March 17, 2020

9:00 A.M.

**WALWORTH COUNTY BOARD OF COMMISSIONERS**

**MINUTES OF PROCEEDINGS**

The Walworth County Board of Commissioners met in scheduled session on March 17, 2020 at 9:00 a.m. at the County Courthouse. Members present were: Scott Schilling, Kevin Holgard, Davis Martin, Marion Schlomer, and Jim Houck. Also present were Auditor Rebecca Krein and States Attorney Jamie Hare.

The Pledge of Allegiance was recited by those in attendance.

**WALWORTH COUNTY PLANNING AND ZONING BOARD:**

There was no new or old business to report. Holgard moved and Martin seconded to adjourn as Walworth County Planning and Zoning Board. Voting Aye: 5; Nay: 0. The motion was adopted

**WALWORTH COUNTY BOARD OF ZONING ADJUSTMENT**

Discussion was held on the haul road agreement. Highway Superintendent Byre addressed some of the questions submitted by Adam McGill with KLJ Engineering. The agreement will now be sent to Hoffman’s to see if they have any changes and will be adopted at a future meeting.

Holgard moved and Schlomer seconded to adjourn as Walworth County Board of Zoning Adjustment. Voting Aye: 5; Nay: 0. The motion was adopted

Commissioner Schilling called the meeting to order.

**AGENDA:**

Martin moved and Houck seconded to approve the meeting agenda with the additions of Motion to wave Landfill charges for the removal of the Java property, Emergency Manager Amanda Silbernagel regarding the Covid 19 Virus, exit interviews, and Knecht Carpentry interest charges. Voting Aye: 5; Nay: 0. The motion was adopted.

**COVID19 VIRUS:**

Discussion was held on the outbreak of the Covid Virus. Concerns were addressed by department heads. One employee will be kept from work for 14 days due to travelling overseas and the department heads will meet after the Commission meeting to discuss public access to the Courthouse.

**MINUTES:**

Houck moved and Martin seconded to approve the minutes of March 3rd, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**CLAIMS APPROVED:**

Houck moved and Martin seconded to approve the following claims be paid. Voting Aye: 5; Nay: 0. The motion was adopted.

**COMMISSIONERS: Mobridge Tribune – Publications, $700.10; Wellmark Blue Cross Blue Shield – Health Insurance, $5559.18**

