August 18th, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 18th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Marion Schlomer, Jim Houck, and Davis Martin. Also present were Auditor Rebecca Krein and State’s Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

Holgard moved and Houck seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Holgard moved and Schlomer seconded to adjourn as the Zoning Board of Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Houck moved and Martin seconded to approve the meeting agenda with the removal of item 23 and switching 17 & 18 around. Voting Aye: 5; Nay: 0. The motion was adopted.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of September 3rd, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Holgard moved and Schlomer seconded to approve the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: Delta Dental – Premium, $346.30; K Holgard – Convention mileage, $248.64; Marco, Inc – Copier Usage Contract, $22.14; Principal Life Insurance Co – Life/Vision Premium, $84.33; Ramkota Hotel – Convention Travel, $399.96; Venture Communications – Fax Service, $50.19; WBCBS – Premium, $5,559.18**

**ELECTIONS: Election Systems & Software – 2020 General Election Ballots, $1456.72; Marco, Inc – Copier Usage Contract, $21.97**

**COURTS: Lexis Nexis – Library Subscription, $1228.00; Pauer Sound & Music – Equipment, $1734.49; West Payment Center – Library Supplements, $21.36**

**AUDITOR: Cardmember Service – Postage/Rental, $116.01; Delta Dental – Premium, $239.55; Marco, Inc – Copier Usage Contract, $28.44; Principal Life Insurance – Life/Vision Premium, $221.70; Venture Communications – Telephone Service, $78.19; WBCBS – Premium, $4326.70**

**TREASURERS: Cardmember Service – Postage/Rental, $100.00; Delta Dental – Premium, $85.40; Marco Inc – Copier Usage Contract, $19.02; McLeods, Inc – Tax Supplies, $630.74; Principal Life Insurance – Life/Vision Premium, $105.41; Quill Corporation – Supplies, $153.73; A. Silbernagel – Convention Mileage, $237.72; Venture Communications – Telephone Service, $77.19; WBCBS – Premium, $2567.00**

**STATES ATTORNEY: Cardmember Service – Postage/Rental, $149.00; Delta Dental – Premium, $218.20; Principal Life Insurance Co – Life/Vision Premium, $52.85; Quill Corporation - $1501.05; SD Public Health Laboratory – Services, $132.61; WBCBS – Premium, $2779.59; Venture Communications – Telephone Service, $132.61**

**COURT APPT ATTY: Cogley Law Office – Services & Fees, $371.00; Christopher Harr – Services & Fees, $1478.05; Mark K Kroontje – Services & Fees, $4233.55**

**ABUSED CHILD DEFENSE: Kristi A Brandt – Transcripts, $38.60; Von Wald Law Offices – Services & Fees, 412.55**

**COURTHOUSE: Connecting Point – Server, $8865.00; Heartland Waste Management – Grass/Garbage Service, $135.00; MDU – Electricity Usage, $924.60; D Scarpellini – SDRS Reimbursement, $47.13; Scott Schilling – Convention Mileage, $237.72; L Schmidt – Supplies/reimbursement, $42.16; Servall Uniform & Linen – Rentals, $114.93; Web Water Bottling Company – Bottled Water Rental, $70.75**

**DOE: Cardmember Service – Postage/Rental, $32.18; Delta Dental – Premium, $106.75; Marco Inc – Copier Usage Contract, $18.76; Principal Life Insurance Co – Life/Vision Premium, $47.71; Shorty’s One Stop – Gas, $29.21; Venture Communications – Telephone Service, $52.89; WBCBS – Premium, $2411.55**

**ROD: Cardmember Service – Postage/Rental, $45.80; Delta Dental – Premium, $21.35; Marco, Inc - Copier Usage Contract - $18.59; Principal Life Insurance Co – Life/Vision Premium, $110.95; Ramkota Hotel – Travel/Convention, $199.98; C Thomason – Convention/Mileage, $237.72; Venture Communications – Telephone Service, $53.30**

