August 18th, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on August 18th, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Marion Schlomer, and Jim Houck – via phone, and Davis Martin – via phone. Also present was Auditor Rebecca Krein.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 4; Nay: 0. The motion was adopted.

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Holgard moved and Schlomer seconded to adjourn as the Zoning Board of Adjustment. Voting Aye: 4; Nay: 0. The motion was adopted.

Chairperson Schilling called the County Commission meeting to order.

**AGENDA:**

Holgard moved and Martin seconded to approve the meeting agenda with the addition of purchasing a defogger, September meeting dates, and contract with the support circle. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

**MINUTES:**

Holgard moved and Houck seconded to approve the minutes of August 4th, 2020. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

Holgard moved and Schlomer seconded to approve the minutes of August 11th, 2020. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

**CLAIMS APPROVED:**

Schlomer moved and Houck seconded to approve the following claims be paid. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

**COMMISSIONERS: Mobridge Tribune – Publications, $445.62; Marco Inc – Copier Usage Contract, $32.58; Selby Record – Publications, $633.30; Venture Communications – Fax Services, $47.90**

**ELECTIONS: Mobridge Hardware – Election Supplies, $19.99**

**COURTS: West Payment Center – Library Supplements, $21.36**

**AUDITORS: Cardmember Service – Postage/Supplies/Paper, $257.74; Marco Inc – Copier Usage Contract, $26.78; Venture Communications – Telephone Services, $56.71**

**TREASURERS: Cardmember Service – Postage/paper/Treasurer Stamp/Supplies, $244.87; Marco Inc – Copier Usage Contract, $21.93; Venture Communications – Telephone Services, $81.44**

**STATES ATTORNEY: Avera Medical Group – Medical/Criminal File, $517.64; Cardmember Service – Postage/Rental, $39.49; Mobridge Regional Hospital – Services, $216.00; Mobridge Tribune – Publications, $103.84; Quill Corp – Office Supplies, $105.85; SD Public Health Laboratory – Service, $400.00; Venture Communications – Telephone Services, $123.74**

**COURT APPT ATTY: Cogley Law Office – Services & Fees, $1902.50; DPLS – Services & Fees, $238.25; Mark K Kroontje – Services & Fees, $1229.67**

**ABUSED CHLD DEFENSE: Kristi Brandt – Transcripts, $59.60; Von Wald Law Offices – Services & Fees, $433.50**

**COURTHOUSE: Cardmember Service – Camera Equipment/Protection Plan, $523.22; Dakota Radio Group – Publications, $106.00; Heartland Waste Management – Garbage Service, $135.00; Ken’s Western Lumber – Supplies, $368.29; Mobridge Hardware – Supplies, $27.98; Mobridge Tribune - Publications, $211.20; Newman Traffic Signs – Posts, $121.14; Pfitzer Pest Control – Pest Control, $296.18; Pheasantland Industries – Parking lot Signs, $431.49; Greg Pudwill – Reimbursement/wiper blades, $27.78; Selby Auto Sales & Service – Supplies, $15.95; Selby Record – Publications, $120.00; Web Water Bottling Co. – Bottled Water Rental, $18.75; Pauer Sound & Music – Sound System Repairs/Courtroom, $269.80**

**DOE - Venture Comm – Phone Service, $54.77; Cardmember Service – Postage/Rental, $27.85; Marco Inc – Copier Usage Contract, $21.74**

**REGISTER OF DEEDS: Cardmember Service – Postage/Rental, $50.05; Marco Inc – Copier Usage Contract, $21.66; Quill Corp – Office Supplies, $328.45; SDACO – Convention Registration, $185.00**

**VET SERVICE OFFICER – SD Veterans Service Assn – 2020 Membership/Conference Fee, $100.00; West River Telephone – Telephone Service, $60.51**

**SHERIFF: Cardmember Service –Supplies, $514.47; Hayley Leibel – Services, $65.00; Mobridge Tribune – Publications, $239.36; Pennington County Jail – Transport, $138.41; SD Sheriff’s Association – Conference Fees, $120.00; Slater Oil & LP Gas – Gasoline, $1790.00; Venture Communications – Telephone Services, $373.33; Western Communications – Radio Maintenance, $21.60**

**JAIL: Cardmember Service – Supplies, $1668.64; Cash-Wa Distributing – Groceries, $2358.21; Family Pharmacy – RX Supplies, $660.89; Mobridge Manufacturing – Lock Installation, $850.00; Mobridge Tribune – Publications, $239.36; National Sheriff’s Association – C/O Training, $139.37; Servall Uniform & Linen – Rentals, $64.10; Venture Communications – Telephone Services, $260.14**

**SUPPORT OF POOR: Cardmember Service – Postage/Rental, $7.25; Quill Corporation – Office Supplies, $22.04; Venture Communications – Telephone Services, $27.21**

**COUNTY NURSE: Mobridge Regional Hospital – County Health Nurse, $37,742.00**

**DEV DISABLED: SD Sept. of Revenue – SDC Fee**

**MENTAL ILLNESS BOARD: Kennedy Pier Knoff & Loftus – Services & Fees, $223.10**

**EXTENSION: Cardmember Service – Postage, $9.00; Quill Corporation – Office Supplies, $66.31; State 4-H Office – Passes/Parking Fee, $27.50; Venture Communications, $28.15**

