March 1, 2016

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on March 1, 2016 at 9:00 a.m. at the County Courthouse. Members present were: Jim Houck, Kevin Holgard, Duane Martin, Scott Schilling and David Siemon. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

Chairperson Schilling called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Holgard moved and Martin seconded that the minutes of the meeting of February 16, 2016 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Jim Houck – mileage expense, $31.92; Kevin Holgard – mileage expense, $30.24; Lincoln National Life Insurance – life insurance, $26.02; Marco INC – maintenance contract, $7.52; Duane Martin – mileage expense, $35.28; SDACC – registration, $500.00; Selby Record – official proceedings, $345.20; David Siemon – mileage expense, $154.56; Stoicks Food Center – supplies, $2.78; Venture Communications Coop – phone services, $45.42;

**ELECTIONS:** Marco INC – maintenance contract, $.52;

**AUDITOR:** Connecting Point – offsite backup, $8.75; Lincoln National Life Insurance – life insurance, $21.39; Marco INC – maintenance contract, $16.64; Midcontinent Communications – internet services, $31.24; Quill Corporation – supplies, $56.70; Venture Communications Coop – fax and phone services, $71.91;

**TREASURER:** Connecting Point – offsite backup, $8.75; Lincoln National Life Insurance – life insurance, $14.26; Marco INC – maintenance contract, $8.45; Midcontinent Communications – internet services, $26.25; Venture Communications Coop – fax and phone services, $72.83;

**STATES ATTORNEY:** A&B Business INC – supplies, $345.25 Borman Law Office – services and fees, $808.80; Kristi A. Brandt – transcripts, $472.85; Connecting Point – virus removal, $120.00; Lincoln National Life Insurance – life insurance, $14.26; Midcontinent Communications – internet services, $26.25; Mobridge Regional Hospital - $390.00; Quill Corporation – supplies, $50.00; Jodi Sudweeks – transcripts, $47.00; Venture Communications Coop – fax and phone services, $1.70;

**COURT APPOINTED ATTORNEYS:** Kristi A Brandt – transcripts, $30.60; Dakota Plains Legal Services – court appointed attorney, $506.00; Mark K Kroontje – court appointed attorney, $3,291.22;

**ABUSED CHILD DEFENSE:** Von Wald Law Office LLC – services and fees, $3,219.00;

**COURTHOUSE:** Lincoln National Life Insurance – life insurance, $7.13; Montana-Dakota Utilities – natural gas and electricity, $1,341.77; Quill Corporation – supplies, $92.56; Kurt A Wolf – snow removal, $775.00;

**DOE:** Connecting Point – offsite backup, $8.75; Lincoln National Life Insurance – life insurance, $21.39; Marco INC – maintenance contract, $53.76; Midcontinent Communications – internet services, $26.25; Venture Communications – phone services, $53.52;

**REGISTER OF DEEDS:** Bankwest – deposit tickets; $78.58; Connecting Point – offsite backup, $8.75; Lincoln National Life Insurance – life insurance, $14.26; Marco INC – maintenance contract, $6.40; Midcontinent Communications – internet services, $26.24; Venture Communications Coop – fax and phone services, $51.43;

**SHERIFF:** Graham Tire Aberdeen – tires, $536.00; Lincoln National Life Insurance – life insurance, $21.39; Midcontinent Communications – internet services, $26.24; Selby Auto Sales & Service – services and fees, $347.55; Slater Oil & LP Gas – fuel: 1000 gals @ 1.39, $1,390.00; Venture Communications – fax and phone services, $128.58; Western Communications INC – radio service, $21.60; Creative Product Sourcing INC – DARE supplies, $172.41;

**JAIL:** FIRST – personal care & OTC items, $45.91; Lincoln National Life Insurance – life insurance, $57.04; Mobridge Hardware – coffee maker, $87.47; Montana-Dakota Utilities – natural gas & electricity, $1,214.45; Phoenix Supply – supplies, $382.16; Quill Corporation – lock and key box, $100.81; Quill Corporation – lockers, $625.48; Quill Corporation – supplies, $576.23; Shorty’s One Stop – supplies, $5.88; Venture Communications Coop – link switch, $63.00; Venture Communications – phone, fax and internet services, $271.46;

**CORONER:** Sandford Health – drug screen, $70.00;

**EMERGENCY & DISASTER:** Lincoln National Life Insurance – life insurance, $3.56; Midcontinent Communications – internet service, $13.14; Venture Communications Coop – radio service, $30.10;

**SUPPORT OF POOR:** Brenda DeToy – mileage expense, $102.00; Marco INC – maintenance contract, $.02; Quill Corporation – supplies, $49.99; SDACC – registration: DeToy, $50.00; Venture Communications Coop – phone services, $28.49;