**VET SERVICE OFFICER: West River Telecommunications – Telephone Services, $57.32; S Volk – Travel, Postage/Reimbursement, $256.30**

**SHERIFF: Beadle Ford Inc – Vehicle Oil Change, $47.50; Bowdle Healthcare Center – Employee Physical, $181.00; Cardmember Service – Postage/Supplies/Travel, $939.43; Centralsquare Tech. – Supplies, $480.00; Connecting Point – Supplies, $2005.00; Dakota Glass & Alignment – Vehicle Repairs, $786.18; Delta Dental – Premium, $128.10; Farnams Genuine Parts – Vehicle Supplies, $153.98; John Stefanich – Vehicle Repairs, $164.60; Carol Leavitt – Services, $65.00; Hayley Leibel - Services, $65.00; Principal Life Insurance Co – Life/Vision Premium, $109.80; Rees Communications – Equipment, $1158.00; Uniform Center – Supplies, $15.68; Venture Communications – Telephone Service, $358.84; WBCBS – Premium, $2893.86**

**JAIL: AT&T Mobility – Cell Phone Service, $296.34; Avera Medical Group – Jail Medical, $28.90; Bob Barker Company – Supplies, $48.84; Building Sprinkler Inc – Fire Ext Inspection, $585.00; Cardmember Service – Supplies/Groceries/Paper, $258.45; Dakota Radio Group – Job Publishing, $250.00; Delta Dental – Premium, $365.30; Family Pharmacy – RX Supplies, $291.11; Fays Refrigeration/Heating – Repairs, $460.20; Hase Plumbing Heating & Air – Repairs, $480.57; Larry’s Lock & Key – Repairs, $175.00; Marco, Inc – Copier Usage Contract, $18.69; Medical Waste Transport – Services, $111.83; Mobridge Regional Hospital – Services, $67.66; MDU – Utilities, $945.34; Principal Life Insurance Co – Life/Vision Premium, $274.30; Riverside Home Furnishings – Repairs, $129.67; Selby Ambulance Service - Services, $351.59; Servall Uniform & Linen – Rentals, $64.10; The Support Circle – Services & Fees, $225.00; Uptown Market – Groceries, $102.50; Venture Communications – Telephone Service, $231.14; WBCBS – Premium, $9531.93**

**CORONER: Ripley Funeral Home – Services, $2245.00**

**SUPPORT OF POOR: Cardmember Service – Postage Rental, $6.25; Quill Corporation - Supplies, $95.75; Venture Communications - Telephone Service, $26.27**

**MENTALLY ILL: The Support Circle – Services & Fees, $500.00; Ver Beek Law Prof, LLC – Services, $161.99**

**DEV DISABLED: SD Dept of Revenue – SDC Fees, $60.00**

**MENTAL ILLNESS BOARD: Taliaferro Law Firm – Services & Fees, $970.00**

**EXTENSION: Delta Dental – Premium, $218.20; Principal Life Insurance – Life/Vision Premium, $79.23; Quill Corporation – Supplies, $144.44; Shari Rossow – Travel/Meals Reimbursement, $306.10; Venture Communications – Telephone Service, $25.37; WBCBS – Premium, $2779.59**

**WEED CONTROL: Shorty’s One Stop – Gas, $34.91**

**RD & BR: CamWal Electric Coop – Hoven Shop Electricity, $48.11; Delta Dental – Premium, $450.70; Diamond Mowers – Parts, $44.40; Flint Hills Resources – Asphalt, $42,255.63; Heartland Waste Management – Garbage Service, $50.00; Hoven Coop Service – Gas/Diesel, $944.91; Jensen Rock & Sand – Services, $75,531.56; John Deere Financial – Supplies/Materials, $458.24; Lucky’s Gas & More – Gas, $39.91; MDU – Electricity @ Java, $24.74; N&W Auto – Repairs, $411.32; Principal Life Insurance – Life/Vision Premium, $207.68; SD Dept Transportation – Pavement Markings, $53.16; Selby Auto Sales – Supplies, $120.65; Servall Uniform & Linen - Rentals, $51.50; Shorty’s One stop – Gas, $$604.30; Slater Oil & LP – Bottle Propane, $61.04; Traffic Solutions – Signage, $1038.00; Venture Communications – Internet/Telephone Service, $875.86; WBCBS – Premium, $11,346.90; West River Telecommunications – Telephone Service @ Mobridge, $37.77**

