gas, electricity, $1,346.26; Runnings- supplies, $34.99; Servall- mat & mop rental, $43.64

**DOE:** Card member- postage, $1,476.25; Connecting Point- offsite backup, $8.75; Lincoln National Life Insurance- life insurance, $46.56; Marco- copier usage contract, $71.03; Midcontinent- internet service, $13.12

**REGISTER OF DEEDS:** Card member- postage service charge, $6.25; Connecting Point- offsite backup, $8.75; Lincoln National Life Insurance- life insurance, $5.18; Marco- copier usage contract, $2.53; Midcontinent- internet service, $13.13

**SHERIFF:** AT & T- cellphone service, $413.97; Card member- storage system, $1,099.99, supplies, $214.34; Fed EX- supplies, $12.84; Lincoln National Life Insurance- life insurance, $62.08; Marco- copier usage contract, $2.64; Midcontinent- internet service, $13.13; National Sheriffs Association- 2017 NSA membership dues, $60.00; Quill- supplies, $264.19; Rees Communications- parts/ program 2 new apx, $272.00; Selby Auto- wiper blades, $36.00; Selby Oil- oil change, $125.50; Valley Motors- maintenance on 2013 ford/ 2010 Tahoe, $698.23; Western Communications- radio service, $21.60

**JAIL:** Card member- supplies, $782.53; Cash- WA- groceries, commissary, $429.35; City of Selby- water & sewer service, $326.31; Lincoln National Life Insurance- life insurance, $122.21; Mobridge Regional Hospital- services, $767.21; Montana- Dakota Utilities- electricity/gas service, $1,043.32; Neve’s Uniforms- supplies, $74.62; Phoenix Supply- supplies, $48.64; Quill- supplies, $59.81; Stoicks- supplies, $156.44

**CORONER:** Clinical Laboratory of the Black Hills- services & fees, $1,646.00

**EMERGENCY & DISASTER:** AT&T- cell phone service, $34.03; Midcontinent- internet service, $6.57; Shannon Thompson- pizza for 402class, $149.00

**SUPPORT OF POOR:** Card member – postage service charge, $6.24

**EXTENSION:** Card member- postage service charge, $6.25; Brenda Detoy- mileage expense, $79.38; Lincoln National Life Insurance- life insurance, $15.52; Midcontinent- internet service, $13.13

**WEED CONTROL:** AT &T- cell phone service, $34.03; Lincoln National Life Insurance- life insurance, $15.52; Marco- copier usage contract, $3.47; Midcontinent- internet service, $6.56; Quill- supplies, $14.04; Ralph Rabenburg- mileage expense, $151.20; Shannon Thompson- association dues, registration: Thompson, mileage, $422.76; Western Communications- radio service, $8.80

**PLANNING & ZONING:** Northeast Council of Gov’ts- zoning ordinances, $2,500.00; Selby Record- publishing, $13.69

**RD & BR:** CamWal- electricity @ Hoven shop, $69.43; Card member- postage, $5.12; Central Diesel Sales- parts, $1,292.45; City of Java- water service, $18.00; City of Mobridge- water & sewer service, $48.66; City of Selby- water & sewer service, $60.33; Crawford MS & F- maintenance on T-6, $508.89; Crawford Trucks & Equipment- parts, $80.60; Dady Drug- supplies, $118.03; Eddies Truck Center- parts, $1,492.47; Enterprise Service Center FAA- prelim Eng. flap project, $247.24; Farnams- supplies, $144.97; GTC Auto Parts- shop supplies, $39.99; Heartland Waste- garbage service, $50.00; Kens Western Lumber- shop supplies, $57.81; Lincoln National Life Insurance- life insurance, $134.24; Marco- copier usage contract, $0.11; Mobridge Manufacturing- build 135 gal service tank, $350.00; Montana- Dakota Utilities- electricity @ Mobridge/state/ & Selby shop, $401.38; North Central Farmers Elevator- fuel, gasoline, $874.72; Runnings- supplies, $56.67; SD Dept. of Transportation- 2016 bridge inspection, $358.98; Selby Auto- $964.12; Servall- mat & mop rental, $44.50; Shorty’s One Stop- gasoline, $441.08; John Troyer- repair furnace @ Mobridge shop, $346.13; Valley Telecommunications- cellphone service, $39.99; West River Telecommunications- phone service, $36.25; Western Communications- radio service, $135.90

**SOLID WASTE:** Card member- supplies, $24.49; Farnams- oxygen cylinder exchange, $48.31; Craig Imberi- computer repair, hard drive, $204.99; Jensen Rock & Sand- oversized rock, $3,074.40; Lincoln National Life Insurance- life insurance, $62.08; Marco- copier usage contract, $1.58; North Central Farmers Elevator- diesel, $1,876.06; Quill- supplies, $687.55; Runnings- supplies, $367.02; SD Dept. of Environment- solid waste surcharge, $2,740.00; Servall- mat & mop rental, $39.32; Sheehan Mack Sales- repairs & maintenance, $1,566.40; Western Communications- radio service, $9.30

**PARTIAL PAYMENTS FUND:** Walworth County Treasurer- #5765, $3,112.72

**5 CO TV DIST FUND:** Cam Wal- electricity @ Java 1 & 2, $1,271.52; FEM Electric- electricity, $105.04; Marco- copier usage contract, $1.17; US Department of the Treasury- FCC fees, $1,376.52

**M&P FUND:** SDACO- M&P remittance, $110.00

As required by SDCL 6-1-10, the complete January payroll paid by department was as follows: Commissioners - $9,145.34; Auditor - $10,310.29; Treasurer - $10,405.83; States Attorney - $12,886.63; Court House - $1203.29; Director of Equalization – $12,381.69; Register of Deeds - $8,872.52; Veterans Service Officer - $1,188.57; Sheriff - $16,753.22; Jail - $49,705.29; Emergency & Disaster - $2,145.96; Poor - $521.09; Extension - $1,672.66; Weed & Pest - $2,145.56; Zoning – $158.56; Road & Bridge - $45,686.19; Solid Waste - $19,166.72; 5 County TV Translator District - $953.87.

As required by SDCL 6-1-10, the February payroll paid by department was as follows: Commissioners - $9,145.29; Auditor - $9,229.08; Treasurer - $9,647.62; States Attorney - $12,750.98; Court House - $1,770.52; Director of Equalization – $12,291.31; Register of Deeds - $8,882.57; Veterans Service Officer - $1,188.48; Sheriff - $16,073.43; Jail - $48,054.13; Emergency & Disaster - $2,294.21; Poor - $551.87; Extension - $1,722.04; Weed & Pest - $1,997.20; Zoning – $282.57; Road & Bridge - $44,051.92; Solid Waste - $18,168.45; 5 County TV Translator District - $953.95.

**OLD BUSINESS:**

Emergency Manager Thompson met with the board to update them on the billing for the Point of Dispensing plan. She received a quote to finish the project of $5,682.40 and advised the board that this amount may change if she can complete some of the tasks herself that are on the quote. Miller moved and Holgard seconded to table the request for payment until the next meeting. Voting Aye: 5; Nay: 0.The motion was adopted.

Badten informed the board that he is looking into the roof situation and he believes the roof will need to be completely replaced.

**ADJOURNMENT:**

Holgard moved and Miller seconded that the Board of County Commissioners adjourn until the hour of 9:00 am March 21, 2017. Voting Aye: 5; Nay: 0.

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**DAVID SIEMON, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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