April 21, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on April 21, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin – via phone, Marion Schlomer, and Jim Houck – via phone. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no new or old business to report. Holgard moved and Schlomer seconded to adjourn as Walworth County Planning and Zoning Board. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

The public hearing was held on the General Dollar variance request. Holgard moved and Schlomer seconded to deny the variance request due to the minimum of 2 acres not being met. Roll call vote as follows: Houck – Nay; Martin – Aye; Holgard – Aye; Schlomer – Aye; Schilling – Aye. The motion was adopted.

Holgard moved and Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted

Commissioner Schilling called the meeting to order.

**AGENDA:**

Holgard moved and Martin seconded to approve the meeting agenda. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**MINUTES:**

Holgard moved and Houck seconded to approve the minutes of April 7th, 2020. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Schlomer seconded to approve the following claims be paid. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

COMMISSIONERS: K Holgard – Mileage, $246.96; Jim Houck – Mileage, $271.32; Davis Martin – Mileage, $299.88; Marion Schlomer – Mileage, $319.20; Venture Communications – Telephone Service, $45.76

ELECTIONS: Marco, Inc – Copier Usage Contract, $32.83; McLeods Printing – Absentee Mail Kits, $806.12

COURTS: LexisNexis – Monthly Library Charges, $1228.00

AUDITOR: Marco – Copier Usage Contract, $46.39; Venture Communications – Telephone Service, $57.98

TREASURERS: Marco Inc – Copier Usage Contract, $32.82; Quill Corporation, Supplies, $87.80; Venture Communications – Telephone Service, $78.38

STATES ATTORNEY: Kristi A Brandt – Transcripts, $526.20; Quill Corporation – Supplies, $23.33; Venture Communications – Telephone Service, $136.03

COURT APPT ATTY: Cogley Law Office – Professional Services, $1741.15; Christopher A Haar – Professional Services, $5359.53

ABUSED CHILD DEFENSE: Kristi A Brandt – Transcripts, $97.40

COURTHOUSE: Dave’s Lock n Key – Lock, $30.00; Servall Uniform & Linen, Rentals, $56.62

DOE: Venture Communications – Telephone Service, $62.03

ROD: Marco, Inc – Copier Usage Contract, $32.82; Venture Communications – Telephone Service, $51.59

SHERIFF: Dakota Glass & Alignment – Bumper Repair, $64.50; Pennington County Jail – Transports, $288.43; Venture Communications – Telephone Service, $440.56; Western Communications – Radio Maintenance, $21.60

JAIL: Bob Barker – Supplies, $302.87; Hase Plumbing Heating & Air, Sink Repairs, $201.78; Riverside Home Furnishings, Dishwasher Repair, $179.67; Servall Uniform & Linen – Rentals, $99.38; Venture Communications – Telephone Service, $181.16; Vilas Health & Variety, Supplies, $20.94

CORONER: Geib, Elston, Frost PA – Forensic Autopsy, $1646.00

SUPPORT OF POOR: Quill Corp. – Supplies, $23.33; Venture Communications – Telephone Service, $24.96

MENTALLY ILL: The Support Circle – Services & Fees, $225.00

EXTENSION: Quill Corp. – Supplies, $23.33; Shari Rossow – Mileage, $242.68; Venture Communications – Telephone Service, $25.11

WEED CONTROL: Jason Berens – Mileage, $305.76; Bottomline Welding – Install Flatbed, $3600.00; Western Communications – Radio Maintenance, $8.80

RD & BR: CamWal Electric – Electricity @ Hoven, $64.10; Dakota Fluid Power, Inc – Equipment Parts, $5836.88; Heartland Waste Management – Garbage Service, $50.00; Hoven Coop – Fuel/Gas, $1547.10; Jensen Rock & Sand – Supplies, $275.16; John Deere Financial – Parts & Supplies, $39.85; MDU – Electricity/Java, $41.23; Pomps Tire – Parts, $12.00; Quill Corp – Supplies, $102.26; Servall Uniform & Linen – Rentals, $77.25; Stoicks Food Center – Supplies, $36.27; Traffic Solutions – Rentals, $657.00; Venture Communications - Telephone Service, $277.50; West River Telecommunications – Mob Phone Service, $37.11; Western Communications – Radio Maintenance, $135.90

EMERGENCY & DISASTER: Rees Communications – Programming, $400.00

SOLID WASTE: Agtegra Cooperative – Supplies, $2056.02; CamWal Electric – Electricity, $377.28; Central Diesel Sales – Parts & Supplies, $78.15; Geotek Engineering – Qtly Methane Monitoring, $1059.00; NorthSide flowers – Plant, $68.16; Quill Corporation – Supplies, $418.33; Runnings Supply – Supplies, $34.26; Servall Uniform & Linen – Rentals, $25.97; Web Water Development – Water Service, $78.41; Web Water Bottling – Bottled Water Rental, $6.25; Wenck Associates – Services & Fees, $2531.64; Western Communications – Radio Maintenance, $9.30

SCHOOL DIST FUND: Cortrust Bank – March 2020 Apportionment, $8,333.80; Hoven School District – March 2020 Apportionment, $6,706.32; Dacotah Bank – March 2020 Apportionment, $82,421.52; Bank West – March 2020 Apportionment, $102,875.82