**WEED CONTROL: Selby Auto Sales & Service – Battery, $119.20; Western Communications – Radio Maintenance, $8.80**

**RD & BR: Cam Wal – Butler Machinery – Warranty P-98, $3300.00; Cam Wal Electric – Electricity/Hoven Shop, $44.73; Fastenal Company – Supplies, $9.82; Heartland Waste Management – Garbage Service, $50.00; Hoven Coop Service – Diesel/Propane, $859.30; Jensen Rock & Sand – Hot Mix, $137,996.85; Kens Western Lumber – Shop Supplies, $58.33; Lucky’s Gas & More – Gasoline, $51.87; Marco, Inc – Copier Usage Contract, $21.65; Menards – Supplies, $51.92; Mobridge Tribune – Publishing, $132.56; MDU – Electricity/Java Shop, $24.23; Newman Traffic Signs – 911 Signs, $183.26; Runnings Supply – Shop Supplies, $150.31; Selby Record – Publishing, $60.00; Servall Uniform & Linen – Rentals, $51.50; Share Corporation – Supplies, $106.63; Venture Communications, Telephone/Internet/Fax Service, $283.38; West River Telecommunications – Telephone/Mob Shop, $37.77; Western Communications – Radio Maintenance, $135.90**

**EMERGENCY & DISASTER: Dakota Radio Group – Advertising, $35.00; Gas-n-Goodies, Gas/Supplies, $91.39; Mobridge Hardware – Supplies, $9.99; Mobridge Tribune – Publishing, $105.60; Selby Record – Publishing, $120.00**

**SOLID WASTE: Agtegra – Diesel, $2265.98; Butler Machinery – Equipment Repairs, $3699.04; Cam Wal Electric – Electricity, $169.40; Cardmember Service – Supplies, $340.94; Farnams Genuine Parts – Parts, $7.69; Heartland Waste Management – Re-cycle Ctr Garbage Service, $60.00; Lucky’s Gas-n-More, Gasoline, $60.68; Runnings Supply – Supplies, $6.71; Servall Uniform & Linen – Rentals, $25.97; TransSource Truck & Equipment – Parts/Supplies, $701.54; Valley Telcommunications – Telephone/Internet Service, $111.69; Wenck Associates – Repairs, $2807.03; Western Communications – Radio Maintenance, $9.30**

**State Account Fund: SD Dept of Revenue – ROD Vital/MV Fees, $133,954.36**

**SCHOOL DIST FUND – Cortrust Bank – July 2020 Apportionment, $54.01; Hoven School District – July 2020 Apportionment, $27.00; Dacotah Bank – July 2020 Apportionment, $20,946.47; Bank West - July 2020 Apportionment, $18,170.09**

**CITIES & TOWN FUND – City of Mobridge - July 2020 Apportionment, $17,971.09; Bank West - July 2020 Apportionment, $6394.56; Dacotah Bank - July 2020 Apportionment, $696.24; Bank of Hoven - July 2020 Apportionment, $339.47**

**SALES/EXCISE TAX FUND: SD State Treasurer – City/State Sales Tax, $151.86**

**JAVA FIRE DIST FUND – Bank West, July 2020 Apportionment, $7.44**

As required by SDCL 6-1-10, the complete July payroll paid by department was as follows: Commissioners - $9,425.41; Auditor - $13,142.55; Treasurer - $10,755.92; States Attorney - $15,131.41; Court House - $2,352.02; Director of Equalization – $10,576.57; Register of Deeds - $6,881.11; Veterans Service Officer - $1,261.10; Sheriff - $21,233.26; Jail – $61,996.05; Coroner - $322.94; Poor - $1,014.24; Extension - $5,267.00; Weed & Pest - $434.04; Zoning - $424.66; Road & Bridge - $53,229.29; Solid Waste - $20,572.97

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **July-20**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $1,659.50**

**CHECKS TOTAL $45,530.88**

**CASH ITEMS**

**NSF CHECKS $79.80**

**TOTAL CASH ON HAND $47,270.18**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $3,028,684.15**

**BANKWEST LANDFILL MONEY MARKET $1,020,317.17**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,000,000.00**

 **GRAND TOTAL CASH AND BALANCES $6,096,271.50**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,344,118.65**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,512,198.51**

 **911 SERVICE FUND $9,791.31**

 **FIRE PROTECTION FUND $22,127.41**

 **EMERGENCY AND DISASTER FUND $35,723.18**

 **DOMESTIC ABUSE FUND $815.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $53,179.87**

 **DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,533,728.22**

 **TRUST AND AGENCY FUNDS $643,114.65**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $6,155,104.05**

**TREASURERS OFFICE:**

Holgard moved and Schlomer seconded to approve the monthly treasurers report. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

Silbernagel informed the board that the county is taking record 5818 for tax deed.

Silbernagel presented resolution 2020-10 to establish an administrative dee for certain title and registration services. The resolution was not passed due to lack of a motion.

**POLLING PLACE CHANGE:**

Schlomer moved and Martin seconded to change the polling place for precinct 3 from the Selby nutrition site to the Opera House. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

**COUNTY HEALTH NURSE:**

Holgard moved and Schlomer seconded to approve signing the 2021 contract with the Department of health for the county health nurse, the amount is $37,742.00. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Byre submitted his report to the board. He will meet with the Highway Commissioners Friday to go over his budget for 2021.

**SANATIZING EQUIPMENT:**

The board advised Krein to order sanitizing fogging equipment for the courthouse and jail.

**MEETING DATES:**

The September meeting dates have been changed to the 3rd and 29th.

**JAIL & SHERIFF:**

Houck moved and Martin seconded to approve the wage of $16.18 per hour for Josh Zweber as part-time Correction Officer and $19.33 as part-time Deputy Sheriff. Roll call vote as follows: Holgard - Aye; Schlomer - Aye; Houck - Aye; Martin - Aye; Schilling - Aye. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. September 3rd, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to** [**www.walworthco.org**](http://www.walworthco.org)**, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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