February 3, 2015

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on February 3, 2015 at 9:00 a.m. at the County Courthouse. Members present were: Denis Arbach, David Siemon, Richard Godkin, Duane Martin and Scott Schilling. Also present was Auditor Rebecca Krein and State’s Attorney James Hare.

Chairperson Arbach called the meeting to order.

The Pledge of Allegiance was recited by those in attendance.

Schilling moved and Godkin seconded that the minutes of the meeting of January 20, 2015 be approved. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Siemon moved and Schilling seconded that the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS:** Denis Arbach – mileage expense, $42.18; City of Mobridge – water service 306 2nd Ave W, $21.00; Richard Godkin – mileage expense, $15.54; Marco Inc – maintenance contract, $8.63; Duane Martin – mileage expense, $31.08; Quill Corporation – supplies, $35.84; SDPAA – insurance premium, $5368.60; Selby Record – notice of audit, official proceedings, budget supplement hearing, real estate leasing, $97.00; David Siemon – mileage expense, $15.54;

**ELECTIONS:** Rebecca Krein – mileage expense, $65.12; SDPAA – insurance premium, $151.00;

**COURTS:** Kristi A Brandt – transcripts, $1253.40; West Payment Center – SD codified laws, $135.00;

**AUDITOR:** Rebecca Krein – mileage & meal expense, $168.82; Marco Inc – maintenance contract, $1.45; Midcontinent Communications – internet service, $13.13; Quill Corporation – paper, $77.43; Reliable Office Supplies – supplies, $23.48; SDACO – registration, $100.00;

**TREASURER:** A&B Business Inc – toner, supplies, $571.76; Bankwest – self inking stamps, $79.00; Marco Inc – maintenance contract, $7.81; Midcontinent Communications – internet service, $13.13; Quill Corporation – envelopes, $20.63; Reliable Office Supplies – supplies, $36.10; SDACO – registration, $100.00;

**STATES ATTORNEY:** Borman Law Office – fillin for Hare, $469.00; Connecting Point – repair computer, my passport ultra, $740.60; Marco Inc – maintenance contract, $12.56; Midcontinent Communications – internet service, $13.13; Mobridge Regional Hospital – blood alcohol draws, $130.00; Teton Times – legal notice, $30.08;

**COURT APPOINTED ATTORNEY:** Vickie S Broz Krause – court appointed attorney fees, $4818.30; Dakota Plains Legal Services – court appointed attorney fees, $217.50; Mark K Kroontje – court appointed attorney fees, $941.29;

**ABUSED CHILD DEFENSE:** Von Wald Law Offices – court appointed attorney fees, $1960.25;

**COURTHOUSE:** City of Selby – water & sewer service, $90.66; Kens Western Lumber – supplies, $340.83; Montana Dakota Utilities – electricity, natural gas, $1941.35; Reuer Sanitation Inc – garbage service, $95.00; Runnings Supply Inc – supplies, $21.99; SDPAA – insurance premium, $14937.38; Vojta Inc – prepare work for carpet, $1275.00; Kurt A Wolf – snow removal contract, $775.00;

**DIRECTOR OF EQUALIZATION:** Marco Inc – maintenance contract, $3.59; Midcontinent Communications – internet service, $13.13; Quill Corporation – paper, toner, $505.93; Shorty’s One Stop – gasoline, $22.30;

**REGISTER OF DEEDS:** Hal Systems Corporation – software maintenance, $292.00; Marco Inc – maintenance contract, $9.20; Midcontinent Communications – internet service, $13.12; Quill Corporation – envelopes, toner, supplies, $153.44; Reliable Office Supplies – supplies, $.60;

**VET SERVICE OFFICE:**

**SHERIFF:** A&B Business Inc – toner, $129.99; AT & T Mobility – cell phone service, $200.43; Beadles Chevrolet-Buick-GMC – oil change, $42.35; Connecting Point – reinstall computers, $537.00; Midcontinent Communications – internet service, $13.12; Quill Corporation – toner, $127.98; SDPAA – insurance premium, $1194.00; Selby Oil Co – tire repair, $14.00; Western Communications Inc – radio maintenance, $21.60;