**MENTAL ILLNESS BOARD:** Marv Ekeren – services and fees, $22.50; Lucy Lewno – services and fees, $172.99; Karen A Swanda – services and fees, $22.50;

**EXTENSION:** Brenda DeToy – mileage expense, $44.00; Lincoln National Life Insurance – life insurance, $7.13; Midcontinent Communications – internet services, $26.24; Quill Corporation – supplies, $50.00; Venture Communications Coop – phone and fax services, $32.20;

**WEED CONTROL:** Best Western Ramkota Hotel – lodging: R Rabenberg, $131.98; Best Western Ramkota Hotel – lodging: S Thompson, $131.98; Lincoln National Life Insurance – life insurance, $3.57; Marco INC – maintenance contract, $.24; Midcontinent Communications – internet services, $13.15; Quill Corporation – supplies, $102.06; Ralph Rabenberg – mileage expense, $81.48; Shannon Thompson – mileage expense, $67.20; Western Communications INC – radio service, $8.80;

**PLANNING & ZONING:** Marco INC – maintenance contract, $29.03;

**RD & BR:** Blue Tarp Financial – hand pump, $139.48; Butler Machinery Co – parts, $1,351.24; Central Diesel Sales INC – fuel pump, $116.77; Central Diesel Sale INC – parts, $4.77; City of Java – water service, $18.00; Eddie’s Truck Center – parts, $1,061.02; Farnams Genuine Parts – gloves and towels, $195.52; Grainger – rust preventative, $134.48; Grainger – paint and towels, $317.04; Great Western Tire INC – tires, $2,086.08; GTC Auto Parts – supplies, $46.60; John Deere Financial – parts, $43.96; K&K Auto Parts INC – parts, $36.00; Lincoln National Life Insurance – life insurance, $64.17; Lycox Industries – lift assembly, $8,950.00; Marco Inc – maintenance contract, $.16; Montana- Dakota Utilities – electricity @ Selby Shop, $455.96; Montana-Dakota Utilities – electricity @ State Shop, $28.37; Montana-Dakota Utilities – electricity @ Mobridge Shop, $33.85; Quill Corporation – toner and supplies, $236.77; Rees Communications – install radio, $325.00; Runnings Supply INC – supplies, $65.47; SDSU – South Dakota LTAP – registration: P Goetz, $125.00; Selby Auto Sales & Service – supplies, $27.85; Selby Record – notice to bidders, $81.62; Servall Uniform & Linen – rags & rugs, $42.80; Shorty’s One Stop – gasoline, $340.16; Stoicks Food Center – supplies, $19.98; Venture Communications Coop – phone, fax, internet services, $218.27; Venture Communications Coop – phone services @ Java Shop, $45.42; Western Communications INC – radio service, $135.90;

**SOLID WASTE:** Butler Machinery CO – remove debris and supplies, $1,834.24; Farnams Genuine Parts – supplies, $38.82; Lincoln National Life Insurance – life insurance, $28.52; Marco INC – maintenance contract, $.12; Runnings Supply INC – compound miter saw, $249.99; Runnings Supply INC – supplies, $269.91; SD Dept of Environment – solid waste surcharge, $838.00; Servall Uniform & Linen – mats, $37.82; Shorty’s One Stop – gasoline, $42.97; Slater Oil & LP Gas – fuel: 428 gals @ $.59, $252.52; Western Communications INC – radio service, $9.30;

 As required by SDCL 6-1-10, the February payroll paid by department was as follows: Commissioners - $7,335.19; Auditor - $18,436.68; Treasurer - $10,281.64; States Attorney - $13,569.34; Court House - $1,822.95; Director of Equalization – $11,890.49; Register of Deeds - $8,731.52; Veterans Service Officer - $1,268.49; Sheriff - $16,572.71; Jail - $43,442.04; Coroner - $176.55; Emergency & Disaster - $2,408.28; Poor - $768.05; Extension - $1,383.09; Weed & Pest - $2,471.42; Zoning – $129.25; Highway - $44,161.82;Solid Waste - $19,222.98; 5 County TV Translator District - $1,033.44;

**WEIGHT LIMITS:**

Lonnie Perman met with the board to request the weight limits be removed on Glenham road. He stated they have never been there before. Goetz stated that the county put almost $40,000 into the road last year. Holgard moved and Martin seconded to remove the load limit. Voting Aye: 5; Nay: 0. The motion was adopted.

**SHERIFF & JAIL ISSUES:**

Lacey Perman met with the board to request the board consider sharing a Deputy Sherrif with Campbell County starting in 2017. He stated that Campbell County would be his employer and Walworth would pay a monthly fee. The board did not take action at this time and will consider it at budget time.