**EMERGENCY & DISASTER: AT&T Mobility – Cell Phone Service, $47.53; Avera Occupational Medicine – Services, $72.65; Dakota Glass & Alignment – Supplies, $43.46; D Barnes – Travel Reimbursement/Conference, $158.00; Quill – Supplies, $122.46**

**SOLID WASTE: Agtegra Cooperative – Supplies, $2428.04; CamWal Electric – Electricity Usage, $176.64; Cardmember Service – Postage/Supplies, $582.07; Delta Dental – Premium, $149.45; Heartland Waste Management - Garbage Service, $60.00; Lucky’s Gas & More – Gas, $78.38; Mobridge Gas Co – Propane, $52.50; Principal Life Insurance – Life/Vision Premium, $125.75; Rees Communications – Equipment, $1575.00; Runnings Supply – Supplies, $69.51; Schilling Excavation – Services, $867.35; Servall Uniform & Linen – Rentals, $51.94; Mark Thill – Services, $500.00; TransSource Truck & Equipment – Parts, $633.63; Valley Telcommunications – Phone/Internet Services, $112.40; Web Water Development – Water Service, $176.27; WBCBS – Premium, $482.31**

**STATE ACCOUNT FUND: SD Dept of Revenue – ROD/MV Fees, $129,505.08**

**SCHOOL DIST FUND: Cortrust Bank – August 2020 Apportionment, $2680.06; Hoven School District – August 2020 Apportionment, $7.19; Dacotah Bank – August 2020 Apportionment, $24,168.38; Bank West – August 2020 Apportionment, $16,357.41**

**CITIES & TOWNS FUND: City of Mobridge – August 2020 Apportionment, $16,747.82; Bank West – August 2020 Apportionment, $4508.88; Dacotah Bank – August 2020 Apportionment, $688.32; Bank of Hoven – August 2020 Apportionment, $225.90**

**SALE/EXCISE TAX FUND – SD State Treasurer – State/City Sales Tax, $236.37**

**JAVA FIRE DIST FUND: Bank West – August 2020 Apportionment, $112.51**

**BOWDLE FIRE DIST FUND: Bowdle Rural Fire district - August 2020 Apportionment, $58.00**

As required by SDCL 6-1-10, the complete August payroll paid by department was as follows: Commissioners - $9,413.60; Auditor - $13,127.48; Treasurer - $10,519.82; States Attorney - $15,250.12; Court House - $1,450.17; Director of Equalization – $10,674.92; Register of Deeds - $6,944.11; Veterans Service Officer - $1,261.07; Sheriff - $23,043.83; Jail – $62,748.40; Coroner - $161.47; Poor - $958.46; Extension - $5,249.83; Weed & Pest - $169.83; Zoning - $263.28; Road & Bridge - $53,797.69; Solid Waste - $17,68.87

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **August-20**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,877.24**

**CHECKS TOTAL $40,109.70**

**CASH ITEMS**

**NSF CHECKS $79.80**

**TOTAL CASH ON HAND $42,066.74**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $2,600,422.68**

**BANKWEST LANDFILL MONEY MARKET $1,020,317.17**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,000,000.00**

 **GRAND TOTAL CASH AND BALANCES $5,662,806.59**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,145,894.24**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,257,882.44**

 **911 SERVICE FUND $15,905.30**

 **FIRE PROTECTION FUND $22,142.49**

 **EMERGENCY AND DISASTER FUND $35,313.67**

 **DOMESTIC ABUSE FUND $883.50**

 **MODERNIZATION & PRESERVATION RELIEF FUND $53,437.87**

 **DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,557,854.50**

 **TRUST AND AGENCY FUNDS $646,994.26**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,736,615.52**

**SUPPORT CIRCLE:**

Discussion was held on the services provided by the Support Circle and whether to enter into a contract for the services for the year 2021. The board decided the county will just continue to pay per case.

