August 4th, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 4th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin, Marion Schlomer, and Jim Houck. Also present were Auditor Rebecca Krein & State’s Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Holgard moved and Martin seconded to adjourn as the Zoning Board of Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Holgard moved and Houck seconded to approve the meeting agenda with the additions of an Executive session per SDCL 1-25-2(1) regarding a personnel matter, discussion with Judge Myren regarding a public defender, consider motion to appoint Emergency Manager and remove Landfill budget discussion. Voting Aye: 5; Nay: 0. The motion was adopted.

**PUBLIC DEFENDER:**

The board met with Judge Myren to discuss options for a public defender. He stated there are 3 options: continue doing what we do now where the judge appoints a court appointed attorney; create a public defender office and hire attorneys as employees; or hire attorneys on a contract basis. He explained that certain cases would result in multiple attorneys or hiring attorneys with certain qualifications therefore in those cases we would be paying additional funds out on top of the public defender salary.

 **THE SUPPORT CIRCLE:**

Jess Brockel from the Support Circle explained to the board via phone what the $25,000 contract Holgard discussed with her would include for Mental Illness Care for inmates. She stated she would be on call 328 days out of the year and travel time and costs would also be included. She stated she gets called out at all times of the day and night and has only been charging the jail for 1 hour each time when it usually takes 3 hours per occurrence. The board said they will think it over and let her know.

**SOIL CONSERVATION:**

 Marlyn Thorstenson met with the board to discuss the budget request of $18,500 to cover health insurance costs. He stated they appreciate any help the County can provide as some districts have had to disband due to lack of funding. The board will discuss it again at the next budget meeting.

**MINUTES:**

Martin moved and Houck seconded to approve the minutes of July 21st, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Schlomer seconded to approve the minutes of July 28th, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

GENERAL FUND: Akaska Fire Dept – 2020 Fire Premium Refund, $2723.17; Bowdle Rural Fire Dept - 2020 Fire Premium Refund, $1339.32; Glenham Fire Dept - 2020 Fire Premium Refund, $1951.08; Hoven Fire Dept - 2020 Fire Premium Refund, $1408.75; Java Fire Dept - 2020 Fire Premium Refund, $2833.15; Mobridge Fire Dept - 2020 Fire Premium Refund, $12,911.83; Selby Fire Dept - 2020 Fire Premium Refund, $5187.71

COMMISSIONERS: City of Mobridge – Utilities @ 306 2nd Ave, $10.50;

Delta Dental – Insurance Premium, $346.30; Hiddenwood Foundation – Donation, $500.00; Principal Life Insurance Co. – Insurance Premium, $84.33

COURTS: RELX Inc deb Lexis Nexis, Law Subscription, $614.00

AUDITORS: Connecting Point – Support Contract, $4015.00; Delta Dental – Insurance Premium, $239.55; Midcontinent Communications – Internet Service, $22.57; Principal Life Insurance Co – Insurance Premium, $173.53

TREASURES: Connecting Point – Support Contract, $2565.00; Delta Dental – Insurance Premium, $85.40; Midcontinent Communications – Internet Service, $22.57; Principal Life Insurance – Insurance Premium - $89.77

STATES ATTORNEY: Kristi A Brandt – Prof Services/Transcripts, $34.00;

Delta Dental – Insurance Premium, $218.20; Midcontinent Communications – Internet Service, $22.57; Mobridge Regional Hospital – Services, $72.00; Principal Life Insurance Co – Insurance Premium, $52.85; Venture Communications – Telephone Service, $125.45; West Payment Center – Library Supplements, $240.26

COURT APPT ATTY: Dakota Plains Legal Service – Professional Services, $6433.00; Mark K Kroontje – Professional Services, $2042.22; Cogley Law Office – Professional Services, $2061.20

ABUSED CHILD DEFENSE: Kristi A Brandt – Prof. Services/Transcripts, $161.80; Von Wald Law Office – Professional Services, $23.75

COURTHOUSE: City of Selby – Utilities/Water, $804.79; Delta Dental – Insurance Premium, $42.70; Merkel’s Foods, Supplies, $106.48; MDU - Electricity Usage, $1119.55; Principal Life Insurance Co – Insurance Premium, $47.21; Zuber Refrigeration – Repairs, $668.91

