May 19, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on May 19, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin, Marion Schlomer, and Jim Houck – via phone. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no new or old business to report. Holgard moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

There was no new or old business to report. Holgard moved and Martin seconded to adjourn as Walworth County Board of Zoning Adjustment. Roll call vote as follows: Houck – Aye; Martin – Aye; Holgard – Aye; Schlomer – Aye; Schilling – Aye. The motion was adopted.

Commissioner Schilling called the meeting to order.

**AGENDA:**

Martin moved and Holgard seconded to approve the meeting agenda. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**MINUTES:**

Holgard moved and Schlomer seconded to approve the minutes of May 5th, 2020. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

COMMISSIONERS: Mobridge Tribune – Hearing / Drainage Board Publication, $164.01; SDACO – County Website Hosting, $150.00; Venture Comm – Fax Service, $46.00

ELECTIONS: Mobridge Tribune – Precinct Workers Publication, $359.04

AUDITORS: Platinum PC – Monitor Cable, $19.99; Venture Comm – Phone Service, $58.21

TREASURERS: Mobridge Tribune – Tax Due Publication, $337.92; Quill Corp – Office Supplies, $690.05; Venture Comm – Phone Service, $83.00

STATES ATTORNEY: Mobridge Tribune – Legal Notice Publication, $27.76; SD Public health Lab – Services & Fees, $160.00; Venture Comm – Phone Service, $2.81

COURT APPT ATTY: Cogley Law Office – Services & Fees, $1,336.10; Chris Haar - Services & Fees, $3,283.82

ABUSED CHLD DEFENSE: Kristi Brandt – Transcripts, $200.60

COURTHOUSE: Cole Papers – Cleaning Supplies, $512.24; Heartland Waste – Garbage Service, $105.00; Selby Auto Oil – Services, $11.00; Servall – Rug Rental, $60.70

DOE - Venture Comm – Phone Service, $58.26

REGISTER OF DEEDS: Venture Comm – Phone Service, $55.70

VET SERVICE OFFICER – WRT Comm – Phone Service, $47.91

SHERIFF: AT&T Mobility – Beadle Ford – 2020 Explorer Repairs, $107.49; Medical Waste Transport – Medical Waste, $111.83; Pennington County – Inmate Transport, $138.41; Venture Comm – Phone Service, $417.60; Western Rancher – Uniform Repairs, $3.00

JAIL – Bob Barker Co – Uniform / Shoes, $423.53; City of Selby – Water/Sewage Service, $316.00; Dady Drug – Supplies, $34.41; Dave’s Lock n Key – 2 Duplicate keys, $3.00; Pheasantland Industries – COVID Supplies, $327.71; Servall Uniform – Mops & mat Rental, $64.10; Techno Ply Ltd – Cleaner HIVON64, $2,342.16; Uniform Center – Uniform Pants, $54.00; Venture Comm – Phone Service, $194.15

SUPPORT OF POOR: Venture Comm – Phone Service, $24.75

EXTENSION: Venture Comm – Phone Service, $29.22

WEED CONTROL: Dave Ritter – Truck Repairs, $116.08, Meal Reimbursement, $15.00, Travel Reimbursement, $223.44

RD & BR: Cam Wal – Electricity@Hoven Shop, $54.48; Dady Drug – Supplies, $33.92 Hase Plumbing – parts, $41.56; Heartland Waste – Garbage Service, $50.00; Hoven Coop – Gas, $109.60, Diesel, $15.59; John Deere Services 7 Fees, $115.24, Supplies, $621.60; Kadrmas Lee & Jackson Inc – Hydrology Study Blue Blanket, $2,022.04; Kens Western Lumber – Supplies, $52.04; gas N Goodies – Gas, $81.90; Menards – Supplies Selby Shop, $9.98; Mobridge Tribune – Tractor Bids Publication, $31.27, Pubic Service Message, $37.60; MDY – Electricity@Java Shop, $32.63; Selby Auto – Services & Supplies, $114.95; Servall Uniform – Rags & Rug Rental, $51.50; Traffic Solution – Road Sign Rentals, $396.00; WRT – Phone Service Mobridge Shop, $37.11