**COURTS: Jeanne Arbach – Juror fees/mileage - $31.00; Lawrence Bearsheart – Juror fees/mileage, $26.80; Lindsay Beranek – Juror fees/mileage, $26.80; DeLila Bezenek - Juror fees/mileage, $26.80; Jessica Bostelmann – Juror fees, $10.00; Joan Brown – Juror fees/mileage, $20.92; Jada Bulgin – Juror fees/mileage, $26.80; Rodney Coleman – Juror fees/mileage, $26.80; Judy Curran – Juror fees/mileage, $26.80; Shannon Dale – Juror Fees/mileage, $26.80; Allison Deal – Juror Fees, $10.00; Benjamin Deal – Juror Fees, $10.00; Margaret Dixon – Juror Fees/mileage, $26.80; Julie Ducheneaux – Juror Fees/mileage, $26.80; Robbie Dumdie – Juror Fees. $100.00; Joel Edelman – Juror Fees/ mileage, $26.80; Brady Faehnrich – Juror fees/mileage, $17.56; Joshua Fischer – Juror Fees/mileage; $133.60; Rochelle Forget – Juror Fees/mileage, $15.88; Terry Goehring – Juror Fees/mileage, $26.80; Alfredo Gonzales – Juror Fees, $10.00; Kay Goodshield – Juror Fees/mileage, $133.60; Frank Gosch – Juror Fees/mileage, $121.84; Darla Hadrick – Juror Fees, $10.00; Timothy Hahne – Juror Fees, $10.00; Tira Halsey – Juror Fees/mileage, $26.80; Sharon Hammer – Juror Fees/mileage, $26.80; Ellen Hamrich – Juror Fees/mileage, $26.80; Kathleen Hauck – Juror Fees/mileage, $26.80; Connie Hepper – Juror Fees/mileage, $26.80; Marcie Hildebrant – Juror Fees, $10.00; Daniel Holzer – Juror Fees/mileage, $26.80; Tannis Huber – Juror Fees/mileage, $28.48; Daniel Hughes – Juror Fees/mileage, $126.88; Beth Jensen – Juror Fees/mileage, $26.80; Susan Jewett-Huwe – Juror Fees/mileage, $26.80; Nancy Keller – Juror Fees/mileage, $26.80; James Kessler – Juror Fees/mileage, $26.80; Carole Keiker – Juror Fees/mileage, $16.72; Marilyn Kormendy – Juror Fees, $100.00; David Lawrence – Juror Fees/mileage, $26.80; Grant Lockner – Juror Fees/mileage, $133.60; Sylvia Miklos – Juror Fees, $10.00; Betty Mitchell – Juror Fees/mileage, $26.80; Charles Mound – Juror fees/mileage, $133.60; Nicole Naasz Dallman – Juror Fees/mileage, $26.80; Christine Olsen – Juror Fees/mileage, $26.80; Timothy Pfitzer – Juror Fees/mileage, $23.44; Madonna Riley – Juror Fees/Mileage, $26.80; Cynthia Ringler – Juror Fees/mileage, $26.80; Connie Ritter – Juror Fees/mileage, $27.64; Jacob Sampson – Juror Fees/mileage, $16.72; Kevin Schaefbauer – Juror Fees/mileage, $26.80; Marlow Schaffer – Juror Fees, $10.00; Dean Schilling – Juror Fees/mileage, $26.80; Kourtenay Schley – Juror Fees/mileage, $26.80; Mike Schlomer – Juror Fees/mileage, $120.16; Renae Schmitt – Juror Fees/mileage, $133.60; Jason Stangl – Juror Fees/mileage, $26.80; Patrick Starks – Juror Fees, $100.00; Nancy Steiger – Juror Fees/mileage, $26.80; Keith Stotz – Juror Fees/mileage, $26.80; Debra Wager – Juror Fees/mileage, $133.60; Roger Walker – Juror Fees, $100.00; Victor Walth – Juror Fees/mileage, $26.80; Brian Walther – Juror Fees/mileage, $26.80; Pam Wells, Juror Fees/mileage, $26.80; David Zeck – Juror Fees/mileage, $21.76**

**AUDITOR: Wellmark Blue Cross Blue Shield – Health Insurance, $3076.37**

**TREASURERS: Connecting Point – New Computers/Installation, $3453.64; Mobridge Tribune – Publishing, $17.37; Venture Communications – Telephone Service, $67.96; Wellmark Blue Cross Blue Shield – Health Insurance, $1929.24**

**STATES ATTORNEY: Central SD Child Assessment Center – Prof Services, $150.00; Connecting Point – Remote Service, $165.00; Cogley Law Office – Prof Services, $1033.58; Mobridge Tribune – Publishing, $45.73; SD Public Health Lab – Prof Services, $80.00; Venture Communications – Utilities, $1.17; Walworth County Treasurer – J. Hare Annual Contribution, $2000.00; Wellmark Blue Cross Blue Shield – Health Insurance, $2779.59;**

**COURT APPT ATTY: Cogley Law Office – Professional Services, $5105.00**

**ABUSED CHILD DEFENSE: Kristi A Brandt – Transcripts, $725.40**

**Kristi A Brandt – Prof Service, $12.00; Mark K Kroontje – Prof Services, $895.00; Von Wald Law Office – Prof Services, $5278.25**

**COURTHOUSE: Cam Wal Electric –Supplies, $243.13; Cole Papers – Supplies, $275.46; Kens Western Lumber – Supplies, $270.52; Servall Uniform & Linen – Rentals, $58.11; Web Water Bottling Co. – Rentals, $55.25**

**DOE: Wellmark Blue Cross Blue Shield – Health Insurance, $2411.55**

**ROD: Cardmember Service – Office Equipment, $528.98; Microfilm Imaging – Supplies, $116.08; Quill Corp. – Supplies, $49.99; Wellmark Blue Cross Blue Shield – Health Insurance, $1446.93**

**VET SERVICE OFFICER: West River Telecommunications – Telephone Services, $62.03**

**SHERIFF: Bowdle Health Care Center – Prof Services, $175.00; Custom Installation Solutions – Services, $62.50; Galls Inc – Clothing Supplies, $831.70; Pennington County – Transport, $150.02; Rees Communications – Supplies, $183.00; Venture Communications – Telephone/Fax Services, $414.77; Wellmark Blue Cross Blue Shield – Health Insurance, $3858.48; Western Communications – Monthly Maintenance, $21.60**