DOE: Connecting Point – Support Contract, $3445.00; Delta Dental – Insurance Premium, $106.75; Midcontinent Communications – Internet Service, $22.57; Principal Life Insurance Co – Insurance Premium, $47.71; Shorty’s One Stop – Supplies, $25.29

ROD: Connecting Point – Support Contract, $280.00; Delta Dental – Insurance Premium, $21.35; Midcontinent Communications – Internet Service, $22.57; Principal Life Insurance Co – Insurance Premium, $30.47

SHERIFF: AT&T Mobility – Cell Service/Supplies, $517.52; Dakota Glass & Alignment – Vehicle repairs, $68.00; Delta Dental – Insurance Premium, $170.80; Hayley Leibel – Services, $65.00; Midcontinent Communications – Internet Service, $22.58; Principal Life Insurance So – Insurance Premium, $113.82; SD Sheriff’s Association – Annual Fee, $880.00; Selby Record – Deputy Advertising, $80.00; Uniform Center – Supplies/Uniforms, $159.96 Western Rancher – Supplies, $12.00

JAIL: AT&T Mobility – Cell Service, $48.78; Bob Barker Co, Inc – Misc Supplies, $417.25; City of Selby – Water Usage, $408.61; Dady Drug - $115.18; Delta Dental – Insurance Premiums, $365.30; Faye’s Refrigeration & Heating – Equipment Servicing, $709.04; McClellan & Swanson – Dental Care, $60.67; Merkel’s Foods - $510.67; Mobridge Regional Hospital – Jail/Medical, $483.07; MDU – Electricity Usage, $1279.30; Principal Life Insurance Co – Insurance Premium, $278.57; Riverside Home Furnishing – Repairs, $153.82; Selby Ambulance – Ambulance Service, $263.81; Selby Record – C/O Officer Advertising, $80.00; Techno Ply Ltd – Cleaner, $2342.16; Western Rancher – Supplies, $10.00

EXTENSION: Delta Dental – Insurance Premium, $218.20; Brenda DeToy – Reimbursement/Supplies, $3.49; Hodges Badge Co. – Ach. Day Ribbons, $77.50; Midcontinent Communications – Internet Service, $22.57; Principal Life Insurance Co – Insurance Premium, $71.46

WEED CONTROL: Shorty’s One Stop – Gas, $142.60; Valley Telecommunications – Cell Service, $35.00

HIGHWAY: Agtegra Coop – Propane/Gas/Diesel, $5824.79; Avera Occupational Medicine – Services, $147.10; Central Diesel Sales – Parts/Supplies, $71.81; City of Java – Water @ Java Shop, $18.00; city of Mobridge - Water @ Mobridge Shop, $49.94; City of Selby – Water @ Selby Shop, $63.39; Dakota Oil – Grease/Oil, $5321.72; Delta Dental – Insurance Premium, $450.70; Diamond Mowers – Equipment Purchase/Mower, $117,194.11; Great Western Tire – Tire, $191.36; GTC Auto Parts – Supplies, $2.80; Kenton Gustafson – Pit Run, $490.00; Jebro Inc – Mower, $21,566.17; Matheson Tri-Gas, Inc – Cylinder Rental, $36.58; MDU – Electricity Usage, $251.75; Principal Life Insurance – Insurance Premium, $187.37; Selby Auto Sales & Service – Parts/Supplies, $271.69; Selby Record – 1 Yr. Subscription, $35.00; Share Corporation – Supplies, $722.77; Shorty’s One stop – Gas, $581.10; Valley Telcommunications – Cell Service, $35.00; Walk-N-Roll, Supplies, $314.70

EMERGENCY & DISASTER: AT&T Mobility – Cell Service, $47.53;

SDACO – M & P Remittance, $172.00

SOLID WASTE: Central Diesel Sales, Inc – Parts, $76.04; Delta Dental – Insurance Premium, $149.45; Farnams Genuine Parts – Supplies, $18.67; GTC Auto Parts – Parts/Supplies, $1184.36; Jensen Rock & Sand – Weigh Truck, $8.00; MDU – Electricity Service, $77.01; Principal Life Insurance Co – Insurance Premium, $107.51; SD Dept of Environment – Solid Waste Surcharge, $1166.00; SD Dept of Labor – Unemployment Compensation, $1632.00

**EXECUTIVE SESSION:**

Houck moved and Martin seconded to enter into executive session at 9:34 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling declared the executive session ended at 11:02 a.m.