EMERGENCY & DISASTER: Gas N Goodies – gas, $45.88

SOLID WASTE: Butler Machinery – Repairs, $2,248.40; Cam Wal – Electricity Service, $263.33; Farnams Genuine Parts – Supplies, $28.64; Heartland Waste – garbage Service @Recycle Center, $60.00; John Deere – Supplies/Parts, $204.65; Lucky’s gas N More – gas, $96.56; Mobridge Tribune – Job Publication, $123.00; Quill – Cleaning Supplies, $13.73 Servall – Rug Rentals, $25.97; Valley Telecomm – Phone Service, $114.99; Web Water Dev – Water Service, $97.38; Web Water Bottling- Bottle Water Rental, $50.75; Wenck Assoc – Project, $120.00

SCHOOL DIST FUND – Cortrust Bank – April 202 Apportionment, $143,369.47; Hoven School District - April 202 Apportionment, $58,660.62; Dacotah Bank - April 202 Apportionment, $609,050.58; Bank West - April 202 Apportionment, $783,016.05

CITIES & TOWN FUND – City of Mobridge - April 202 Apportionment, $348,019.18; Bank West - April 202 Apportionment, $92,957.26; Bank West - April 202 Apportionment, $18,556.96; Dacotah Bank - April 2020 Apportionment, $5,887.32; Bank West - April 202 Apportionment, $9,188.59; Bank of Hoven - April 202 Apportionment, $142.18

PARTIAL PAYMENTS FUND: Walworth County Treasurer – Partial Payments Records #4054, $99.45; #4089, $141.89

JAVA FIRE DIST FUND – Bank West, April 2020 Apportionment, $3,499.35

BOWDLE FIRE FUND – Bowdle Rural Fire Dist - April 2020 Apportionment, $2,219.97

S RIVERVIEW DIST - April 2020 Apportionment, $570.06

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 APR-20

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $1,326.71

CHECKS TOTAL $493,882.82

CASH ITEMS

NSF CHECKS $79.80

TOTAL CASH ON HAND $495,289.33

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $4,643,247.51

BANKWEST LANDFILL MONEY MARKET $1,018,885.63

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $8,007,422.474

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,674,940.82

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $1,254,501.26

 911 SERVICE FUND $31,456.00

 FIRE PROTECTION FUND $21,648.11

 EMERGENCY AND DISASTER FUND $-18,203.05

 DOMESTIC ABUSE FUND $425.00

 MODERNIZATION & PRESERVATION RELIEF FUND $52,474.87

 DARE PROGRAM FUND $307.25

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,468,645.14

 TRUST AND AGENCY FUNDS $2,552,638.38

GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $8,038,833.78

**TREASURER’S OFFICE:**

Holgard moved and Martin seconded to approve the Monthly Treasurer’s report. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**4-H UPDATE:**

4-H Advisor Rossow stated that SDSU Extension had a meeting on May 1st regarding summer activities. She stated the horse show was moved to August. The state fair is still scheduled for September 3rd, 2020. It was recommended to have no public gatherings before August 15th, 2020 therefore Achievement Days will be done virtually.

**LANDFILL:**

Krein reported that she has not heard from Solbros Construction.

Kyle Jensen and Gene Cox met with the board to request a credit on tipping fees for roll-offs they have been allowing residents in the City of Mobridge to use to clean up the city. Holgard moved and Martin seconded to remove $2,000 off the Heartland Roll-Off bill for the City of Mobridge. The other towns will be discussed at the next meeting. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Brey requested to lift the weight limits on asphalt and concrete roads and address the gravel roads at the next meeting.

Schlomer moved and Martin seconded to stop allowing the highway department to accrue vacation and sick leave over the maximum allowed. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

WEB Water cancelled the resolution request.

Silbernagel reported she has not found any road funding available at this time.

**SHERIFF & JAIL:**

Discussion was held on the regional jail possibility. Holgard stated Dewey County does not want to participate, therefore it would be 5 other counties plus us. The jail advisory board is reviewing multiple options for making it fair for each county in reference to usage.

**NEW BUSINESS:**

A quote was received from Dakota Sound System for sound and video upgrades for the commission room in the amount of $17,550.00. The board requested that Krein obtain quotes from more companies.

Holgard stated that the personnel policy needs to be changed to not follow the state for paid holidays.

**ADJOURNMENT:**

Holgard moved and Martin seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. June 4th, 2020. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

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