CITIES 7 TOWNS FUND: City of Mobridge – March 2020 Apportionment, $56,946.22; Bank West – March 2020 Apportionment, $15,107.47; Dacotah Bank – March 2020 Apportionment, $1524.91; Bank of Hoven – March 2020 Apportionment, $315.23

JAVA FIRE DIST FUND: Bank West – March 2020 Apportionment, $386.85

BOWDLE FIRE DIST FUND: Bowdle Rural Fire district – March 2020 Apportionment, $148.57

AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER

 WALWORTH COUNTY

 Mar-20

CASH ON HAND IN TREASURER'S OFFICE:

CASH TOTAL $2,216.41

CHECKS TOTAL $67,156.47

CASH ITEMS

NSF CHECKS $79.80

TOTAL CASH ON HAND $69,452.68

SAVINGS ACCOUNT BALANCES

 BANKWEST MONEY MARKET SAVINGS $2,193,537.24

BANKWEST LANDFILL MONEY MARKET $1,018,023.37

CERTIFICATES OF DEPOSIT

 INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00

 GRAND TOTAL CASH AND BALANCES $5,531,013.29

GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS

GENERAL FUND $2,028,907.89

SPECIAL REVENUE FUNDS:

 ROAD AND BRIDGE FUND $1,293,342.43

 911 SERVICE FUND $31,456.00

 FIRE PROTECTION FUND $19,534.75

 EMERGENCY AND DISASTER FUND $-13,900.30

 DOMESTIC ABUSE FUND $320.00

 MODERNIZATION & PRESERVATION RELIEF FUND $52,252.87

 DARE PROGRAM FUND $307.25

ENTERPRISE FUNDS:

 SOLID WASTE (LANDFILL) FUND $1,458,159.18

 TRUST AND AGENCY FUNDS $655,595.65

GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,525,975.72

**TREASURER’S OFFICE:**

Holgard moved and Houck seconded to approve the Monthly Treasurer’s report. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**TAX DEED PROPERTY:**

Houck moved and Martin seconded to deed Mobridge Original Plat Lot 12 Block 8 to the City of Mobridge. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Campbell County Highway Superintendent Terry Madden and Byre informed the board that the conditions on the North County Line Road have made it impassible in spots. The board received a letter signed by numerous landowners requesting the counties repair the road. Byre and Madden will work together on widening and raising the road to get it back in operation.

Schlomer moved and Martin seconded to approve the chair sign an amendment to the County wide signing project with South Dakota Department of Transportation. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Byre stated that sealed bids will be opened for the surplus mower on May 5th at 10:00 A.M.

Schlomer moved and Houck seconded to support the GF&P agreement to fund chip seal on 288th Ave from SDHWY 12 south to Indian Creek Park Entrance. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Houck moved and Schlomer seconded to purchase road oil by joint powers agreement with Flint Hills off the MecPherson Count bid. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Houck moved and Martin seconded to approve extending weight limits until May 5th. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Boll stated that people will be fined for going around road closed signs.

**LANDFILL:**

Discussion was held with Lucas from Solbros regarding the Landfill project. The contract stated they were to have the job complete by December 31st. According to the contract the daily liquidated damages would be $500.00. Hare informed them that they need to have their attorney contact him and it will be revisited at the next meeting.

**SHERIFF & JAIL:**

Houck moved and Martin seconded to approve the following wages for employees that were not approved previously. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

* Parker Blom-- 12-23-2019--Hired $15.15 starting-- Probation--$16.18
* Christian Bear Ribs-- 09-8-2019 --Hired $15.15 starting-- Probation--$16.18
* Darrean Borah-- 09-30-2019 --Hired $15.15 starting-- Probation--$16.18
* Michael Davis-- 02-2-2020--Hired $15.68 starting--Probation--May 2nd,2020
* Gavin Pfeiffer-- 02-3-2020--Hired $15.68 starting--Probation--May 3rd,2020
* Norman Kessel- 02-2-2020--Hired $15.68 starting--Probation--May 2nd, 2020
* Robert Demery 02-3-2020--Hired $15.68 starting--Proabtion --May 2nd, 2020

**EXECUTIVE SESSION:**

Holgard moved and Schlomer seconded to enter into executive session per SDCL 1-25-2(1) regarding a personnel matter at 11:01 A.M. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Chairperson Schilling declared the executive session ended at 11:10 A.M. No action was taken.

**NEW BUSINESS:**

Holgard informed the board that the weed pickup is done and will be picked up soon.

The board advised Krein to look into a video system for the Commission room. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Krein requested guidance from the board on the Recycling center with the Covid-19 concerns. The board advised Krein to lock the doors until further notice.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. May 5th, 2020. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**EQUALIZATION:**

Schlomer moved and Holgard seconded to convene as the Board of Equalization. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Holgard moved and Schlomer seconded to approve exempt properties. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Holgard moved and Schlomer seconded to approve assessment freezes. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Houck moved and Schlomer seconded to approve flooded lands. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Houck moved and Schlomer seconded to approve veteran freezes. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

Houck moved and Martin seconded to approve late filed owner-occupied forms. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Schlomer seconded to adjourn as Board of Equalization. Roll call vote as follows: Houck - Aye; Martin - Aye; Holgard - Aye; Schlomer - Aye; Schilling: Aye. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**REBECCA KREIN, AUDITOR**

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