**EXECUTIVE SESSION:**

Holgard moved and Schlomer seconded to enter into executive session at 11:02 a.m. per SDCL 1-25-2(1) regarding a personnel matter. Voting Aye: 5; Nay: 0. The motion was adopted.

Chairperson Schilling declared the executive session ended at 11:27 a.m.

**JAIL DISCUSSION:**

 Holgard presented the board with an option for a Regional Jail Facility.

NORTH CENTRAL REGIONAL JAIL

WHAT KIND OF A BUILDING?

An existing building in Walworth County with 50,400 square feet. Cost of the Building/land is $1,7000,000.00.

HOW BIG DO WE BUILD IT?

Average daily inmate count for the 7 counties is around 20.

4 Pods of 5 cells with double bunks. This would take 20 units. 40 people.

 $35,000 per unit = $700,000

6 Pods of 5 cells with double bunks. This would take 30 units. 60 people.

 $35,000 per unit = $1,050,000

8 Pods of 5 cells with double bunks. This would take 40 unites. 80 people.

 $35,000 per unit = $1,400,000

HOW MANY EMPLOYEES PER SHIFT?

3 people per shift X 4 teams X $60,000 per year salary/benefits = $720,000

4 people per shift X 4 teams X $60,000 per year salary/benefits = $960,000

5 people per shift X 4 teams X $60,000 per year salary/benefits = $1,200,000

6 people per shift X 4 teams X $60,000 per year salary/benefits = $1,440,000

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HOW MANY US MARSHAL INMATES?

45 at $85 per day = $1,396,125

50 at $85 per day = $1,551,250

55 at $85 per day = $1,706,375

60 at $85 per day = $1,861,500

WHAT DO WE DO FOR KITCHEN STAFF?

Have the jail staff prepare and deliver the food?

Have 2 or 3 employees come in and prepare 1 hot meal per day and prepare the other meals and put in refrigerator. Then have jail staff deliver. Contract out for services to private entity for $40,000-$50,000 per year.

WHAT DO WE DO FOR LUNDRY STAFF?

Have jail staff wash/dry/fold the laundry.

Have 2 or 3 employees come in and wash/dry/fold laundry.

Contract out for services to private entity.

WHAT ARE THE MONTHLY PAYMENTS GOING TO BE?

Cost of the building is $1,700,000.00

8 pods of 5 cells is 40 unites X $35,000 = $1,400,000

Plumbing/Electrical/Locks/cameras = $2,900,000

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PAYMENT OPTIONS

$5,000,000.00 total cost.

10 equal shares are $500,000.00 per share.

Walworth County would have 3 shares because of the highest ADP.

Corson County would have 2 shares because of their ADP.

Remaining 5 counties would have 1 share each.

DISADVANTAGES

Transportation to court when required. Could get a full size an/bus for transportation to Selby.

Walworth county would lose the property tax on the existing closed business. ($20,745 per year)

ADVANTAGES

Close to the Hospital.

Majority of arrest in Mobridge area.

Released back to Mobridge area when they get out instead of finding rides.

Larger facility than needed for a fraction of the cost to build new.

Complete with loading docks, walk-in coolers and freezers, and lighted parking lot.

No liability directly to Walworth County for housing inmates.

If there are any cost overages for the new operations, Walworth County would only be liable for 30%.

Cost savings of $1,100,000.00 per year off the annual county budget from current operation budget for the existing jail.

**OLD BUSINESS:**

Interviews will be held for a full-time custodian on August 11th at 9:00 a.m. and a budget discussion to follow. Houck moved and Holgard seconded to accept the resignation of Amanda Silbernagel as Emergency Manager effective 7-18-20. Voting Aye: 5; Nay: 0. The motion was adopted.

**NEW BUSINESS:**

Holgard moved and Martin seconded to appoint Deb Barnes as Emergency Manager effective August 24th. Voting Aye: 4; Nay 0. Schlomer abstained. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. August 18th, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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