**JAIL: Bob Barker Co. – Supplies, $605.84; Cash-Wa Distributing – Groceries, $1895.98; Galls LLC – Supplies, $1128.01; Kens Western Lumber – Supplies, 209.31; Mobridge Regional Hospital – Prof Services, $615.12; National Test Systems – Supplies, $183.75; Selby Ambulance Service – Prof Services, $736.02; Servall Uniform & Linen - Rentals, $64.10; Uniform Center – Uniform Pants, $279.93; Venture Communications – Telephone/fax Service, $185.59; Wellmark Blue Cross Blue Shield – Health Insurance, $6638.07**

**SUPPORT OF POOR: Venture Communications – Telephone Service, $29.02**

**MENTALLY ILL: Lincoln County Treasurer – Prof Services, $$288.40**

**DEV DISABLED: SD Dept of Revenue – Services, $60.00**

**MENTAL ILLNESS BOARD – Yankton County Treasurer – Prof Services, $122.80**

**EXTENSION: Venture Communications – Telephone Services, $37.30; Wellmark Blue Cross Blue Shield – Health Insurance, $2779.59**

**WEED CONTROL: Valley Telecommunications – Cell Service, $35.00; Western Communication – Monthly Maintenance, $8.80**

**RD & BR: Butler Machinery – Equipment, $20,750.00; Gary Byre – Reimbursement, $42.71; Cam Wal Electric Coop – Supplies, $64.49; Hoven Coop – Supplies/Repairs, $1463.38; Kens Western Lumber – Supplies, $9.99; Lucky’s Gas n More – Supplies, $46.70; MDU – Utilities, $44.18; Newman Traffic Signs – Signs, $1184.79; Servall Uniform & Linen – Rentals, $51.50; Slater Oil Co – Heating Fuel, $1035.65; Stan Houston Equipment – Supplies, $295.55; Valley Telecommunication – Cell Service, $35.00; Venture Communications – Utilities, $290.22; Wellmark Blue Cross Blue Shield – Health Insurance, $11,346.90; West River Telecommunications – Telephone Service, $37.26; Western Communications – Monthly Maintenance, $135.90**

**EMERGENCY & DISASTER: Gas n Goodies – Supplies, $65.80; Wellmark Blue Cross Blue Shield – Health Insurance, $1814.97**

**SOLID WASTE: Cam Wal Electric Coop – Utilities, $340.30; SD Dept of Environment – Surcharge, $1015.00; Servall Uniform & Linen – Rentals, $51.94; Trux Inc – Scale Maintenance - $1540.00; Web Water Development – Utilities, $78.11; Web Water Bottling Co – Rental, $51.75; Wellmark Blue Cross Blue Shield – Health Insurance, $1929.24; Western Communications – Monthly Maintenance, $9.30**

**STATE ACCOUNT FUND: SD Dept of Revenue – ROD/MV Fees, $92,359.02; SD Dept of Revenue – ROD Vital Records, $460.00**

**SCHOOL DIST FUND: Cortrust Bank – February 2020 Apportionment, $29,943.49; Hoven School District – February 2020 Apportionment, $18,766.60; Dacotah Bank – February 2020 Apportionment, $78,305.86; Bank West – February 2020 Apportionment, $84,266.04**

**CITIES 7 TOWNS FUND: City of Mobridge – February 2020 Apportionment, $43,181.42; Bank West – February 2020 Apportionment, $19,122.62; Dacotah Bank – February 2020 Apportionment, $662.57; Bank of Hoven – February 2020 Apportionment, $108.11**