**JAIL:** Jordan Anderson – meal expense, $64.00; Kari Beaman – meal expense, $64.00; City of Selby – water & sewer service, 109.02; Patty Dunwoody – meal expense, $38.00; Family Dollar – supplies, groceries, cleaning products, personal care items, $166.00; Kylee Franklin – meal expense, $38.00; Donovan Glerup – blood alcohol draw, $65.00; Hase Plumbing Heating & Air – stools & faucets repair, $416.46; Mobridge Hardware – phone cords, $37.86; Mobridge Medical Clinic – medical care, $62.28; Mobridge Regional Hospital – medical care, $350.01; Montana Dakota Utilities – electricity, natural gas, $1076.07; Josh Nelson – meal expense, $38.00; Bobbi Noess – blood alcohol draw, $65.00; North Star Energy LLC – furnace filters, $28.08; Pathology Consultants – medical care, $97.92; Quill Corporation – HP printer, toner, 273.98; SDPAA – insurance premium, $7390.70; Servall Uniform & Linen – mops, rugs, $40.98; Stoick’s Food Center – groceries, $87.46; Aaron Vogel – meal expense, $38.00;

**EMERGENCY & DISASTER:** AT&T Mobility – cell phone service, $33.91; Rebecca Krein – mileage expense, $15.54; Midcontinent Communications – internet service, $6.56; Quill Corporation – calculator, toner, $41.99;

**SUPPORT OF POOR:**

**MENTAL ILLNESS BOARD:** Yankton County Treasurer – hearing, $110.00;

**HISTORICAL MUSEUM:** Klein Foundation Inc – 2015 budget request, $4000.00;

**EXTENSION:** Jenna Malsom – mileage expense, $85.84; Marco Inc – maintenance contract, $.13; Midcontinent Communications – internet service, $13.12; SDPAA – insurance premium, $242.00;

**WEED CONTROL:** AT&T Mobility – cell phone service, $33.92; Marco Inc – maintenance contract, $.25; Midcontinent Communications – internet service, $6.56; Quill Corporation – calculator, toner, $51.98; SDPAA – insurance premium, $664.00; Western Communications Inc – radio service, $8.80;

**RD & BR:** Butler Machinery Co – supplies, $288.76; City of Java – water service @ Java shop, $18.00; City of Mobridge – water & sewer @ Mobridge shop, $48.30; City of Selby – water & sewer, $77.76; Farnams Genuine Parts – supplies, $151.32; Great Western Tire Inc – tires, $384.22; GTC Auto Parts – chain saw, $419.99; H2 Inc – furnace repair, $940.83; Ken’s Western Lumber – supplies, $61.83; Lacal Equipment Inc – cutting edges, $3473.47; Marco Inc – maintenance contract, $.15; Mobridge Manufacturing Inc – supplies, $30.00; Montana Dakota Utilities – Selby shop, state shop, Mobridge shop, $501.83; North Central Farmers Elevator – gasoline, fuel, $736.82; Reuer Sanitation Inc – garbage service, $35.00; Runnings Supply Inc. – supplies, $47.76; SD Department of Transportation – bridge inspection, $641.19; SDPAA – insurance premium, $15,115.00; Selby Auto Sales & Service – supplies, $85.00; Servall Uniform & Linen – mats, towels, $40.20; Share Corporation – pellet deicer, $98.50; Shorty’s One Stop – gasoline, $374.95; Stoicks Food Center – supplies, $15.05; Valley Telecommunications – cell phone service, $39.99; Western Communications Inc – radio maintenance, $135.90;

**COMMUNICATION CENTER:**

**SOLID WASTE:** Butler Machinery Co – repair trash compactor, $25379.35; Central Diesel Sales Inc – supplies, $54.19; Farnams Genuine Parts – lifetime cylinder rental, supplies, $414.26; Homestead Building Supplies – supplies, $23.47; Marco Inc – maintenance contract, $.08; Runnings Supply Inc – supplies, $427.18; SD Dept of Environment – solid waste surcharge, $898.00; SD Planners Association – membership dues, $25.00; SDPAA – insurance premium, $5382.00; Servall Uniform & Linen – mats, $35.56; Shorty’s One Stop – gasoline, $38.29; SWANA – certification renewal, $250.00; Web Water Development, water service, $29.60; Western Communications Inc – radio maintenance, $9.30;