**EXECUTIVE SESSION:**Holgard moved and Houck seconded to enter into an executive session at 9:21 A.M. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling declared the executive session ended at 10:14 A.M. No action was taken.

**EMERGENCY MANAGEMENT:**

Emergency Manager Barnes informed the board that there is a big problem with online crimes against children.

**2021 ANNUAL BUDGET ADOPTION:**

Houck moved and Martin seconded to adopt resolution 2020-09 Adoption of Annual Budget for Walworth County, SD with the following changes:

Dues to growth and utilities 101-0-311 Current property tax levy increased to $2,302,404; 201-0-311 Current property tax levy increased to $29,144; 211-0-311 Current property tax levy decreased to 5830.

 Voting Aye: 5; Nay: 0. The motion was adopted.

ADOPTION OF ANNUAL BUDGET FOR Walworth

County, South Dakota

Whereas, (7-21-5 thru 13), SDCL provides that the Board of County

Commissioners shall each year prepare a Provisional Budget of all

contemplated expenditures and revenues of the County and all its

institutions and agencies for such fiscal year and,

Whereas, the Board of County Commissioners did prepare a

Provisional Budget and cause same to be published by law, and

Whereas, due and legal notice has been given to the meeting of the

Board of County Commissioners for the consideration of such

Provisional Budget and all changes, elimination's and additions

have been made thereto.

NOW THEREFORE BE IT RESOLVED, That such provisional budget

as amended and all its purposes, schedules, appropriations,

amounts, estimates and all matters therein set forth, SHALL BE

APPROVED AND ADOPTED AS THE ANNUAL BUDGET OF THE

APPROPRIATION AND EXPENDITURES FOR Walworth

County, South Dakota and all its institutions and agencies for

calendar year beginning January 1, 2021 and ending December 31,

2021 and the same is hereby approved and adopted by the

Board of County Commissioners of Walworth

County, South Dakota, this 29th day of September, 2020.

The Annual Budget so adopted is available for public inspection

during normal business hours at the office of the county auditor

Walworth, County, South Dakota. The accompanying

taxes are levied by Walworth County for the year

January 1, 2021 through December 31, 2021.

BOARD OF COUNTY COMMISSIONERS OF

Walworth County, South Dakota

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Chairman

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ATTEST\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_County Auditor

**TREASURERS OFFICE:**

Martin moved and Houck seconded to approve the monthly treasurers report. Voting Aye: 5; Nay: 0. The motion was adopted.

**LANDFILL:**

Krein informed the board that the survey has still not been completed by Solbros, therefore she is obtaining a quote from Wenck Engineering to perform the final survey and the final payment to Solbros will be reduced by that amount.

**JAIL & SHERIFF:**

The discussion on the purchase of a DDN system was tabled for a week

Houck moved and Martin seconded to approve the wage of $15.68 per hour for Kendra Dressel as full-time Correction Officer. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY:**

Discussion was held on imposing a levy for secondary roads in 2021. Which would go into effect in the 2021 pay 2022 tax bills.

The board tabled the WEB Water resolution request to get further clarification from them on items 8 and 3.

Byre informed the board that KLJ wants to hold a meeting with the municipalities and public regarding the signing project happening in 2023. Krein will see if the courtroom is available for the November 5th meeting.

Schlomer moved and Holgard seconded to advertise for bids for a used road grader to be opened at a special meeting on October 22nd at 9:00 A.M. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to enter into executive session at 12:05 P.M. per SDCL 1-25-2(1) regarding a personnel issue. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling declared the executive session ended at 12:33 P.M. no action was taken.

**OLD BUSINESS:**

The policy manual needs to be updated at the October 20th meeting.

The board called a special meeting for October 2nd, 2020 at 8:15 A.M.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 8:15 a.m. October 2nd, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_