**SALE/EXCISE TAX FUND – SD State Treasurer – State/City Sales Tax, $82.97**

**JAVA FIRE DIST FUND: Bank West – February 2020 Apportionment, $271.29**

**BOWDLE FIRE DIST FUND: Bowdle Rural Fire district – February 2020 Apportionment, $625.31**

**S RIVERVIEW RD DIST: February 2020 Apportionment, $1312.06**

**SDACO: Jan 2020 M & P Remittance, $120.00**

**AUDITOR'S MONTHLY SETTLEMENT WITH THE TREASURER**

 **WALWORTH COUNTY**

 **Feb-20**

**CASH ON HAND IN TREASURER'S OFFICE:**

**CASH TOTAL $2,232.87**

**CHECKS TOTAL $23,829.85**

**CASH ITEMS**

**NSF CHECKS $79.80**

**TOTAL CASH ON HAND $26,142.52**

**SAVINGS ACCOUNT BALANCES**

 **BANKWEST MONEY MARKET SAVINGS $2,436,414.12**

**BANKWEST LANDFILL MONEY MARKET $1,017,217.38**

**CERTIFICATES OF DEPOSIT**

 **INVESTMENTS--CERTIFICATES OF DEPOSIT $2,250,000.00**

 **GRAND TOTAL CASH AND BALANCES $5,729,774.02**

**GENERAL LEDGER CASH AND INVESTEMENT BALANCES BY FUNDS**

**GENERAL FUND $2,132,254.62**

**SPECIAL REVENUE FUNDS:**

 **ROAD AND BRIDGE FUND $1,298,519.20**

 **911 SERVICE FUND $26,525.42**

 **FIRE PROTECTION FUND $19,244.56**

 **EMERGENCY AND DISASTER FUND $-6905.76**

 **DOMESTIC ABUSE FUND $245.00**

 **MODERNIZATION & PRESERVATION RELIEF FUND $52,072.87**

 **DARE PROGRAM FUND $307.25**

**ENTERPRISE FUNDS:**

 **SOLID WASTE (LANDFILL) FUND $1,449,168.18**

 **TRUST AND AGENCY FUNDS $761,006.16**

**GRAND TOTAL GENERAL LEDGER CASH AND INVESTMENTS $5,732,437.50**

**TREASURER’S OFFICE:**

Schlomer moved and Martin seconded to approve the Monthly Treasurer’s report. Voting Aye: 5; Nay: 0. The motion was adopted.

**HIGHWAY DEPARTMENT:**

Schlomer moved and Martin seconded to approve the purchase of a tractor mower package from Meade County bid off Sourcewell. Voting Aye: 5; Nay: 0. The motion was adopted.

Houck moved and Martin seconded to surplus the Cat mower and advertise for sealed bids. Voting Aye: 0; Nay: 0. The motion failed.

Byre stated the contract with KLJ for the hydrology study is not prepared yet.

Discussion was held on appointing the Commissioners ass the Walworth County Drainage Board. Hare will contact NECOG to find out the proper procedure.

**SHERIFF & JAIL:**

Discussion was held on paying EAPC for a schematic design of a jail for $7,500 to be split between the entities involved with the regional jail concept. The board received a design free of charge from Klein McCarthy that they will review and discuss at the next meeting.

**EXIT INTERVIEWS:**

Holgard will work on creating an exit interview questionnaire and request employees to complete it when they leave employment with the county.

**LANDFILL:**

Holgard moved and Houck seconded to approve the new wage for Paul Davis of $18.27 per hour for promotion to Landfill Foreman. Voting Aye: 5; Nay: 0. The motion was adopted.

Holgard moved and Houck seconded to approve the Groundwater Monitoring and Annual Report Contract with Geotek Engineering. Voting Aye: 5; Nay: 0. The motion was adopted.

A letter was read from Walworth County Resident Betty Kuehl regarding the recycling center and hoping to keep it operating.

The board advised Krein to remove the interest charges on Knecht Carpentry’s account at the landfill to clean up the books and close the account.

Holgard moved and Houck seconded to remove the charges to Walworth County for the disposal of the County owned property in Java. Voting Aye; 5; Nay: 0. The motion was adopted.

Houck moved and Holgard seconded to make the effective date of Paul Davis wage increase March 2nd, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**ADJOURNMENT:**

Holgard moved and Houck seconded that the Board of County Commissioners adjourn until the hour of 9:00 a.m. April 7th, 2020. Voting Aye: 5; Nay: 0. The motion was adopted.

**Full proceedings of this and all meetings of the Walworth County Board of Commissioners can be viewed from Walworth County’s official YouTube page—go to, click on the “Quick Links” tab and follow the YouTube link to access commission meeting videos.**

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**SCOTT SCHILLING, CHAIRPERSON**

**ATTEST:**

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**REBECCA KREIN, AUDITOR**

Published once at the total approximate cost of $\_\_\_\_\_\_\_\_\_\_\_\_