**5 COUNTY TV DISTRICT FUND:** Fem Electric Assoc. – electricity, $84.71; Sid Haux – cell phone, mileage expense, $304.47;

**SDACO M&P FUND:** M&P remittance, $142.00

As required by SDCL 6-1-10, the January payroll paid by department was as follows: Commissioners - $6,490.60; Auditor - $9,027.47; Treasurer - $12,763.55; States Attorney - $12,535.44; Courthouse - $364.22; Director of Equalization - $6,613.21; Register of Deeds - $8,044.01; Veterans Service Officer - $1,208.11; Sheriff - $14,980.57; Jail - $38,654.45; Emergency & Disaster - $2,850.60; Poor - $421.61; Extension - $745.42; Weed & Pest - $1,840.00; Road & Bridge - $35,833.08; Solid Waste - $15,646.82; 5 County TV Translator District - $1,033.44.

**PARTIAL PAYMENTS UPDATE:**

 Treasurer Nyla Moak met with the board to update them on partial payments accounts. Some people have missed payments. State’s Attorney Hare will draft some sort of contract to be signed by the taxpayer so that the Treasurer has record of who is paying and what amount was agreed upon.

**COUNTY ASSISTANT UPDATE:**

 Badten talked to Eric Senger from NECOG regarding zoning. Eric stated that we need to create a comprehensive plan which will cost a couple thousand dollars, but the last one we had was from 1983. This would help enforce zoning in the county.

 He also checked if we would be eligible for a grant to send Jailers to Law Enforcement Academy and we are not because we are a public entity.

 He informed the board that he started the grant process for body cameras for our Sheriff’s Department.

 Badten is working on getting more quotes for the camera system in the jail. After receiving more quotes we will put together bid specs and advertise.

 Badten informed the board that there has been some interest in keeping the temporary employee that was previously needed in the Auditor’s office to fill in all offices at a part-time on call basis. The board agreed that would be beneficial.

**ANNUAL LEASING FOR REAL ESTATE BELONGING TO THE COUNTY:**

The public auction to be held for real estate belonging to the county as per the published notice began at 9:30 a.m.

Tract 1: The real estate so leased is described as containing 30 acres, more or less, situated and

 being in Tract 1 of the Northeast Quarter (NE¼) of Section Thirty-six (36), in Township

 One Hundred Twenty-four (124) North, Range Seventy-nine (79) West, 5th P.M.,

 Walworth County, South Dakota and also containing 9.5 acres, more or less, situated and

 being in the West 318 feet of the Northwest Quarter of the Southwest Quarter

 (NW¼SW¼) of Section Thirty-six (36) in Township One Hundred Twenty-four (124)

 North, Range Seventy-nine (79) West, 5th P.M., Walworth County, South Dakota and

 also containing 7.5 acres, more or less, situated and being Northeast of the old ingress

 and egress landfill road in the North Half of the Southeast Quarter (N½SE¼) of Section

 Thirty-six (36) in Township One Hundred Twenty-four (124) North, Range Seventy-nine

 (79) West, 5th P.M., Walworth County, South Dakota

Lessee – John Keller High bid: $1,000.00

 Tract 2: The real estate described as containing 73.2 acres, more or less, situated and being in the East Half of the Northeast Quarter (E2NE4) of Section Eight (8), in Township One Hundred Twenty-four (124), Range Seventy-six (76), Walworth County, South Dakota

 Lessee – Harley Moser High bid: $2,850.00

Tract 3: The real estate described as containing 80 acres, more or less, situated and being in the West Half of the Northeast Quarter (W2NE4) of Section Eight (8), in Township One Hundred Twenty-four (124), Range Seventy-six (76), Walworth County, South Dakota