Discussion was held on installing triple bunks in the jail cells. The board questioned whether the fire marshall and liability insurance approved it. Boll will contact them to get the approval and it will be discussed at a later date.

**HIGHWAY ISSUES:**

Bid opening was held at 10:00 a.m. for gravel crushing. The bids are as follows: WM D. Scepaniack, Holdingford MN: $3.95 per ton. Morris Inc., Pierre SD: $6.60 per ton. Brownlee Construction, Watertown SD: $4.60 per ton. And Jensen Rock & Sand, Mobridge SD: $3.62 per ton.

Houck moved and Siemon seconded to accept the low bid from Jensen Rock & Sand of $3.62 per ton. Voting Aye: 5; Nay: 0. The motion was adopted.

**DELTA DENTAL VAN:**

Kiersten Blumquist met with the board representing the Mobridge Area Child Protection Team requesting a donation from the county to assist in the cost of getting the Delta Dental van to Walworth County. The total cost is $2500 and they requested $500 from the county. Houck moved and Siemon seconded to donate the $500 requested. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY CONTINUED:**

Houck moved and Siemon seconded to allow the Chairperson to sign a resolution with the SDDOT to appoint Clark Engineering to complete our bridge inspections. Voting Aye: 5; Nay: 0. The motion was adopted.

**MEETING DATE:**

Holgard moved and Houck seconded to change the second meeting in March to the 22nd due to the Commissioners Spring Workshop. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck left the meeting.

**HIGHWAY CONTINUED:**

 Bid opening was held at 10:30 a.m. for the 2010 140M Motorgrader. The bids were as follows: Butler Machinery, $115,000; Duane Zenke, $129,500. Siemon moved and Holgard seconded to accept the bid from Duane Zenke. Voting Aye: 4; Nay: 0. The motion was adopted.

**ABATEMENTS:**

Kelly Eisemann met with the board to request an abatement on record#5729. He stated the property was over assessed. Kahl agreed and stated this slipped through the cracks. Martin stated that all the properties are out of whack. After questions on whether the board could go back and deny an abatement that was already approved at a meeting in January. Siemon moved to approve the abatement Holgard seconded. Voting Aye: 1; Nay: 3. The motion failed. Further discussion was to have Hare look into the legalities of denying or approving abatements and addressing them again.

Holgard moved to deny an abatement for record #5542 since the proper paperwork was not filed for owner occupied status. Motion died for a lack of a second. Martin moved and Holgard seconded to table the abatement to allow the Hare to do some research. Voting Aye: 4; Nay: 0. The motion was adopted.

**DOE FEES & COPY FEES:**

Holgard moved and Siemon seconded to approve changing the copy fee to $1.00 per page and to allowing the Director of Equalization office to charge $20.00 per hour for assisting with information on the phone. Voting Aye: 4; Nay: 0. The motion was adopted.

**COUNTY ASSISTANT:**

Badten informed the board that he met with the city of Mobridge and they are on board with the plan to work together on tax deed properties.

Discussion was held on health insurance and the cost of the family plan. The discussion was tabled to retain more information from the insurance company.

Badten provided the board with a list of tax deed properties he believes the county should continue the process on and take. The board advised to do so.

Badten informed the board that he received information on a grant through Avera that will provide half the cost of 2 defibulator’s for the county. The county’s portion would be $600.00 each. The board advised him to follow through with the grant application.

Holgard moved and Martin seconded to amend the personnel policy to include the following: Should a new employee be terminated or otherwise end his/her employment before the completion of the training period, all accrued vacation and sick leave shall become forfeit and will not be paid out to the employee. Voting Aye: 4; Nay: 0. The motion was adopted.

 **VETERANS SERVICE OFFICER:**

Holgard moved and Siemon seconded to purchase a laptop from Connecting Point for the Veteran’s Service Officer. Voting Aye: 4; Nay: 0. The motion was adopted.

**BUDGET SUPPLEMENT:**

Martin moved and Holgard seconded to advertise a notice of hearing for a budget supplement to account for the raises that were approved after the budget was adopted and remove some funds from the Sheriff and Jail budgets. Voting Aye: 4; Nay: 0. The motion was adopted.

**OLD BUSINESS:**

Siemon stated that he spoke with a fleet manager and they replace vehicles with no more than 150,000 miles. Our Dodge is a liability and should be replaced.

**NEW BUSINESS:**

Siemon read a statement of his experience with the high speed chase that ended in the county.

**ADJOURNMENT:**

Holgard moved and Siemon seconded that the Board of County Commissioners adjourn until the hour of 9:00 am March 22, 2016. Voting Aye: 4; Nay: 0.

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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