 Lessee – Harley Moser High bid: $1,000.00

 Tract 4: The real estate described as containing 111.3 acres, more or less, situated and being in the Southeast Quarter (SE4) of Section Five (5), in Township One Hundred Twenty-four (124), Range Seventy-six (76), Walworth County, South Dakota

 Lessee – Brian Brockel High bid: $4,000.00

Tract 5: The real estate described as containing 37 acres, more or less, situated and being in the Southeast Quarter (SE4) of Section Five (5), in Township One Hundred Twenty-four (124), Range Seventy-six (76), Walworth County, South Dakota

 Lessee – Rory Thorstenson High bid: $550.00

**PARTIAL PAYMENTS REQUEST:**

Godkin moved and Martin seconded to allow partial payments of $150.00 per month for record #5182. Voting Aye: 5; Nay: 0. The motion was adopted.

**SDPAA:**

Siemon moved and Schilling seconded to authorize Chairperson Arbach to sign the agreement for 2015 with the South Dakota Public Assurance Alliance. Voting Aye: 5; Nay: 0. The motion was adopted.

**CHILD DEFENSE BUDGET:**

State’s Attorney Hare advised the board that the budget for Abuse and Neglect attorney fees will be used up by June.

**PRISONER PRESCRIPTION:**

Discussion was held on a prescription that was purchased for a prisoner for $1,085.36. The entire budget for prescriptions for 2015 was $1,000.00. Martin advised Sheriff Boll to do more research before purchasing prescriptions.

**EMPLOYEE WAGES:**

Jail and Sheriff’s department employees met with the board regarding their raises for 2015. They questioned why it was approved in June to give them $1.00 per hour raise in 2015 and they only received 3% increase plus $3.00 per month per years worked. Martin informed them that due to budget restraints they were given the same raise as all county employees.

**WAGE INCREASES:**

Godkin moved and Schilling seconded to approve a wage increase of $0.50 for Patricia Dunwoody effective January 25th. Voting Aye: 5; Nay: 0. The motion was adopted.

Schilling moved and Siemon seconded to approve a wage increase of $0.50 for Travis Bentz effective January 25th. Voting Aye: 5; Nay: 0. The motion was adopted.

**REGIONAL JAIL DISCUSSION:**

Tabled discussion on purposed regional jail. Martin stated he wants the board to think about why we would keep spending money on this issue when most people in the county are against it. Other counties would commit for 3 years and we are in for 40. Things always change and it’s hard telling what the need will be down the road. Martin would like to relieve HKG of their need for services and believes the jail can be repaired at a reasonable expense. Arbach stated this needs to go to a vote of the board we have spent enough time discussing it. This will be on the next agenda to vote to go forward or stop discussion.

**HIGHWAY ISSUES:**

Discussion was held on farmers using the right of way to plant crops or fence off land. The board decided to publish that this should not be occurring and if there is a need send letters to anyone who is not following the guidelines.

 Siemon moved and Godkin seconded to approve the equipment rates for 2015. Voting Aye: 5; Nay: 0. The motion was adopted.

 Highway superintendent Goetz addressed various issues brought up by Schilling at the January 6th meeting.

 She stated that there is a dip in Revhiem Road and that will be addressed next week.

**DIRECTOR OF EQUALIZATION:**

Martin requested that Kahl keep a log of her activity when going out on inspections. He wants to know what property and reason for the inspection. Siemon also suggested sending out a card to taxpayers to give them notice of when they will be in the area.

 Kahl requested that Greg Pudwill start receiving vacation and sick leave now since he has been working for the county for 21 months. Instead of the 6 month probation period that new employees have to wait. Godkin moved and Siemon seconded to approve the request. Voting Aye: 1; Nay: 4. The motion failed. This will be brought back up after the upcoming meeting between the personnel policy committee.

**NEW BUSINESS:**

Auditor Krein informed the board that she is changing the payroll dates. The employees will be paid the last business day of the month for the entire month. She stated the current pay date is the 3rd business day after the 4th Saturday of the month which does not make sense.

**ADJOURNMENT:**

 Martin moved and Schilling seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. February 17, 2015. Voting Aye: 5; Nay: 0.

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**DENIS ARBACH, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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